



Town of Blowing Rock

Date: Tuesday, September 13, 2022, 6:00 p.m.

Location: 1036 Main Street, Blowing Rock, NC 28605

Agenda

<i>Item</i>		<i>Present & Participants</i>
I.	CALL TO ORDER – ROLL CALL FOR ATTENDANCE	Mayor Charles Sellers
II.	PLEDGE OF ALLEGIANCE	Mayor Charles Sellers
III.	APPROVAL OF MINUTES – By Roll Call <ol style="list-style-type: none"> 1. August 9, 2022 – Regular Meeting Minutes 2. August 16, 2022 - Special Meeting Closed Session Minutes REGULAR AGENDA ADOPTION	Mayor & Council Mayor & Council
IV.	CONSENT AGENDA: <ol style="list-style-type: none"> 1. Budget Amendment - #2022-11 	Mayor & Council
V.	PUBLIC COMMENTS..... <i>comments shall be limited to three (3) minutes</i>	
VI.	PRESENTATION: <ol style="list-style-type: none"> 1. Proclamation – End Overdose – Drug Recovery Month is September 2. Middle Fork Greenway Update and EFLAP Grant 3. Watauga EDC – Boone Chamber 4. Water Line Break Recap 	Mark McKinney Wendy Patoprsty David Jackson Manager Shane Fox
VII.	PUBLIC HEARING: <ol style="list-style-type: none"> 1. Solar Panels - #2022-12 	Planning Director Kevin Rothrock

VIII.	REGULAR AGENDA: 1. Ice House Lease 2. McGill Contract – North Main Sidewalk	Manager Shane Fox Town Engineer Doug Chapman
IX.	OFFICIALS REPORTS & COMMENTS: 1. Mayor 2. Council Members 3. Town Attorney 4. Town Manager	
X.	CLOSED SESSION – NCGS 143-318.11. (a)(3) – <i>Attorney/Client privilege</i>	
XI.	ADJOURNMENT/RECESS... <i>Mayor Charles Sellers entertains a motion and second to adjourn or recess the meeting.</i>	

Town Council Meeting - Tuesday, August 9th, 2022

The Town of Blowing Rock Town Council met for their regular monthly meeting on Tuesday, August 9, 2022, at 6:00 p.m. The meeting took place at Town Hall located at 1036 Main Street Blowing Rock, NC. Present were Mayor Pro-Tem Doug Matheson and Council Members Albert Yount, David Harwood, Melissa Pickett and Pete Gherini. Others in attendance were Town Manager Shane Fox, Town Attorney Allen Moseley, Town Engineer Doug Chapman, Police Chief Aaron Miller, Planning Director Kevin Rothrock, Finance Officer Nicole Norman and Town Clerk Hilari Hubner who recorded the minutes.

Tue, 8/23 8:29AM • 1:00:11

SUMMARY KEYWORDS

scenic byway, Pickett, parkway, town, property, sculpture, line, blowing, rock, John Muir, trucks, scenic byways, tonight, motion, state, designated, Lenoir, Maple Street, Sunset, Wilson

SPEAKERS

Matt Blackburn, Lynda Lasseter, David Harwood, Aaron Miller, Doug Matheson, Clay McCreary, Linda Walker, Larry Pickett, Shane Fox, Jennifer Brown, Albert Yount, Brandon Walker, Melissa Pickett, Pete Gherini, Charlie Sellers, Kevin Rothrock

Doug Matheson 02:43

Good evening, welcome to our Town Council meeting Tuesday, August 9, 2022. I'm calling this meeting to order. Roll call - All in attendance. Approval of minutes from the last meeting. Do I hear a motion?

David Harwood 03:41

I did have one correction to the closed session minutes and I've already shared them with a Hilari.

Albert Yount 04:04

Second with modifications

Doug Matheson 04:08

Okay, consent agenda. Do I have a motion?

Melissa Pickett 04:18

I make a motion to approve consent agenda and I would like to make two changes to the regular agenda please. I would like to have the waterline recap removed and the closed session removed please.

Albert Yount 04:30

Second

Doug Matheson 04:32

I have a first and I have a second. All in favor?

Albert Yount 04:34

Yes

David Harwood 04:34

Yes

Melissa Pickett 04:35

Yes

Pete Gherini 04:35

Yes

Doug Matheson 04:38

Do we have any Public Comments?

Doug Matheson 04:49

Moving right along to a presentation. Tonight, we have Mr. Clay McCreary here to do a presentation about the John Muir Scenic Byway. If you would step up the microphone and introduce yourself.

Clay McCreary 05:28

Well, I'm happy to do that. And thank you, Doug, for that introduction and look forward to being here with all of you tonight. I live down in Lenoir. My name is Clay McCreary. But I escaped up here to Blowing Rock every chance I get, because for one thing, it's a whole lot cooler up here. But all that being said, I want to get into tonight. And I want to start off by providing a quote. And it's a very famous quote by a pretty famous man. And that quote is this, "the mountains are calling and I must go". That quote is by John Muir, who is considered the father of the national parks. And you can almost say that quotes, probably synonymous with Blowing Rock, because you would hear it up here so much, that it is almost one in the same with this being such a magnificent mountain town. But one of the things that I really want to emphasize tonight is another quote by that same man, and that quote is one that is not so well known. And that quote, reads, "The drive from Roan Mountain to Lenoir, is I think, the finest in America of its kind". Same man made that quote, and he made that quote, whenever he was actually traveling through here, in Blowing Rock in 1898. And on that trip, it was basically a trip that was a botany trip to explore the Eastern forest, and a lot of the Eastern plant life that we have here, and we're so blessed to have here in our mountains. But what I really want to get into tonight is an opportunity that that quote presents us and it would present the town of Blowing Rock. And you as the Council Members have before you a copy of this sheet right here. And it is sort of a fact sheet that I'm going to be going over really quickly with y'all tonight. So I want to start off by saying the state of North Carolina

currently has 62 scenic byways officially designated that allow motorists to experience a bit of the state's history, geography and the breathtaking scenery, while raising awareness for the protection and preservation of these treasures. Now also say the state does a lot to promote this program. This is a copy of the North Carolina State scenic byways guidebook. So this is something that the state really utilizes for tourism promotion in those local communities that the state Scenic Byway will go through. But I want to make it clear the North Carolina scenic byways, they are chosen by NCDOT and they are ultimately approved by the North Carolina Board of Transportation. But tonight is an important first step in that process because one of the things on my next point here that NCDOT looks at is local resolutions of support in favor of that state Scenic Byway designation and that's exactly the reason that I stand here before all of you tonight to present this idea to you as the Town Council of Blowing Rock. Couple other points I want to make real quick is North Carolina scenic byways costs local towns and counties absolutely nothing. They are already funded and maintained by NCDOT just as they are today. So that does not need to be a concern of the Council. Another thing that I've had a couple questions about and I want to clarify this as well. North Carolina Scenic Byway designations do not change any current roadway names or local designations that may apply to that roadway. So just to emphasize that point, if y'all were to come up and decide to present before the state an idea to honor a local individual, this would not prohibit y'all from doing that at all. You can still pursue that and it doesn't change anything that's currently already in place as far as that's concerned. A state Scenic Byway name is really more of a nickname to try to again promote that tourism, going through that stretch of scenic byway and applies specifically to the byway itself. The other key point that I want to make real quick, is that with this quote, what I think it does, is it presents an opportunity to use that stretch of road that John Muir traveled exactly and encourage others who are tourist to follow along US 321 and US 221 here in Blowing Rock, and it would be called the John Muir Parkway in honor of his historic travel and as I mentioned before it was part of an important botany tour of Eastern forests and plant life. But here's where I get into the meat of what I'm wanting to talk to y'all about tonight. So, two things that I think this could really do for Blowing Rock is this. The first one is the proposed John Muir Parkway could help to promote important existing recreational assets and Blowing Rock, you know, you guys are full of them. And that's a credit to you guys here on the Town Council and the important work that y'all have done. But just to highlight a couple of those, this scenic Parkway would actually go by the trailhead for the Middle Fork Greenway right there, where US 321 and US 221 meet. So that's an important area you can highlight as part of the Scenic Parkway. Another area is of course you have several parks here in Blowing Rock that you can utilize as well, including the Blowing Rock Park, or excuse me, the Broyhill Park that is going to be located directly adjacent to it on US 221. And of course there's Moses Cone Memorial Park, which we're already familiar with as part of the Blue Ridge Parkway, and what will also be part of this corridor with Bass Lake. But here's possibly the most important point I want to make tonight. The proposed John Muir Parkway would allow us to use Muir's travelled through the region to highlight local history. And you guys here in Blowing Rock you have a rich and beautiful history associated with your town. And just a couple of examples of some of that rich history is the Lenoir Blowing Rock turnpike that Muir himself traveled. That was an early version of US 321. So what you're looking at, there's the Lenoir Blowing Rock Turnpike. What a lot of people do not realize about it is it was established all the way back in the late 1800s. And even back then, it was considered the best route into and out of the Blue Ridge Mountains for its time. And there are articles in the Charlotte Observer all the way back in the late 1800s. That attest to that fact. And so I think that's something we could definitely highlight with this scenic byway. The historic Blowing Rock hotels like the

Watauga Hotel that used to stand here in Town in the Green Park Hotel that is still standing today. One of those hotels, this might be a good history project for somebody here, one of those hotels John Muir stayed at. Now I will be honest with you, I've dug as far as I can on that one, and I have not been able to determine which one it was. But he definitely stayed at one of those two hotels because he specifically references it in his journal. And the last point I want to make is the historic Yonahlossee Road. And that's of course, what 221 Is today. Muir also traveled along that and it was an important connection between Linville and Blowing Rock. As a matter of fact, you know, there was the Linville improvement company at the time, they kind of wanted to get a piece of the pie of what was going on here in Blowing Rock, quite frankly, because Linville wasn't even really a tourist town at that time. It was just getting ready to become one. So they wanted that connection to Blowing Rock and that's when they made the Yonahlossee Road. And that is the exact road that Muir himself traveled back in 1898. Final two points. The proposed John Muir Parkway would use Muir's title, as the "Father of our National Parks", and his well known status as a famous outdoorsman. In the National hiking and outdoor communities to encourage interest and traveling the stretch of roadway and visiting local communities along the way, like here in Blowing Rock. The proposed John Muir Parkway, but also use Muir's revered status as an icon in the US Department of the Interior and the National Park Service to further garner their interest for this area. Just to highlight that and to conclude with this one thing that can happen as a result of this right now, again, I said there's 62 scenic byways designated by the state of this town. There are only four in our entire state that are designated as federal scenic byways. The first step to becoming a Federal Scenic Byway is to first be a state Scenic Byway. And I happen to believe that if we get this designated as a state Scenic Byway that we can get this designated as the fifth federal Scenic Byway, because of the fact the National Park Service and the Department of the Interior already have such a vested interest in the legacy of John Muir as the father of our national park system. So I would like to see that ultimately happen that's kind of my end goal with this but tonight is again a first step to that so I'll end with this. The mountains are calling and I must go I'll say it one more time. Let's do one more thing to make that statement even more synonymous with Blowing Rock tonight. Thank you so much. And if you have any questions, I'll be happy to answer them as best as I can.

Albert Yount 15:03

What do we do?

Clay McCreary 15:07

Sure., so what I need y'all to do, and you should see it up here. This is the resolution. Doug, you can read it or I can read it whichever way. But the resolution basically states that you guys would support the North Carolina Department of Transportation and the North Carolina Board of Transportation, designating this as a state Scenic Byway. So you guys have the opportunity to vote on that tonight. What will then happen, I've already got a resolution of support from the City of Lenoir, from Caldwell County Board of Commissioners and the Town of Elk Park. with you guys on board as well, I'm going to submit all of those local resolutions to the state with a complete packet in regards to this and the history behind it, and the scenery behind it because we know the scenery is there. Once that happens, what will happen and play out is ultimately the state will meet the NCDOT Board of Transportation will meet in March. So this will play out until March of next year. And then they will vote on it themselves. But one of the key things they are going to be looking at is whether you got support here at the local level. So that's why this is so key tonight.

Doug Matheson 16:18

I can read the resolution if everybody would like it me too or if you would rather?

David Harwood 16:27

We may have all read it already.

Doug Matheson 16:29

Ok if you have all already read it.

Albert Yount 16:32

One more question. This does not affect Highway 221, which is already designated.

