



Town of Blowing Rock

Date: Tuesday, July 13, 2021, 6:00 p.m.

Location: 1036 Main Street, Blowing Rock, NC 28605

Agenda

<i>Item</i>		<i>Present & Participants</i>
I.	CALL TO ORDER – ROLL CALL FOR ATTENDANCE	Mayor Charles Sellers
II.	PLEDGE OF ALIGENANCE	Mayor Charles Sellers
III.	APPROVAL OF MINUTES – By Roll Call <ol style="list-style-type: none"> 1. June 8, 2021 – Regular Meeting Minutes 2. July 6, 2021 – Mid-Year Retreat REGULAR AGENDA ADOPTION CONSENT AGENDA <ol style="list-style-type: none"> 1. Budget Amendment - #2021-06 2. Annual Tax Settlement Report and Order of Tax Collection 3. Blowing Rock Community Foundation Pickleball Tournament 4. Grant Project Ordinance – ARP Funds 	 Mayor & Council Mayor & Council Mayor & Council
IV.	PUBLIC COMMENTS	
V.	REGULAR AGENDA: <ol style="list-style-type: none"> 1. CROSSWALKS 	Doug Chapman
VI.	OFFICIALS REPORTS & COMMENTS: <ol style="list-style-type: none"> 1. Mayor 2. Council Members 3. Town Attorney 4. Town Manager 	Mayor, Council, Town Attorney and Staff
VII.	CLOSED SESSION – None	
VIII.	ADJOURNMENT/RECESS...<i>Mayor Charles Sellers entertains a motion and second to adjourn or recess the meeting.</i>	

Draft
MINUTES
Town of Blowing Rock
Town Council Meeting
June 8, 2021

The Town of Blowing Rock Town Council met for their regular monthly meeting on Tuesday, June 8, 2021 at 6:00 p.m. The meeting took place at Town Hall located at 1036 Main Street Blowing Rock, NC. Present were Mayor Charlie Sellers, Mayor Pro-Tem Sue Sweeting and Council Members Albert Yount, David Harwood, Doug Matheson, Virginia Powell, Town Manager Shane Fox, Town Attorney Allen Moseley, Planning and Inspections Director Kevin Rothrock, Police Chief Aaron Miller, Finance Officer Nicole Norman and Town Clerk Hilari Hubner who recorded the minutes.

CALL TO ORDER

Mayor Sellers called the meeting to order at 6:00 p.m. and welcomed everyone. Mayor Sellers verified attendance via roll call.

THE PLEDGE OF ALLEGIANCE

MINUTE APPROVAL

Council Member Powell made a motion to approve the regular and closed session minutes from the May 11, 2021, meeting, seconded by Mayor Pro-Tem Sweeting. Unanimously approved.

Mayor Pro-Tem Sweeting made a motion to approve the May 27, 2021, Budget Work Session meeting, seconded by Council Member Matheson. Unanimously approved.

REGULAR AGENDA ADOPTION

Council Member Matheson made a motion to approve the agenda as presented, seconded by Mayor Pro-Tem Sweeting. Unanimously approved.

CONSENT AGENDA

1. Budget Amendment - #2021-05

To account for various items. **Budget Amendment #2021-03 – Attachment A**

2. Country Club Fireworks Approval

Request for approval allowing the Blowing Rock County Club to shoot fireworks on July 3, 2021.

3. Republic Contract

As part of the 2021-2022 Annual Budget process, Town Staff met and discussed the Town's current recycling contract with Republic Services set to expire September 20, 2021. From a series of meetings, Republic Services has offered to the Town a five-year contract beginning October 1, 2021, that includes recycling, disposal of town residential waste and Foothills Landfill, and Republic Services to operate the commercial collection

within the Town of Blowing Rock. Under the proposed contract, Republic would continue to collect the Town's recycling as normal, the Town would continue to collect residential waste as normal, and Republic Services would assume the commercial collection for the Town of Blowing Rock. Under this proposal staff estimates no increase cost to the Town's residents for recycling or residential waste collection. Overall, the proposal if accepted, will result in significant savings to the Town. Town Staff has estimated that the Town will save approximately \$64,000 per year with these options, or \$320,000 over the five-year term. These savings include the reduction of one-full time position and the elimination of one garbage truck at a cost savings of approximately \$175,000.

Mayor Pro-Tem Sweeting made a motion to approved Consent Agenda as presented, seconded by Council Member Powell. Unanimously approved.

SPEAKERS FROM THE FLOOR

Mark Crumpler - 215 Morningside Dr, advised he has been a Blowing Rock resident and merchant since 1980. He further advised he has had problems with parking for many years and would like to propose the Town get stricter with parking Mother's Day to Thanksgiving. He stated his employees all sign a pledge when hired that they will not park on Main Street during that time frame. Mr. Crumpler stated the merchants only have approximately seven (7) months to make their money for the year and not having sufficient parking solutions effects the merchants. He explained he's been before Council before, but never has felt that Council was behind finding a permanent solution to the problem. Mr. Crumpler stated he was in favor of paid parking or stricter enforcement similar to what the Town of Boone currently does. He further stated he's always been very proud of Blowing Rock and the only "black eye" he's ever heard from customers is the parking issues. Mr. Crumpler concluded he would like to thank Council for their time and hoped they would stand behind the merchants and customers to come up with an effective solution to the problem.

Pam Lowry – 389 Fairway 11 CT, spoke regarding speeding on Green Hill Road. Ms. Lowry advised she and her husband are full time residents of Blowing Rock and she has spoken to Council before about speeding issues in that area. Ms. Lowry stated she had some questions she would like to ask Council to answer, not staff, about the road. She further stated she had requested a meeting with the vendor who is doing the traffic study and was told by several Council Members that was not possible, one Council Member was very helpful, which she appreciated. Her question is if the Town is paying the group \$12,300 for a study, and what she needs to tell them doesn't fit into their idea of doing a traffic study, she didn't understand why a taxpayer can't meet directly with the group. Ms. Lowry advised she had a list of her questions she would like each of the Council Members to answer. Mayor Sellers asked Ms. Lowry to give her list to be distributed to Council Members and they would answer the questions after the meeting in their time. Ms. Lowry thanked Council for their time and advised she would like a comment from someone regarding this matter.

Council Member Yount asked Manager Fox for clarification if the intersection of Green Hill Road and Hwy 321 was part of the study. Manager Fox advised it was not because

that section is owned and maintained by DOT, and only the Town owned/maintained section of Green Hill is part of the scope of the study. Manager Fox further stated DOT is aware of the intersection and the problems and complaints associated with it. Mayor Sellers advised since that was brought up, he had addressed the issue with DOT and if the citizens feel as a whole there needs to be a traffic light there then that is something they will need to request from DOT.

Mr. Parson's – 1577 Green Hill Road spoke about the Green Hill Road traffic study. He stated he had a series of questions to ask Council and would like for them to consider them before taking any action on any projects on Green Hill Rd. Mr. Parson's first question was how Council could approve any sub-division with multiple driveway cuts onto a road with limited visibility without first seeing a traffic study. Mayor Sellers reminded Mr. Parson's he needed to refrain from speaking directly towards the Heather Ridge request as that would be presented later in the agenda and be opened for public input. Mr. Parson's advised he wasn't speaking directly about that, but in general to projects that have been done or attempted to be done, example the Winkler project etc. Mr. Parson's explained all these subdivisions put pressure on Green Hill Road, all of which have been covered in the traffic study and he can't understand why not wait to see the results of the study before approving any project that could possibly alter or effect the results and recommendations.

Ms. Martha Greene – advised she was born and raised in Blowing Rock she currently lives on Flat Top Road in Blowing Rock. Ms. Greene further advised she has family that still in Blowing Rock and has a lot of family buried in Woodlawn Cemetery. Ms. Greene stated she is very upset with the Town Cemetery as she has had numerous family member's flowers stolen off their graves. She further stated other local families have had the same thing happen with their family graves. Police Chief Aaron Miller advised they were made aware on Monday, June 7th of the situation that had occurred over the weekend time frame and were very taking the incident very seriously. Chief Miller advised he had met with Public Works and are trying to come up with some solutions to secure the cemetery and keep this from happening again. Some of the solutions include new locks, extra security and the possibility of installing security cameras.

Mayor Sellers thanked the citizens for their comments.

PRESENTATION

Julie Wiggins Executive Director of the High Country Council of Governments gave a history and overview of the organization.

PUBLIC HEARING

1. FY '21-22 Budget

Mayor Sellers asked for a motion to go into Public Hearing. Council Member Matheson made a motion to open the Public Hearing, seconded by Mayor Pro-Tem Sweeting. Unanimously approved.

Town Manager Fox presented via PowerPoint an overview of the budget highlights including Republic Service taking over commercial garbage for the twenty-two (22) commercial customers, a two-year (2) employee salary increase plan to get employees within market rate, a .04 cent tax increase and GO Bond debit.

Council Member Powell brought up sales tax between the Town and Watauga County. Council discussed briefly with Manager Fox the difference between Ad Valorem vs Population methods. Council Member Powell asked about how much monthly the Town currently distributes to the County for Sales Tax under the Ad Valorem method. Manager Fox advised it's approximately \$90,000 per month. Council Member Powell further asked how much the Town is set to receive from the County in the upcoming budget. Manager Fox advised it was \$12,000. Council Member Powell stated when it's appropriate she would like to amend the budget at the July Mid-Year Retreat the money the Town gives back to the County.

Mayor Pro-Tem Sweeting requested Manager Fox explain the difference between Ad Valorem vs Population. Manager Fox explained the difference between the two methods. Town currently receives more money and is better with the Ad Valorem method.

After further discussion, Council Member Powell made a motion for the Town to retain the monthly payment of approximately \$90,000 for the June payment until Council has discussion during the Mid-Year Retreat in July as there is no contract for the Town to give this money to the County and Council needs to look at this in detail and see if it's truly a benefit to our taxpayers.

Council Member Harwood asked Council Member Powell if she would be willing to table her motion until the end of the Manager's Budget presentation so Council can look at the complete the Budget in its entirety before deciding on her motion.

Council Member Powell agreed.

Council Member Yount commented the budget presentation was the most informative and concise presentation of what is the "cost to do business in the Town of Blowing Rock every year" and Manager Fox and Finance Officer Nicole Norman are responsible.

Mayor Sellers opened the Public Hearing.

Mr. Tim Gupton – 235 Meadow Lane spoke as President of the Blowing Rock Civic Association. Mr. Gupton advised he had met with Manager Fox and gone through the Budget in detail. He further advised it's important to note in this Budget there is a substantial statutory remittance of TDA taxes back to the TDA and an agreement to remit funds back to the TDA and an agreement to remit funds back to the County. Mr. Gupton explained the gross Budget was for 10.5 million for the general fund, but 1.9 million has to go back to the TDA and the County, so in actuality the Town has 8.5 million a year to fund the expenditures. Mr. Gupton advised he says this to illustrate from an accounting perspective. He further explained property taxes make up about 49% of the gross number

but provides about 60% of the total Budget. Mr. Gupton advised he was pointing that out because the tax base is what helped the Town through COVID, but the Town is also blessed with a diversity of revenue from Sales Tax and other taxes. Mr. Gupton concluded what he was trying to clarify to the community is the property taxes represent 60% of the total Budget, so 60% of that money is what is available to the Town.

