



Town of Blowing Rock

Date: Tuesday, October 13, 2020, 6:00 p.m.

Location: Remote Meeting

Agenda

<i>Item</i>		<i>Present & Participants</i>
I.	CALL TO ORDER – ROLL CALL FOR ATTENDANCE	Mayor Charles Sellers
II.	PLEDGE OF ALIGENANCE	Mayor Charlie Sellers
III.	APPROVAL OF MINUTES – By Roll Call 1. September 8, 2020 – Regular Meeting Minutes 2. September 8, 2020 – Closed Session Meeting Minutes REGULAR AGENDA ADOPTION – Vote by Roll Call CONSENT AGENDA ADOPTION 1. Budget Amendment – #2020-10 2. Debit Issuance – FY 2020-21 Capital Equipment 3. 2012 EMS Resolution – Renewal/Recommitment of the 2012-05 EMS Resolution	Mayor & Council Mayor Mayor & Council
IV.	PUBLIC COMMENTS – emailed or mailed to the Town Clerk prior to 4:00pm on October 13th.	
V.	PUBLIC HEARING 1. Aiken Annexation – 252 Heather Ridge Lane	Planning Director Kevin Rothrock
VI.	BUSINESS MATTERS: 1. Water Treatment Plant Bulk Tanks – Water Plant 2. Main Street Crosswalks 3. 321 Update	Town Engineer Doug Chapman Town Engineer Doug Chapman Planning Director Kevin Rothrock
VII.	OFFICIALS REPORTS & COMMENTS: 1. Mayor	

	<ul style="list-style-type: none"> 2. Council Members 3. Town Attorney 4. Town Manager 	
VIII.	CLOSED SESSION – NCGS 143-318.11. (a)(3) – Attorney/Client update on current litigation	
IX.	ADJOURNMENT/RECESS... <i>Mayor Charles Sellers entertains a motion and second to adjourn or recess the meeting.</i>	

DRAFT
MINUTES
Town of Blowing Rock
Town Council Meeting
September 8, 2020

The Town of Blowing Rock Town Council met for their regular monthly meeting on Tuesday, September 8, 2020 at 6:00 p.m. The meeting took place at Town Hall located at 1036 Main Street Blowing Rock, NC. Present were Mayor Charlie Sellers, Mayor Pro-Tem Sue Sweeting and Council Members Albert Yount, David Harwood, Doug Matheson, Virginia Powell, Town Manager Shane Fox, Public Works and Utilities Director Matt Blackburn and Town Clerk Hilari Hubner who recorded the minutes. Others in attendance via Zoom virtual/phone session were Town Attorney Allen Moseley, Town Engineer Doug Chapman, Fire Chief Kent Graham, Police Chief Aaron Miller, Planning and Inspections Director Kevin Rothrock and Parks and Recreation Director Jennifer Brown, Finance Officer Nicole Norman.

CALL TO ORDER

Mayor Sellers called the meeting to order at 6:00 p.m. and welcomed everyone. Mayor verified attendance via roll call.

THE PLEDGE OF ALLEGINANCE

MINUTE APPROVAL

Mayor Pro-Tem Sweeting made a motion to approve the minutes from the August 11, 2020 regular session minutes, seconded by Council Member Powell. Unanimously approved.

Council Member Sweeting made a motion to approve the August 11, 2020 closed session meeting, seconded by Council Member Harwood. Unanimously approved.

REGULAR AGENDA ADOPTION

Council Member Matheson made a motion to adopt the agenda as presented, seconded by Council Member Powell. Unanimously approved.

CONSENT AGENDA

1. Patricia Aiken Annexation Request – 352 Heather Ridge Lane

Patricia Aiken submitted a petition of voluntary satellite annexation with the intent to connect to Town sewer for Council consideration. **Aiken Annexation - Attachment – A1 and A2**

2. Wonderland Drive Speed Limit Consent – NCDOT

At the request of local residents on Wonderland Drive, the NCDOT is requesting permission from the Town of Blowing Rock to enact a 25 mile-per-hour municipal speed limit. **Wonderland Drive Speed Limit Consent NCDOT - Attachment - B**

3. Budget Amendment - #2020-09

Budget Amendment to account for various items. **Budget Amendment #2020-09 - Attachment - C**

Mayor Pro-Tem Sweeting made a motion to approve consent as presented, seconded by Council Member Yount. Unanimously approved.

SPEAKERS FROM THE FLOOR

Mr. Tim Gupton read a letter via Zoom on behalf of the Blowing Rock Civic Association regarding the EMS Service. Mr. Ron Curtis read a letter via Zoom on behalf of the Blowing Rock Country Club regarding EMS Service. Mayor Sellers read letter from Mr. Bob Greene regarding vehicle noise on Hwy 321.

PRESENTATION

1. Middle Fork Greenway

Mr. Keith Pugh from WithersRavenel did a PowerPoint presentation via Zoom. **Middle Fork Greenway Presentation - Attachment - D**

BUSINESS MATTERS

1. Chetola Lake – Dredging Request

Manager Fox advised Mr. Kent Tarbutton from Chetola Resort, would like to respectfully request assistance from the Town in the removal of soil and other debris that have collected in the stream and cofferdam area at Chetola Resort.

Mr. Tarbutton gave a brief background of the Town's use in the past of Chetola Lake when needed. He explained that in 1998 during a severe three-year drought, then Mayor JB Lawrence made an urgent request to pump water from Chetola Lake to provide for the Town's immediate need. At the time there was a one-year contract to remove all the water the town may need to without remuneration. Mr. Tarbutton further explained after the contract had expired, they have allowed the town for two decades to take water as needed.

Mr. Tarbutton advised over the years the lake has filled with debris coming from stormwater from the Town. Chetola has had to dredge the lake in the past and most recently in May of 2020. Mr. Tarbutton further advised he would like to request the Town consider reimbursing Chetola for \$19,431.60 for the cost of dredging in the '21-'22 Budget.

Council Member Powell advised she wasn't comfortable committing a large expense against the '21-'22 budget with the current pandemic. She explained the unknown of what could financially happen before it's over is the main reason she isn't comfortable.

Council Matheson advised he felt this wasn't something Council had budgeted for and the Town has had so many things have that have popped up this year. He explained the

Town has frozen all unnecessary spending and been as conservative as possible not knowing what the future holds. He advised he would like Council to consider discussing this at the Winter Retreat and then decide how to proceed.

Council Member Yount advised he would compromise with anything except not doing anything ever.

Mayor Pro-Tem Sweeting advised Chetola has been a good neighbor and during a heavy rainstorm water does end up there and she felt the Town needs to be good neighbors as well.

Council Member Harwood advised he concurred with Mayor Pro-Tem Sweeting that Chetola has been an excellent neighbor. He further advised he would like to ask Manager Fox, Town Engineers and Staff between now and winter retreat look things that would give Council an opportunity to be informed in terms of what we are looking at with storm water and what are major contributors of that. He explained he would like to have knowledge for more of a pro-active stance on addressing the issue.

Council Member Matheson made a motion to table the discussion until the Council winter retreat to discuss further, seconded by Mayor Pro-Tem Sweeting. Unanimously approved.

2. 321 Valley Blvd. Update

Planning Director Kevin Rothrock gave an update of the Hwy 321 Valley Blvd. He advised since the August Council meeting the committee met with Planning Board during which time the Planning Board developed a sub-committee to study the issues and come up with a solution. Mr. Rothrock gave reviewed what the sub-committee has been discussing during their meetings.

Mayor Pro-Tem Sweeting thanked Mr. Rothrock for his work. She explained Council has been discussing stormwater run off and wanted to know if there was a committee that had been looking at that issue. Mr. Rothrock advised that had been sent over to McGill and he would follow up with Town Engineer Doug Chapman.

Mayor Pro-Tem Sweeting asked if they would be involving the Blue Ridge Conservancy as partner. Mr. Rothrock advised he would. She further asked if he had a targeted completion date. Mr. Rothrock advised he hoped to be done before winter retreat.

Council thanked Mr. Rothrock for his hard work.

OTHER BUSINESS

- Mayor Sellers – thanks to the Department Heads. Very busy weekend, some water main breaks, had some unfortunate tragedy's in our community and expressed his condolences to the families. The ribbon cutting for Memorial Park playground was

this afternoon prior to the Council meeting and thanked all involved in making that project happen.

- Council Member Yount – None
- Council Member Harwood – Appreciated the Civic Association putting the ambulance service back into the forefront, felt it's important and worth talking about it. He wanted to also say to the other side of that, the Town has one of the best and most equipped and most qualified first responders in the state. Thought that it may be good to include something along those lines in the Town Newsletter. The playground was exactitude flawlessly and thanked Parks and Rec staff and the committee. He advised not only is it beautiful and a great addition, it's going to be a huge economic driver to the community.
- Mayor Pro-Tem Sweeting – thanked all emergency services for their hard work during a difficult weekend. She also thanked Public Works for their hard work on a major water leak.
- Council Member Matheson – echoed the other Council Members in thanking emergency service and Public Works for their work over the weekend. He advised he had spoken with a few individuals to work on getting broad band in Town to help with the kids accessing internet for school.
- Council Member Powell – Asked if there was an update on when the tax bills will be going out. Manager Fox explained there has been a software issue with the county conversion and should be resolved soon.
- Manager Fox – Thanked staff for all the hard work over the weekend with various issues that occurred. Chestnut Drainage is well underway, and they are making great progress. The crosswalks for Main Street will be discussed at the October meeting. The bulk tanks bid package was sent out and will be on the October Agenda.