Clay McCreary 16:41

Yes so I have talked to Kyle Cooper. He is over the North Carolina scenic byways program about that. So you're correct. 221 currently between Linville and Blowing Rock is currently designated as the little Parkway. That's the only name that it has attached to. What would essentially happen is the state would then have a choice, they could go ahead and designate the entirety of the route as the John Muir Parkway and leave it at that. Or they could go ahead and make the designation as both the smaller section being the little Parkway, which is what I would assume they'd be most apt to do. And then the larger segment being referred to as the John Muir Parkway, but it would not affect it and since it would remain the same, it's still going to be a scenic byway, it's going to be treated the same way that it is today.

Doug Matheson 17:25

Yeah, I think Clay that they have had a couple of times where they put names with like the little Parkway, they join two together.

Clay McCreary 17:39

Sure and let me go to give you one good example real quick. So and I forgot to mention this in my presentation. A good example of what this would be similar to is out east, there's actually a scenic byway called the Lafayette's Tour and that's actually referring to the tour the General Marquis de Lafayette made in his 1825 trip to the USA. And basically, you know, General Marquis de Lafayette as some of us may remember, he was a close confidant of President George Washington. So much the same way this John Muir Parkway would do that same thing. It's going to follow Muir's travel, just as that one follows Lafayette's travel. And again, I think the key point here is John Muir is such a revered figure by the National Park Service. This is the way to possibly get this designated to the federal level. This presents that opportunity under the current standing I don't think it's going to present that opportunity in my opinion.

Lynda Lasseter 18:46

Can I ask a question?

Doug Matheson 18:47

Go right ahead.

Lynda Lasseter 18:47

Just wondering in view of this area's proximity to the Blue Ridge Parkway is there any consideration given to naming the John Muir Scenic Byway?

Clay McCreary 19:01

And that will be a decision that the state will have to make ultimately they are in charge of the naming of it. The reason that so far that the resolutions that have been adopted have chosen Parkway it's quite frankly, because of all the Parklands that do actually join it. Parkway tends to stand out a little bit more in the public mindset and the National Park Service's mindset. So that's the reason that so far we've chosen to use that term, but ultimately the state will make that decision that is for them to make they will decide what it is actually named called.

Doug Matheson 19:37

Okay, Council.

Pete Gherini 19:40

I think we've all read it. And so I'll pose a motion to approve the John Muir Scenic Byway.

Doug Matheson 19:50

Okay, do I have a second.

Albert Yount 19:51

Second. Pete is probably more familiar with John Muir than us. Cause John Muir was in you're right neck of the woods.

Pete Gherini 20:04

Redwoods right.

Doug Matheson 20:08

We have a motion and we have a second. Any more discussion.

David Harwood 20:12

I just want to say thank you for all your personal work on this. I know you've invested countless hours. And I think it's a very worthwhile endeavor. So I appreciate that.

Clay McCreary 20:25

I appreciate you saying that.

Doug Matheson 20:28

It perks one's interest when you read all of it.

Clay McCreary 20:36

Yes, it does.

Doug Matheson 20:37

Okay, we have had a motion and second. How do you vote? Motion passes. Next, we have our skipped over the regular agenda to be past. So I need a motion for the regular agenda.

Albert Yount 20:42

Yes

David Harwood 20:43

Yes

Melissa Pickett 20:43

Yes

David Harwood 20:45

So moved.

Pete Gherini 20:45

Yes

Albert Yount 21:01

Second. Yes

Doug Matheson 21:05

All in favor?

David Harwood 21:05

Yes

Melissa Pickett 21:05

Yes

Pete Gherini 21:05

Yes

Doug Matheson 21:09

Moving along, we have Chief Aaron Miller here to talk about Maple Street and one way.

Aaron Miller 21:16

A few months ago if you recall, we discussed possibly making Maple Street one way. We really didn't come to any final resolution to that. So we've been asked to speak about that again. And see if the Council wants to move forward with making that a one way street or leave things as they are. I did have the opportunity to have another conversation with the owners of the Ragged Garden with Lisa and

Rob. And they told me and I've watched some cars, some normal cars turn into their entrance but basically, they have about 20 deliveries per week that come onto the property that can fit into their driveway. But the only way that those 20 deliveries a week can come onto the property is by turning up Maple Street from Sunset Drive. As you know the driveways at a slight angle so it's impossible for trucks to come down Maple Street and make the left turn, so the only way is to come from Sunset. So from the Police Department standpoint, it would probably be important if we did make that a one way to make an exception for those delivery vehicles and trash pickup collection vehicles, that is the only way that they can get onto the property into the dumpsters there on Maple Street. So I guess I'm asking Council if they want to move forward with making that a one way with exemptions or one way was no exceptions or leave the street as is.

Pete Gherini 22:55

Aaron for the most part, don't those big trucks hang out on Sunset? I've never seen them on Maple there for the most part.

Aaron Miller 23:04

The larger trucks do the food trucks a lot of those are tractor trailers. So they have to sit out on Sunset Drive. Some of the smaller delivery trucks, one specific example was the seafood truck that delivers two or three times a week, the linen service and some of those trucks are smaller and they are able to come onto the property if they come up Maple Street.

Melissa Pickett 23:28

Aaron has any of the parking that was brought up for like Maple Street and along, coming down from First Citizens was any changes discussed for that? Or is it strictly changing to one way?

Aaron Miller 23:42

From the conversation that I had with them and from watching some vehicles. I watched just even a regular pickup truck trying to go in there one day. Even if we eliminate parking spaces on Sunset Drive those larger box trucks will not fit through their Rock columns. I watched a dual wheel pickup truck come through the rock columns one day and it was just all it would do to fit. So even if we eliminate parking spaces, they still would not be able to come on the property.

Albert Yount 24:09

They were made for T-Model Ford's.

Aaron Miller 24:11

They were.

Doug Matheson 24:12

I'd like to see us, and I've brought this up before and I know we've talked about it in our parking meeting. I would like to see something over there at the school get designated as a loading zone. Because that trucks got to go, he pulls right up there to the entrance of Maple Street and coming out of Maple Street now will be just one way so everybody's gonna be coming out of there. You can't see by him looking down.

Aaron Miller 24:43

As far as the traffic that's coming out of Maple Street I don't think it would change the street would still be one way from the beginning the top entrance of the parking lot except all the way to the bottom, so I'm not sure that it would be an increase in traffic coming out. Some traffic would still be able to go back toward Main Street out of the Maple Street parking lot.

Doug Matheson 25:12

But it still is a danger trying to see past that tractor trailer when he stopped right even with Maple Street, to unload there. If we get him on the other side of the road into a parking space or loading zone would make it better.

Aaron Miller 25:30

I don't disagree. And I think that perhaps as we move forward with our parking conversations, we can talk about loading zone areas and that kind of thing and how we will designate that.

David Harwood 25:42

Chief, do you have a recommendation?

Aaron Miller 25:43

I don't. I look back historically at the number of traffic accidents we've had at that intersection and there's been two and 20 years so I don't particularly have a recommendation either way.

Albert Yount 25:59

Where that Ford Explorer's parked is almost at the intersection.

Aaron Miller 26:06

It is.

Albert Yount 26:07

And the occupants of, I guess it's a townhouse to the left. They're gonna have to go around and come in the other way.

Aaron Miller 26:21

Yes.

Albert Yount 26:21

Have you talked to them about that?

Aaron Miller 26:25

No I haven't. Linda Walker owns the first townhouse there. In full disclosure, she has her own parking space on Sunset so I am not sure she turns in there. That's the back townhouses and the Rhodes Apartments will also have to come around.

Kevin Rothrock 26:56

Where do the other units park? I know Linda where you have a place, but where do the other units park? Yeah.

Aaron Miller 27:01

They have their own designated parking spots around, Rhodes Apartments, has some dedicated parking spots in the alleyway between Rhodes Apartments and the townhomes. There's some dedicated parking spots around there.

Doug Matheson 27:09

And I think there's one dedicated parking space for Henry's place.

Aaron Miller 27:19

Yeah, that's right.

David Harwood 27:22

Is there a particular time of day these box trucks come and go?

Aaron Miller 27:27

Most of them are in the morning hours. But I wouldn't say that all of them are. Most of their food deliveries are in the morning.

Albert Yount 27:42

Linda?

Linda Walker 27:43

Sir.

Albert Yount 27:44

Are you brave enough to tell us your thoughts? Because instead of hearing at Sonny Rock.

Linda Walker 27:53

Well, my thought is I think it would be safer one way, I don't care if it's coming out or going in. Because tourist, I've watched tourists go down. They don't turn through the parking lot. They just go straight. So from that standpoint, I don't really care but I'd like to see it one way, either other way.

Albert Yount 28:14

Thank you.

Brandon Walker 28:15

And if it was one way from Sunset wouldn't the Best Cellar wouldn't they still be able to pull in that way, pull in the parking lot, leave the parking lot, and leave and go up to Main Street that way?

Aaron Miller 28:31

That's true. One of the reasons for having traffic come in from Main Street is access to the post office that way and also to keep from dumping all the traffic back out on already congested Main Street. Those were just our considerations from the parking lot. And one thing I did fail to mention is we have already removed the parking Wayfinding sign that's at Sunset and Maple. So we're trying to discourage through the Wayfinding for visitors to find the parking lot the other way.

Doug Matheson 29:08

So you're going to make it one way from Main Street or you're gonna make it one way from where you turn out from the Post Office?

Aaron Miller 29:15

From where it starts one way now which is at the entrance to the post office and the remainder of the way to Sunset.

David Harwood 29:23

Will there be a do not enter somewhere?

Aaron Miller 29:24

Right, a Do Not Enter sign will be here. It might be a little caption underneath if the Council so chooses that says delivery vehicles only or delivery trucks only maybe if that's the route you want to go or if you don't want to go that route then just Do not enter.

David Harwood 29:43

I have not seen any, at least stanging up there, for the last 20 years but it seems like most of what truck traffic that is coming to the post office is coming from Main Street. Not this way.

Aaron Miller 29:58

Right, yeah the right Post Office trucks. Not really consideration. It's really just the delivery trucks going into the Ragged Garden Inn and the trash pickup vehicles that have to go in behind the townhomes. I don't know if they'll put a restaurant back in there again, or what will happen, but there's trash collection vehicles and probably if it's a restaurant, they will probably have a grease collection vehicle that has to go in.

Albert Yount 30:27

Well, if we don't like it we can always change it.

Doug Matheson 30:30

Do I hear a motion either way?

David Harwood 30:34

I'll make a motion to reorder this one way from Main Street. I don't know how we want to handle the delivery trucks if that's just something that's understood with your department chief or we need signage to that effect. But I think that's more an administrative thing.

Aaron Miller 30:57

Yeah, sure. One way all the way from Main Street.

Melissa Pickett 31:00

Yeah, I was gonna say clarification on that.

Aaron Miller 31:02

The second entrance of the post office?

David Harwood 31:05

Yep.

Aaron Miller 31:06

Okay.

Kevin Rothrock 31:08

At Janice Burnes house?

David Harwood 31:10

Yes, right above Janice Burnes house.

Aaron Miller 31:12

And you are right, I do see a lot of vehicles that turn in and continue to go the wrong way all the way up that is true.

Pete Gherini 31:22

I'll second David's motion.

Doug Matheson 31:25

Okay, you may want while we're in discussion, you may think about adding in the trucks because you'll probably get a lot of calls people saying hey, I got traffic coming the wrong way. You may want to put some type of explanation there.

Aaron Miller 31:45

We can talk to them at the Ragged Garden and try to make those, see if they can make those deliveries happen earlier. The earlier the better when there's not much traffic in and out of there.

David Harwood 31:54

Maybe our signage says exceptions for truck deliveries to the Ragged Garden. I mean be that explicit.

Aaron Miller 32:01

Okay, sure.

Doug Matheson 32:02

Okay Council. How do you vote?

Albert Yount 32:07

Yes

David Harwood 32:07

Yes

Doug Matheson 32:07

Yes

Melissa Pickett 32:07

Yes

Pete Gherini 32:08

Yes

Doug Matheson 32:09

Okay, motion passes. We will have Maple Street as a one way. Okay, next Chetola Public Art, and Parks and Rec director Ms. Jennifer Brown.

Jennifer Brown 32:28

Good evening. Chetola Resort and Spa hosted a sculpture walk in 2019. During this event, a sculpture was approved by Town Council to install on Main Street near Chetola for a year until the next Sculpture Walk event. Due to COVID, Chetola cancel their 2020 Sculpture Walk Artwalk. Chetola is now requesting to change the current sculpture with a new sculpture. BRAAC reviewed and approved the proposed new sculpture. And I believe you have the public art application and the picture of the new proposed art. Any questions?