Ms. Mary Hill 140 Heather Ridge stated residents pride Blowing Rock being a wonderful place to retire, but most people of retirement age at some point may need ambulance service and feel that is something that really needs to be investigated.

Mayor Pro-Tem Sweeting asked Ms. Hill if that were something she would be willing to pay for if that were to be an option. Ms. Hill advised she would be willing to. Council discussed the ambulance service briefly. Manager Fox clarified where currently the Town stands emergency service wise. Council discussed further at length.

Council Member Yount made a motion to close the Public Hearing, seconded by Council Member Matheson. Unanimously approved.

Mayor Sellers restated Council Member Powell's motion; Council Member Powell made a motion for the Town to retain the monthly payment of approximately \$90,000 for the June payment until Council has discussion during the Mid-Year Retreat in July. The motion died for a lack of a seconded.

Mayor Pro-Tem Sweeting made a motion to approve the FY '21-22 Budget as presented, seconded by Council Member Yount. Unanimously approved.

2. Heather Ridge - SUP

Planning Director Kevin Rothrock reported K. West, LLC is requesting a Special Use Permit for a 9-lot single-family subdivision on the corner of Heather Ridge Lane and Green Hill Road. The 5.1-acre subject property is zoned R-15 single-family and is partially in the WS-IV water supply watershed. No new roads are proposed for the subdivision as each lot will have direct access to a public street.

The subject property is a 5-acre wooded tract between Green Hill Road and Heather Ridge Lane. Approximately 0.50 acre of the property is in the water supply watershed with the remainder outside of the watershed. Each proposed lot meets the minimum size requirements of 15,000 sq feet and minimum lot width of 100 feet.

Five (5) lots front Green Hill Road, three (3) lots front Heather Ridge Lane, and one lot is located on the corner of both streets. To minimize driveway access cuts onto Green Hill Road, staff recommends access for lots 1, 2, and 3 be provided/shared from Heather Ridge Lane.

The setback shown on lot #1 should be 30 feet on one street and 20 feet on the other. The potential owner will have the option of determining which is the primary street.

No access is allowed to the lower gravel section of Heather Ridge Lane. The section of road is outside of Town limits and is private.

Storm water detention is not required on this project as no new streets or roads are being proposed. However, as a result of discussions during the Planning Board meeting, neighboring property owners met with the Applicant, Applicant's engineer, and Town staff on June 2 to discuss solutions to limit negative storm water impacts as a result of the development of the single-family lots. The draft SUP requires a comprehensive storm water management plan be submitted, reviewed, and approved by the Town Engineer to address specific goals discussed with the neighbors. No building permit for houses will be issued until the items recommended are completed.

Lots (1-7) along Green Hill Road will be served by the existing gravity sewer in Green Hill. An extension to the existing 2-inch pressure sewer line is proposed along the lower, downhill section of Heather Ridge to account for lot 8 and 9. All sewer line improvements will be installed at the developer's expense. Staff and the Town Engineer will approve water and sewer systems to meet the Town Code.

At their May 20, 2021, meeting, the Planning Board recommended approval of the Special Use Permit with the following conditions:

- That the requested storm water detention waiver be approved
- That the Applicant incorporate any conditions related to the NCDOT driveway review process
- That the driveway access onto Sunset Drive be moved away from the Hwy 321 intersection as far up the site as possible

Town Attorney Allen Moseley advised one individual wanted to intervene and asked if there are any others that wanted to intervene. He explained the definition of "standing" for who qualified to intervene.

Mr. Rick Parsons 1577 Greenhill Road read a letter advising why he felt he had standing and should be allowed to speak.

After some discussion and clarification from Mr. Moseley, he advised there was not a limit on how many could speak in opposition to SUP, but in order to be an intervenor the individual must demonstrate special damages or hardships the potential development could cause.

Mr. Jim Blane 208 Heather Ridge Lane advised he lives near the property but would be representing Mr. Wayne Smith who lives at 338 Heather Ridge Lane down at the bottom of Heather Ridge. He further advised Mr. Smith also owns a portion of the private road. Mr. Blane explained Mr. Smith is suffering special damages as he is already innovated with all the water that is coming down on his property. Mr. Blane advised with all due respect; Mr. Rothrock has made the decision Chapter 16 doesn't apply to this property because there isn't more than 10,000 square feet of impervious improvements so that is

why Mr. Rothrock is making that determination. He further advised with the proposed nine (9) house that is approximately 18,000 square feet of impervious surface out there. Mr. Blane re-stated driveways need to be located, a lot of things Chapter 16 requires needs to be located that are being "side stepped", this is a developed property in a unified fashion and is putting 18,000 feet of impervious surface out there and for those reasons he respectfully asks to intervene on behalf of Mr. Smith.

Chelsea Garrett, Attorney for the Applicant, asked Mr. Blane if there had been any professionals consulted for the existing alleged water run off issues. Mr. Blane replied they are in the process of doing that but haven't had a chance to before the meeting. He said due to the quick time frame and contactors, surveyors etc. quoting anywhere from ninety (90) to one-hundred twenty (120) days there is no way to be ready with that information. Mr. Blane suggested the applicant had not consulted a professional yet either probably for the same reasons they have been unable to get a professional to weigh in. Mr. Blane stated this Council is not ready to make their decision on this subdivision at this time.

Ms. Garrett advised she was able to speak with Mr. Blane prior to the meeting and she understood and appreciated Mr. Smith's position. She explained she doesn't have a problem with people intervening as it's an important topic that people in close proximity have the right to be heard. She explained the problem she has with Mr. Blane being able to intervene is the potential of an appeal to happen later down the road and her client to be stuck incurring those legal expenses.

After further discussion and clarification Mayor Pro-Tem Sweeting made a motion to approve Mr. Blane had standing to intervene on behalf of Mr. Smith, seconded by Council Member Yount. In favor of the motion; Mayor Pro-Tem Sweeting, Council Members Yount, Matheson and Sweeting. Against the motion; Council Member Harwood. Motion passed.

Mr. Patrick Warren, Engineer for the project spoke to the water run off and that he's looked at some of the existing issues. Mr. Warren advised this property is broken up so all the water would not be going to one particular area.

Stormwater runoff, existing and potential with adding more impervious areas and efforts being made to accommodate for all were discussed at length.

Mr. Chuck Phillips, one of the applicant's stated he would be glad to answer any questions anyone had. Mayor Pro-Tem Sweeting asked what the approximate cost of the homes would be. Mr. Phillips further stated approximately \$900,00, the goal is to stay under one million dollars. Council Member Yount commented he heard a statement made that there is a drainage problem, but it's not up to the applicant to correct the problem. Mr. Phillips advised he wants to be a good neighbor and comply. He explained he is not here to "steamroll" anyone. He explained he wanted to be fair and will abide by the Town Code. Mr. Phillips stated Blowing Rock is special to him as it is to many others, and he wants to preserve it. He just wants to comply and work with Planning and Inspections. Mr. Phillips

advised he envisions a development that blends in, not one that sticks out. He further advised the house should fit the land.

Mayor Pro-Tem Sweeting asked Mr. Warren to define Storm Water Management. He replied it's an overall plan to make sure that you're directing water that's not going to damage adjoining properties.

Mayor Pro-Tem Sweeting asked Mr. Warren to explain why the people on the other side of the road are having to use sandbags if the drainage pipes are working.

Ms. Garrett asked when Council hears from everyone preserving the general objection to consideration that any testimony regarding property values or anything that require an expert for it to be reliable including runoff.

Mr. Blane thinks the property owners have every right to talk about the value of their own property and the immediate impact they have.
Mayor Sellers opened the public hearing.

Mr. Wayne Smith of 338 Heather Ridge Lane commented his primary concern is water damage, he's at the bottom. Mr. Smith advised he had sent a letter to the Town Clerk for distribution to Council and he hoped everyone had read it. He explained one of the issues that hasn't been addressed is "seepage" when the water comes off these impervious areas and goes into the ground, but it has to go somewhere. He explained when he met with Mr. Warren and Mr. Phillips about the drainage at that point it wasn't realized where the water was coming or going from. Mr. Smith advised he sits on his porch and watches the water is different than someone doing calculations. He further explained most of the residents' concerns is how quickly the process is moving. Mr. Smith mentioned Mr. Rothrock had made some additions to the SUP conditions based off of information gathered from the neighborhood meeting that were to his benefit. He further mentioned he had done a lot of work to the areas around his property to try to help relieve some of the seepage problems which then run it to the creek behind his house. Mr. Smith advised that creek is one of the headwaters of the New River and that need to be paid attention to for runoff and contamination. Mr. Smith advised he had done a lot of work, but by no means have captured all the water, but captured enough water that the natural slope of the land and vegetation can handle to water that comes onto their property. Mr. Smith further advised neighbors have specific existing water issues with run off in existing vegetated areas. Mr. Smith explained his main concern is additional drainage to his property. He asked where the liability would fall for that extra drainage, current property owners, developer, builder, Town or the new property owners. Mr. Smith said he would like to request the developer and/or engineer submit a grading plan, storm water management model and a surface water runoff mitigation plan to give an idea of where the water is going to go and what it's going to do. Mr. Smith stated his intention isn't to deny the proposal, but delay until these questions can be answered.

Council Member Harwood stated in reading Mr. Smith's letter to Council he wanted clarification if the drainage issues on his property were ones from day one or over time.

Mr. Smith said they have always had water issues but also have also done a lot of work to manage and control the water.

Council Member Powell mentioned that several of the homeowners in this area rely on spring water for their water source.

Patricia Aiken of 252 Heather Ridge Lane stated she had submitted a letter to Council prior to the meeting listing her concerns. She said had some water concerns as her driveway is right across from one of the proposed driveways. Ms. Aiken further stated she had expressed her concerns at the neighborhood meeting and had been assured all efforts would be made to help keep the water in the ditches. Ms. Aiken advised she was worried about the density of the project and the feel of the neighborhood changing. She further advised she as well as neighbors were concerned with property values being affected.

Joseph Coyne who owns a vacant lot on Heather Ridge said he had the same concerns that had already been mentioned. He explained his intention is making Blowing Rock his permanent residence and was concerned with the density and the extra water runoff.

Adam Hill of 1663 Greenhill Road expressed his concern with the proposed driveways and the potential runoff effects they could cause to his driveway. Mr. Hill stated he was concerned with the already dangerous Greenhill Road adding more traffic and the increase causing more speeding traffic.

Kirby Strickland of 1661 Greenhill Road said he lives directly across from the development and is concerned with adding nine (9) more homes will add more speeders to that road. He suggested a stop sign in that area may be a good option.

Richard Cammerer of 194 Heather Ridge Lane stated he has concerns with water runoff on his property. He further stated the current water press fluctuates when all neighbors are here and adding nine (9) more homes is concerning for what that could add to the existing problem. Mr. Cammerer said he would hope the Town would prevent a development that would be a loss of trees, cause more runoff, more traffic and the loss of wildlife habitat.

Dinny Addison Lot D-11 stated her family property at the end of Greenhill Road had been sold to the Blue Ridge Parkway Conservation Trust of North Carolina and would be protected land forever. Ms. Addison commented the Yadkin River Basin is below this property and that supplies many downstream with drinking water. She further commented the Town needed to think about the water runoff and potential contamination it could cause. Ms. Addison stated there is not enough info to approve the project, the density is too high and feels a happy medium need to be met between all involved before a decision is made.