Council took a ten-minute recess at 7:30 p.m. before.

EXECUTIVE SESSION

At 7:40 p.m. Council Member Harwood made a motion to go into executive session *NCGS 143-3 18.11. (a)(3) – Attorney/Client update on current litigation*, seconded by Mayor Pro-Tem Sweeting. Unanimously approved. No action was taken.

ADJOURNMENT

At 8:15 p.m. Council returned to open session, with no further business Council Member Powell made a motion to adjourn, seconded by Council Member Matheson. Unanimously approved.

MAYOR _____
Charlie Sellers

ATTEST _____
Hilari Hubner, Town Clerk

Attachments

Aiken Annexation - Attachment – A1 and A2

Wonderland Drive Speed Limit Consent NCDOT - Attachment – B

Budget Amendment #2020-09 - Attachment - C

Middle Fork Greenway Presentation - Attachment - D



To: Shane Fox, Mayor Sellers, and Members of Town Council
From: Nicole Norman, Finance Officer
Subject: Budget Amendment Ordinance to Account for Various Items
(Ordinance #2020-10)
Date: October 13, 2020

Enclosed please find a Budget Amendment Ordinance for the fiscal year 2020-2021 for your consideration.

Section 1 (General Fund) is to appropriate fund balance (\$73,852) towards additional funding needs associated with the final payment on Valley Boulevard fencing improvements

Section 2 (General Capital Projects Fund) is to allocate and transfer fund balance funds from the general fund (\$73,852) towards the final payment for fencing improvements on Valley Boulevard associated with the HWY 321 road widening project. This section also reallocates unused Fire House Theatre Economic Incentive funds (\$35,000) towards final playground project fund needs to close out the project with final billing.

Please let me know if you need further details on the proposed amendment.

**2020-2021
Budget Amendment Ordinance 2020-10**

Be it ordained by the Town Council of the Town of Blowing Rock, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
10-00-4200-505	Transfer to Capital Projects	\$ 150,000	\$ -	\$ 73,852	\$ 223,852
			<u>\$ -</u>	<u>\$ 73,852</u>	

This will result in a net increase of \$73,852 in the appropriations of the General Fund. As a result, the following revenue will be increased.

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
10-00-3400-399	Fund Balance Appropriated.	\$ 228,000	\$ -	\$ 73,852	\$ 301,852
			<u>\$ -</u>	<u>\$ 73,852</u>	

Section 2. To amend the General Capital Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
20-20-5000-451	Valley Blvd. Black Aluminum Fence Upgrade	\$ 140,000	\$ -	\$ 73,852.00	\$ 213,852
20-00-5000-565	Fire House Econ. Development Incentive	\$ 40,000	\$ 35,000	\$ -	\$ 5,000
20-80-5000-453	Memorial Park Playground	\$ 600,000	\$ -	\$ 35,000	\$ 635,000
			<u>\$ 35,000</u>	<u>\$ 108,852</u>	

This will result in a net increase of \$73,852 in the appropriations of the General Capital Fund. As a result, the following revenue will be increased.

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
20-00-3400-331	Transfer From General Fund	\$ 1,396,158	\$ -	\$ 73,852	\$ 1,470,010
			<u>\$ -</u>	<u>\$ 73,852</u>	

Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Town Council and to the Finance Officer for their implementation.

Adopted this 13th day of October, 2020.

Attested by:

Charles Sellers, Mayor

Hilari Hubner, Town Clerk



TOWN OF BLOWING ROCK

1036 Main Street • Post Office Box 47 • Blowing Rock, NC 28605

MEMORANDUM

TO: Mayor Sellers and Members of the Town Council

FROM: Shane Fox, Town Manager

SUBJECT: #1) Bids - FY 2020-21 Capital Equipment
 #2) Financing Proposals
 #3) Resolution Approving Financing-To be included at the meeting for approval.

DATE: October 13, 2020

1) BIDS – FY 2020-21 CAPITAL EQUIPMENT

Police: (2) Dual Band Radios & (3) Body/Vehicle Cameras

Police Chief Aaron Miller received quotes and proposals for FY 2019-20 Capital equipment being funded through installment purchase and requests the following purchases be authorized via this funding:

- 2 Replacement Dual Band Radios **\$6,000**
- 5 Replacement Body/Vehicle Cameras **\$5,000**
- 1 Replacement of Ford Interceptor, includes radio and equipment **\$58,665**
- 1 Dispatch Radio/Phone Recorder **\$8,000**
- Communications Equipment (includes Gateway, mobile radio, software, playback lines) **\$25,000**

2) FINANCING PROPOSALS

4 Year up to \$102,665

The Town of Blowing Rock has requested financing proposals from nine (9) area banks to finance the acquisition of capital vehicles approved in the FY 2020-21 Budget.

The responses received are as follows:

Bank	Rate	Fees
BB&T	1.60%	\$0.00
Bank of America	No Bid	No Bid
First Citizens Bank	2.01%	\$0.00
First National Bank	2.75%	\$0.00
Highlands Union Bank	No Bid	No Bid

PNC	No Bid	No Bid
SunTrust	No Bid	No Bid
United Community Bank	1.82%	\$0.00
Wells Fargo	No Bid	No Bid

We recommend the financing bid be awarded to BB&T Bank for 1.60%.

3) RESOLUTION APPROVING FINANCING- To be included at the meeting for approval.

October 2, 2020

Ms. Nicole Norman
Town of Blowing Rock, NC
P. O. Box 47
Blowing Rock, NC 28605

Dear Ms. Norman:

Truist Bank (“Lender”) is pleased to offer this proposal for the financing requested by the Town of Blowing Rock, NC (“Borrower”).

PROJECT: Vehicles & Equipment

AMOUNT: \$102,665.00

TERM: 4 years

INTEREST RATE: 1.60%

TAX STATUS: Tax Exempt – Bank Qualified

PAYMENTS: Interest: Annual
Principal: Annual

**INTEREST RATE
CALCULATION:** 30/360

SECURITY: Vehicles and Equipment

**PREPAYMENT
TERMS:** Prepayable in whole at any time without penalty

**RATE
EXPIRATION:** November 16, 2020

**DOCUMENTATION/
LEGAL REVIEW
FEE:** N/A

FUNDING: Proceeds will be deposited into an account held at Lender pending disbursement unless equipment is delivered prior to closing.

DOCUMENTATION: Lender proposes to use its standard form financing contracts and related documents for this installment financing. We shall provide a sample of those documents to you should Lender be the successful proposer.

The financing documents shall include provisions that will outline appropriate changes to be implemented in the event that this transaction is determined to be taxable or non-bank qualified in accordance with the Internal Revenue Service Code. All documentation must be deemed appropriate by Lender before closing.

REPORTING

REQUIREMENTS: Lender will require financial statements to be delivered within 270 days after the conclusion of each fiscal year-end throughout the term of the financing.

Should we become the successful proposer, we have attached the form of a resolution that your governing board can use to award the financing to Lender. If your board adopts this resolution, then Lender shall not require any further board action prior to closing the transaction.

Lender shall have the right to cancel this offer by notifying the Borrower of its election to do so (whether this offer has previously been accepted by the Borrower) if at any time prior to the closing there is a material adverse change in the Borrower's financial condition, if we discover adverse circumstances of which we are currently unaware, if we are unable to agree on acceptable documentation with the Borrower or if there is a change in law (or proposed change in law) that changes the economic effect of this financing to Lender.

Costs of counsel for the Borrower and any other costs will be the responsibility of the Borrower.

The stated interest rate assumes that the Borrower expects to borrow no more than \$10,000,000 in the current calendar year and that the financing will qualify as qualified tax-exempt financing under the Internal Revenue Code. Lender reserves the right to terminate this bid or to negotiate a mutually acceptable interest rate if the financing is not qualified tax-exempt financing.

We appreciate the opportunity to offer this financing proposal. Please call me at (803) 251-1328 with your questions and comments. We look forward to hearing from you.

Sincerely,

Truist Bank



Andrew G. Smith
Senior Vice President

Resolution Approving Financing Terms

WHEREAS: The Town of Blowing Rock, NC (“Borrower”) has previously determined to undertake a project for the financing of vehicles and equipment (the “Project”), and the Finance Officer has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The Borrower hereby determines to finance the Project through Truist Bank (“Lender”) in accordance with the proposal dated October 2, 2020. The amount financed shall not exceed \$102,665.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 1.60%, and the financing term shall not exceed four (4) years from closing.

2. All financing contracts and all related documents for the closing of the financing (the “Financing Documents”) shall be consistent with the foregoing terms. All officers and employees of the Borrower are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by Borrower officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The Borrower shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The Borrower hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. The Borrower intends that the adoption of this resolution will be a declaration of the Borrower's official intent to reimburse expenditures for the Project that are to be financed from the proceeds of the Lender financing described above. The Borrower intends that funds that have been advanced, or that may be advanced, from the Borrower's general fund or any other Borrower fund related to the Project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of Borrower officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this _____ day of _____, 2020

By: _____

By: _____

Title: _____

Title: _____

SEAL

Blowing Rock, NC DRAFT Payment Schedule

Compounding Period: Annual

Nominal Annual Rate: 1.600%

Cash Flow Data - Loans and Payments

	Event	Date	Amount	Number	Period	End Date
1	Loan	10/02/2020	102,665.00	1		
2	Payment	10/02/2021	26,701.05	4	Annual	10/02/2024

TValue Amortization Schedule - Normal, 360 Day Year

	Date	Payment	Interest	Principal	Balance
Loan	10/02/2020				102,665.00
2021 Totals		0.00	0.00	0.00	
1	10/02/2021	26,701.05	1,642.64	25,058.41	77,606.59
2022 Totals		26,701.05	1,642.64	25,058.41	
2	10/02/2022	26,701.05	1,241.71	25,459.34	52,147.25
2023 Totals		26,701.05	1,241.71	25,459.34	
3	10/02/2023	26,701.05	834.36	25,866.69	26,280.56
2024 Totals		26,701.05	834.36	25,866.69	
4	10/02/2024	26,701.05	420.49	26,280.56	0.00
2025 Totals		26,701.05	420.49	26,280.56	
Grand Totals		106,804.20	4,139.20	102,665.00	

Consent Agenda - Staff Report

To: Mayor Charlie Sellers and the Blowing Rock Town Council

From: Shane Fox, Town Manager

Subject: Renewal/Recommitment of the 2012-05 EMS Resolution

Date: October 13, 2020

Request: At the request of the current Blowing Rock Town Council, a renewal and recommitment of support for the 2012-05 Resolution, signed by Mayor JB Lawrence on February 14, 2012.