Doug Matheson 33:08

Okay, questions for Jennifer?

Melissa Pickett 33:10

Is this going to be another temporary piece? Is this a permanent leave?

Jennifer Brown 33:15

I believe it's for another year is the goal, is a year.

David Harwood 33:32

Help clarify this for me, because I was always under the understanding that this was Town property. But that's not the case. Is it Town maintain property?

Doug Matheson 33:42

The sidewalk is.

Jennifer Brown 33:45

But this would be their responsibility not ours.

David Harwood 33:48

So I recall when the other sculpture was going to be removed they were going to repair the sidewalk there from the bolt holes. So is that going to be taken care of? Or is there going to be more bolt holes in it? How is that going to work?

Jennifer Brown 34:07

For my understanding, it's just going to go in the same location where it is now. So I guess if there is they will repair?

Melissa Pickett 34:12

It will fill in the same base that the current one is on?

Jennifer Brown 34:16

That is a good question. What I can do is, I mean it's up to you guys, but I can always reach out to them and tell them that if there's holes that are existing that don't fit with this current base that they're going to be responsible for repairing.

Doug Matheson 34:40

Right

Albert Yount 34:42

We're talking about this because it's public art vice Town property.

Jennifer Brown 34:50

Yes

Doug Matheson 34:56

How does Council feel on this? Do I hear a motion?

David Harwood 35:18

So this will be in place for how long?

Jennifer Brown 35:26

A year.

David Harwood 35:27

Then we'll revisit this again.

Jennifer Brown 35:29

Yes, sir.

Melissa Pickett 35:31

So I do have one question. The original setup to this, if I recall was that they were placing a sculpture every year along with the sculpture walk event that was being held. Which I know, got postponed due to COVID. But I've not heard plans for a sculpture walk this year. So are there no future plans for a Sculpture Walk and they're just going to ask to have a sculpture replaced every year?

Jennifer Brown 36:02

That's a good question that was not in their application.

Doug Matheson 36:04

I thought that when I talk with them, they hope to get that started back, the Sculpture Walk because you're working with the Rosen Center and another one over there with this art is that not true?

Jennifer Brown 36:24

I'm not sure who they're working with. I do know that the current sculpture that is there is a loan, it's not owned by them. So I think the artists is like, I need my sculpture back kind of thing. So it's probably why this is come up now without a sculpture walk, I would assume.

Melissa Pickett 36:47

Personally, I have no issue with the art being there. I just know that was the premise this started on, that relationship to an event.

Doug Matheson 36:59

I've said my taste in art before, I don't have one.

Melissa Pickett 37:13

We'll be honest with you. I actually bought a piece from this artist, the first Sculpture Walk if that answers your question.

Doug Matheson 37:24

Okay, I'll entertain a motion.

Albert Yount 37:28

Move to approve.

Doug Matheson 37:30

Okay do I have a second.

Melissa Pickett 37:32

I'll make a second but I would like to add to the fact that if there does need to be repairs made to the different base sizes that they are responsible for that.

Albert Yount 37:43

Okay. I will modify my motion.

Doug Matheson 37:49

Council how do you vote?

Albert Yount 37:55

Yes

David Harwood 37:58

Yes

Melissa Pickett 38:00

Yes

Doug Matheson 38:01

Yes

Kevin Rothrock 38:15

Thank you, sir. Mr. Larry Pickett. He's here tonight. And he is requesting a water connection on an existing private land at his property located off Rocky Knob Road in Caldwell County. This private line is connected to public line that serves the Blowing Rock Attractions and then through a private line that serves the Peaky Top, which is owned by the Wilson family, and then follows down the mountain to Rocky Knob where two other properties are currently connected. Mr. Pickett is preparing to build a house on his property on Rocky Knob and would like access to the Town water since the line currently runs through his property. Homes on each side of Mr. Pickett's property are currently connected to town water and pay double rates. Neither of these properties nor the Peaky Top home are within the Town's corporate limits, but they all pay double rates. Mr. Pickett is willing to pay the double standard water rate if afforded the ability to make a connection to his system. A little history, it's been the Town's policy for at least the last 25 years. For properties to be required to annex into the town in order to receive utility services. There are still properties that are on the Town's system that are not in the corporate limits and those pay double rates. Mr. Pickett's property is a fair distance from Town and the only access is through Rocky Knob Road. And this makes providing Town garbage collection other services a bit more difficult if he were to annex. Mr. Pickett is willing to annex into the Town if required in this unique situation. Some other factors that's going on. The Dell Wilson family who owns the Peaky Top home, has had discussions with Town staff on the past possibility of upgrading existing private water line from The Rock to their property to a public line. And if the Town participates in the cost of the upgrade, annexation for that property and others might be a consideration. If annexation is required for those waterline improvements, Mr. Pickett is willing to also annex his property at that time. So to summarize, it has been the town's policy that properties that want water connection, or sewer or any type of utilities annex into the Town. This is a little unique being that so far away and an existing private line is there on his property with Town water in it. So he's asking, there's a letter Mr. Pickett provided in your packet. And he's asking, at this time, if he can just make a connection and pay with double rates. Mr. Pickett's is here to answer questions if you'd like. And I'll try to answer any if I can.

Pete Gherini 41:06

Can we hear from Mr. Pickett?

Larry Pickett 41:16

So as mentioned, you know, my understanding of the policy, I think my neighbors were grandfathered in because their connection was made to this private line many years ago outside of the 25 years. So I understand the policy has changed. And I'm willing to, you know, be annexed into the town if necessary. But, you know, regardless one way or the other, perfectly willing to both pay the double rates for the water fees, as well as any repairs to the line. And both of my neighbors have a water easement agreement that specifies that makes it very clear, and I would have the same agreement along the way, as well. So just asking for, I guess I would, the first ask would just be for an exemption, I'd be able to access the line and pay the double rates. But if you feel it's necessary to be annexed I am willing to do that, as well. Regardless, I'm hoping to get started, you know, in the next month or so, with construction, so I kind of need to get the issue resolved. So would just appreciate your consideration of the request.

David Harwood 42:31

What is the, so you mentioned Peaky Top potentially being annexed and improvements to that line? Can you elaborate any more about that?

Kevin Rothrock 42:43

Not much, there's just been additional discussion from the Wilson family and the Town with Matt and other town staff. I guess maybe Shane's discussed it about the Town participating in upgrading that line from The Rock down to that property to public line standard with a hydrant. Currently, that property and the two beside Mr. Pickett, the meters are read or the meter for that is read up at The Rock. That's where the last meter connection is. And then Mr. Wilson disseminates the bill amongst the properties. And so he's trying to, as I understand get out of the water business.

David Harwood 43:30

So there's one meter for

Kevin Rothrock 43:32

One meter for three homes as I understand it, and they figure up who owes what. What he would want to do is have that line, if I understand correctly, that line extended to a public condition. Eight inch I would say, minimum six inch ductile iron with hydrogen and then meters placed down there. So they can be read by Town crews and then Matt might chip in. I don't know if I've misstated. But that process is separate from Mr. Pickett's.

David Harwood 44:15

Yeah, I'm just trying to understand the landscape.

Kevin Rothrock 44:17

But if one consideration is if the Town decides in the future to participate in that project, the annexation at that time would be probably appropriate. Given the cost of that and figuring out.

Melissa Pickett 44:34

So that annexation process if we did that would be actually for four?

Kevin Rothrock 44:40

It could be for more

Melissa Pickett 44:41

In the future, but currently for four properties.

Kevin Rothrock 44:45

Minimum yes.

David Harwood 44:46

No, that's not the issue.

Albert Yount 44:48

Who installs, who makes a tap and gives him a meter. You?

Larry Pickett 44:56

Yeah, my builder would have to do that. And there are meters that both of my neighbors read, and so on based on their usage of the water. But as he stated Mr. Wilson is one that sends a bill out and people pay their pro rated share.

Albert Yount 45:17

So you have to buy the meter.

Larry Pickett 45:19

Yeah, I would have to get the line. You know, it goes right across the property, but just connected and put in a meter there so that I can read for my usage as well.

Albert Yount 45:30

Just your meter, our meter?

Larry Pickett 45:33

It's a private meter.

Matt Blackburn 45:35

Yes, it's done that way. So we've had an estimate done on upgrading that line the entire way out to a six inch adding hydrogens. I think that came in just shy of \$200,000. There will probably another piece of that upgrading it all the way to Pinnacle Drive. That adds more to that. But the number has been out there. I don't know where it's gone from there. But it has been looked at upgrading.

Kevin Rothrock 46:05

That's just a little more of the backstory of what else is going on. But his request is separate from that.

David Harwood 46:12

I understand that.

Albert Yount 46:13

I have no problem with his request.

Doug Matheson 46:23

Ok, is that a motion?

Albert Yount 46:24

Yeah

Doug Matheson 46:26

Do I have a second?

David Harwood 46:30

Second, for discussion. So I understand the issue you're asking for so I'm trying to approach it a different way. So the Wilson property is directly adjacent to Town limits.

Kevin Rothrock 46:48

Yes

David Harwood 46:49

Your property is adjacent to the Wilson property, or is there a gap between there?

Larry Pickett 46:55

No, there's a gap.

David Harwood 46:56

It's the other two houses?

Larry Pickett 46:57

Yeah. The other two houses. There's one on either side of me that, you know, gets the water today. And then there's mine. And then from the upper one that connects the way the line goes is to the Wilson property.

David Harwood 47:10

So if Wilson is annexed is there assurance that the other three properties are annexed?

Doug Matheson 47:18

Well, I think there that would be up to Council to ask for the you know whether you just want the one.

David Harwood 47:32

The reason I am bringing all this up is you had brought it up that Mr. Pickett would be willing to do that.

Kevin Rothrock 47:40

Right

David Harwood 47:41

To be annexed so I was just thinking down the line?

Kevin Rothrock 47:45

Yeah

Larry Pickett 47:45

Informally, I've discussed it with, and I'm not speaking for my two neighbors. But I think they would be open to it. Based on my discussions with them, even recently, over the last couple of weeks,

David Harwood 48:00

Thank you for the clarification.

Doug Matheson 48:03

Pete

Pete Gherini 48:04

Kevin, how many potential lots are there in the area that could possibly down the road be looking at this kind of request?

Kevin Rothrock 48:17

Shane, if your on can you can use Zoom in where the properties will show the tax map.

Shane Fox 48:32

Caldwell right.

Kevin Rothrock 48:33

I'm sorry.

Shane Fox 48:34

Will I have to go into Caldwell?

Kevin Rothrock 48:34

No, you can. You can zoom into this. It will show. So this is Mr. Pickett's right here. There's a lot above him, and one below him. These two are connected. The line runs up the mountain up there, and I'll pull that down.

David Harwood 49:13

Oh, okay.

Kevin Rothrock 49:14

So there's Peaky Top there. So that strange shaped piece is the same, it's owned by the Wilson family as well. This one is that is not and then that's the one that the house is on. So those three and then the very next one is Mr. Picketts neighbor Creviston. So there's some potential there.

Pete Gherini 49:54

So how many did you come up with?

Kevin Rothrock 50:01

Four plus the other three, if they're all in play, so seven could be checked this one here could be this one too, eight. I mean, that's the slope going down to 321. If you're looking at that, six, seven or eight, something like that

Pete Gherini 50:23

Would there need to be talk about a bigger pipe construction down the road for other housing?

Kevin Rothrock 50:30

No I think that would serve all that eight inch line?

Matt Blackburn 50:31

No six inch line

Kevin Rothrock 50:35

Six inch live would serve all of that?

Matt Blackburn 50:39

Potentially

Kevin Rothrock 50:42

I understand that the public line would only run to there from there and would remain private. The upgrade discussion was only down to here.

Pete Gherini 51:00

Thank you.

Doug Matheson 51:03

Any more questions? Ok we have had a motion and second. How do you vote?

David Harwood 51:11

Yes

Albert Yount 51:11

Yes

Melissa Pickett 51:14

Yes

Pete Gherini 51:18

Yes

David Harwood 51:19

Good luck with your project.

Doug Matheson 51:22

Okay, that finishes the regular agenda for tonight. One thing I'd like to say is stepping in tonight. It's hard shoes to fill. I just want to thank all the town staff. This has been one heck of a month that will all remember and I think everybody has stepped up and done a wonderful job. I'd like to thank them. Hope we don't have to do that anytime again soon.

