



# Blowing Rock ABC Board

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Town of Blowing Rock ABC Board  
PO Box 413  
Blowing Rock, NC 28605  
Phone (828) 295-7513

Susie Greene, Chairman  
Sylvia Tarleton, Member  
Jerry Starnes, Member  
Edith Nations, Manager

The members of the Blowing Rock ABC Board held their meeting on September 16, 2021. All members were present. Chair Susie Greene called the meeting to order. The members were then given the opportunity to excuse themselves if they had conflicts with any items on the agenda. None were reported. The minutes from the prior meetings were approved as presented by a unanimous vote.

The Finance Officer gave her report on sales ended on August 31, 2021. Sales were \$276,170.08. This was an increase from \$240,639.81 in August 2020.

## Old Business:

- 1) The warehouse delivered stock. The Manager was asked to contact the warehouse and commend them on a good job.
- 2) The Manager will invite Jason Carpenter CPA to the October 14<sup>th</sup> Board Meeting to discuss the 2020-2021 year-end audit report.
- 3) The 2021-2022 Grant Applications will be tabled until reviewed by the Board Members.

## New Business:

- 1) The Manager will contact Frye Sign Company to get a quote for two signs for entrance and exit on HWY 321.
- 2) The Board discussed job duties for salary employees. Brent Jessee will be training for finance officer position. Karen Griffin will continue as a salary employee in operations. A review will be completed within three months.
- 3) The Manager will be on vacation October 1<sup>st</sup>-October 6<sup>th</sup>.
- 4) The Board asked that all employees be vaccinated or tested for COVID-19 regularly. A copy of proof needs to be in employees file.
- 5) The Manager will continue to search for part-time employees. The position is being advertised.

With no further business, the meeting was adjourned. The next meeting will be on October 14, 2021 at 3:00 p.m. at the Blowing Rock ABC Store.

Edith Nations  
Blowing Rock ABC Store Manager