Background: On February 14, 2012 the Blowing Rock Town Council approved Resolution 2012-05, to support the Town of Blowing Rock's efforts to bring full-time, 24/7, EMS service to the Town of Blowing Rock. The current Town Council would like to show continued support towards the 2012-05 resolution.

Attachments:

1. 2012-05 EMS Resolution

RESOLUTION #2012-05

**A RESOLUTION SUPPORTING IMPROVEMENTS TO THE DISTRIBUTION OF
AMBULANCE BASE LOCATIONS IN WATAUGA COUNTY**

WHEREAS, the Blowing Rock Town Council recognizes the need for additional EMS crews in Watauga County and positioning ambulance bases to better serve all of Watauga County; and

WHEREAS, western Watauga County and the Blowing Rock district have been identified as potential areas for ambulance base locations; and

WHEREAS, approximately 50% of emergency medical calls in Watauga County are located outside of the Boone Fire district and all ambulances in Watauga County are based in the Town of Boone; and

WHEREAS, all fire districts in Watauga County, with the exception of Boone, receive ambulance response times greater than the 10-minute average contractual maximum; and

WHEREAS, the Blowing Rock Fire District generates approximately 15% of the emergency medical calls in Watauga County, second only to the Boone district call volume; and

WHEREAS, the Blowing Rock Fire District provides approximately 22.1% of the tax revenue applicable to the supplement provided to Watauga Medics, Inc. by Watauga County; and

WHEREAS, the Town of Blowing Rock and Blowing Rock Fire & Rescue are willing to provide a facility to house an ambulance and crew at nominal cost to Watauga Medics, Inc. or Watauga County; and

WHEREAS, the Town of Blowing Rock and Blowing Rock Fire & Rescue have consistently provided and will continue to provide a back-up ambulance and crew to the system and the entire County.

NOW, THEREFORE, BE IT RESOLVED that based on this information and at the urging of our citizens and visitors, the Blowing Rock Town Council hereby requests the Watauga County Board of Commissioners to take steps to improve response times of emergency medical transport in the Blowing Rock area.

Adopted this the 14th day of February, 2012.

By: 
J.B. Lawrence, Mayor

ATTEST:


Sharon H. Greene, Town Clerk

MEMORANDUM

TO: Mayor Charlie Sellers and Blowing Rock Town Council

FROM: Kevin Rothrock, Planning Director

SUBJECT: Patricia Aiken Annexation – 252 Heather Ridge Lane

DATE: October 6, 2020

Patricia Aiken has submitted a petition of voluntary satellite annexation for Council consideration. The 0.732-acre subject property is located in the ETJ at 252 Heather Ridge Lane just outside of the Town corporate limits. The property is zoned R-15, Single-family and further identified by Watauga County PIN 2817-77-3145-000.

Key points

- The applicant has submitted a petition for satellite annexation with the intention of connecting to Town sewer utilities. Consistent with Town policy, any property that desires connection to Town utilities must be located within the corporate limits.
- At the September 8, 2020 meeting, the Town Council approved Resolution 2020-03 to initiate the satellite annexation process and Resolution 2020-04 to set the date for public hearing.
- Ms. Aiken is responsible for the costs of extending sewer service to her property and for the availability fees for any buildings connected to the system. Public sewer service is near to M. Aiken's house, about 2 lots away.

Since the boundaries of the subject property are not contiguous with the Town's corporate limits, the rules for satellite annexation have to be followed. The five basic rules for satellite annexation in North Carolina found in G.S. 160A-58.1(b) are:

- 1) The nearest point on the proposed satellite corporate limits is not more than three (3) miles from the corporate limits of the Town of Blowing Rock;
- 2) No point on the proposed satellite corporate limits is closer to another municipality than to the Town of Blowing Rock;
- 3) The area described is so situated that the Town of Blowing Rock will be able to provide the same services within the proposed satellite corporate limits that it provides within the primary corporate limits;
- 4) No subdivision, as defined in G.S. 160A-376, will be fragmented by this proposed annexation, and

**AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE
TOWN OF BLOWING ROCK, NORTH CAROLINA
(Non-Contiguous)**

WHEREAS, the Town of Blowing Rock has been petitioned under G.S.160A-58.1 to annex the area described below; and

WHEREAS, the Board of Commissioners has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, the Town Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at the Blowing Rock Town Hall at 6:00 p.m. on October 13, 2020 after due notice by publication in the *Blowing Rocket*, on October 8, 2020; and

WHEREAS, the Board of Commissioners finds that the area described therein meets the standards of G.S. 160A-58.1(b), to wit:

- 1) The nearest point on the proposed satellite corporate limits is not more than three (3) miles from the corporate limits of the Town of Blowing Rock;
- 2) No point on the proposed satellite corporate limits is closer to another municipality than to the Town of Blowing Rock;
- 3) The area described is so situated that the Town of Blowing Rock will be able to provide the same services within the proposed satellite corporate limits that it provides within the primary corporate limits;
- 4) No subdivision, as defined in G.S. 160A-376, will be fragmented by this proposed annexation, and
- 5) The area within the proposed satellite corporate limits, when added to the area within all other satellite corporate limits, does not exceed ten percent (10%) of the area within the primary corporate limits of the Town of Blowing Rock.

WHEREAS, the Board of Commissioners further finds that the petition has been signed by all the owners of real property in the area who are required by law to sign; and

WHEREAS, the Board of Commissioners further finds that the petition is otherwise valid, and that the public health, safety and welfare of the Town of Blowing Rock and of the area proposed for annexation will be best served by annexing the area described;

NOW, THEREFORE, BE IT ORDAINED, by the Board of Commissioners Board of the Town of Blowing Rock, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-58.2, the following described non-contiguous territory is hereby annexed and made part of the Town of Blowing Rock effective October 31, 2020:

Being a certain 0.732 acre parcel at 252 Heather Ridge Lane, located in the Blowing Rock

Township, Watauga County, North Carolina, and being described in Deed Book 2072, Page 315, also being Lot 10 in Plat Book 3, Page 30, and being bounded by the lands of, formerly of or in possession of: on the North by Wayne Vason & James Addison of the Mary Anna Banks Sherlander Trust (Deed Book 2064, Page 599); on the East by Conservation Trust for North Carolina (Deed Book 2064, Page 714); on the South by James and Judith Allison (Deed Book 1477, Page 736)(also Lot 9 in previously mentioned plat); and on the West by the Eastern Right-of-Way of Heather Ridge Lane (see Plat 3, Page 30); and being more particularly described as follows:

BEGINNING on an Existing 1/2" Rebar in the eastern Right-of-Way of Heather Ridge Lane, said pin being the northern-most point of the James and Judy Allison property, said pin also having North Carolina Grid Coordinates of N= 877198.06' and E= 1217332.60'; thence with the northern Allison line S 55°49'47" E a distance of 56.03' to an existing iron pipe; thence S 55°46'31" E a distance of 30.30' to an existing iron pipe; thence S 55°55'44" E a distance of 33.21' to an existing 1/2" rebar; thence S 55°47'02" E a distance of 35.83' to an existing iron pipe; thence S 55°52'00" E a distance of 159.21' to an existing 1/2" rebar; thence with the Conservation Trust for N.C. Line N 10°02'36" E a distance of 107.69' to an existing iron pipe; thence with the Sherlander Trust line N 54°56'24" W a distance of 152.96' to an existing 1/2" rebar; thence N 55°40'48" W a distance of 42.32' to an existing iron pipe; thence N 60°09'14" W a distance of 26.25' to an existing iron pipe; thence N 60°01'52" W a distance of 83.11' to an existing iron pipe; thence N 59°20'37" W a distance of 29.14' to an existing iron pipe in the right-of-way of Heather Ridge Lane; thence with the right-of-way the following two calls; (1) thence S 02°46'47" E a distance of 66.03' to a point; and (2) thence S 02°58'13" W a distance of 44.72' to the point of BEGINNING.

Section 2. Upon and after October 31, 2020 the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the Town of Blowing Rock and shall be entitled to the same privileges and benefits as other parts of the Town of Blowing Rock. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. Town Services and Utility Agreement.

The primary purpose of the annexation petition is to request Town sewer service. The current Town policy regarding any new extension of public utilities requires that such property be located within the Town's corporate limits, contiguous or satellite. In addition, the voluntary annexation process requires that the cost of extending water and/or sewer lines be borne by the petitioner. The following terms will describe the responsibilities of both the petitioner and Town with respect to the provision of municipal services and public utilities.