Albert Yount 52:01

I can't think of anything I need to yack about.

David Harwood 52:06

I would just echo your comments. Thank you very much.

Melissa Pickett 52:10

The same thing, just proud of our Town staff. They did an amazing job during a horrible situation. Very proud of them.

Pete Gherini 52:21

I did talk to Shane a couple of weeks ago and ask that he talked with the Department of Transportation to look at the timing at the light at Sunset and Main because there's not enough time and the traffic backs up especially if you're trying to make a turn. So he's requested that somebody from the Department come up on a weekend and take a good look at that. So thank you.

Doug Matheson 53:00

Mr. Mayor, your own here anything you'd like to say? Can you hear me

Charlie Sellers 53:07

Okay. First of all I want to say thank you Council you have done a great job. I have had some inquires about the Post Office parking and I want to let the citizens know that the Town doesn't have any say over that parking lot, it a private lot. So it's up to the Post Office to determine how to enforce that, it is not for the Town to do so. Secondly there are a few roads that have potholes that need to be repaired and I know that Manager Fox is looking into that. Lastly I would like to reiterate what Mr. Matheson said. Thank you to all of our employees and our citizens for the help and patients with the water issues that transpired in the last month. Thank you all for a great job tonight.

Shane Fox 55:56

I'll start by saying I do not believe that the Mayor is responsible for me being out tonight with COVID so squish those rumors before they get started. So I don't think I contracted COVID from the from the Mayor but who knows in todays world but I am unfortunately not there tonight because of testing positive yesterday's. I'll be out of the office for the next few days working. I got a few updates. Calendar update State of the Town is next Thursday, the 18th at 5pm. That's at the American Legion. So next Thursday, the 18th at 5pm at American Legion, that'll be myself and Mayor Sellers along with Charles Hardin and Tracy Brown as well speaking and giving updates on all things Town related. I will confirm what Mr. Gherini mentioned earlier about the timing of the light at Sunset and Main. The DOT Engineers at Division 11 with Traffic Services Unit. Will plan on being here soon to take some timing observations and report back to us on what those results show hope on a weekend would be would be nice, if not at least a Friday, our ice house which is located on Maple Street, so little brick house or rock house, I should say down just across from the entrance to the post office is town owned. And we do bid out the annual lease for that building. And that will be coming up. starting later this week. We'll advertise bids for a few weeks and bring something to Council in September. That is something that we customarily do, like I said annually so that's the time for that is coming back up. So we'll be soliciting bids for anyone interested in potentially renting or leasing the Ice House again, like located on Maple Street. And you know, finally, I will present a more comprehensive update on the water main break that took place on the 18th of July in September. I was planning on doing that tonight but felt like it was better to wait to be in person. But my hat's off to the entire staff, the Town Council, everyone pitched in. Truly everyone pitched in from all 70 plus full time employees to the Town Council all were out actively searching looking and helping in so many different ways. And I'll give a much more comprehensive update in September of the timeline and transfer the how the events transpired that day. But be glad to try to answer any questions you have. If I can

Doug Matheson 58:44

Questions? Okay, thank you Mr. Fox. Before we adjourn, take a motion to adjourn. I will remind everybody we do have a special meeting next Tuesday the 16th, Closed Session meeting so remind everybody on that at six o'clock. Okay, do I here, motion to adjourn.

Pete Gherini 59:15

So moved.

Albert Yount 59:18

Second

MAYOR _____

Charlie Sellers

ATTEST _____

Hilari Hubner, Town Clerk

ATTACHMENTS:

John Muir Scenic Byway Resolution – Attachment A

Draft
MINUTES
Town of Blowing Rock
Town Council Special Meeting
August 16, 2022

The Town of Blowing Rock Board of Commissioners held a special meeting on Tuesday, August 16, 2022 at 6:00 p.m. The meeting took place at the Town of Blowing Rock, 1036 Main Street, Blowing Rock. Present were Mayor Charlie Sellers, Mayor Pro-Tem Doug Matheson, Council Members Albert Yount, David Harwood, Melissa Pickett and Pete Gherini. Others in attendance were Town Manager Shane Fox, Town Attorney Allen Moseley, Public Works Director Matt Blackburn, Planning Director Kevin Rothrock, Town Engineer Doug Chapman and Town Clerk Hilari Hubner, who recorded the minutes.

Mayor Sellers called the meeting to order and to took roll call for attendance. All were present. Council Member Gherini made a motion to approve the consent agenda item; Ruple Memorial Special Event Request, seconded by Council Member Pickett. Unanimously approved.

Council Member Yount made a motion to go into Closed Session, seconded by Council Member Gherini. Unanimously approved. The motion was pursuant to NC General Statute 143-318.11. (a) (3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body. At 7:25 p.m. returned to open session. With no further business to be discuss Council Member Pickett made a motion to adjourn, seconded by Council Member Harwood. Unanimously approved. No action was taken

MAYOR _____
Charlie Sellers

ATTEST _____
Hilari Hubner, Town Clerk



Town of Blowing Rock

1036 Main Street ★ Post Office Box 47 ★ Blowing Rock, North Carolina 28605

To: Mr. Shane Fox, Mayor Sellers, and Members of Town Council
From: Nicole Norman, Finance Officer
Subject: Budget Amendment Ordinance to Account for Various Items
(Ordinance #2022-11)
Date: September 13, 2022

Enclosed please find a Budget Amendment Ordinance for the fiscal year 2022-2023 for your consideration.

Section 1 (General Fund) allocates funding as follows:

- (\$1,395) Fund Balance towards clearing of HWY 321 land beside Fire Station 1.
- (\$37,022) Fund Balance towards the purchase of a replacement Police vehicle that was purchased back by Ford due to us receiving a vehicle deemed to be a "lemon". Funds were received from Ford in FY 21-22 and fell to fund balance at year end since the purchase of the new vehicle was not made by 6/30/2022.

Please let me know if you need further details on the proposed amendment.

**2022-2023
Budget Amendment Ordinance 2022-11**

Be it ordained by the Town Council of the Town of Blowing Rock, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
10-80-6100-010	Contracted Services (Hwy 321 Landscaping)	\$ 290,000	\$ -	\$ 1,395	\$ 291,395
10-10-4310-500	Police Capital Outlay	\$ 301,915	<u>\$ -</u>	<u>\$ 35,627</u>	\$ 337,542
			<u>\$ -</u>	<u>\$ 37,022</u>	

This will result in a net increase of \$37,022. in the appropriations of the General Fund. As a result, the following revenue will be increased.

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
10-00-3400-399	Fund Balance Appropriated	\$ 1,475.00	<u>\$ -</u>	<u>\$ 37,022</u>	\$ 38,497
			<u>\$ -</u>	<u>\$ 37,022</u>	

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Town Council and to the Finance Officer for their implementation.

Adopted this 13th day of September, 2022.

Attested by: _____
Charles Sellers, Mayor

Hilari Hubner, Town Clerk

Staff Report –Presentation Agenda

To: Mayor Charlie Sellers and the Blowing Rock Town Council

From: Shane Fox, Town Manager

Subject: End Overdose (Recovery Month) – Mary McKinney

Date: September 13, 2022

Information: Presenter will be Mary McKinney, Licensed Therapist –

from Mary “Mental health and substance use disorders affect all communities nationwide, with commitment and support, those impacted can embark on a journey of improved health and overall wellness. The focus of *Recovery Month* in September is to celebrate all people that make the journey of recovery possible by embracing the theme, “*Recovery is For Everyone: Every Person, Every Family, Every Community.*” *Recovery Month* spreads the message that people can and do recover every day.” I am asking that the Town of Blowing Rock issues a proclamation for Overdose Awareness.

Attachments:

- Proclamation
- Flyer – Awareness

2022 Recovery Month

Mental health and substance use disorders affect all communities nationwide, with commitment and support, those impacted can embark on a journey of improved health and overall wellness. The focus of *Recovery Month* in September is to celebrate all people that make the journey of recovery possible by embracing the theme, "*Recovery is For Everyone: Every Person, Every Family, Every Community.*" *Recovery Month* spreads the message that people can and do recover every day.

The impact of mental health and substance use disorders (SUDs) is apparent in our local community as many people in Blowing Rock, North Carolina are affected by these conditions through their own SUD, by SUDs experienced by loved ones, or both. *Recovery Month* can help people become more aware and able to recognize the signs of substance use disorders and other mental health disorders and encourages people in need of recovery services to seek help. Managing the effects of these conditions helps individuals, families, and communities achieve healthy lifestyles, both physically and emotionally.

The *Recovery Month* observance continues to work to improve the lives of those affected by substance use disorders and other mental health disorders by raising awareness and educating communities about the effective services that are available. For the above reasons, I am asking the citizens of Watauga County to join me in celebrating this September as *Recovery Month*.

I, Charlie Sellers, *Mayor*, do hereby proclaim the month of September 2022 as *Recovery Month* in Blowing Rock, North Carolina and call upon our community to observe this month with compelling programs and events that support this year's observance, the 33rd anniversary of Recovery Month.

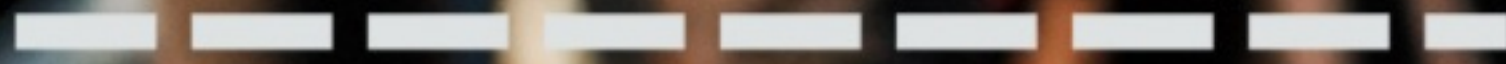
[signature]

name

title | City/State

Other Official Seal

RECOVERY MONTH REENTRY SIMULATION



Join us on September 30th to wrap up Recovery Month 2022 with a Reentry Simulation! These simulations provide powerful insight into the perspectives and barriers faced by people reentering the community after a period of incarceration and how we can better serve our community.

REGISTER NOW



HIGH COUNTRY
REENTRY
COLLABORATIVE

Recovery
on the
Inside



Watauga Community
Justice Coalition

\$15 Registration includes:

- Simulation
- Speaker
- Lunch
- Expo Fair
- Scholarships Available

9am -12pm

Boone United Methodist Church

mackenzie.mrjc@gmail.com 828-406-4523

MEMORANDUM

TO: Mayor Charlie Sellers and Blowing Rock Town Council

FROM: Kevin Rothrock, Planning Director

SUBJECT: Middle Fork Greenway – Request of additional funding from EFLAP

DATE: September 8, 2022

In 2016, the Town requested funding from the Eastern Federal Lands Access Program (EFLAP) for the Middle Fork Greenway – Phase 1 (Resolution No. 2016-27 – attached). The request was for approximately \$2.4 million with a 20% matching fund of \$480,000. Middle Fork Greenway Association is responsible for providing the matching funds. Those funds were approved in 2017 and a slight increase in project budget funding was approved in 2019.

In the past several years of further design and evaluation of the original route, there have been some modifications required due to being unable to utilize existing stream culverts for trail passage. The National Park Service (NPS) also expressed concerns with historical impacts of the project on the Blue Ridge Parkway. The NPS also required a full-blown Environmental Assessment for federal review of the project.

Due to the project timeline delay issues, additional design for trail route alternatives, and increased project cost estimates, an increase in project funds is being requested from the EFLAP. Additional funding of \$2,384,892 is being requested for a total project cost of just over \$4.6 million.

Middle Fork Greenway Association and the Blue Ridge Conservancy is responsible for providing the 20% match (\$476,978) of the additional funds if approved by EFLAP.

Anticipated project timeline is aiming to begin construction in Spring of 2024.

ATTACHMENTS

- Letter to Jacinda Russell requesting the additional funds
- Summary from Withers Ravenel Scope of Services for Amendment 1 of project
- Project Estimate from Withers Ravenel
- MFG – Section 1 - Alternates Routes Map
- Resolution 2016-27 – Support for EFLAP Application
- Resolution 2022-14 - Support for EFLAP Application for Additional Funds

September 6, 2022

Ms. Jacinda Russell
Access Program Manager
EFL Highway Department
22001 Loudon County Parkway,
Ashburn, VA 20147

Subject: Amendment 1 – Additional Funds Request
Middle Fork Greenway (MFG) Phase 1
NC FLAP BLWRK 321 (1)
EB-5924

Ms. Russell,

The Town of Blowing Rock, in conjunction with the Blue Ridge Conservancy (BRC), is requesting an increase in funds for the Middle Fork Greenway (MFG) Phase 1 Project.

