

**FUND: General Fund**  
**DEPARTMENT: Police Department**

**Description and Responsibilities**

The mission of the Blowing Rock Police Department is to partner with residents, merchants and visitors to provide a consistently safe environment through citizen and police interaction. The primary responsibilities of the Blowing Rock Police Department are the preservation of peace and the enforcement of the laws of the State of North Carolina and the local ordinances of the Town of Blowing Rock. The department operates 24 hours per day, 365 days per year. Although it is most visible using uniformed patrol officers, other employees are assigned specific tasks as needed. Examples are a local ABC enforcement attendant, criminal investigations, and a parking enforcement officer. The department also has one officer assigned as the full time School Resources Officer at Blowing Rock Elementary School. The department also participates in a drug disposal program for the community. The department utilizes 12-hour shifts for the Patrol Division. While patrols are typically conducted by vehicle, golf carts, bicycles and foot patrols are also utilized.

In 2019, Town Council approved a new hybrid plan for communications. The hybrid plan will return dispatch personnel to Blowing Rock Police Department, 7 days per week, from 7am to 7pm. Dispatch services will be contracted out during the nighttime hours, when call volume is low. This change will also make funding available to add a position to supervise communications, investigations, and support services. The new changes will become effective on July 1, 2020. The organizational chart attached includes these changes.

**Staffing and Schedules**

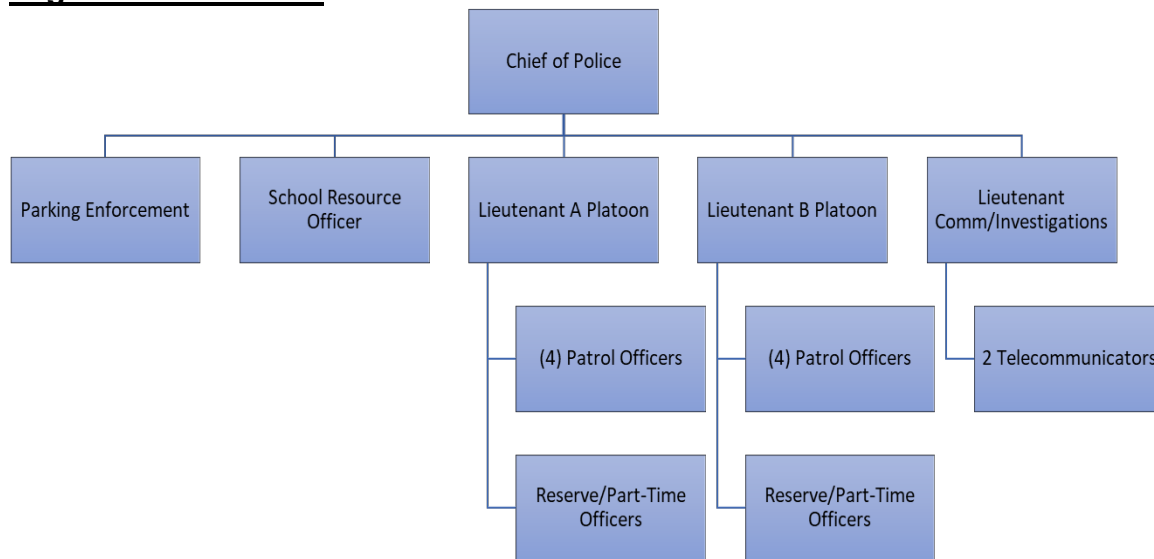
The authorized full-time positions, effective July 1<sup>st</sup>, 2020, include the Police Chief, three Lieutenants, School Resource Officer (SRO), eight (8) Patrol Officers, and two (2) telecommunicators, who also assist with evidence and records management. The department also includes several part-time positions - five (5) Reserve Officers, and a Parking Enforcement Attendant. The department is divided into two platoons, each supervised by a Lieutenant. Sworn officers typically work 12-hour shifts and average 42 hours per workweek.