The agreements, conditions and obligations of Petitioner set forth herein shall run with and be appurtenant to the title of the territory described in Section 1 and be binding upon Petitioner's successors in title:

- A. Petitioner shall be responsible for all costs associated with extension of public sewer to serve the subject property. Specifically, the petitioner is responsible for all costs associated with providing a public sewer line, consistent with the Town Code. The petitioner is also responsible for all applicable sewer availability fees.
- B. All other municipal services will be provided subject to NC General Statutes concerning satellite annexation, including but not limited to garbage and recycling collection.

Section 4. Municipal Taxes.

Consistent with NC General Statues, the Petitioner is responsible for payment of applicable municipal taxes.

Section 5. The Mayor of the Town of Blowing Rock shall cause to be recorded in the office of the Register of Deeds of Watauga County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the County Board of Elections as required by G. S. 163-288.1.

ADOPTED this the 13th day of October, 2020.

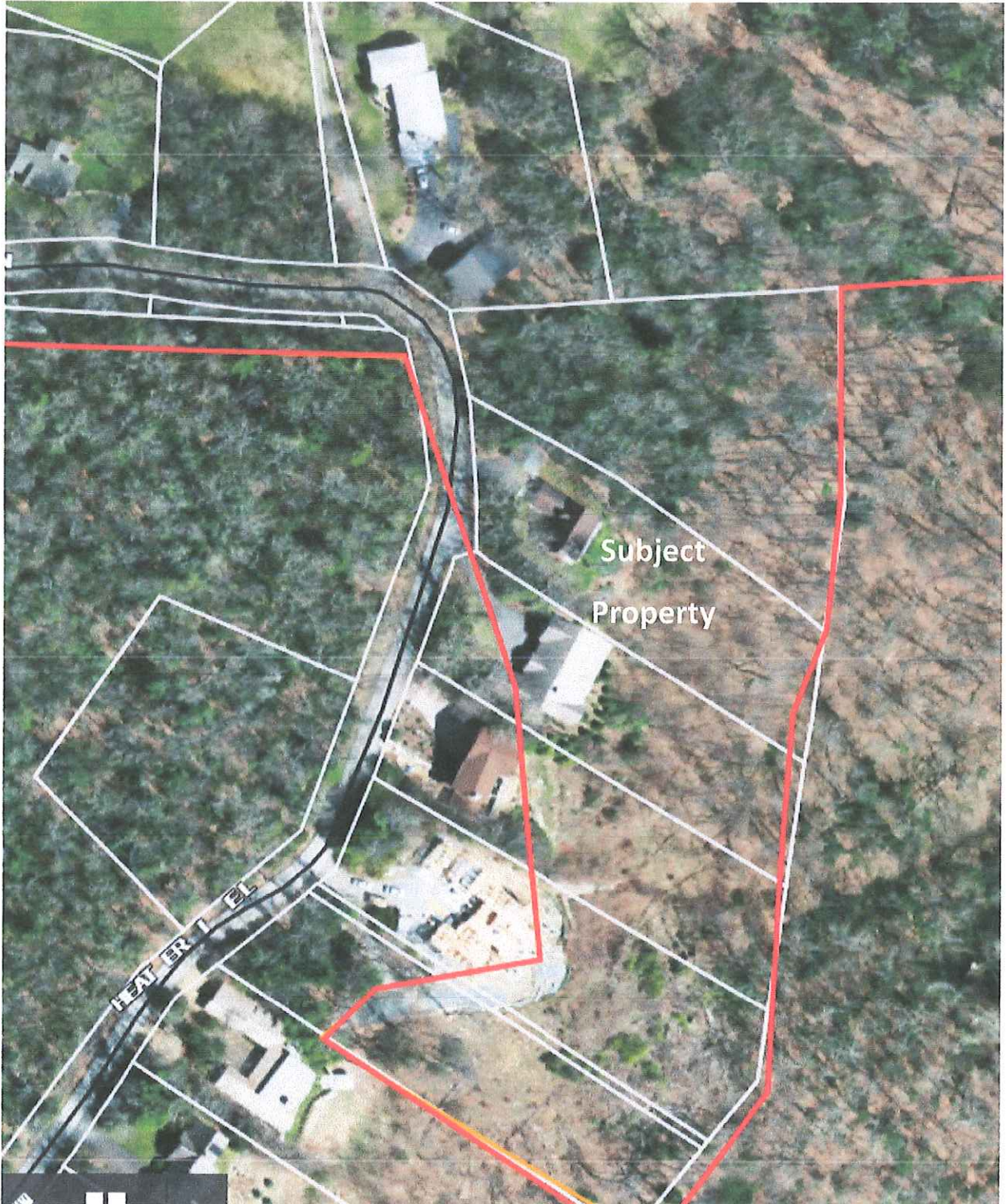
Charlie Sellers, Mayor

ATTEST: _____

Hilari H. Hubner, Town Clerk

Aiken Satellite Annexation

September 2020



MEMORANDUM

To: Shane Fox, Town Manager

From: Douglas Chapman, PE

Date: October 7, 2020

Subject: Water Treatment Plant Bulk Chemical Tanks

As presented at the August Town Council meeting, the bulk chemical tanks at the Town's water treatment plant are in need of replacement. The operators at the plant receive chemicals for water treatment (caustic for pH adjustment and alum for coagulation) in bulk shipments of approximately 5,000 gallons. To accommodate those shipments, the plant includes one (1) caustic tank and two (2) alum tanks. Chemicals from these bulk tanks are then transferred to day tanks, used at the plant to feed directly to the process.

Due to the high-quality raw water entering the plant, chemical shipments last for an extended period. The existing bulk tanks are original to the plant construction in the late 1970s, and in conjunction with the piping and pumps, have experienced leaks. Herein are photos of the tanks, the chemical containment area, and transfer pumps. Unfortunately, caustic is very corrosive, and forms crystals as it is exposed to the atmosphere.





In August, the Council made the decision to move forward with the project for replacement of the bulk storage tanks for both alum and caustic, as well as the associated piping and transfer pumps. With the smaller amount of chemicals used, this replacement can be accomplished by utilizing the day tanks without taking the water plant out of service. Along with demolition of the existing tanks, clean up of the leaked and crystalized chemicals will be a necessary part of the project. Further, the access door to the lower level will need to be removed and replaced as part of the project.

McGill prepared a schematic bid package to solicit informal bids to complete this work. Bids were solicited from five (5) area contractors that have completed comparable work. Unfortunately, several bidders did not have resources currently available to take on the project and only one (1) bid was received.

We will be available at the Town Council meeting to answer any questions.

MEMORANDUM

To: Shane Fox, Town Manager
From: Douglas Chapman, PE
Date: October 7, 2020
Subject: Main Street Pedestrian Crosswalks

One of the Town Council's priority items from the 2020 Retreat was improving crosswalk conditions at the intersection of Main and Sunset Streets. Due to high vehicular and pedestrian traffic, this intersection can become dangerous with multiple movement possibilities. To address this issue, McGill has worked with Town staff to identify options for improving movements at that intersection.

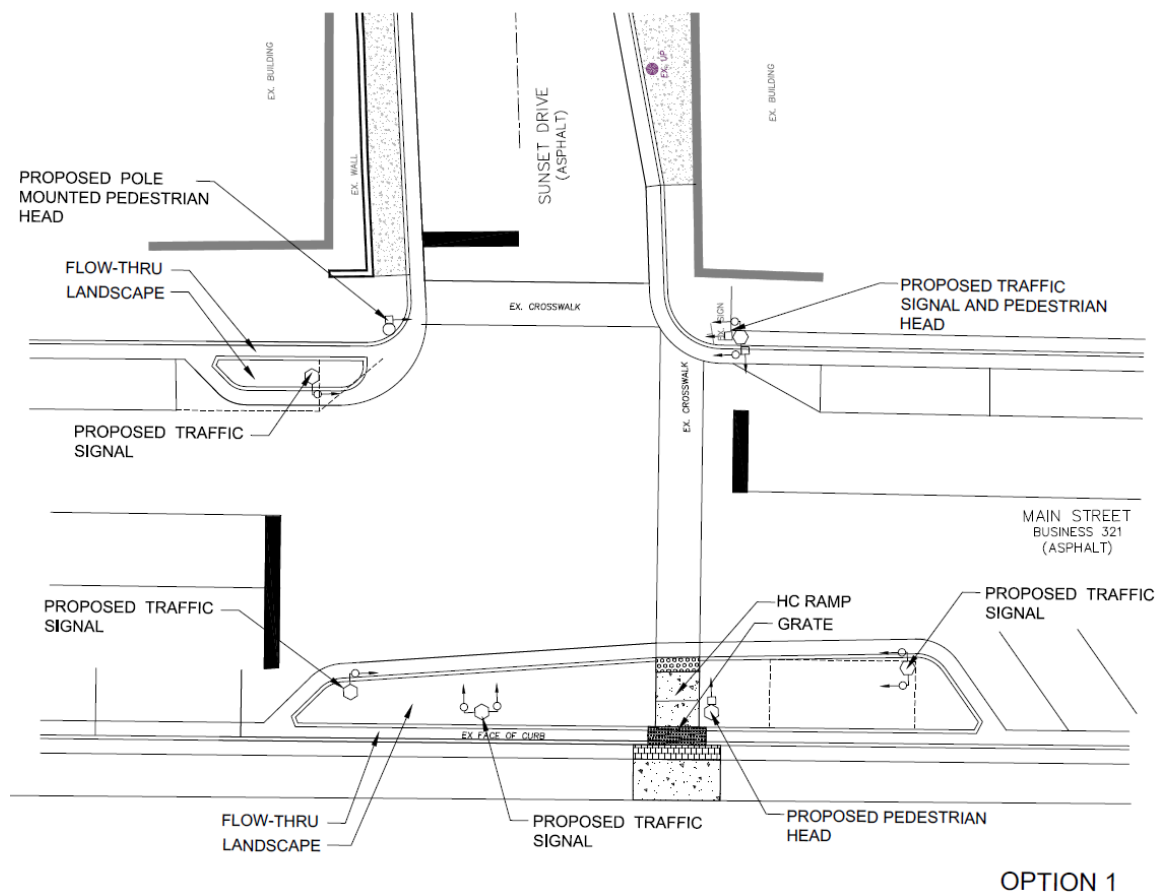
Three primary options were identified as follows:

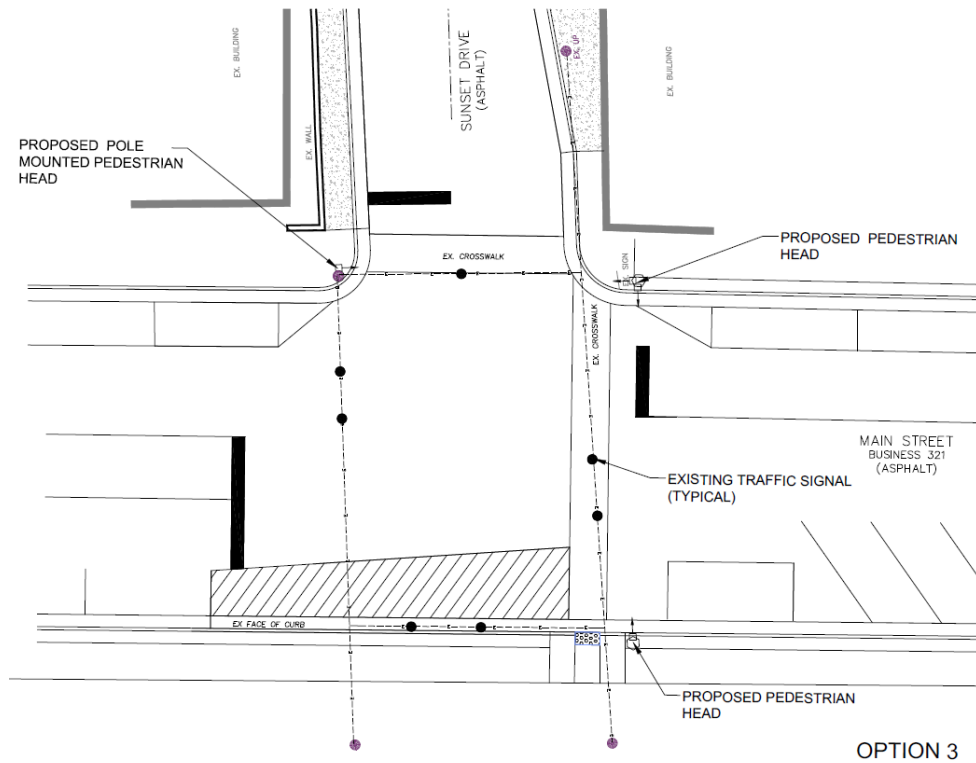
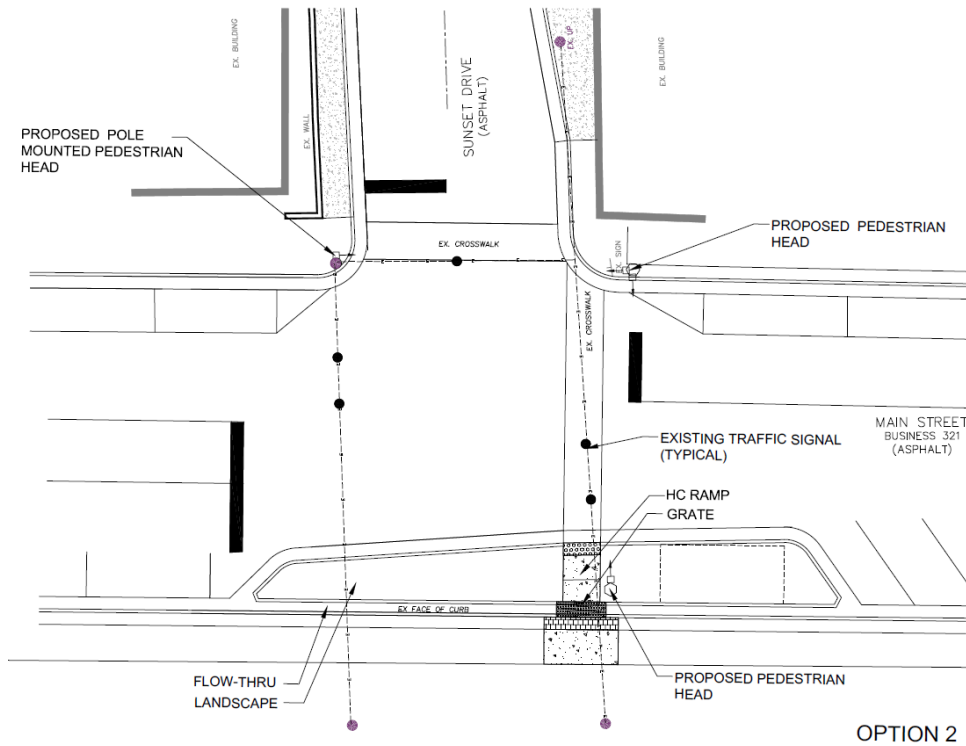
- Option 1 - Installing new traffic and pedestrian signals, mounted on the sides of the intersection. This option includes constructing curb extensions on the west side adjacent to Memorial Park and the northeast corner to accommodate the traffic signals and NCDOT standards. To accomplish this option, 2 parking spaces will be lost to the needed curb extensions. The wiring for these signals would all be buried; however, overhead power, phone, cable, and guy wiring will remain. The estimated project cost for this option is \$270,000.
- Option 2 - Retaining the existing traffic signals and installing new pedestrian signals mounted on new poles on the southeast and southwest corners of the intersection and a third mounted on an existing pole on the northeast corner. A curb extension would be installed on the west side of the intersection adjacent to Memorial Park to shorten the crossing distance of Main Street south of the intersection. To accomplish this option, 1 parking space will be lost to the curb extension installation. The wiring for these signals would all be buried; however,

overhead traffic signal, power, phone, cable, and guy wiring will remain. The estimated project cost for this option is \$190,000.

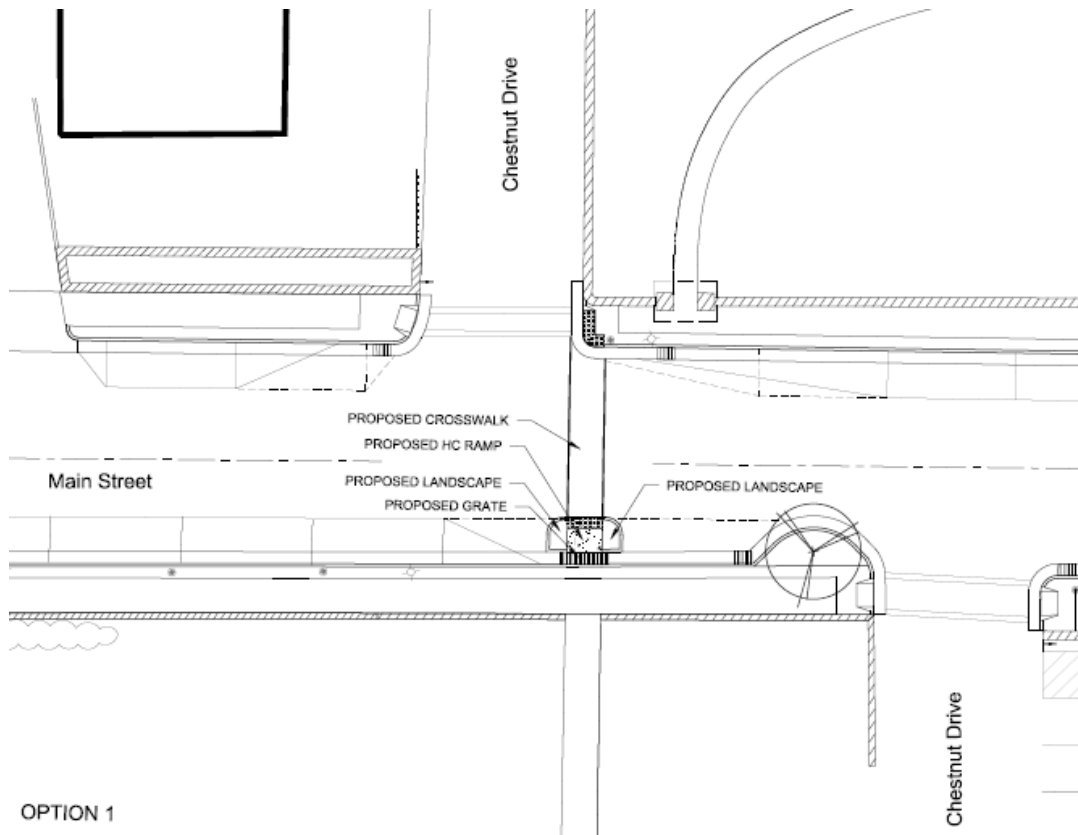
- Option 3 – Retaining the existing traffic signals and crosswalk lengths and installing new pedestrian signals mounted on new poles on the southeast and southwest corners of the intersection and a third mounted on an existing pole on the northeast corner. No curb extensions would remain, though the handicap ramp on the west end of the Main Street crosswalk would be replaced to meet the latest ADA requirements. The wiring for these signals would all be buried; however, overhead traffic signal, power, phone, cable, and guy wiring will remain. The estimated project cost for this option is \$120,000.