Background:

The original alignment was to follow existing US 321 for approximately 1,100 LF and then turn inland for approximately 6,800 LF. Along this Alternative, the greenway was to make use of two existing storm drainage culverts to cross under the Blue Ridge Parkway and its Access Road.

On April 9, 2019, your office approved the initial request to update the Project Phase budget. The approved total project cost was \$2,263,508.00.

Current Status:

The 30% preliminary design was placed on hold, as of October 2020, due to involvement by the National Park Service (NPS). Prior to completing the design plans, the NPS indicated the requirement for an Environmental Assessment (EA). Also, due to Federal Requirements, a Bicycle Rule approval is required.

As of May 2021, the 30% preliminary design has been ongoing and completed in June 2022. However, the existing culverts under the Blue Ridge Parkway and its Access Road could not be used due to flooding and clearance concerns. This resulted in having to plan for new pedestrian culvert crossings under both facilities. Note: the NPS also expressed concerns of historic impacts to the Blue Ridge Parkway.

Per the requirements by the NPS as relates to the EA, an Alternatives Analysis is required. Four (4) alternatives have been denoted with emphasis on Alternate Routes 1 and 2 (see attached Alternate Route Exhibit). Upon discussions with the Town of Blowing Rock, NPS, and BRC, Alternate Route 2 is being used as the basis for the additional funds request.

Note: Alternate Route 2 has a bridge, for stream crossing, that will eliminate the need for the pedestrian culvert crossings. However, it will involve added permitting for buffer impacts.

Therefore, due to timeline delay constraints, added design for alternatives and bridge, and a revised construction cost estimate (see attached), an increase in funds for the Project is being requested. Attached is an updated estimate of Tasks needed to complete the Project and the corresponding amounts.

- The original Agreement amount of \$2,263,508.00 is being requested to be increased by \$2,384,892.00 to \$4,648,400.00.

Based on the additional services required, the revised project funding is as follows:

Item	Original Estimate (\$)	Additional Funds (\$)	Total Project Cost (\$)
EFLHD Project Management	\$41,000.00	\$0.00	\$41,000.00
Preliminary Engineering	\$118,000.00	\$523,900.00	\$641,900.00
Right of Way	\$90,000.00	\$0.00	\$90,000.00
Construction Engineering	\$266,700.00	\$238,800.00	\$505,500.00
Construction Cost	\$1,747,808.00	\$1,622,192.00	\$3,370,000.00
Project Cost	\$2,263,508.00	\$2,384,892.00	\$4,648,400.00

Sincerely,

Mr. Kevin Rothrock, Planning Director

CC: Amanda Whitaker - WithersRavenel
Wendy Patoprsty – BRC

Attachment 1 - Scope and Fee Proposal for Additional Funds
Attachment 2 - Alternative Route Map
Attachment 3 - Revised Opinion of Probable Cost

Middle Fork Greenway (MFG) Section 1
Contract No.: EB-5924
Scope & Fee Proposal for Amendment 1
September 6, 2022

A. SCOPE OF SERVICES:

The following is a description of Amendment 1 as requested by the Town of Blowing Rock per administration by the Blue Ridge Conservancy. The services detailed below include request of additional funds.

Additional Professional Engineering Services:

- **Project Coordination:**

This task is for coordination with the design team and the Town associated with the performance of the work included in this Scope of Services. This includes appropriate correspondence, exchange of information, and additional internal meetings necessary to complete this work. [Estimate 150 hours]

- **Topographic Surveying:**

This task is for additional topographic surveying due to changes in the limits of design. Originally the design was to be along the existing shoulder of US 321 for approximately 1,100 LF. However, due to the change in the Project Limits, and corridor, the surveying is now meandering through undeveloped land (partially Blue Ridge Parkway land) and therefore entails more time and effort to complete. The revised limits are approximately 6,800 LF and travels across streams and deep swales through heavy vegetation. [Estimate 150 hours for a 3-person survey crew]

- **10 Design Services:**

This task is for completing the design of the project from 30% to 100% design plans. As denoted in the Topographic Task above, the original limits of design have changed. The original corridor/alignment limits were approximately 1,100 LF along the existing shoulder of US 321. However, the corridor/alignment has been extended to approximately 6,800 LF and meanders through undeveloped land which travels across streams and over deep swales with impacts of both horizontal and vertical slopes.

- **Retaining Wall - Soil Borings and Design:**

The retaining wall type will be designed as Segmental Gravity Walls as determined by site conditions. The design will be in general accordance with NCDOT or other applicable standards. Construction drawings sealed by a registered Professional Engineer in the State of North Carolina will be prepared and submitted. The construction drawings will include wall face elevation, typical wall section, wall construction details (i.e., control/expansion

joints, footing steps, etc.), and design and construction specifications. In addition, a calculations package and Statement of Special Inspections will be provided.

Note1: where applicable, the wall type will be designed as Cast-in-Place Gravity Wall.
Note2: this task does not include shop drawing review.

- **Bridge Design:**

The bridge will be designed as a Clear Span as determined by site conditions. The design will be in general accordance with NCDOT or other applicable standards. Construction drawings sealed by a registered Professional Engineer in the State of North Carolina will be prepared and submitted. The construction drawings will include all bridge details and construction specifications. In addition, a calculations package and Statement of Special Inspections will be provided.

Note: this task does not include shop drawing review.

- **Wooden Footbridge/Boardwalk Design:**

The Wooden Footbridges/Boardwalks will be designed as 14' in width to the handrail. The design will be in general accordance with NCDOT or other applicable standards. Construction drawings sealed by a registered Professional Engineer in the State of North Carolina will be prepared and submitted. The construction drawings will include all wood and woven wire details along with construction specifications. In addition, a calculations package and Statement of Special Inspections will be provided.

Note: this task does not include shop drawing review.

- **Public Involvement:**

One Public Involvement Meeting will be held prior to submittal of the 75% plans to obtain public input on the project design. Handouts and exhibits (typical sections and design plans) will be provided for the meeting. A pdf version will be provided for posting on the Town's website. Three representatives from WithersRavenel will attend the meeting.

The Public Involvement Meeting is to consist of both a Virtual Public Involvement Meeting and an In Person (walk-in) Meeting.

- Virtual Meeting – facilitated by WR staff.
- In Person Meeting – hosted and facilitated by Town of Blowing Rock staff with WR staff attending to answer questions directly related to the construction design plans.

- **Tree Survey:**

This task is for additional survey as pertains to counting/measuring/denoting number of trees impacted by the construction limits. This is a requirement per the National Park Services. The limits are approximately 4,000 LF across impacted National Park Service land.
[Estimate 20 hours for a 3-person survey crew]

- **Environmental Assessment (EA):**

This task is for completing an Environmental Assessment (EA). This is a requirement per the National Park Service. The limits are approximately 4,000 LF across impacted National Park Service land.

Note1: this includes T&E and Wetland Delineation.

Note2: an Alternative Route Exhibit is required with a 'concept plan' provided for the analysis by NPS staff.

Note3: Stream Restoration Project is to be referenced, but not included, within this EA.

- **Bicycle Rule Permitting:**

This task is for permitting as relates to the Federal Bicycle Rule. This is a requirement per the National Park Service. The permitting process incorporates the EA and has time restrictions for submittals to the Federal Government; this includes a minimum of three (3) additional months.

B. COMPENSATION:

Project Coordination:

The Scope of Services detailed above will be provided for a lump sum fee of \$40,000.00.

Topographic Surveying:

The Scope of Services detailed above will be provided for a lump sum fee of \$45,000.00.

Design Services:

The Scope of Services detailed above will be provided for a lump sum fee of \$80,000.00.

Retaining Wall Design:

The Scope of Services detailed above will be provided for a lump sum fee of \$160,500.00.

Bridge Design:

The Scope of Services detailed above will be provided for a lump sum fee of **\$21,000.00**.

Wooden Footbridge/ Boardwalk Design:

The Scope of Services detailed above will be provided for a lump sum fee of **\$55,900.00**.

Public Involvement Meeting:

The Scope of Services detailed above will be provided for a lump sum fee of **\$10,500.00**.

Tree Survey:

The Scope of Services detailed above will be provided for a lump sum fee of **\$6,000.00**.

Environmental Assessment (EA):

The Scope of Services detailed above will be provided for a lump sum fee of **\$100,000.00**.

Bicycle Rule Permitting:

The Scope of Services detailed above will be provided for a lump sum fee of **\$5,000.00**.

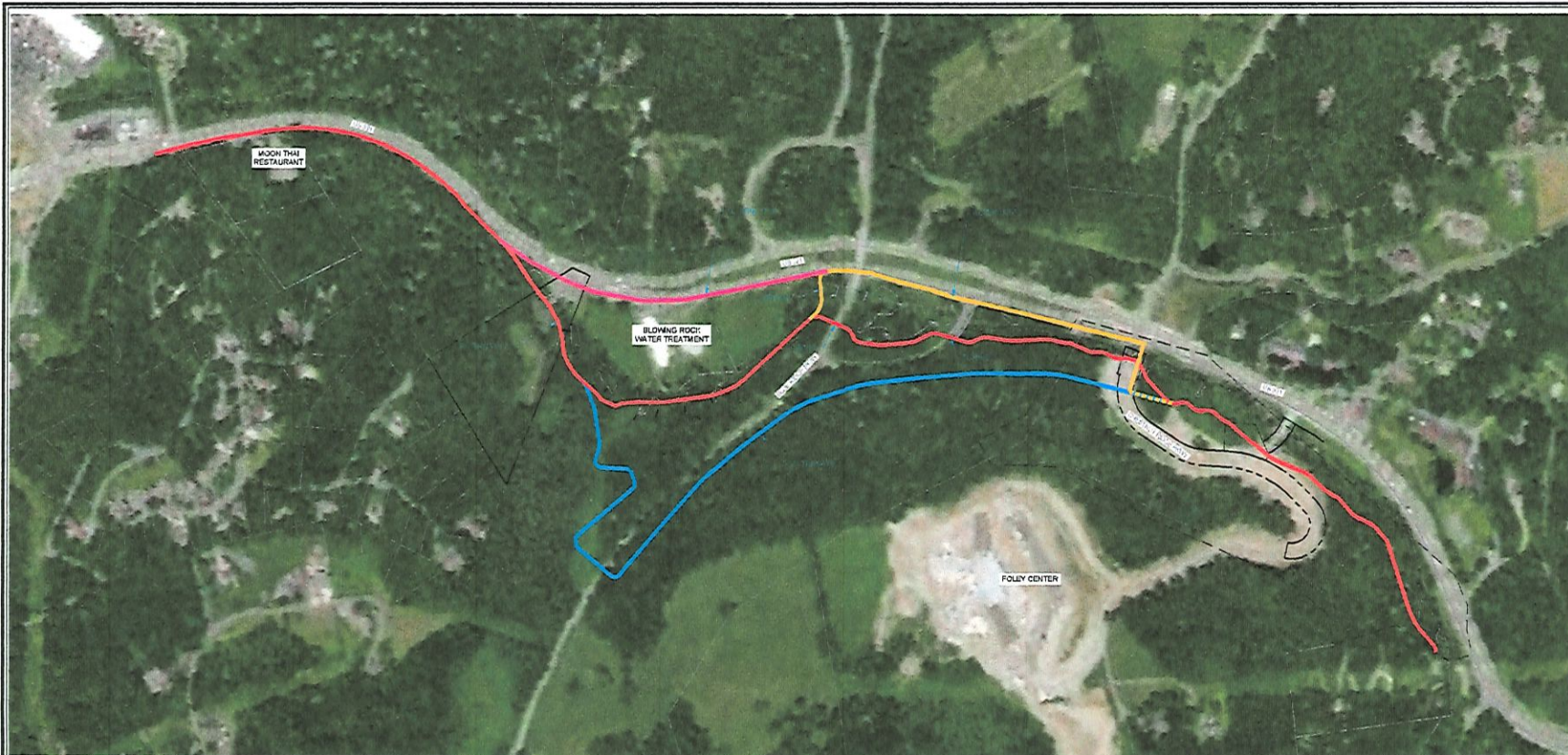
The above listed additional services are being offered on a Lump Sum basis in the total amount of **\$523,900.00**.