Judy Allison 244 Heather Ridge Lane advised she loved Blowing Rock. She expressed her concerns was damage to surrounding properties as well as felt this was one of the last developable pieces of property and this needs to be thoughtfully and carefully considered. Ms. Allison stated she was aware this property met code but felt nine (9) homes was too dense. She explained her concern with how it would fit in the existing area. Ms. Allison stated her main concerns were land preservation and environmental impact. Ms. Allison stated no new development should be considered until the traffic study is completed. She further stated she respectfully requested Council delay approval until a lot of the concerns can be resolved.

Rick Parsons 1577 Greenhill Road stated the Town needed to do a stormwater management model study. He further stated there is not enough information to approve the project.

Ms. Garrett thanked Council for their time and explained she understood the neighbors have very strong feelings about the development. She further explained it's a balancing act between what the code states and allows and a way to make the development fit the concerns of the neighbors. Ms. Garrett advised Council heard sworn testimony by the developer and engineer that the concerns of the residents would be adhered to as well as making sure this development fit the area. Ms. Garrett stated the development meets code, there are no variances and is in harmony. Ms. Garrett further reviewed some of the concerns of the citizens and stated the applicant will work to resolve those concerns before anything is built. Ms. Garrett further stated this development is not going to increase speeding and the applicant has no issues with anyone adding stop signs or other measures to help resolve this. Ms. Garrett concluded that the concerns raised are not "Earthshattering" and the applicant is more than willing to work with the neighbors and be good neighbor to them. She asked Council to take all into consideration and approve the project.

Mr. Blane thanked Council for their time and the citizens for their input. He explained his client's position was pretty simple and that is the applicant's application is not complete and is not ready to be approved. Mr. Blane stated certain parts of the Land Use Ordinance have been sidestepped and said not to be applicable, but in fact are applicable. Mr. Blane further stated there are several provisions that have not been followed and have slipped though even after Planning Board reviewed that need to be addressed before the development can be approved. He advised he wasn't asking Council to go outside the statute, these requirements are within the statute. Mr. Blane stated the request is premature and the "cart is being put before the horse." He respectfully requested Council deny the request.

Mayor Pro-Tem Sweeting made a motion to close the Public Hearing, seconded by Council Member Powell. Unanimously approved.

Mr. Rothrock clarified the questions for the lot size.

Council Member Yount advised he didn't see any animosity from anyone including the developer and he felt everyone was speaking from their heart. He advised there are some things that need to be researched a little bit further and felt there may be a possibility of working something out.

Council Member Harwood asked if the applicant was amenable to two driveways off Greenhill Road and adjusting Lot 6 to achieve 100 feet. Mr. Phillips advised he would.

Mayor Pro-Tem Sweeting stated she had some concerns that she would like to see answered before she is comfortable voting either way.

Mayor Pro-Tem Sweeting made a motion to table the request and asked the developer to get a stormwater management plan, a surface water runoff mitigation plan, a grading plan and Council be able to review the traffic study once it is completed. Council Member Yount seconded.

Council discussed further.

Council Member Harwood stated he didn't see why Council needed to delay this request, this project meets the Town Code and the runoff study will be supplied by the applicant and approved by our engineers. He stated he had faith in Mr. Warren to complete that as well as McGill to review. Doesn't see how the applicant can provide a grading plan when they haven't sold a lot nor have house plans. He stated our code doesn't require these things and he wanted to know why it was being requested.

Mayor Pro-Tem Sweeting stated she made these request because she knew there was a problem there and this would make her feel better to know for sure.

With no further discussion the motion was; Mayor Pro-Tem Sweeting made a motion to table the SUP and asked the developer to get a stormwater management model plan, a surface water runoff mitigation plan, a grading plan and Council get the traffic study group to weigh in about potential impact from this development affecting traffic on Greenhill Road. Council Member Yount seconded. For the motion: Mayor Pro-Tem Sweeting, Council Members Yount, Matheson and Powell. Against the motion: Council Member Harwood. Motion passed.

3. Coffee Shop – SUP

Mayor Pro-Tem Sweeting made a motion to postpone until the July Council meeting, seconded by Council Member Powell. Unanimously approved.

4. GO Bond

Manager Fox explained in November 2014, voters approved Water, Sewer, Street and Park and Recreation bonds to be issued to the Town of Blowing Rock, expiring in November 2021. The Town of Blowing Rock has issued to date the first three phases of the 2014 Bonds, with a fourth and final phase to be issued soon. In order to allow for Town Council and Town Staff to issue the final phase of the bonds in accordance with the

Town's projects and priorities timeline, additional time is needed beyond the November 2021 expiration date. In accordance with North Carolina law, the Blowing Rock Town Council, must hold a public hearing on the proposed 2014 Bond Order extension for such extension to take effect. It is of note, that the NC LGC and State Treasurer's Office has already approved the extension.

Mayor Sellers opened the Public Hearing. With no comments or questions from the Public Council Member Powell made a motion to close the Public Hearing, seconded by Mayor Pro-Tem Sweeting. Unanimously approved.

Mayor Pro-Tem Sweeting made a motion to approve the 2014 Bond extension, seconded by Council Member Yount. Unanimously approved.

OTHER BUSINESS

NONE

OFFICIALS REPORTS & COMMENTS

- Mayor Sellers – None
- Council Member Yount – None
- Council Member Harwood – None
- Mayor Pro-Tem Sweeting – Would like to bring up parking at the mid-year retreat. Albert stated he would like to add discussing 2 hour vs. 3 hour parking.
- Council Member Matheson – Asked for everyone to get the word out the Town's free shuttle is running again on Friday's and Saturday's. Route is posted on the website.
- Council Member Powell – Wants to put on record Manager Shane protected every employee's job and no employee's left during the pandemic. Thanked Manager Fox for addressing our top ten list within this budget.
- Town Attorney Moseley – None
- Manager Fox –444 days we were in the North Carolina State of Emergency. ABC Store is up 87% over the previous year. The TDA up 34% over last year.

EXECUTIVE SESSION

None

ADJOURNMENT

Council Member Powell made a motion to adjourn at 12:30 a.m., seconded by Council Member Matheson. Unanimously approved.

MAYOR _____
Charlie Sellers

ATTEST _____
Hilari Hubner, Town Clerk

Attachments

Budget Amendment #2021-05 – Attachment A
Republic Contract – Attachment B
Heather Ridge SUP Citizen Letters – Attachment C
GO Bond Extension – Attachment D

Draft
MINUTES
Town of Blowing Rock
Town Council
Mid-Year Retreat
July 6, 2021

The Town of Blowing Rock Town Council held their budget work session on Tuesday, July 6, 2021. The work session was held at Town Hall located at 1036 Main Street, Blowing Rock. Present were Mayor Charlie Sellers, Mayor Pro-Tem Sue Sweeting, Council Members Albert Yount, David Harwood, Doug Matheson, and Virginia Powell. Others in attendance were Town Manager Shane Fox, Finance Officer Nicole Norman, Parks and Recreation Director Jennifer Brown, Planning and Inspections Director Kevin Rothrock, Police Chief Aaron Miller, Public Works and Utilities Director Matt Blackburn, Town Engineer Doug Chapman and Town Clerk Hilari Hubner, who recorded the minutes.

CALL TO ORDER

Mayor Sellers called the meeting to order at 1:00 p.m.

PRESENTATION

Roger Brooks gave a presentation to Council about the Tourism Study he is currently working on with the Town.

DISCUSSION

Town Engineer Doug Chapman gave a recap and update on the following items.

- Manager Fox gave a recap and update timelines from items discussed and prioritized at the retreat in January
- Town Engineer Doug Chapman reviewed the Main Street Water and Sewer Project, gave a PRV update and an update on the crosswalks
- Finance Officer Nicole Norman gave a 2021-2022 project financial update
- Manager Fox reviewed the Board and Manager Evaluation
- Police Chief Aaron Miller updated on efforts being made in Town to help reduce speeding throughout Town.

ADJOURN

At 5:05 p.m. Council Member Yount made a motion to adjourn the work session, seconded by Council Member Harwood. Unanimously approved.

MAYOR _____ **ATTEST** _____
Charlie Sellers **Hilari Hubner, Town Clerk**



To: Shane Fox, Mayor Sellers, and Members of Town Council
From: Nicole Norman, Finance Officer
Subject: Budget Amendment Ordinance to Account for Various Items
(Ordinance #2021-06)
Date: July 13, 2021

Enclosed please find a Budget Amendment Ordinance for the fiscal year 2020-21 for your consideration.

Section 1 (General Fund) is to adjust the budget to expected FY 2020-21 end of year totals.

Please let me know if you need further details on the proposed amendment.

**2020-2021
Budget Amendment Ordinance 2021-06**

Be it ordained by the Town Council of the Town of Blowing Rock, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
10-00-4130-002	Admin./Finance Salaries	\$ 301,654	\$ -	\$ 15,000	\$ 316,654
10-00-4260-003	Contracted Cleaning Service	\$ 30,000	\$ 5,000.00	\$ -	\$ 25,000
10-00-4200-054	Insurance and Bonds	\$ 130,000	\$ 5,000.00	\$ -	\$ 125,000
10-00-4200-080	General Fund Engineering	\$ 30,000	\$ 5,000.00	\$ -	\$ 25,000
			<u>\$ 15,000</u>	<u>\$ 15,000</u>	

This will result in a net increase of \$0 in the appropriations of the General Fund. As a result, the following revenue will be increased.

<u>Acct. No.</u>	<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
		<u>\$ -</u>	<u>\$ -</u>	

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Town Council and to the Finance Officer for their implementation.

Adopted this 13th day of July, 2021.

Attested by:

Charles Sellers, Mayor

Hilari Hubner, Town Clerk

PRELIMINARY REPORT FOR FISCAL YEAR 2020-2021

TO: TOWN OF BLOWING ROCK BOARD OF COMMISSIONERS

FROM: Hilari H. Hubner, TAX COLLECTOR

DATE: JULY 8, 2021

In accordance with NCGS 105-373(a)(1)(a&b), I respectfully submit the following Report:

Attached to this Report is (1) a list of the persons owning real property whose taxes for 2020 remain unpaid, along with the principal amount owned by each person; and (2) a list of the persons not owning real property whose personal property taxes for 2020 remain unpaid, along with the principal amount owed by each person.

In compliance with NCGS 105-373(a)(3), attached hereto is a Report entitled "Settlement for Current Taxes for Fiscal Year 2020-2021" dated July 8, 2021 setting forth my full settlement for all taxes in my hands for collection for the fiscal year 2020-2021.

Further, I hereby certify that I have made diligent efforts to collect the taxes due from the persons listed in such a manner that is reasonably necessary.

Respectfully submitted,

Hilari H. Hubner, Tax Collector

SWORN TO AND SUBSCRIBED BEFORE ME, THIS 13th DAY OF JULY, 2021.