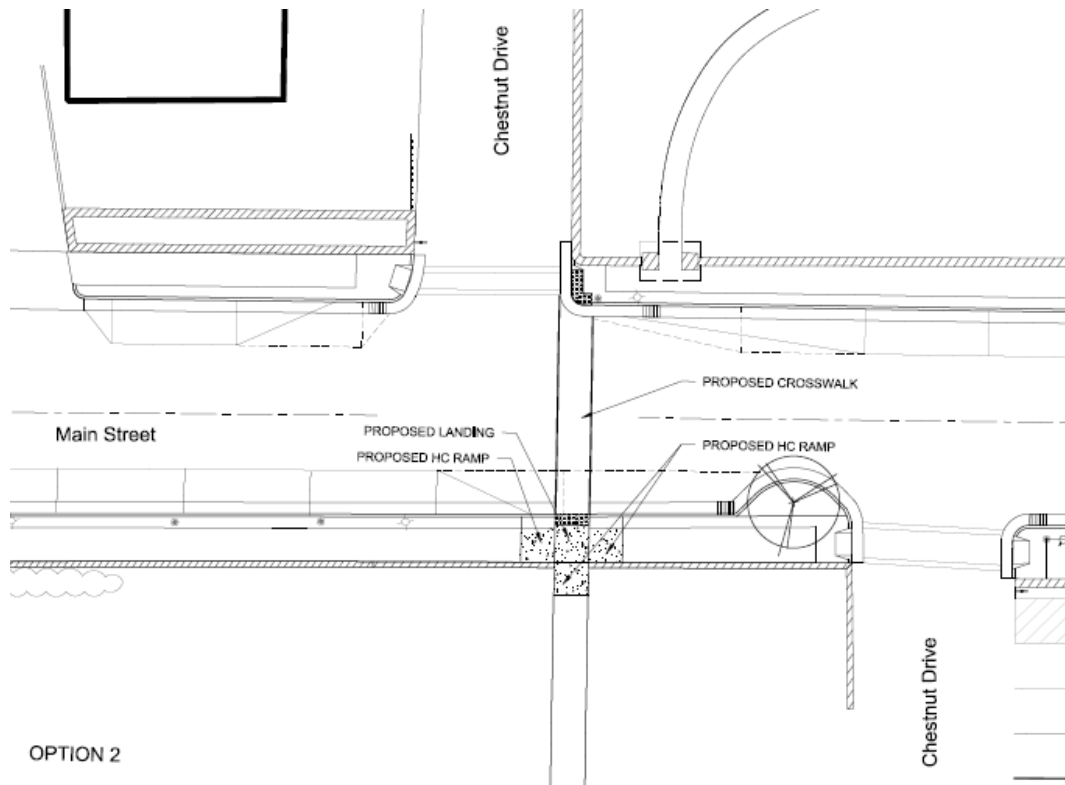
Diagrams of the 3 options are included below.





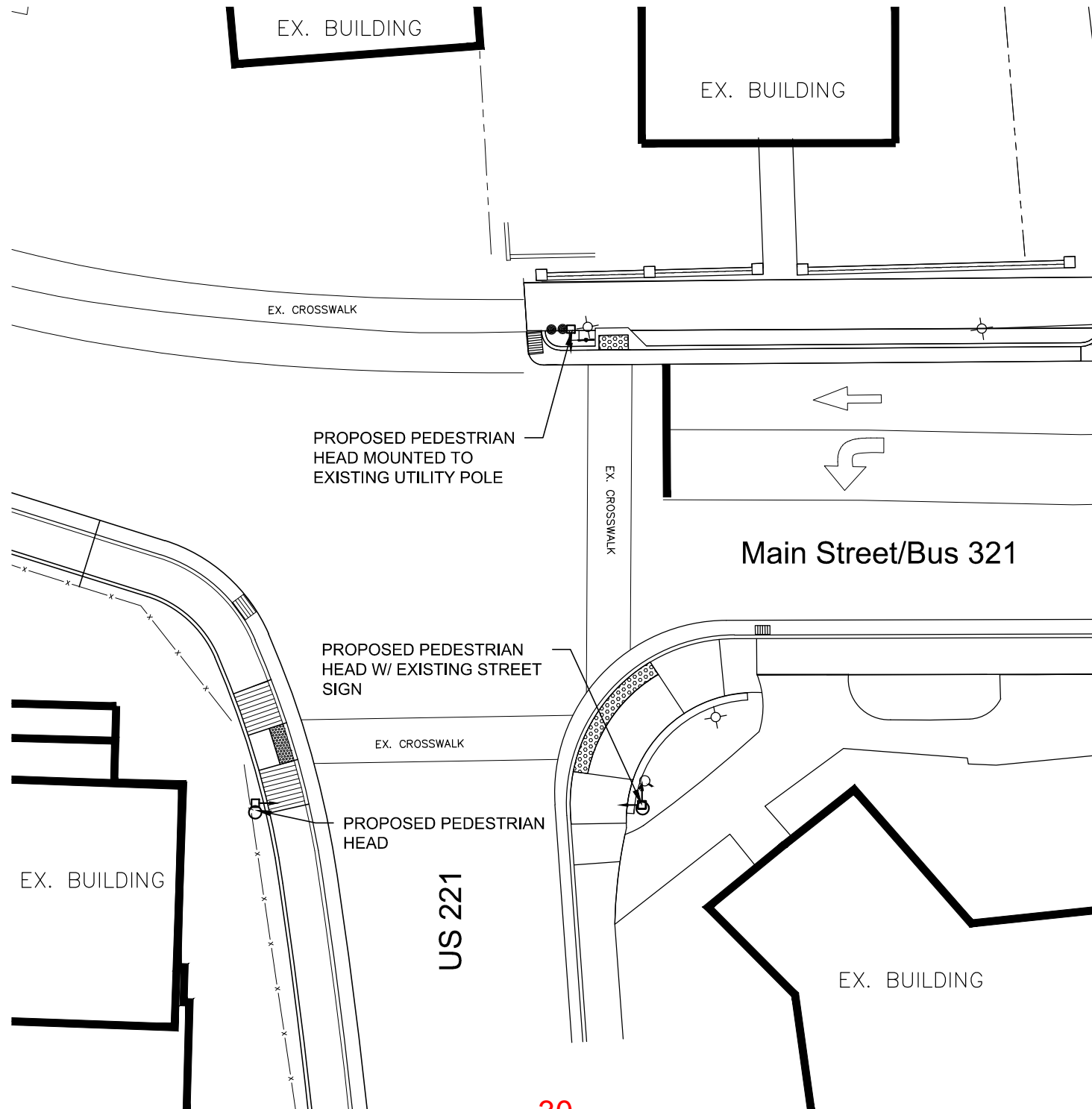
During the evaluation of the Main and Sunset intersection, the need to consider installing a crosswalk at Main and Chestnut and placing pedestrian signals at the Main and US 221 intersection was investigated. Meetings were held with NCDOT representatives to evaluate placing a new crosswalk of Main Street on the south side of Chestnut. This new crosswalk will require removing three (3) parking spaces. To facilitate this crosswalk, an ADA compliant handicap ramp will be necessary on the west side of Main Street. This ramp can be accomplished by building (Option 1) into the existing sidewalk and the Rumble walk or by (Option 2) creating a curb extension into the current parking/loading spaces. Three (3) parking spaces will be lost to accommodate the Main Street crosswalk addition. Those 2 options have similar estimated costs, \$100,000, with pedestrian signals for the Main Street crossing. Refer to the diagram of the two options at Chestnut below.