Note1: current Opinion of Probable Construction Cost (OPCC): **\$3,370,000.00**
Note2: current CEI estimate is (15% of OPCC): **\$505,500.00**

Submitted by: Ted Kallam, PE
Director of Transportation
WithersRavenel

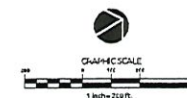
MIDDLE FORK GREENWAY (MFG) - SECTION 1**CONTRACT #: EB-5924 (7/25/22)**

Line No.	DOT SECT #:	Paid By	Description	Qty	Unit	Unit Cost	Amount
1	800	ENG	MOBILIZATION	1.00	LS	\$ 200,000.00	\$ 200,000.00
2	200	T	CLEARING & GRUBBING	3.50	AC	\$ 10,000.00	\$ 35,000.00
3	225	T	UNCLASSIFIED EXCAVATION	3400.00	CY	\$ 65.00	\$ 221,000.00
4	310	T	18" R.C. PIPE, CLASS III	60.00	LF	\$ 50.00	\$ 3,000.00
5	520	T	AGGREGATE BASE STONE	3100.00	TN	\$ 40.00	\$ 124,000.00
6	610	T	ASPHALT CONCRETE SURFACE COURSE, TYPE S9.5C	800.00	TN	\$ 150.00	\$ 120,000.00
7	620	T	ASPHALT BINDER FOR PLANT MIX	50.00	TN	\$ 800.00	\$ 40,000.00
	848	T	6" CONCRETE GREENWAY	1350.00	SY	\$ 80.00	\$ 108,000.00
8	848	T	CONCRETE CURB RAMPS	5.00	EA	\$ 2,500.00	\$ 12,500.00
9	848	T	6" CONCRETE DRIVEWAY	100.00	SY	\$ 80.00	\$ 8,000.00
11	862	T	STEEL BEAM GUARDRAIL	1000.00	LF	\$ 50.00	\$ 50,000.00
12	862	T	GUARDRAIL END UNITS, TYPE 350	2.00	EA	\$ 1,000.00	\$ 2,000.00
13	1605	T	SILT FENCE	7000.00	LF	\$ 5.00	\$ 35,000.00
14	SP	T	INLET EROSION CONTROL DEVICE	10.00	EA	\$ 350.00	\$ 3,500.00
15	SP	T	SEGMENTAL GRAVITY RETAINING WALL	8000.00	SF	\$ 60.00	\$ 480,000.00
16	SP	T	CAST IN PLACE GRAVITY RETAINING WALL	3200.00	SF	\$ 100.00	\$ 320,000.00
17	SP	T	WOODEN FOOTBRIDGE WITH WOVEN WIRE	1000.00	LF	\$ 900.00	\$ 900,000.00
18	SP	T	PRE-FAB STEEL BRIDGE	1.00	LS	\$ 650,000.00	\$ 650,000.00
19	SP	T	SAFETY HANDRAIL	500.00	LF	\$ 60.00	\$ 30,000.00
20	1660	T	SEEDING AND MULCHING	1.00	AC	\$ 8,000.00	\$ 8,000.00
21	SP	ENG	TEMPORARY TRAFFIC CONTROL	1	LS	\$ 20,000.00	\$ 20,000.00
						TOTAL	\$ 3,370,000.00

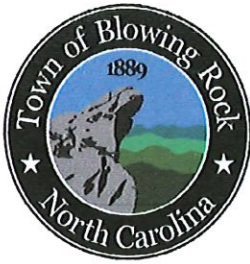


NOTES

1. ALTERNATE 1 ALIGNMENT IS THE ORIGINAL PROPOSED ROUTE WITH 30% DESIGN. THE ROUTE INCLUDES TWO TUNNELS UNDER THE BLUE RIDGE PARKWAY AND THE RAMP.
2. ALTERNATE 2 ALIGNMENT CROSSES THE STREAM WITH A BRIDGE AND RUNS ALONG US 321. IT CROSSES BACK TO EAST SIDE OF THE STREAM VIA THE EXISTING CHESTNUT RIDGE PARKWAY CROSSING.
3. ALTERNATE 3 ALIGNMENT FOLLOWS THE ROUTE RECOMMENDED BY NPS BUT IS ADJUSTED SLIGHTLY DUE TO FIELD CONDITIONS. IT CROSSES THE BLUE RIDGE PARKWAY AT GRADE.
4. ALTERNATE 4 ALIGNMENT RUN ALONG US 321 FROM BEGINNING OF THE MFG SECTION 1 TRAIL AND CROSSES BACK TO EAST SIDE OF THE STREAM VIA THE EXISTING CHESTNUT RIDGE PARKWAY CROSSING.



DATE	DESCRIPTION	DATE	BY



TOWN OF BLOWING ROCK

1036 Main Street • Post Office Box 47 • Blowing Rock, NC 28605

RESOLUTION No. 2016-27

A RESOLUTION SUPPORTING AN APPLICATION FOR EASTERN FEDERAL LANDS ACCESS PROGRAM BY THE TOWN OF BLOWING ROCK FOR SECTION 1 OF THE MIDDLE FORK GREENWAY

WHEREAS, the Federal Highway Administration – Eastern Federal Lands Highway Division has funding available for transportation facilities that provide access to, are adjacent to, or are located within Federal lands; and

WHEREAS, the Town of Blowing Rock intends to apply for grant funding as an eligible local government to assist in the construction of Section One of the Middle Fork Greenway project, being that portion between the designated trailhead near Tanger Shoppes on the Parkway and the northern end of the Appalachian Regional Healthcare Services (ARHS) Appalachian Place at Chestnut Ridge Post-Acute Care Facility property; and

WHEREAS, the Eastern Federal Lands Access Program may fund up to 80% of the anticipated construction costs of \$2.4 million, or \$1,920,000; and

WHEREAS, the Middle Fork Greenway Association is committed to raising the \$480,000 of non-federal dollars as matching funds needed to complete the project and satisfy the 80/20 funding requirement; and

WHEREAS, the Middle Fork Greenway Association will be responsible for maintenance of Section 1 of the Middle Fork Greenway; and

WHEREAS, the 2014 Comprehensive Plan Update identifies the Middle Fork Greenway project as a pedestrian and bicycle transportation connection of high priority; and

WHEREAS, the Middle Fork Greenway will provide residents and visitors a safe means to walk or bike from Blowing Rock to the Mountains to Sea trail, the Blue Ridge Parkway, the ARHS Post-Acute Care facility, and ultimately to Boone.

NOW, THEREFORE, BE IT RESOLVED that the Blowing Rock Town Council hereby fully supports the Town of Blowing Rock applying for Eastern Federal Lands Access Program funds to support the construction of Section One of the Middle Fork Greenway.

Adopted this the 11th day of October, 2016.

Town of Blowing Rock

By: _____
J.B. Lawrence, Mayor

ATTEST:

Hilari H. Hubner, Town Clerk



TOWN OF BLOWING ROCK

1036 Main Street • Post Office Box 47 • Blowing Rock, NC 28605

RESOLUTION No. 2022-14

A RESOLUTION SUPPORTING AN APPLICATION FOR ADDITIONAL FUNDING FROM EASTERN FEDERAL LANDS ACCESS PROGRAM (EFLAP) BY THE TOWN OF BLOWING ROCK FOR THE MIDDLE FORK GREENWAY - SECTION 1

WHEREAS, the Federal Highway Administration – Eastern Federal Lands Highway Division has funding available for transportation facilities that provide access to, are adjacent to, or are located within Federal lands; and

WHEREAS, the Town of Blowing Rock intends to apply for *additional* grant funding as an eligible local government to assist in the construction of Section One of the Middle Fork Greenway project, being that portion between the designated trailhead near Tanger Shoppes on the Parkway and the northern end of the Appalachian Regional Healthcare Services (ARHS) Appalachian Place at Chestnut Ridge Post-Acute Care Facility property; and

WHEREAS, the Eastern Federal Lands Access Program may fund up to 80% of the anticipated *additional* construction costs of approximately \$2.3 million, or \$1,908,000; and

WHEREAS, the Middle Fork Greenway and Blue Ridge Conservancy is committed to raising the \$477,000 of non-federal dollars as matching funds needed to complete the project and satisfy the 80/20 funding requirement; and

WHEREAS, the additional funds are needed due to changes in project scope, required federal environmental evaluation and assessment, generation of project alternatives, and project material and construction cost increases; and

WHEREAS, the 2014 Comprehensive Plan Update identifies the Middle Fork Greenway project as a pedestrian and bicycle transportation connection of high priority; and

WHEREAS, the Middle Fork Greenway will provide residents and visitors a safe means to walk or bike from Blowing Rock to the Mountains to Sea trail, the Blue Ridge Parkway, the ARHS Post-Acute Care facility, and ultimately to Boone.

NOW, THEREFORE, BE IT RESOLVED that the Blowing Rock Town Council hereby fully supports the Town of Blowing Rock applying for Eastern Federal Lands Access Program funds to support the construction of Section One of the Middle Fork Greenway.

Adopted this the 13th day of September, 2022.

Town of Blowing Rock

By: _____
Charlie Sellers, Mayor

ATTEST:

Hilari H. Hubner, Town Clerk

Staff Report –Presentation Agenda

To: Mayor Charlie Sellers and the Blowing Rock Town Council

From: Shane Fox, Town Manager

Subject: Watauga EDC – David Jackson

Date: September 13, 2022

Information: The Watauga County Board of Commissioners and Boone Area Chamber of Commerce have reached a funding agreement that returns the Boone Chamber to its role of coordinating and administrating the county's Economic Development program. David Jackson will be presenting to the Blowing Rock Town Council an update of the new partnership, along with asking for discussion of the Town Council to select a representative to fill a newly created seat on the Watauga County EDC Board.

Attachments:

- Press Release – Boone Chamber – Watauga EDC
- PowerPoint Presentation



BOONE AREA CHAMBER OF COMMERCE
149 Jefferson Rd
Boone, NC 28607
828-264-2225
Fax 828-264-6644
www.boonechamber.com
E-mail: david@boonechamber.com

Serving the Heart of the High Country

FOR IMMEDIATE RELEASE

Contact: David Jackson, 828-264-2225

BOONE AREA CHAMBER OF COMMERCE REACHES AGREEMENT WITH WATAUGA COUNTY TO COORDINATE ECONOMIC DEVELOPMENT PROGRAM

Scope of work to be inclusive of all municipalities in Watauga County

BOONE, NC – The Watauga County Board of Commissioners and Boone Area Chamber of Commerce have reached a funding agreement that returns the Chamber to its role of coordinating and administrating the county’s Economic Development program.

The agreement was presented and approved during the Watauga County Board of Commissioners meeting August 16, 2022. The initial term of the agreement begins January 1, 2023 and is prorated through the end of the current fiscal year. The agreement is eligible for annual renewal through June 30, 2028.

The Chamber will receive annual funding support from Watauga County to establish a coordinated county-wide economic development program. The effort shall serve as a guide to growth in Watauga County by encouraging the creation of new jobs, or saving of existing jobs, which pay above-average wages, are in businesses which have a favorable or non-adverse impact on the physical or social environment, and which contribute to an appropriately balanced, stable, and vital local economy.

The Chamber will employ an Economic Development Director to support the management of all aspects of the business recruitment and expansion (BRE) process and contribute to the overall BRE strategy. The position will provide support in guiding site assessment and product development, coordinate existing industry support, increase awareness toward talent recruitment and retention efforts, and develop a comprehensive strategy for marketing and brand awareness.

The Boone Area Chamber of Commerce previously coordinated economic development efforts on behalf of Watauga County from 1997 to 2003. Many Chambers of Commerce across the State of North Carolina are engaged in similar contracts with their respective counties. The Boone Area Chamber of Commerce has worked alongside the Blowing Rock Chamber of Commerce and the Watauga County Economic Development Commission to survey a number of these relationships to examine best practices and receive guidance toward reestablishing this program.

“Our Board of Directors and staff are excited to enter this agreement and thank the Watauga County Board of Commissioners for trusting us with this important scope of work,” said **David Jackson, President/CEO of the Boone Area Chamber of Commerce**. “Our Chamber is well positioned to enhance and build relationships and provide the necessary administrative support to effectively manage an economic development program that strengthens the workforce throughout Watauga County. To position our workforce for the future, there are many issues like housing, infrastructure, and quality of life that are just as important to job and talent retention as they are to recruitment. We look forward to building a framework that features representation from each municipality in the county and working with all parties to establish priorities that serve the unique interests and needs of our area.”

Please contact the Boone Area Chamber of Commerce at 828-264-2225 or by email at info@boonechamber.com with any additional questions.