**Fleet**

Fleet replacement continues to be the largest capital outlay expense for our Department. Blowing Rock Police Department currently maintains a fleet of 14 vehicles. Additionally, we maintain one low speed electric vehicle for downtown patrols and parking enforcement. In 2020 we began the transition to hybrid police vehicles, with the first Ford Hybrid Police Interceptors going into service in March 2020. A second Hybrid is expected to be placed into service in April 2020.

While the number of sworn officers has increase over the past two years, our fleet replacement schedule has not changed, requiring vehicles to be kept in use for longer periods and time and accruing more miles. Extending the life of our police vehicles has been possible due to increased preventative maintenance by our Town mechanic and an aggressive corrosion control program.

## Organizational Chart



## Police Department Measures of Activity in 2019

8207 Total Officer initiated and dispatched calls for service.

112 Vehicles Accidents

2129 Traffic Stops

258 Parking Citations

1574 Foot Patrols

1791 Property Checks

501 Bugler Alarm Responses

**GENERAL FUND EXPENDITURES**

DESCRIPTION: POLICE

CODE: 10-10-4310

ACCOUNT NUMBER	DESCRIPTION	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2020-21 Adopted
002	Salaries	504,922	562,280	610,272	530,568
003	Overtime	5,878	12,000	9,000	9,000
004	Part-time Salaries	2,833	11,000	10,000	10,000
202	Dispatch Salaries				128,000
204	Part-time Parking Salaries	4,687	9,200	8,000	8,000
005	FICA Expense	37,385	44,774	47,986	52,446
006	Group Insurance	72,091	94,844	101,280	102,000
007	401K	1,904	2,000	30,964	33,378
008	State Retirement System- General (Dispa	71,613	83,558	6,052	21,325
009	Officers Retirement	22,833	25,925	92,569	93,399
	<b>Personnel Subtotal</b>	<b>724,146</b>	<b>845,581</b>	<b>916,122</b>	<b>988,116</b>
010	Lease on DCI	300	2,700	-	-
011	Telephone	10,278	7,000	6,000	7,000
013	Utilities	8,493	10,000	9,500	10,000
014	Employee Development	17,297	12,000	12,000	12,000
016	Maint./Repair-Bldg/Equip	10,719	10,000	9,000	10,000
017	Maint./Repair-Vehicles	6,864	9,000	11,000	11,000
020	Crimestoppers	-	500	500	500
025	Investigation Costs/Supp.	1,006	1,500	1,000	1,500
031	Gasoline	24,833	24,000	24,000	26,000
033	Materials and Supplies	16,051	11,702	17,000	17,000 **
034	DARE Program	546	2,000	1,500	1,500
035	Laundry Allowance	3,480	3,300	3,300	3,000
036	Uniforms	8,197	11,500	11,000	14,000
057	Medical Expenses	99	2,000	1,500	1,500
059	Miscellaneous	-	500	500	500
058	E-911 Expenses	175,135	178,112	180,603	65,000
116	Maintenance Contracts	11,240	16,000	12,000	15,000
	<b>Operating &amp; Maint. Subtotal</b>	<b>294,537</b>	<b>301,814</b>	<b>300,403</b>	<b>195,500</b>
500	Capital Outlay	110,010	111,140	119,500	69,665 *
501	Capital Outlay - Dispatch				33,000
	<b>Capital Subtotal</b>	<b>110,010</b>	<b>111,140</b>	<b>119,500</b>	<b>102,665</b>
900	Debt Service	49,407	71,061	86,144	70,765
	<b>TOTAL EXPENDITURES</b>	<b>1,178,100</b>	<b>1,329,596</b>	<b>1,422,169</b>	<b>1,357,047</b>

\* Capital for FY 2021:

500	58,665	Police replacement of Ford Interceptor, includes dual band radio & Equipment
501	8,000	Dispatch Radio/Phone Recorder
501	25,000	Communications Equipment (Aaron to provide detail)
500	6,000	2 Dual Band Radios
500	5,000	5 Replacement Body/Vehicle Cameras
	102,665	Total