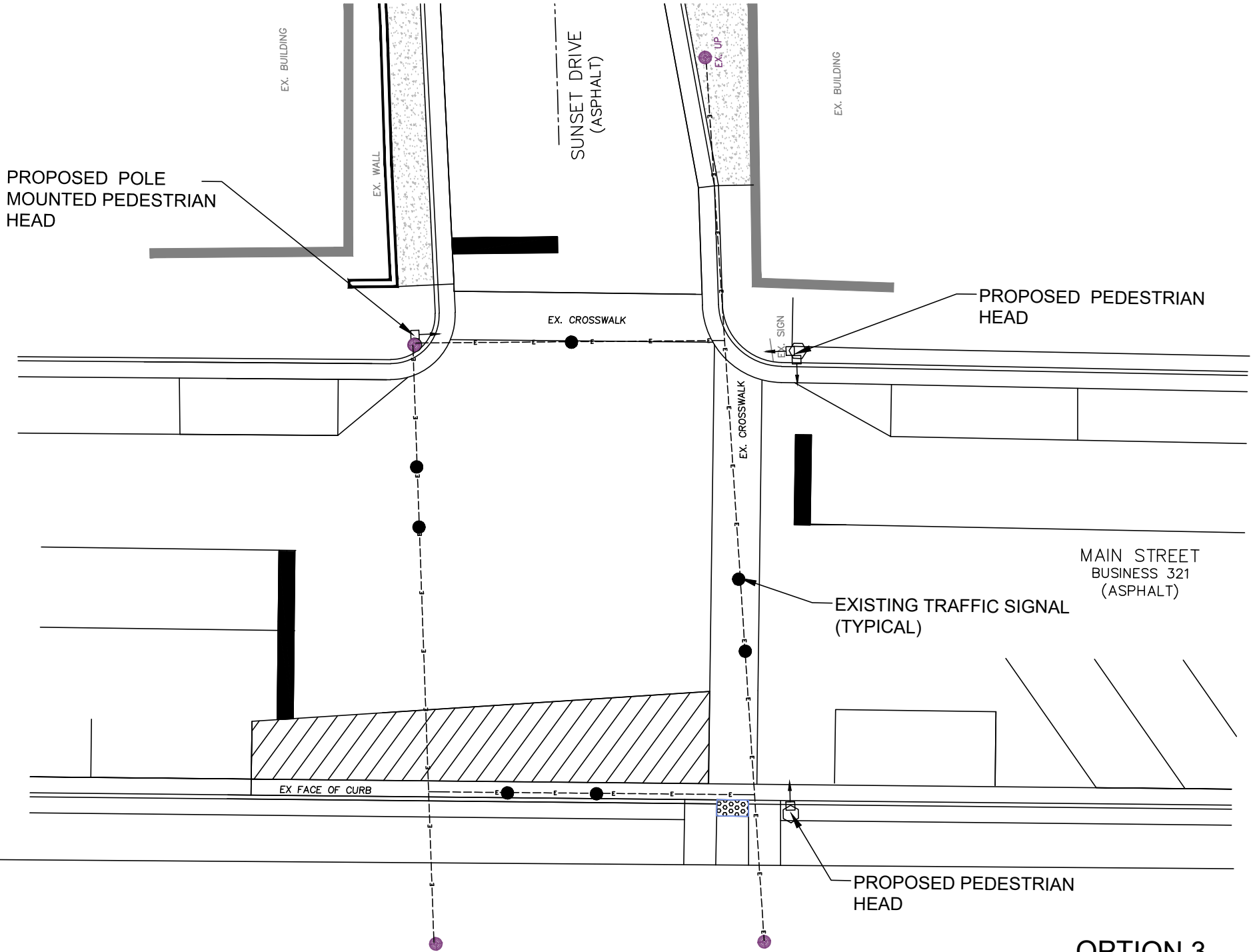




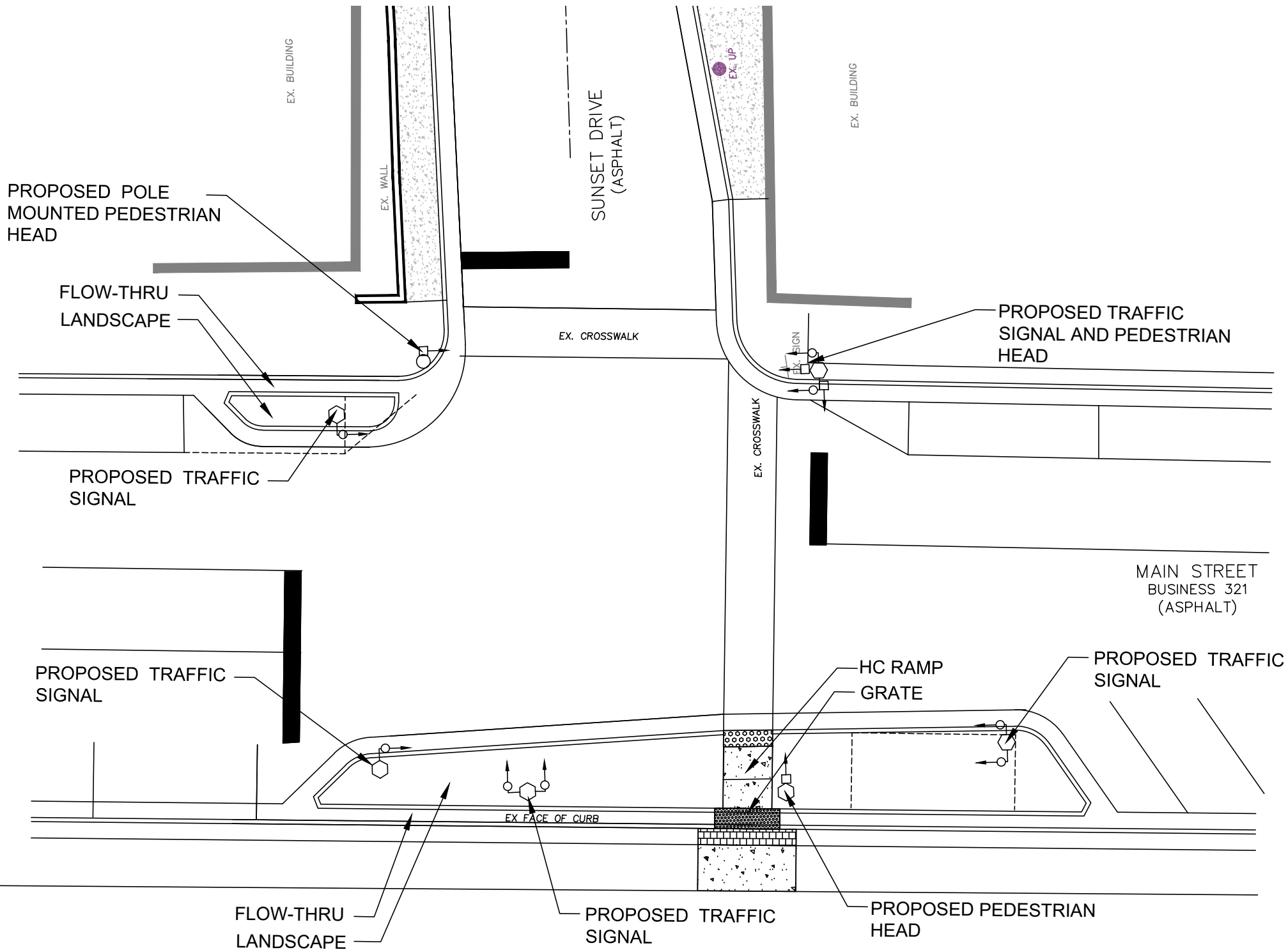
Finally, the construction of the sidewalk extension to Bass Lake from Main Street will increase crossings at US 221 and Main Street. Pedestrian signals can be added to the two (2) crossings at this intersection, for a total project estimated cost of \$100,000. New pedestrian signals would be mounted on new poles on the northwest and southwest corners of the intersection and a third mounted on an existing pole on the southeast corner. This project would include burying the new pedestrian signal wiring under the crossings, but the existing overhead wiring for the existing signals and many utilities will remain.

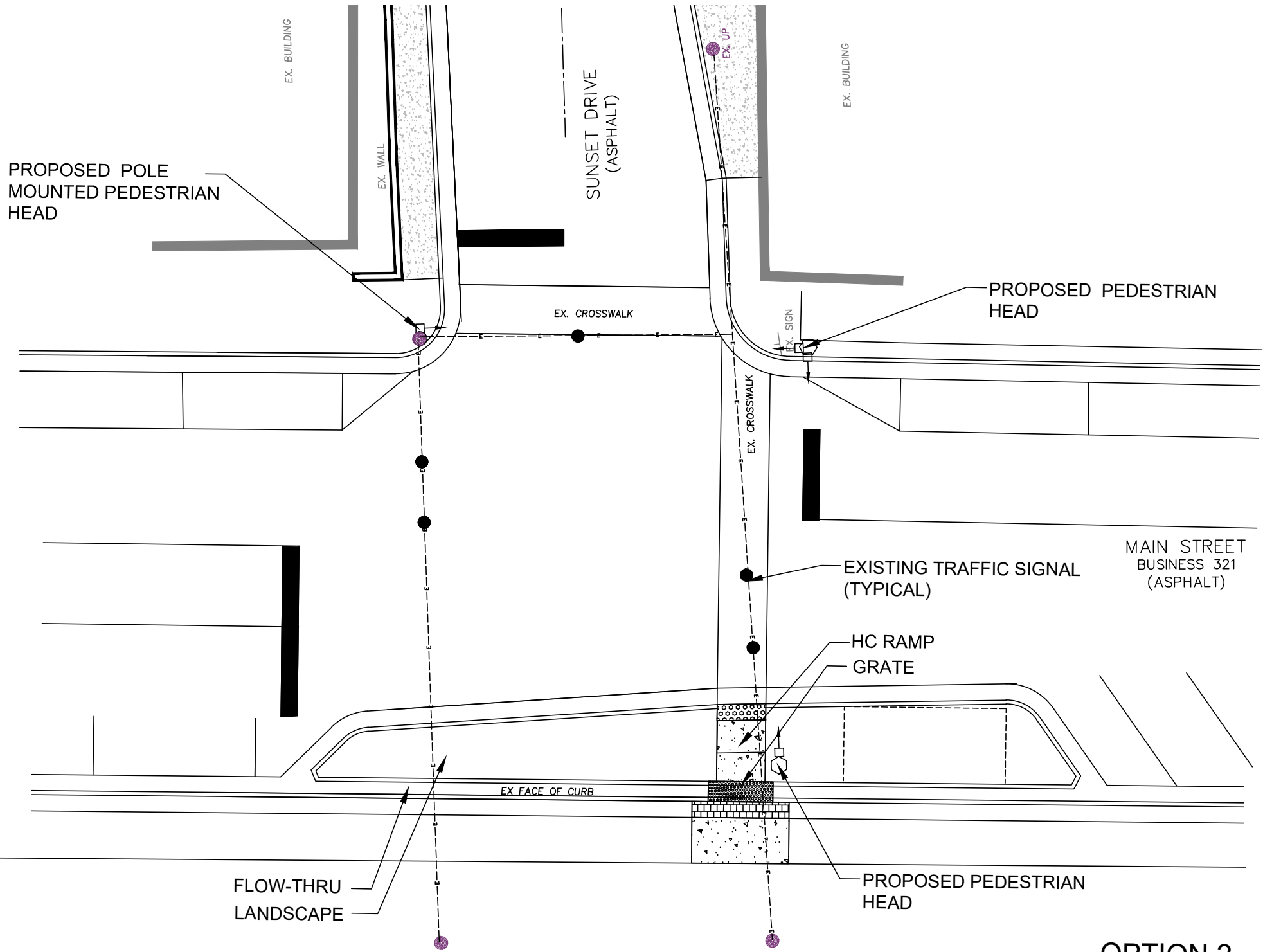
We will be available at the Town Council meeting to discuss these proposed projects and answer any questions.