NOTARY PUBLIC _____

My Commission Expires:

Report 1 in accordance with NCGS 105-373(a)(1)(a):

Persons Owning Real Property Whose Taxes for FY 2020-2021 Remain Unpaid

<u>Bill Number</u>	<u>Name</u>	<u>Account #</u>	<u>Levy</u>	<u>Penalty</u>	<u>Total Due</u>
13	Gorge View Club & Co	33436	\$ 84.63	\$ 5.47	\$ 90.10
35	Mead Ann	96399	\$ 0.56	\$ -	\$ 0.56
93	KCS Holdings LLC	125744	\$ 597.09	\$ 38.82	\$ 635.91
159	Lehrman, David G.	155958	\$ 2.68	\$ 0.12	\$ 2.80
186	Amplo LLC	160519	\$ 235.56	\$ 15.33	\$ 250.89
201	Walker Robin Lynn	162502	\$ 253.89	\$ 16.48	\$ 270.37
238	Foster, Michele M.	1627227	\$253.89	\$ 16.48	\$ 270.37
298	Hodges, Glenn Dee	1078864	\$ 6.14	\$ 0.05	\$ 6.19
300	Isenhour, Douglas Dwight	1085984	\$ 3,242.07	\$ 210.76	\$ 3,452.83
350	Triplett, Harold and Mary	1163302	\$ 463.71	\$ 30.15	\$ 493.86
408	McLean, Arlon J.	1330158	\$ 126.36	\$ 8.23	\$ 134.59
434	Wysor, Robert E IV and Deborah	1364314	\$ 1,569.75	\$ 102.02	\$ 1,671.77
466	Beverly, G W (HERIS)	1501048	\$ 20.67	\$ 1.37	\$ 22.04
478	Dickson, Robert T and Roye Ann	1501723	\$ 3,740.49	\$ 243.11	\$ 3,983.60
725	Puckett, Joel Scott	1536149	\$ 559.65	\$ 36.39	\$ 596.04
727	Deal, Wilson E.	1536258	\$ 36.27	\$ 2.35	\$ 38.62
1123	Schenck, Glenda Caldwell	1592815	\$ 0.40	\$ -	\$ 0.40
1015	Triplett, Harold Gene	1577395	\$ 742.95	\$ 48.28	\$ 791.23
1173	Barlis, Arthur A	1598285	\$ 8.92	\$ 0.35	\$ 9.27
1207	Barnes, Jesse N III	1602379	\$ 12.08	\$ 0.27	\$ 12.35
1243	S and A Acquisitions LLC	1604602	\$ 10,033.53	\$ 652.17	\$ 10,685.70
1256	Elder, Thomas S Jr	1606232	\$ 0.32	\$ -	\$ 0.32
1259	S and A Acquisitions No 2 LLC	1606496	\$ 23.52	\$ 0.72	\$ 24.24
1283	Moss, R. Giles	1609137	\$ 27.52	\$ 1.05	\$ 28.57
1304	Triple Tree Development LLC	1610533	\$ 853.32	\$ 55.47	\$ 908.79
1305	Triple Tree Development LLC	1610533	\$ 797.55	\$ 51.83	\$ 849.38
1306	Triple Tree Development LLC	1610533	\$ 764.79	\$ 49.74	\$ 814.53
1307	Triple Tree Development LLC	1610533	\$ 391.95	\$ 25.48	\$ 417.43
1308	Triple Tree Development LLC	1610533	\$ 414.96	\$ 26.96	\$ 441.92
1309	Triple Tree Development LLC	1610533	\$ 874.77	\$ 56.86	\$ 931.63
1324	Albu, Marius	1610889	\$ 0.58	\$ -	\$ 0.58
1324	Albu, Marius	1610889	\$ 1.13	\$ 0.03	\$ 1.16
1325	Albu, Marius	1610889	\$ 3.17	\$ 0.06	\$ 3.23

Report 1 in accordance with NCGS 105-373(a)(1)(a):

Persons Owning Real Property Whose Taxes for FY 2020-2021 Remain Unpaid

<u>Bill Number</u>	<u>Name</u>	<u>Account #</u>	<u>Levy</u>	<u>Penalty</u>	<u>Total Due</u>
1399	Alexander, John R	1618632	\$ 2,242.50	\$ 145.77	\$ 2,388.27
1508	Charlotte Kelly Living Trust	1628820	\$ 345.54	\$ 22.45	\$ 367.99
1645	Watts, Smith	1645479	\$ 2.73	\$ 0.17	\$ 2.90
1694	Kolopus, Thomas M	1702088	\$ 400.53	\$ 26.01	\$ 426.54
1757	Schneider, Henry G	1728180	\$ 40.91	\$ 36.42	\$ 77.33
1775	Bednarczyk, John J	1730509	\$ 29.10	\$ 1.32	\$ 30.42
1796	Sandra S Decerbo Irrvocable	1731554	\$ 873.60	\$ 56.77	\$ 930.37
1907	Joy Stone LLC	1744777	\$ 17.60	\$ 0.52	\$ 18.12
1994	Gibson, Bradley J.	1751134	\$2,216.37	\$ 144.05	\$ 2,360.42
2039	Squires, Wanda Ann	1753369	\$ 688.35	\$ 44.73	\$ 733.08
2055	Berggren, Carl V	1753885	\$ 1,432.47	\$ 93.09	\$ 1,525.56
2092	Miller, Catherine R	1754569	\$ 153.27	\$ 9.97	\$ 163.24
2130	Take Heart, LLC	1760624	\$ 0.09	\$ -	\$ 0.09
2175	Revocable Trust Agreement of	1762280	\$ 2,594.67	\$ 168.65	\$ 2,763.32
2181	Brackett, Kim M	1762361	\$ 1,868.88	\$ 121.50	\$ 1,990.38
2224	BNM, LLC	1764126	\$ 836.16	\$ 54.34	\$ 890.50
2268	Green Life Construction And	1764766	\$ 273.00	\$ 17.76	\$ 290.76
2351	Brackett, Kim M	1768669	\$ 202.80	\$ 13.18	\$ 215.98
2371	Van Den Berg, Egerton K	1773302	\$ 1,187.55	\$ 77.21	\$ 1,264.76
2462	Prichard, Waldemar L Jr	1776838	\$ 24.94	\$ 1.14	\$ 26.08
2479	Ellison, Bradley	1777122	\$ 7.20	\$ 0.15	\$ 7.35
2479	Perry, Vickie Swofford	1785406	\$ 366.21	\$ 23.82	\$ 390.03
2568	CWBR1150, LLC	1785521	\$ 2,400.45	\$ 156.01	\$ 2,556.46
2650	Alexander S Holden Revocable	1794144	\$ 835.38	\$ 54.33	\$ 889.71
2660	Rudistill, Charles Alan	1794493	\$ 0.18	\$ -	\$ 0.18
2751	Northern, Michael A	1809791	\$ 265.59	\$ 17.25	\$ 282.84
2960	Viking Properties of BR LLC	1812377	\$ 2,413.32	\$ 156.87	\$ 2,570.19
2928	Doerner, Sally R	1814196	\$ 1,272.57	\$ 82.69	\$ 1,355.26
	Total		\$ 49,136.83	\$ 3,222.57	\$ 52,359.40

Report 2 in accordance with NCGS 105-373(a)(1):

Persons Not Owning Real Property Whose Taxes for FY 2020-2021 Remain Unpaid

<u>Bill Number</u>	<u>Name</u>	<u>Account #</u>	<u>Levy</u>	<u>Penalty</u>	<u>Total Due</u>
270	Blowing Rock B	10136	\$ 210.41	\$ 13.69	\$ 224.10
812	Victorian Inn	1545193	\$ 14.97	\$ 0.96	\$ 15.93
980	Alexander, John R	608	\$ 14.16	\$ 0.94	\$ 15.10
1101	Edward D. Jones	1589869	\$ 17.00	\$ 1.12	\$ 18.12
1185	MATCAM, INC	1599616	\$ 1.56	\$ 0.09	\$ 1.65
1371	Guilford Medical Properties LLC	1614786	\$ 62.21	\$ 4.06	\$ 66.27
1533	Helen S Rudduck Trust	1632152	\$ 3.90	\$ 0.26	\$ 4.16
1536	Wallace, Mona	1632163	\$ 1.53	\$ 0.06	\$ 1.59
2967	Huntington Technology Finance	1640834	\$ 17.08	\$ 1.12	\$ 18.20
1697	Gurland, Harvey W JR	1702101	\$ 79.83	\$ 5.20	\$ 85.03
1772	A Holding Designs LLC	1730449	\$ 77.65	\$ 5.03	\$ 82.68
1773	WA Realtiy INC	1730472	\$ 6.09	\$ 0.42	\$ 6.51
1955	SBW Foods Incorporated	1748885	\$116.17	\$ 7.54	\$ 123.71
2128	Cousins and Construction CORP	1760478	\$4.72	\$ 0.33	\$ 5.05
1666	Estates, Christopher M.	1760552	\$3.77	\$ 0.26	\$ 4.03
2454	New Castle Carpentry INC	1774964	\$ 3.22	\$ 0.18	\$ 3.40
2899	Cabin Fever of Watauga INC	1813569	\$ 4.56	\$ 0.27	\$ 4.83
	TOTAL		\$ 638.83	\$ 41.53	\$ 680.36

**SETTLEMENT FOR DELINQUENT TAXES FOR TAX YEAR 2011-2020
FISCAL YEAR 2020-2021**

TO: TOWN OF BLOWING ROCK BOARD OF COMMISSIONERS

FROM: Hilari H. Hubner, TAX COLLECTOR

DATE: July 8, 2021

CHARGES TO TAX COLLECTOR:

1. Total amount of all delinquent taxes placed in the Tax Collector's hands for collection of the 2020 tax year.	\$ 130,962.53
2. All late listing penalties and costs charged by the Tax Collector:	\$ 28,818.51
3. All interest on taxes charged by the Tax Collector:	\$ 26,687.08
Total Charges:	<u>\$ 186,468.12</u>

CREDITS TO THE TAX COLLECTOR:

1. All sums deposited by the Tax Collector to the credit of the Town:	\$ 101,507.14
2. Releases allowed by the governing body (including refunds and reductions in valuations):	\$ 2,126.97
3. The principal amount of taxes constituting liens against real and personal property:	\$ 57,400.48
4. The interest and charges amount outstanding on taxes constituting liens against real and personal property:	\$ 25,433.53
Total Credits:	<u>\$ 186,468.12</u>

Respectfully submitted,

Hilari H. Hubner, Tax Collector

SWORN TO AND SUBSCRIBED BEFORE ME, THIS 13th DAY OF JULY, 2021

NOTARY PUBLIC _____

My Commission Expires:

FY 2020-2021 BREAKDOWN OF SETTLEMENT FOR DELINQUENT TAXES FOR TAX YEARS 2011-2019

Charges to the Tax Collector:

Year	Beginning Balance	Levy Added	Total Tax placed in the Tax Collector's Hands for Collection	Interest Assessed	Charges Assessed
2019	\$ 26,849.09	\$ -	\$ 26,849.09	\$ 3,209.50	\$ 19.90
2018	\$ 20,319.84	\$ -	\$ 20,319.84	\$ 2,456.60	\$ 1.34
2017	\$ 19,998.04	\$ -	\$ 19,998.04	\$ 2,665.76	\$ 2.22
2016	\$ 16,177.70	\$ -	\$ 16,177.70	\$ 3,253.63	\$ 300.72
2015	\$ 4,702.24	\$ -	\$ 4,702.24	\$ 978.26	\$ 12.80
2014	\$ 4,323.60	\$ -	\$ 4,323.60	\$ 1,492.01	\$ 5.35
2013	\$ 5,228.78	\$ -	\$ 5,228.78	\$ 3,544.42	\$ 28,058.69
2012	\$ 16,966.18	\$ -	\$ 16,966.18	\$ 2,722.17	\$ 238.98
2011	\$ 16,397.06	\$ -	\$ 16,397.06	\$ 6,364.73	\$ 178.51
TOTALS:	\$ 130,962.53	\$ -	\$ 130,962.53	\$ 26,687.08	\$ 28,818.51