WATAUGA COUNTY
ECONOMIC DEVELOPMENT
COMMISSION



Prepared For :
Blowing Rock Town
Council

September 13, 2022

BACKGROUND



The Watauga County Economic Development Commission (EDC) was established in 1985 as a NC non-profit Corporation. The Director was an employee of the corporation. The majority of funding was provided by Watauga County, as well as office space and administrative assistant. The four municipalities initially provided funds for the operation, but that was phased out within five years. The County provided all of the operating expenses, office space, and administrative assistant until 1997.

At that time, the County contracted with the Boone Area Chamber of Commerce to provide the staff/service. The office was located in the Appalachian Enterprise Center (AEC); the Director also operated that facility. The contract was not renewed for fiscal year 2003-04 for reasons unrelated to economic development. County Planning & Inspections Director Joe Furman volunteered to take over the role temporarily until the Commissioners decided on a permanent arrangement. After a year, the temporary arrangement became permanent.

Since 2003, economic development has functioned essentially as a County department. Mr. Furman's planned retirement at the end of 2022 offers an excellent opportunity for the County Commissioners to again separate the Planning & Inspections and Economic Development functions and to reimagine and reorganize the economic development function.

WATAUGA COUNTY EDC



MEMBERSHIP

From its establishment until 2007, the EDC consisted of nine (9) members; the Board of Commissioners has appointed all of the members since 1990. In 2007, membership was increased to fourteen (14), with nine (9) members appointed at large and five (5) serving by virtue of position, i.e. CEOs of Boone and Blowing Rock Chambers of Commerce, designee of ASU Chancellor, a County Commissioner, and a Boone Town Council member.

CURRENT MEMBERS

<u>Present Members</u>	<u>Appointed</u>	<u>Term Expires</u>
Dan Meyer	5/19 3 year term (1st term)	June 2022
James Bance	6/17 - 3 year term (2nd term)	June 2023
Erik Lanier	12/17 - 3 year term (2nd term)	June 2023
Angela King	6/18 – 3 year term (2nd term)	June 2024
Virginia Wallace	8/21 -3 year term (1st term)	June 2024
Wallace Greer	2/18 – 3 year term (1st term)	June 2023
Charlie Bateman	7/20 – 3 year term (1st term)	June 2023
Kelly Coffey	5/19 – 3 year term (1st term)	June 2022
Vacant Seat (Tad Dolbier - moved out of county)		
Larry Turnbow	Watauga County Commissioner	N/A
Tim Futrelle	Town of Boone Mayor	N/A
David Jackson	Boone Area Chamber of Commerce	N/A
Charles Hardin	Blowing Rock Chamber of Commerce	N/A
Susan McCracken	Appalachian State University	N/A

BOONE AREA CHAMBER OF COMMERCE



MISSION

To connect business and community partners, to enhance opportunities through advocacy and education, and support continued sustainable economic development within our region.

VISION

The Boone Area Chamber of Commerce is the catalyst for a diverse and engaged local economy, cultivating a thriving community that serves as the economic hub of Northwest North Carolina.

CORE VALUES

Accountability – The Chamber leads by showing responsibility to ourselves, each other, and to the organization. We will carry out our work with integrity and respect for our members and the community, and we will do what we say we will do.

Customer Service - The Chamber provides impeccable service to all stakeholders, including staff, members, suppliers, nonmembers, and local and state agencies.

Advocacy – The Chamber is the primary voice of business in which our top priority is to create a successful and sustainable economic environment. We serve as a strong collective voice for membership issues, ideas, and concerns.

Relationships – The Chamber is driven to answer the question, “What can we do together?”

Success – The Chamber’s top priority is to create a thriving and sustainable economic environment where all our members can succeed. Our own success is based on our results.

PROPOSAL - APPROVED AUGUST 2022

It was proposed that the Board of County Commissioners again contract with the Boone Area Chamber of Commerce to provide the economic development function, including staff (Director and administrative activities). The proposal was adopted by the Board of Commissioners on August 16, 2022.

The Board of Commissioners will continue to appoint all members of the EDC and will control the Economic Development Capital Reserve account. The Director will report to the Chamber President/CEO. The contract will outline in detail the duties of and constraints upon the Chamber. It is proposed that the membership of the EDC be reduced to eleven (11) members, as detailed herein.

It is not unusual for Chambers of Commerce and Economic Development organizations to be linked. Three (3) examples in NC include Raleigh Chamber/Wake County Economic Development, Haywood County Chamber and Economic Development, Alamance County Chamber and Economic Development. There are many other similar organizations throughout the United States.

It is the Chamber's intention to employ Mr. Furman post-retirement on a part-time basis for the sake of continuity and familiarity while establishing the new program. Eventually (sooner than later) the transition will be made to a new person dedicated to the role of Economic Development Director.

NAME AND BRANDING

The organization would remain as the Watauga County Economic Development Commission. All logos and brand style guides would remain the same.

LOCATION & STAFF SUPPORT

The Watauga County EDC would be housed with the Boone Area Chamber of Commerce staff. The Chamber will move to its new location at Greenway Commons in early September. An office and full use of the facility will be made available to the Economic Development Director. The Chamber staff will serve as staff for the EDC, assisting with administrative function, marketing support, financial reporting, and event/meeting support.

PROPOSAL - APPROVED AUGUST 2022

COMPOSITION OF THE WATAUGA EDC

The eleven (11) member board will include eight (8) serving by virtue of their position and three (3) at-large members appointed by the Board of Commissioners. While the municipalities of Blowing Rock, Seven Devils, or Beech Mountain do not currently have an appointee serving the EDC, the Chambers and EDC Director have extended the invitation to participate to each to help solidify a county-wide approach to economic development.

Standing Positions (Current Appointee):

Watauga County Commissioner (Larry Turnbow)
Boone Town Council Representative (Tim Futrelle)
Blowing Rock Town Council Representative (TBD)
Seven Devils Town Council Representative (TBD)
Beech Mountain Town Council Representative (TBD)

Blowing Rock Chamber of Commerce (Charles Hardin)
Boone Area Chamber of Commerce (David Jackson)
Appalachian State University Appointee (Matthew Dockham)

At-Large Positions:

Three (3) at-large members will be appointed by the Board of Commissioners. All current at-large members will resign their positions and are encouraged to re-apply to the Board of Commissioners if they are interested in continuing with the organization. The Boone and Blowing Rock Chambers will be active in recruiting future at-large members (not current members of either Chamber's Board of Directors) for consideration and approval by the Board of Commissioners.

PROPOSAL - APPROVED AUGUST 2022

APPALACHIAN ENTERPRISE CENTER

The Watauga County EDC currently operates the Appalachian Enterprise Center (AEC) on behalf of Watauga County. The Chamber will take over this function upon mutual agreement of contractual parameters with the Board of Commissioners and County staff.

CURRENT VENDOR CONTRACTS

The Economic Development Director and Boone Area Chamber of Commerce President/CEO will review all vendor relationships (social media, website, Zoom Prospector, etc) for operational efficiencies. The Chamber staff will be positioned to fold some functions into their current scope of work. Other contracts will be examined with the intent of providing equal or better service to the EDC.

ADMINISTRATIVE DETAILS

Based on other Chamber/EDC relationships that have been researched, we propose the following internal structure:

- The Watauga County EDC serves as a program of the Boone Area Chamber of Commerce. The EDC members are appointed by the Board of Commissioners. The Economic Development Director reports to the Chamber President/CEO.
- The County will contract with the Chamber at a set annual price for administrative and staffing support. This money will be used to pay the salary of the Economic Development Director and fund the EDC's operating account.
- The Chamber will use its soon to be established 501(c)3 organization to channel further support of economic development efforts, and will report its activity on a regular basis to the EDC.
- If the framework of an agreement is agreed upon, a committee will be formed to examine bylaws, mission statement, and other associated materials for review and approval prior to finalization of the contract.

PROPOSAL - APPROVED AUGUST 2022

GOALS & PRIORITIES

The current priorities of the Watauga County EDC are supporting business and creating jobs in the following areas:

- Outdoor Economy
- Arts & Culture
- Technology
- *Housing*

It is assumed by us all that this organization, in both its current and newly imagined form, is the best positioned to engage in the current housing conversation and will include that in future priorities.

It is the intention that the Economic Development Director, Boone Area Chamber President/CEO will provide requested updates on the work of the organization to the Board of Commissioners (at least twice per year) and will engage with the appointed County Commissioner (Turnbow) on a regular basis to ensure the priorities of the Watauga County EDC are in alignment with the economic development priorities of the county.

Staff Report –Presentation Agenda

To: Mayor Charlie Sellers and the Blowing Rock Town Council

From: Shane Fox, Town Manager

Subject: July 18, 2022 Water Main Break

Date: September 13, 2022

Information: On Monday, July 18, 2022, the Town of Blowing Rock suffered a catastrophic water main failure. The Town would like to present a timeline of the events that took place on the 18th along with the week that followed. The town would also like to give thanks publicly to those who participated in the events.

Attachments: Timeline of events the week of July 18, 2022



Town of Blowing Rock

July 22, 2022

RE: Catastrophic Water Main Break Debriefing- Press Release

Contact: Shane Fox, Town Manager

FOR IMMEDIATE RELEASE

On Monday, July 18, 2022, the Town of Blowing Rock experienced water loss first reported at 3:30 a.m., the following is a timeline of events and findings from this time when the loss of water was discovered:

MONDAY JULY 18, 2022

3:30am - Public Works - notified of first outage in town

4:00am - Public Works/Mayor/Town Manager/Police Department/Fire Department begin to look for the leak - driving roads

4:00am - Green Hill tank is empty - approx. 3M gallons lost - over time the majority of all 22 miles of water lines are to become empty as well - approx. 3.25M lost

4:30am - Water plant is operating at 100% capacity to begin production - this is done to push water through the lines to assist in finding the leak - some low-lying areas start to receive water as well at this time

5:00am - Task force meets at Town Hall to develop a plan - led by Public Works Director - includes dividing search teams up in quadrants/turning off valves, walking the main lines - later will include former Public Works Director as well providing assistance and institutional knowledge

5:06am - Emergency Hyper Reach Notification sent out to entire town to notify of the leak and loss of water

5:28am - Town Council is made aware of situation, and they begin to assist in searching for the leak - all members of Council are immediately out driving roads assisting

6:00am - Contact made with local media informing them of the outage and boil advisory - Watauga Democrat, The Blowing Rocket, Charlotte news media

6:30am - Water outage and boil advisory is posted to Town social media, website and E-Alert is emailed out to almost 1,000 email addresses that agreed to be on the E-Alerts/E-Newsletter list

7:00am - Contact made with Watauga County Emergency Services - American Red Cross alerted, message boards are in route for Hwy 321 to advise residents and tourist of outage and boil advisory

7:00am - Town admin staff arrive to start answering the phones - later planning and zoning staff assist as well throughout the day in answering phones

7:30am - Town Staff and Town Council members begin securing pallets of water from local grocery stores and hardware stores.

7:45am -The Blowing Rock American Legion is setup as an emergency water distribution site

8:00am - First pallet of water is picked up by Park and Recreation/Landscape staff and delivered to the American Legion Building

8:30am - American Red Cross arrives for Point of Distribution for bottled water

8:30am - Parks and Recreation staff cancels summer camp and closes the pool - P&R Staff are reassigned to assist in obtaining and distributing water throughout the next four days

11:30am - Water leak is found - 8" main line buried approx. 4' beneath a creek just south of Main Street and Chetola Entrance - Leak was found after Chetola employee reported the smell of chlorine to Town

12:00pm - Plan was developed to repair the leak - first plan was to access the broken pipe from Main Street, which will include diverting the creek during the repair. Afternoon thunderstorms quickly eliminate this as a viable solution. Plan B is to insert a valve on the north end of the line to dead end the line.

1:00pm - Repairs begin on the main line - a 8" valve is inserted on the north end of the break, the 8" line is located approx. 4' deep. Public Works staff endure three separate thunderstorms during this time

8:00pm - The repair is complete - 8.5 hours after the leak was found

8:00pm - Full water restoration begins throughout the town - this is a slow process to allow for the pressure to build slowly to avoid more breaks within the 22 miles of water lines - two small breaks are discovered on Tuesday and Wednesday - both leaks are repaired within hours of being discovered.