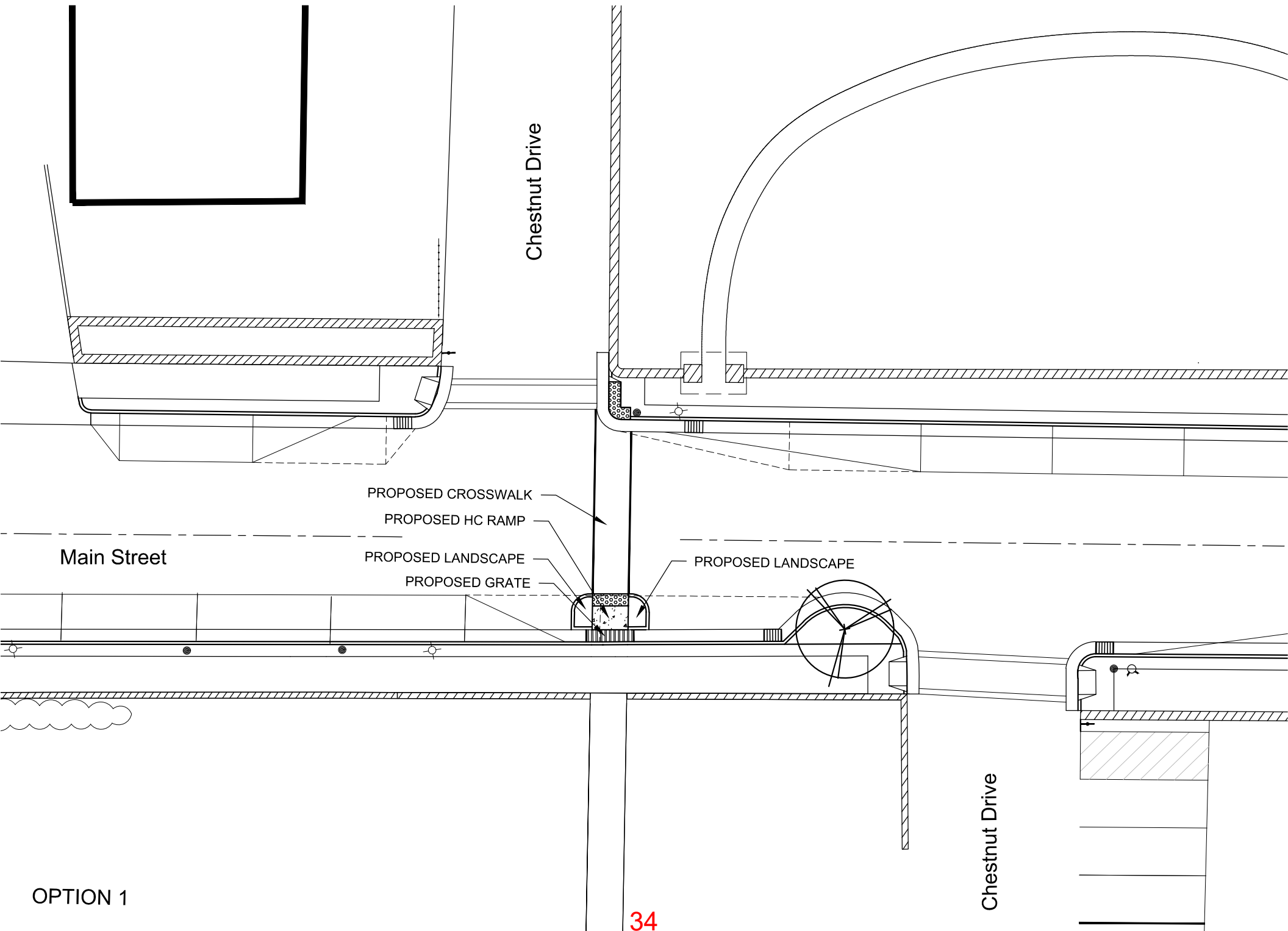




OPTION 3







Chestnut Drive

Main Street

PROPOSED CROSSWALK

PROPOSED HC RAMP

PROPOSED LANDSCAPE

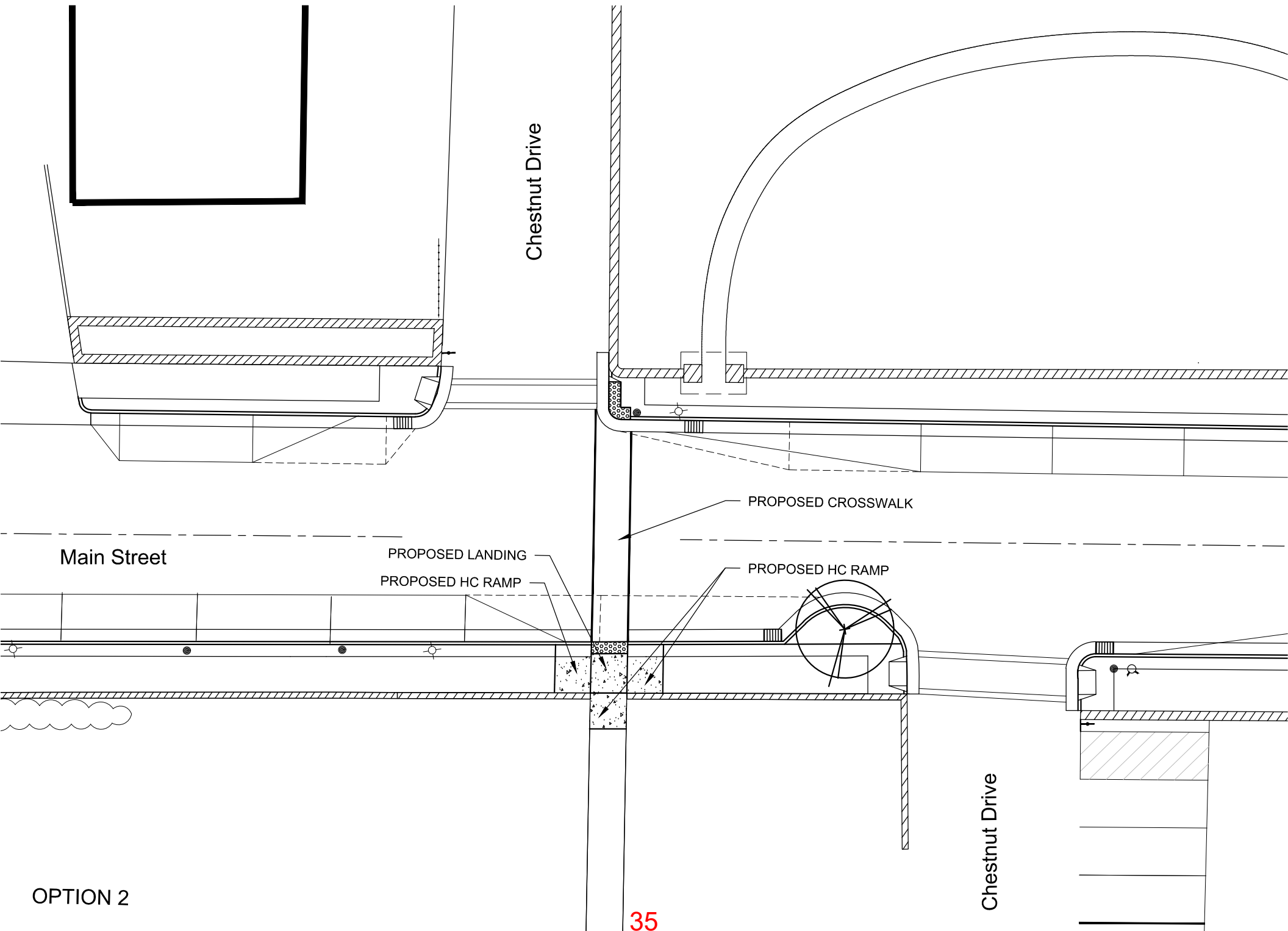
PROPOSED GRATE

PROPOSED LANDSCAPE

Chestnut Drive

OPTION 1

34



Chestnut Drive

Main Street

PROPOSED LANDING

PROPOSED HC RAMP

PROPOSED CROSSWALK

PROPOSED HC RAMP

Chestnut Drive

OPTION 2

35

TO: Mayor Charlie Sellers and Blowing Rock Town Council
FROM: Kevin Rothrock, Planning Director
SUBJECT: 321 Visioning - Valley Blvd Study - Implementation Strategies
DATE: October 13, 2020

I will provide an update during the October 13, 2020 Town Council meeting on progress from our Planning Board zoning subcommittee dealing with the 321 Visioning recommendations.