Credits to the Tax Collector:

Year	Total Amount Deposited	Releases and Write Offs	Principal Amount of Tax Constituting Liens on Real/Personal Property	Interest/charge Outstanding	Total due
2019	\$ 6,595.94	\$ -	\$ 20,482.66	\$ 2,999.89	\$ 23,482.55
2018	\$ 10,464.91	\$ 1,426.43	\$ 8,795.66	\$ 2,090.78	\$ 10,886.44
2017	\$ 14,295.72	\$ -	\$ 6,316.07	\$ 2,054.23	\$ 8,370.30
2016	\$ 9,392.21	\$ 23.16	\$ 6,995.25	\$ 3,321.43	\$ 10,316.68
2015	\$ 2,967.34	\$ -	\$ 1,804.46	\$ 921.50	\$ 2,725.96
2014	\$ 2,173.69	\$ -	\$ 2,280.58	\$ 1,366.69	\$ 3,647.27
2013	\$ 30,296.14	\$ 40.03	\$ 1,798.25	\$ 4,697.47	\$ 6,495.72
2012	\$ 14,778.72	\$ 363.15	\$ 2,551.57	\$ 2,233.89	\$ 4,785.46
2011	\$ 10,542.47	\$ 274.20	\$ 6,375.98	\$ 5,747.65	\$ 12,123.63
TOTALS:	\$ 101,507.14	\$ 2,126.97	\$ 57,400.48	\$ 25,433.53	\$ 82,834.01

STATE OF NORTH CAROLINA

TOWN OF BLOWING ROCK

ORDER OF COLLECTION

TO THE TAX COLLECTOR OF THE TOWN OF BLOWING ROCK

You are hereby authorized, empowered, and commanded to collect the 2021 taxes set forth in the tax record files in the Town of Blowing Rock Tax Office and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the Town of Blowing Rock and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers for and on account thereof, in accordance with law.

Witness my hand and official seal, this 13th day of July 2021.

MAYOR _____
Charlie Sellers

Attest:

Hilari H. Hubner, Town Clerk

**SETTLEMENT FOR CURRENT YEAR TAXES FOR
FISCAL YEAR 2020-2021**

TO: TOWN OF BLOWING ROCK BOARD OF COMMISSIONERS

FROM: Hilari H. Hubner, TAX COLLECTOR

DATE: JULY 8, 2021

CHARGES TO TAX COLLECTOR:

1. Total amount of all taxes placed in the Tax Collector's hands For collection for the 2020 tax year:	\$ 37,525,766.28
2. All late listing penalties and costs charged by the Tax Collector:	\$ 2,753.43
3. All interest on taxes charged by the Tax Collector:	\$ 150,676.64
Total Charges:	<u><u>\$ 37,679,196.35</u></u>

CREDITS TO THE TAX COLLECTOR:

1. All sums deposited by the Tax Collector to the credit of the Town:	\$ 37,428,036.27
2. Releases allowed by the governing body (including refunds and reductions in valuations):	\$ 115,659.62
3. The principal amount of taxes constituting liens against real and personal property:	\$ 109,882.51
4. The interest and charges amount outstanding on taxes constituting liens against real and personal property:	\$ 25,617.95
Total Credits:	<u><u>\$ 37,679,196.35</u></u>

Respectfully submitted,

Hilari H. Hubner, Tax Collector

SWORN TO AND SUBSCRIBED BEFORE ME, THIS 13th DAY OF JULY, 2021

NOTARY PUBLIC _____

My Commission Expires:

Town of Blowing Rock

Request for Council Action

FROM: Jennifer Brown, Director of Parks & Recreation
SUBJECT: 2021 4th of July Parade
TO: Town Council
DATE: July 9, 2021
REQUESTED BY: Blowing Rock Parks & Recreation

Public Hearing Yes No Not required NA
Properly Advertised Yes No Not required NA

BACKGROUND:

The Blowing Rock Community Foundation is requesting to have a fundraiser by holding a pickleball tournament in Memorial Park on Tuesday, August 10th. They are partnering with the local pickleball group and requesting to hold the event during the morning hours of 10 a.m. to 1:00 p.m.

The proceeds raised will go towards scholarships and grant requests from students and organizations in Blowing Rock.

ATTACHMENTS:

1. Special Event Application



Town Of Blowing Rock
 PO Box 47
 1036 Main Street
 Blowing Rock, NC
 28605
 Tel 828-295-5200

Town Of Blowing Rock
Special Events/Activities Application
 (Must be submitted to Blowing Rock Parks & Recreation)

The purpose of this application is to provide information about your event or activity in order for various departments and agencies to determine if they need to be involved in the approval and/or permitting process. Depending on the specific event, a permit application and/or fee(s) from individual departments may be required.

The applicant is responsible for providing complete and accurate information on the application, including an attached detailed site plan. The applicant is also responsible for notifying the Parks Department of any changes. Incomplete applications will not be accepted. **A complete application should be submitted at least 90 days prior to the planned event to allow sufficient review time. Town staff may contact you with specific questions. Any official may require a pre-planning meeting.

Applications and events are prioritized based on a first come-first served basis and the Town may approve or disapprove an event's requested date based on availability of resources. Events that occur on an annual basis will receive priority the following year.

Applicant should contact the Parks Department to verify date availability prior to submission of application.

****NO MORE THAN 2 RACES WILL BE ALLOWED IN ANY GIVEN MONTH**

**If the event is to be held on public property, approval to use the property must be obtained from Town Council; therefore the application must be submitted 90 days prior to the event.

APPLICANT INFORMATION

Name of Event: Blowing Rock Community Foundation - Pickleball Tournament
 Applicant Name & Title: SANDY MILLER, Chairman
 Organization: Blowing Rock Community Foundation
 Mailing (Billing) Address: P.O. Box 525
 City / State / Zip: Blowing Rock NC 28605
 Daytime Phone: 828 295-3048 Cell: 828 266-1861 Email: Sandym48@charter.net
 Description of the Event: PICKLEBALL FUNDRAISER
 Does the event have a Twitter, Facebook or other social networking page: _____
 If yes, please list URL(s): BlowingRockCF.org

Event Address:	<u>PARK - COURTS</u>
Date of Event:	<u>8/10/21</u>
Event Start Time:	<u>10:00 AM</u> Event End Time: <u>12:00 or 1:00 PM</u>
Set-Up Begins:	<u>10:00 9:45 AM</u> Clean-Up Ends: <u>NOON - 1:00 PM. (no real set up)</u>
Preferred Date & Time of Inspection:	
Estimated Attendance:	<u>30 people</u>
The Event is:	<input type="checkbox"/> Private (by invitation only) or <input checked="" type="checkbox"/> Open to General Public

APPLICANT'S SIGNATURE Sandra S Miller DATE: 5/3/21

A pre-planning meeting may be required and will be scheduled to include the appropriate staff. The event applicant must attend the meeting. The town reserves the right to require others to attend.

TENTS & MEMBRANE STRUCTURES

**** Tent is a structure, enclosure, or shelter, with or without sidewalls or drops ****

Will tent(s) be used for the event? Yes No

Number of Tent(s) planned: _____

Size of Tent(s) planned: _____

Percentage of side walls if any to be used for each tent: _____

Detail tent location, size, percentage of side walls and spacing for each on required site plan.

**** Membrane structure is an air-inflated or air supported structure ****

Will inflated/air Supported membrane(s) structures be used for the event? Yes No

Number of air inflated/air supported membrane structures planned: _____

Size(s) air inflated/air supported membrane structures planned: _____

Detail air inflated/air supported membrane structure location(s), size and spacing for each on required Site plan.

POWER SOURCES

Will you use electric generators? Yes No

If yes, will Power Distribution boxes be used? Yes No

Provide contact information for contractor supplying generator power:

Name: _____ Phone: _____ Email: _____

Will you use electric power from an existing structure? Yes No

If yes, will direct wiring to breakers be required? Yes No

Provide contact information for person responsible for setup of power:

Name: _____ Phone: _____ Email: _____

HAZARDOUS MATERIALS

Will there be any portable heaters?? Yes No

Will there be any deep fat fryers?? Yes No

Will the event have any hazardous materials such as propane, butane, gasoline, diesel tanks, helium cylinders or other upright tanks? Yes No

If yes, all tanks must be secured in a manner to prevent accidentally being knocked over. All helium tanks not being used shall have their caps in place.

Will there be any fireworks, lasers, torches, candles or pyrotechnics? Yes No

If yes, contact the Blowing Rock Fire & Rescue office at 828-548-2800 for more information.

VOICE/MUSIC AMPLICATION

Are there any musical entertainment features related to your event? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If no proceed to next section)
If yes, state the number of bands and type of music: Number of bands: _____ Type(s) of music: _____
Will a portable or temporary stage be utilized? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes*, state the number of portable or temporary stages: _____ Will stage have canopy with frame that supports equipment (lighting, etc.)? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes* state the size of canopy: _____
Provide contact information for contractor providing stage: Name: _____ Phone: _____ Email: _____
Will your event use amplified sound? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please indicate times: Start time: _____ Finish time: _____

ALCOHOL

Will alcoholic beverages be served? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, NC ABC permit required)
Will alcoholic beverages be sold? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, NC ABC permit required)
What type of alcohol will be served? <input type="checkbox"/> Draft Beer <input type="checkbox"/> Can/Bottle Beer <input type="checkbox"/> Wine <input type="checkbox"/> Liquor
Who will be serving the alcohol?
Times for alcohol to be served:
Locations within event site where alcohol will be served:
Have you applied for a North Carolina temporary ABC permit? <input type="checkbox"/> Yes <input type="checkbox"/> No

MECHANICAL RIDES

Does the event include mechanical rides, or other similar attractions? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please describe attractions: _____
<i>Applicants contracting with amusement ride companies are required to provide the Town of Blowing Rock with a certificate of insurance, naming applicant and the Town of Blowing Rock (if applicable) as additional insured on general liability.</i>

VENDORS

PLEASE ATTACH COMPLETE LIST OF VENDORS IF ON PUBLIC PROPERTY.

Does the event include food vendors? Yes No

If the event will have food vendors, please check the following that apply:

Served Sold Free Catered Prepared Outdoors

Does the event include food concession and/or cooking areas? Yes No

If yes, please list each vendor and specify cooking method (Gas, Electric, Charcoal, Other)

(Use additional sheet if necessary)

VENDOR	COOKING METHOD	FOOD ITEM

Fire Code requires a fire extinguisher at each cooking location. Event organizers are responsible for arranging health inspections for their events.

EVENT SCHEDULE

Provide a detailed schedule of the event including dates and times for entertainment, activities, hours of event, start time, finish time, etc. If the event requires an extended time frame for set-up, include details with a timeline listing the times and locations where streets or public property will be impacted and when dismantling will be completed. (Use additional sheet of paper if necessary)

DATE	TIME	ACTION	ADDITIONAL NOTES

TOWN SERVICES

The Town of Blowing Rock does not provide amenities such as portable washrooms, sound systems, tables, chairs, tents, canopies or other equipment.

TRASH AND RECYCLING PLAN

In order to determine what types of containers are needed for the event, please answer the following questions: Are you requesting trash/recycle bins from the town?(Additional Fee Will Be Required) Yes (No)

How many trash bins are you requesting for trash? _____

How many recycle bins are you requesting? _____

Date and Time for trash or recycling bins to be emptied\picked up: _____

Delivery Location? _____

_ Applicants are responsible for cleaning and restoring the site after the event. The cost of any employee overtime incurred because of an applicant's failure to clean and/or restore the site following the event will be paid for by the applicant. If you reasonably believe that no litter will be generated during your event, please state this in your plan.

PUBLIC PROPERTY CLEAN-UP

Contracted personnel or volunteers may be used if indicated below. What is the clean-up plan for the event? Should be no clean up

If town personnel are needed to assist with event site clean-up the applicant will be required to hire off Duty personnel.

If needed, please list preferred Date & Time for clean-up staff to arrive: _____

Will any of the following services be used for the event:

- Water Service Portable Toilet Services
- Wastewater Service Public Restrooms Public Electric Power

SAFETY AND SECURITY (CHECK TYPES OF SECURITY USED)

- Beer/Alcohol Security Stage Security Event Area Security Gate Security
- Road Closure Security Money Handling Security Other _____
- Overnight Security From _____: _____ To _____: _____

Dates & Times security will be on site: _____

Security provided by: _____ Number of Security Personnel: _____

Applicant may be required to hire sworn off-duty Town of Blowing Rock police officers to provide security to insure public safety. The Blowing Rock Police Department will determine the number of security personnel required on site.

WALK, RUN, CYCLE EVENTS ON PUBLIC ROADWAYS

Number of participants expected: 30 % of participants expected under 18: 0

*Must be at least 100 participants and no more than 2,000 per route.

Number of volunteers expected: _____ % of volunteers expected under 18: _____

ADDITIONAL GUIDELINES AND REQUIREMENTS

Please initial all guidelines below and provide the information requested at the time the application is submitted.

Must use a pre-approved route from the Town/NCDOT and/or pre-approved neighborhood route and/or track or one of the options not on roadways that are available at a park. _____

Must include a certificate of liability insurance for walk, run, and/or cycle event if the start/finish are on public property. _____

Must include a plan for volunteers for events with an anticipated attendance of 100 participants or more (how many, their duties). _____

Must include a parking plan for participants and volunteers (can be included in site plan). _____

The provision of twenty foot (20') minimum emergency access lanes throughout the event site. _____

Temporary signs may be used to mark a course. No markings of any kind (permanent or temporary) are allowed on roadways, sidewalks, or parking lots. _____

Any unauthorized traffic control device or other sign or message placed on the highway right-of-way by a private organization or individual constitutes a public nuisance and should be removed. Any violations of this policy will result in disapproval of future event(s). _____

Do not assume, advertise, or promote your event until you have a signed permit from the Blowing Rock Police Department, along with permission from town staff and Blowing Rock Town Council. Conflicts do arise and changes to the request may be necessary. _____

Organizers to make sure race starts at the time approved on the application. Any deviated start times shall be requested no later than 30 days prior to the event. A deviated time request cannot be guaranteed approval. _____

Event organizers to assist in enforcing safe roadway rules. _____

Event volunteers standing throughout the course to direct as well as instruct participants to stay out of the roadway. _____

Cancellation of any event must be in writing/email to the permit center no later than 30 days prior to the scheduled date of the event. _____

A VIOLATION OF ANY GUIDELINE REQUIREMENT COULD RESULT IN THE DENIAL OF FUTURE EVENTS. _____

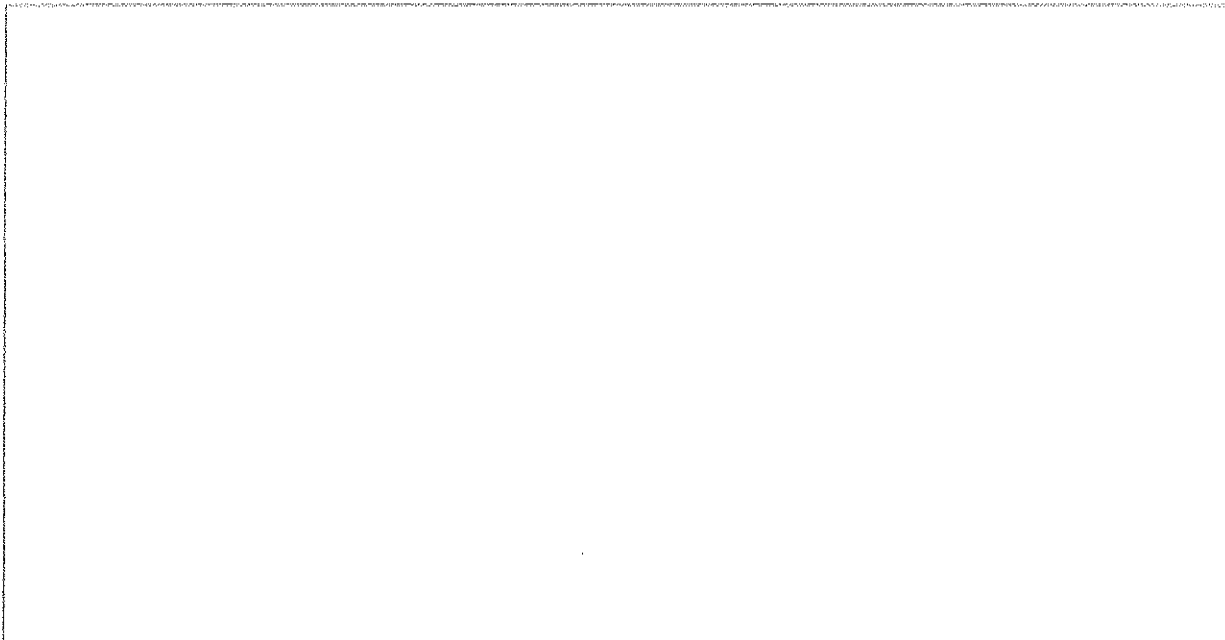
SITE PLAN

Provide a detailed Site-Plan sketch of the event. Include maps, outline or diagram of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area. The plan should include the following information (if applicable):

- Location of the event/activity on the property with approximate distances from roads, fire hydrants, existing buildings, etc.
- Location of temporary structures that will be used during the event. Must indicate size of temporary structures, distances between temporary structures and existing buildings.
- Identify how each temporary structure will be used. Example: type of vendor, food preparation, alcohol sales, etc.
- Identify location of all cooking devices and open flames.
- Location of all fencing, barricades, or other restrictions that will impair access to and from the event or property.
- Identify all designated parking areas.
- Identify location of any generators and fuel storage.

SITE PLAN SKETCH

Please provide a site plan and describe details here.



ATTACHMENT CHECKLIST

In addition to the Special Event Application form, the following supporting documents are required to complete your application package and begin the review process:

All Events:

- Site Plan Sketch
- Parking Plan for participants and volunteers (May be included in site plan)
- Volunteer Plan for events with an anticipated attendance of 100 participants or more (how many, their duties)

All Public Property Events:

- Certificate of Insurance listing the Town of Blowing Rock as certificate holder and additional insured.

Public Property Event at a Public Park: *We can purchase additional insurance if required.*

- Email from the Parks and Recreation Director indicating approval of the event date. Parks and

Recreation Director may be reached at (828) 295-5222 or jbrown@toibr.us.

Waiver Request:

- I am requesting a waiver from the Section which prohibits animals from special events on town property. I have included the required safety plan with the application.

USE OF PUBLIC PLACES

**** THIS SECTION IS ONLY TO BE COMPLETED IF REQUESTING TO HOLD AN EVENT IN PUBLIC PLACES AND PARKS ****

RULES REGULATING THE USE OF PUBLIC PLACES AND PARKS FOR SPECIAL EVENTS

- The Town Council reserves the right to reject any application as to the use of any area for any special event. If the Town Council learns that the event or vendors participating were misrepresented to the Town Council or that the event in any way fails to comply with the rules regulating the use of public places or fails to comply with any applicable local, state, or federal laws, it reserves the right to rescind any approved application up to and during the course of the event. In the case of a special event being held at a Town-owned facility for which a rental fee is usually charged, the normal rental fee shall be charged to the applicant unless the Town Council waives such rental.
- Application must be filed in the Parks & Recreation Office at least ninety (90) days prior to the time that the applicant desires to first take possession of the area to make preparations for the special event. The applicant for a special event must be a non-profit organization, organized and existing for the purpose of either some charitable or public benefit or for the promotion of business in the area of Blowing Rock. In addition, said non-profit organization may at the request of the Council be required to produce evidence of their non-profit corporation status as defined by state and federal laws. In addition, procedures to be used for selecting participants and vendors must be included with the application.
- The applicant shall provide to the Parks & Recreation Director at least two (2) weeks prior to the beginning of the public participation in the special event a list of all of the vendors or others having booths or display tables during the special event. No other persons may sell merchandise or operate any booth or display tables during the special event, unless the applicant, in writing, requests the Town Manager to amend such list accordingly and permission is granted.
- No motor vehicles or other large equipment or manufactured items or livestock will be permitted within the area unless they are clearly identified and described and the proposed location is stated in the application and specific approval is given.
- The size, type of construction and location of display tables and booths must be described generally in the application; all construction must be safe and self-sustaining; no spikes or other holding devices may be driven into the ground of any street, sidewalk or tied to any tree.
- When food preparation, painting and/or pottery making activities or similar activities are held, appropriate protective materials must be placed over any paved or brick areas for protection.

- No tents may be placed in the area without being described and exhibited to the Fire Prevention Inspectors of the Blowing Rock Fire & Rescue Department and special approval by the Town Council.
- Public address systems can be used only if specifically requested in the application and special permission given, including limitations as to use.
- Sufficient portable toilets shall be provided for the expected number of participants.
- A first-aid station shall be provided, staffed by competent Emergency Medical Technicians, unless a waiver is requested and granted by the Town.
- The applicant shall be responsible for providing trash receptacles of the number and size as the town shall require in order to eliminate litter.
- If the applicant desires to sell alcoholic beverages, it shall specifically so state in its application and shall provide a sketch of the area where the same will be sold and consumed. The area shall be delineated by barricades, with the entrance to be clearly marked and so constructed as to allow ready control of patrons, including viewing of identification to avoid underage persons being within the barricaded area. Signs shall be posted stating that no one shall leave the barricaded area with alcoholic beverages.
- Application must be made to proper State authorities for special permit for sale of alcoholic beverages. Special permit shall be available for inspection by the Town at any time.
- The applicant shall assume full liability for all accidents or claims of accidents as a result of activities taking place at the special event and during the time the area is being readied for the event and while it is being cleaned up following the event. A copy of the insurance policy must be submitted to the Town Manager's office prior to the event. The policy is to be one of comprehensive general liability in the amount of not less than Three Hundred Thousand Dollars (\$300,000.00) for bodily injury per person and One Million Dollars (\$1,000,000.00) per occurrence and not less than One Hundred Thousand Dollars (100,000.00) for property damage per occurrence.
- The applicant will be responsible for the security or protection of any articles, items, merchandise, display tables, booths or other property owned by the applicant or others participating in the special event.
- Applicants must obtain any special use permits required by the Blowing Rock Fire Inspector, must comply with all applicable provisions of the North Carolina Fire Code and must at all times insure that all fire lanes in the area to be used remain unobstructed.
- Applicants must comply with all applicable Health Department regulations pertaining to the scheduled event.
- Applicants must comply with the requirements of the Blowing Rock Sign Ordinance.
- Applications must comply with any and all local, state, and federal laws pertaining to equal opportunity and should make every effort to make events accessible to the disabled public. In addition, applicants shall not deny access or a vendor's booth to any group based on national origin, race, religion, age, sex, or disability.

Blowing Rock Community Foundation
NAME OF NON-PROFIT ORGANIZATION

BRIEFLY DESCRIBE THE PURPOSE OF THE NON-PROFIT ORGANIZATION:

To secure scholarships + grants to go students +
organizations in Blowing Rock

LIST ORGANIZATIONS OFFICERS:

Sandy Miller, Chair
Susie Greene V. Chair

295-3048

TELEPHONE

TELEPHONE

TELEPHONE

CHAIRPERSON OF THE SPECIAL EVENT:

Sandy Miller

NAME

295-3048

TELEPHONE

220 Village Dr #306 B Rock

ADDRESS

The undersigned Applicant is aware of the rules regulating the use of public places and parks for special events, and will abide with the same; and further understands that the Town of Blowing Rock will not be responsible for the security or protection of any articles, items, merchandise, display tables, booths or other property owned by the applicant or others participating in the special event. The undersigned Applicant agrees to reimburse the Town of Blowing Rock for the additional cost of providing police department and/or fire department personnel to supervise the event, including services rendered both before, during and after the event itself, to ensure the compliance with all laws and ordinance, to direct traffic and to promote the safety and welfare of participants and other citizens.

May 3, 2021
Date

Sandra S Miller
President
Blowing Rock Community
Non-Profit Organization Foundation

Approved by:

TOWN MANAGER

DATE

DATE APPROVED BY BLOWING ROCK TOWN COUNCIL: _____

NORTH CAROLINA

RELEASE AND INDEMNITY AGREEMENT

WATAUGA COUNTY

THIS RELEASE AND INDEMNITY AGREEMENT, entered into by **THE TOWN OF BLOWING ROCK**, a North Carolina Municipal Corporation, party of the first part, and the _____, a non-profit organization with its principal place of operation being _____ County, North Carolina, party of the second part:

WITNESSETH

WHEREAS, the party of the first part is desirous of allowing the party of the second part to conduct a special event within the Town Limits of Blowing Rock, North Carolina, pursuant to the Blowing Rock Town Code; and

WHEREAS, the party of the second part is desirous of conducting a special event within the Town Limits of Blowing Rock, North Carolina; and

WHEREAS, to this end, said party of the second part has heretofore filed with the Town of Blowing Rock an application for approval of said event, and wishes to enter into this Release and Indemnity Agreement pursuant to the Blowing Rock Town Code and the administrative rules of the Town of Blowing Rock;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, and for other good and sufficient consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1. That the party of the second part hereby completely and unequivocally releases the party of the first part, the officials of the party of the first part, and all employees of said party of the first part, and their families, from any and all claims, damages, injuries or rights of action which the party of the second part may incur by reason of the special event being conducted by the party of the second part.
2. That the party of the second part hereby agrees to indemnify and hold harmless the party of the first part for any liability, injury or claim which may arise to the benefit of the party of the second part as a result of the special event being conducted by the party of the second part.
3. That the parties to this Release and Indemnity Agreement stipulate and acknowledge that there exists sufficient consideration for the execution of this instrument.

This the _____ day of _____, 20_____.

President

Witness

**Grant Project Ordinance
for the Town of Blowing Rock Coronavirus State and Local Fiscal Recovery Funds**

BE IT ORDAINED by the town council of the Town of Blowing Rock, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLRF). The Town of Blowing Rock has received the first tranche in the amount of \$195,000 of CSLRF funds. The total allocation is \$300,000, with the remainder to be distributed to the town within 12 months. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;

Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;

Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;

Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,

Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2: The following amounts are appropriated for the project and authorized for expenditure:

CSLRF Project	\$300,000*
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Section 3: The following revenues are anticipated to be available to complete the project:

CSLRF Funds	\$300,000
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Section 4: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.

Section 5: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a monthly basis.

Section 6: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Town Clerk.

Section 7: This grant project ordinance expires on December 31, 2026, or when all the CSLRF funds have been obligated and expended by the town, whichever occurs sooner.

Adopted this 13th day of July, 2021

Mayor

Town Clerk

Regular Business Matters Agenda - Staff Report

To: Mayor Charlie Sellers and the Blowing Rock Town Council

From: Shane Fox, Town Manager

Subject: Main Street Crosswalks

Date: July 13, 2021

Information:

The Town Council instructed staff and McGill and Associates to solicit bids for the installation of signaled crosswalks at Main Street and Sunset and 221, along with the addition of a pedestrian crosswalk to be installed at Main and Chestnut. Bids were advertised and solicited during the month of June 2021. Given the current construction market and workload of contractors only one bid was received. McGill and Associates did reach out to a number of bidders (documented), and all declined to bid given their current workload and small size of the project. Given the fact that the amount of the project falls below the \$500,000 formal bid process (NC Statue), the Town is allowed to move forward if the Council approves with the one bid received under an informal bid allowance. The single bidder is Greene Construction out of Boone, NC and the total bid price including alternate #1 is \$420,128. Alternate #1 is the addition of a second crosswalk at Sunset and Main on the north side of the intersection, staff is recommending approval including alternate #1. The received bid also includes the removal of the overhead traffic signals at Main and Sunset and the installation of pedestal traffic signals.

This project is to be funded through a partnership, utilizing ABC funds, TDA infrastructure funds, and excess Sunset Drive/Paving bond proceeds.

Action:

Staff is seeking final review of Main Street Crosswalks at Sunset/221/Chestnut and approval of bid received from Town Council.

Attachment:

Bid memo and bid tabulation

Aerial photo of Main and Sunset

Main and Sunset/221/Chestnut diagram of crosswalks

Project Ordinance

July 7, 2021

Mr. Shane Fox
Town Manager
Town of Blowing Rock
1036 Main Street
Blowing Rock, North Carolina 28605

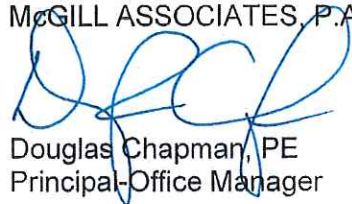
RE: Award of Construction Contract
Main Street Crosswalk Improvements
Blowing Rock, North Carolina

Dear Mr. Fox:

On July 1, 2021, one (1) bid was submitted by Greene Construction Inc., for the Main Street Crosswalk Project. The base bid amount was \$399,823.00, Alternate #1 (Addition of a second Main Street crosswalk at Sunset and stamping the existing crosswalk at US 221) was \$20,305.00, and Alternate #2 (Stamped Concrete Crosswalks) was \$88,570.00. Greene Construction Inc. is appropriately licensed with the North Carolina Licensing Board of General Contractors to perform this project. With utility and paving planned along Main Street, deferring Alternate #2 is advised, therefore, we recommend the Town of Blowing Rock award the Main Street Crosswalk Improvements to Greene Construction Inc. in the total amount of \$420,128.00 for the base bid plus Alternate #1.

It is also recommended that the Town of Blowing Rock establish a construction contingency in the amount of \$21,000.00 (5% of the Base Bid amount). Enclosed for your use is the Certified Bid Tabulation. Please do not hesitate to contact us if you have any questions at (828) 328-2024.

Sincerely,
McGILL ASSOCIATES, P.A.

A handwritten signature in blue ink, appearing to read 'Douglas Chapman', is written over the typed name and title.

Douglas Chapman, PE
Principal-Office Manager

:clc

Enclosure: Certified Bid Tabulation

BID RESULTS

**MAIN STREET CROSSWALK IMPROVEMENTS
BLOWING ROCK, NORTH CAROLINA**

July 1, 2021, 2:00 pm local time

BIDDER	Base	Alternate #1	Alternate #2	TOTAL
		Stamped Asphalt	Stamped Concrete	(Base Bid & Alternates)
Greene Construction Inc. Boone, North Carolina	\$399,823.00	\$20,305.00	\$88,570.00	\$508,698.00

Carrie Cranwill RLA

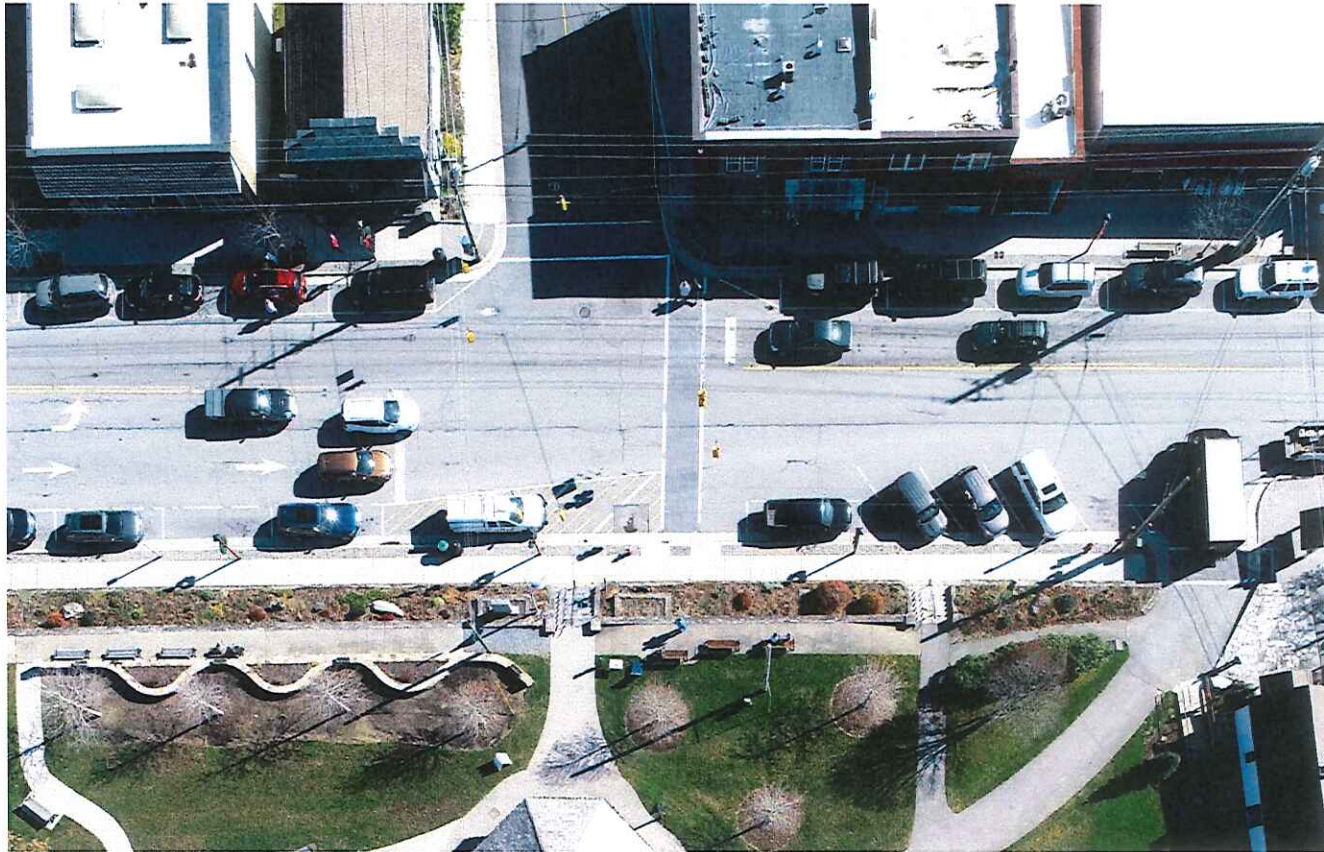
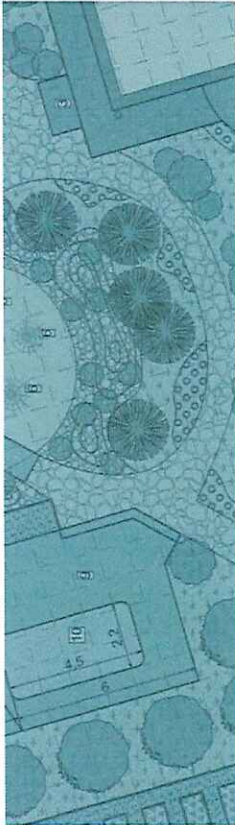


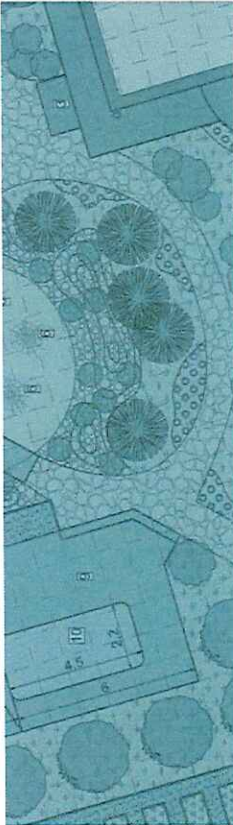
1240 19th Street Lane, NW
Hickory, North Carolina 28601
License No. C-0459



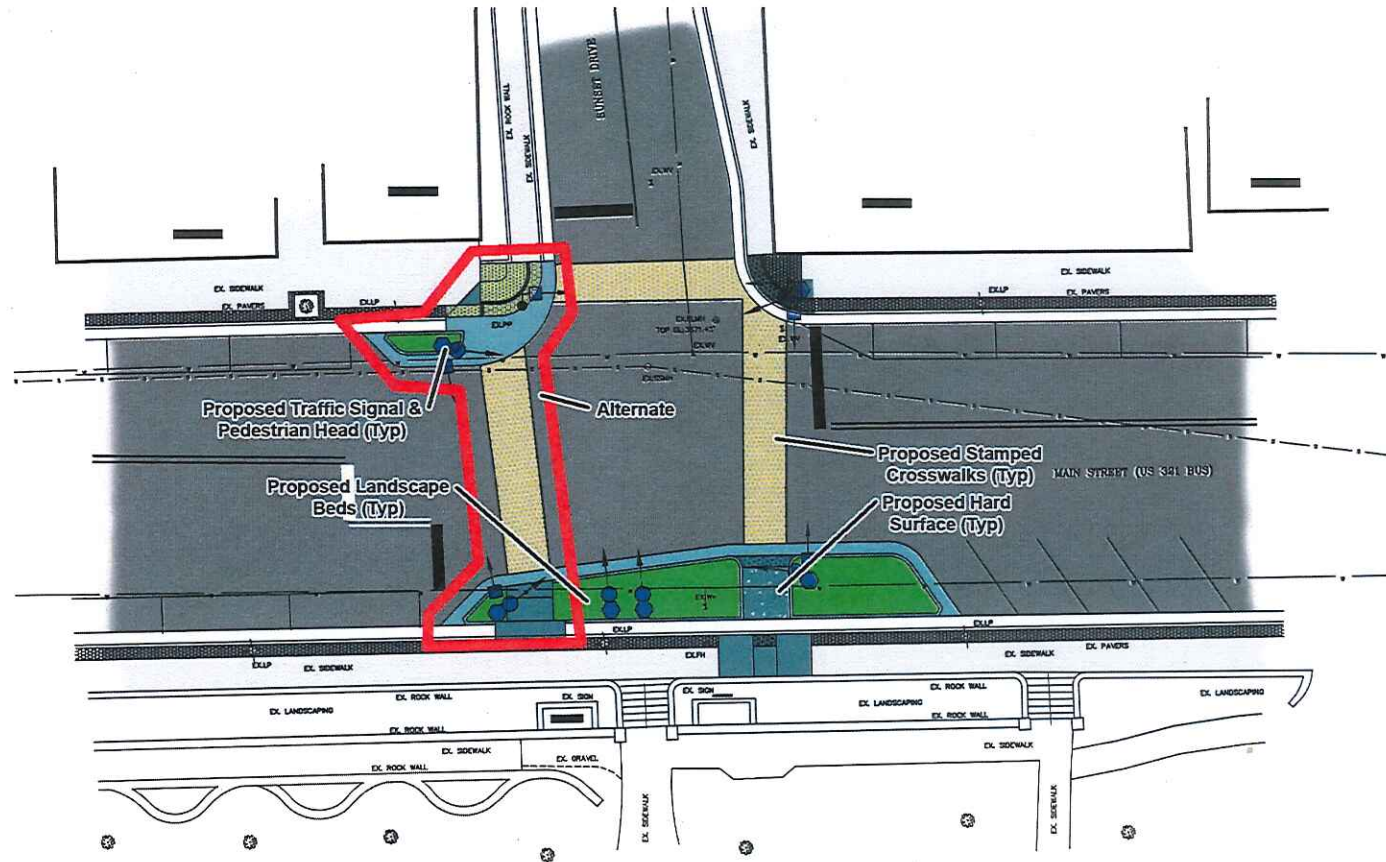


Main Street Crosswalks – Sunset Drive

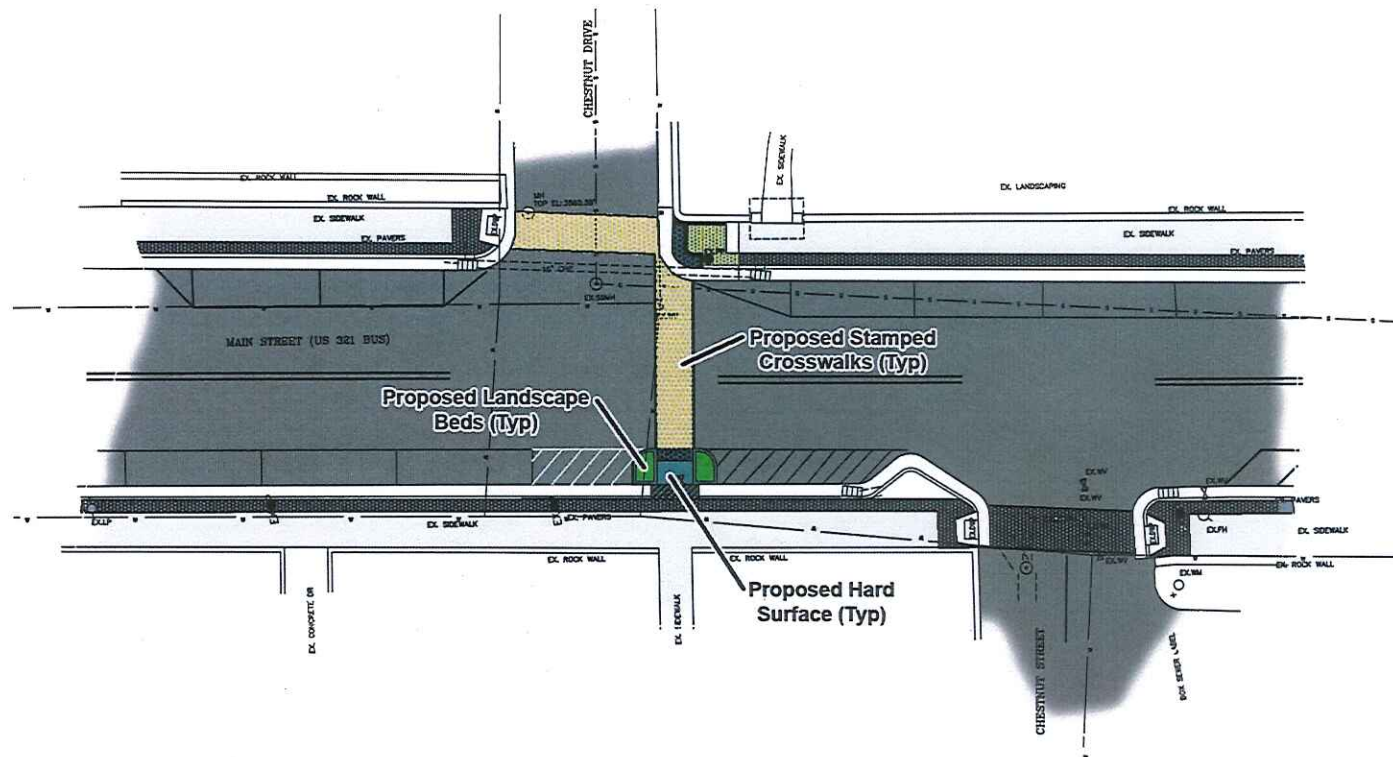




Main Street Crosswalks – Sunset Drive



Main Street Crosswalks – Chestnut Drive



**Main Street Cross Walks
Capital Project Ordinance
Ordinance #2021-07**

BE IT ORDAINED by the Governing Board of the Town of Blowing Rock, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorizes the construction of three crosswalks along Main Street in Blowing Rock to be financed by funds on hand received from the Blowing Rock ABC Board (\$200,000), TDA Board (to be considered for official allocation at the TDA's next regular meeting on September 7, 2021- \$) and Remaining project funds from the Sunset Drive Streetscape project (\$).

Section 2. The Town Manager of The Town of Blowing Rock is hereby directed to proceed with the capital project within the terms of the grant regulations and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Construction	\$420,000
Construction Contingency	21,000
Construction Engineering	34,000
	<u>\$475,000</u>

Section 4. The following revenues are anticipated to be available to complete this project:

Fund Balance Allocation (ABC Funds not previously allocated)	\$200,000
TDA Revenue	200,000
Re-allocated Paving Project Funds	50,000
Re-allocated Streetscape Project Funds	25,000
	<u>\$475,000</u>

Section 5. The Finance Officer is hereby directed to maintain within the General Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the grantor agencies, the grant agreements, and federal regulations.

Section 6. Funds may be advanced from the General Capital Fund for the purpose of making payments as due. Reimbursements requested should be made to the grantor agencies in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and on any total grant revenues received or claimed.

Section 8. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and the Finance Officer for direction in carrying out this project.

Adopted this 13th day of July 2021

Charles Sellers, Mayor

Hilari Hubner, Town Clerk