TUESDAY, JULY 19, 2022

3:00am - Tuesday morning - approx. 24 hours after the first outage was reported, over 95% of the Town now has water restored. PW Staff are on duty throughout the night as water is restored. The remaining sections became air locked and have to be restored individually by public works staff

3:00am - The Green Hill tank now begins the process of filling now once the lines have become full and pressurized

9am-7pm - Tuesday - ARC, Parks and Recreation staff distribute water

3:00pm - Tuesday - Stage 1 Voluntary Water Restrictions are placed on the Town until the Green Hill tank water supply is replaced

6:00pm Tuesday - the Green Hill tank is now 15% full

WEDNESDAY, JULY 20, 2022

9am - 6pm - Wednesday - AMR, Park and Rec Staff distribute water

12pm - Wednesday - test results are taken from 8 locations throughout town - sent to Boone for testing - results take 24 hours

6:00pm - Wednesday - the Green Hill tank is now 25% full

THURSEDAY, JULY 21, 2022

9am - 2pm - Thursday - Parks and Recreation Staff distribute water - in total over 1,000 cases of water are distributed during the week.

2pm - Thursday - test results are received and the “all clear” is given to lift the boil advisory immediately. Notice is sent via all contact means (E-Alerts e-mail list, Hyper Reach Emergency Notifications System, Social Media & Website)

6pm - Thursday - the Green Hill tank is now 40% full

FRIDAY (TODAY), JULY 22, 2022

8am - Friday - the Green Hill tank is now 55% full, Stage I Voluntary Water Restrictions remain in place until further notice when Green Hill Tank water supply is restored.

THROUGHOUT THE WEEK

Multiple (at least daily) updates were sent out throughout the week as developments were made to keep the public informed via all contact means available to the Town (E-Alerts e-mail list, Hyper Reach Emergency Notifications System, Social Media & Website).

We want to thank our community, Town Council and staff for their amazing support and work towards resolving this issue this week in such a timely manner. This was a monumental issue that was resolved amazingly quickly because of the support, outreach, and assistance of our amazing community. **As we work to ensure water supply going forward, we continue to encourage everyone to conserve water as we remain in Stage I Voluntary Water Conservation. As a reminder [click here](#) for the full press release on Stage I Voluntary Water Conservation.**

MEMORANDUM

TO: Mayor Charlie Sellers and Blowing Rock Town Council

FROM: Kevin Rothrock, Planning Director

SUBJECT: Solar Panels on Commercial Building Roofs

DATE: September 6, 2022

The Town's commercial design standards regulate the color and style of roofing materials and regulate the size of solar panels. Council can approve any size solar panels but the Zoning Administrator is limited to approvals of solar panels at 20% of the roof plane size.

Upon direction of Town Council, the Planning Board reviewed the current ordinance and recommended an amendment that allows the zoning administrator to review and approve all solar panels on commercial buildings, except when the building project requires a special use permit. In the case of a special use permit, Town Council is the authority for review and approval.

The current ordinance text and proposed text is attached below. Representatives of 444 Construction and Collaborative Solar will be in attendance at the meeting to share some new perspectives on solar energy and trends in solar panel installation.

Current Text

16-21.5.3. Solar panels shall compliment the roof shape, materials, and colors and shall be designed to limit glare and reflectivity. Solar panels that are visible from streets or adjacent properties are subject to review and approval through a zoning permit or special use permit. The administrator may approve solar panels that are less than 10% of the contiguous roof plane area on which they are proposed for installation, or less than 20% of the contiguous roof plane area where the solar panel and roof deck are parallel. All other solar panel sizes shall be approved through a special use permit process.

Proposed Text

16-21.5.3. Solar panels shall compliment the roof shape, materials, and colors and shall be designed to limit glare and reflectivity. Solar panels that are visible from streets or adjacent properties are subject to review and approval through a zoning permit or special use permit. ~~The administrator may approve solar panels that are less than 10% of the contiguous roof plane area on which they are proposed for installation, or less~~

~~than 20% of the contiguous roof plane area where the solar panel and roof deck are parallel. All other solar panel sizes shall be approved through a special use permit process.~~

ORDINANCE NO. 2022-12**AN ORDINANCE TO MODIFY STANDARDS FOR SOLAR PANELS ON COMMERCIAL BUILDINGS**

WHEREAS, the Article 21 of the Land Use Ordinance provides commercial design and appearance standards within the Town of Blowing Rock's planning and zoning jurisdiction; and

WHEREAS, roof design, materials and colors are regulated on commercial buildings; and

WHEREAS, the Planning Board and Town Council find that solar panels used to harness solar energy can have a visual impact on commercial roofs and should be regulated; and

WHEREAS, the Planning Board and Town Council encourage the use of solar panels on commercial buildings, and hereby give more authority to the Zoning Administrator on review and approval of commercial building solar panels; and

WHEREAS, the Planning Board and Town Council confirm that the regulation of roof design, roof materials and colors is consistent with the 2014 Comprehensive Plan Update.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Town of Blowing Rock, North Carolina, that:

Section 1. Section 16-21.5.3 of the Land Use Ordinance is hereby amended and will read as follows:

"16-21.5.3. Solar panels shall compliment the roof shape, materials, and colors and shall be designed to limit glare and reflectivity. Solar panels that are visible from streets or adjacent properties are subject to review and approval through a zoning permit or special use permit. ~~The administrator may approve solar panels that are less than 10% of the contiguous roof plane area on which they are proposed for installation, or less than 20% of the contiguous roof plane area where the solar panel and roof deck are parallel. All other solar panel sizes shall be approved through a special use permit process."~~

Section 2. Severability; Conflict of Laws. If this ordinance or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given separate effect and to that end, the provisions of this ordinance are declared to be severable. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 3. Effective Date. This ordinance shall be effective upon adoption.

Adopted this the _____ day of _____, 2022

TOWN OF BLOWING ROCK

Charlie Sellers, Mayor

ATTEST: _____
Hilari H. Hubner, Town Clerk

Staff Report –Regular Agenda

To: Mayor Charlie Sellers and the Blowing Rock Town Council

From: Shane Fox, Town Manager

Subject: Ice House request for bid and results

Date: September 13, 2022

Information: The Town of Blowing Rock owns the historic Ice House located at 140 Maple Street. On August 15, 2022, the Town of Blowing Rock publicly began soliciting bids for lease of the Ice House, see attached for the bid documents. The Town of Blowing Rock accepted all bids submitted by September 2, 2022, at 5pm. A total of two bids were received during this time. The first bid received on August 29, 2022, is from Maria Robert of Studio M Salon, the second bid received on September 1, 2022, is from Sherri Furman of Take Heart, LLC. Please see attached for the detailed proposals from each of the bidders. Town Council will discuss the details of the two proposals and make a recommendation that will include the lease terms at the September 13, 2022, meeting. Once consensus is gathered from the Town Council, the Town will issue a public hearing notice disclosing the details of the proposed lease and hold a public hearing on October 11, 2022, to gather any public input and formally vote to accept the terms of the lease. The public hearing is in accordance with NCGS 160A-272.

Attachments:

- 2022 Ice House Bid Document
- August – Public Notice – The Blowing Rocket
- Bid Results
 - Take Heart
 - Studio M



Town of Blowing Rock

1036 Main Street ★ Post Office Box 47 ★ Blowing Rock, North Carolina 28605

REQUEST FOR PROPOSALS FOR USE OF HISTORIC ICE HOUSE TOWN OF BLOWING ROCK, NORTH CAROLINA

Background:

The Town of Blowing Rock (hereinafter “Town”) owns the historic Ice House located at 140 Maple Street. The Town of Blowing Rock is interested in soliciting bids for lease of the Ice House. The current tenant has occupied a retail business at the location for the past several years.

Lease Period:

The Town is flexible regarding the lease term selected, but is seeking a lease agreement of at least one year and up to three years in length with the possible option to renew after the agreed upon term. The proposal should include a draft lease agreement including the proposed lease terms and notice of cancellation. Based on the RFP review and approval process, the building is expected to be ready for occupancy on or after December 31, 2022. Start date will be determined between the Town and the lessee.

Type of Business:

The Town is seeking proposals from interested parties desiring to utilize the historic Ice House building for retail/office/administrative purposes to operate during normal business hours (minimum 10 a.m. to 5 p.m., Monday through Friday during May-November season). Preference may be given to retail/office/administrative uses that are in operation throughout the entire year and those that operate on Saturdays and have extended hours of operation beyond 5:00 p.m.

The proposed uses must be allowed within the Central Business zoning district and require only a zoning permit for administrative approval.

Proposals Guidelines:

Proposals must include:

- Business name, address and contact information
- The type of business and hours of operation
- Number of employees
- Business history
- A proposed lease amount as part of a draft lease agreement. Note that proposed contract terms and conditions will be negotiated upon selection of winning bidder for this RFP. Terms may include monthly lease rate, parking designation, hours of operation, signage, utility fees, public use of restroom facilities, etc. Please note that the tenant will be responsible for all utility costs associated with the building.

Proposal Evaluation Criteria:

The following criteria will be considered when evaluating proposals:

- Compatibility of proposed use with downtown business environment
- History of business
- Consistency of proposed business operational hours with a preference given to those that offer operating hours into the evening (i.e. after 5:00 p.m.)
- Number of months of operation with a preference given to year-round operation
- Type of business with a preference given to retail
- Proposed lease rate

Submittal Process:

Written responses to this RFP are due by 2:00 PM on Friday, September 2, 2022 by email to: sfox@toibr.us

RFPs may also be hand-delivered to:

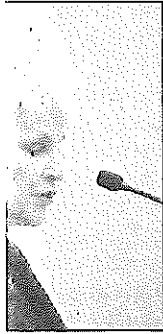
Town Hall
1036 Main Street
Blowing Rock, NC 28605

Questions may be directed by phone to Shane Fox at 828-295-5200.

Submittals will be evaluated by Town Staff and will then be submitted to the Blowing Rock Town Council for their review, consideration, and approval. Current scheduling will allow Town Council to approve a lease agreement with a successful bidder on September 13, 2022, with the building being available for occupancy on or after December 31, 2022.

PHOTO BY JILLYAN MOBLEY

ay, Executive Director at Appalachian Theatre,
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TO BY JILLYAN MOBLEY
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Burleson said there has been an increase in need for mental health and substance abuse services while staff numbers continue to drop. He said despite this, Vaya has been able to increase services for those in crisis by equipping members of the Watauga County Sheriff's Of-

ment with the Boone Area Chamber of Commerce's for economic development. Vice-chair Billy Kennedy said that the county and town "get more done together than separately."

Before moving into closed session, the commissioners heard a public comment from Jean Studeman. "I come to you tonight, our County Board of Commissioners to request that the Chairman John Welch, resign. When you were elect-

 **Town of Blowing Rock**
1036 Main Street ★ Post Office Box 47 ★ Blowing Rock, North Carolina 28605

PUBLIC NOTICE

The Blowing Rock Board of Adjustments will hold a Public Hearing on Thursday, August 25, 2022 at 5:30 PM to consider the following requests:

1. Variance 2022-03

Ben Frantzen is requesting an additional variance from the parking space dimensions which would allow a parking space to be created in front of the parking space where a previous variance was granted in April 2022 for a reduction in width from 9 feet to 8 feet. The Land Use Code requires a 9-foot-wide space, and the proposed location only has 8 feet available. The property is located at 126 Greenway Court and is further identified by Watauga County PIN 2807-97-2788-000. The property is zoned CB, Central Business.

2. Variance 2022-04

Kieth Swieter on behalf of David & Shirley Moreland is requesting a side setback variance of 9.5 feet from the applicable 12-foot side setback to enclose an existing carport. The closest point of the existing carport is 2.5 feet from the East property line. The property is located at 195 Fairway Lane and is further identified by Watauga County PIN 2817-23-3785-000. The property is zoned R-15, Single-family.

The Public Hearings will be held at the Blowing Rock Town Hall located at 1036 Main Street, Blowing Rock. This is an evidentiary meeting. Any person wishing to comment on the variance request may provide sworn testimony in person. Sworn testimony is also available via Zoom remote access. Those desiring to provide testimony via remote access should contact the Zoning Enforcement Officer by calling (828) 295-5240 or by email at bjohnson@tohr.us by 1:00 PM on Wednesday, August 24, 2022.

Members of the Board of Adjustment are not permitted to discuss these cases outside of the public hearing.

Brian Johnson
Zoning Enforcement Officer

Town of Blowing Rock

1036 Main Street ★ Post Office Box 47 ★ Blowing Rock, North Carolina 28605

REQUEST FOR PROPOSALS FOR USE OF HISTORIC ICE HOUSE TOWN OF BLOWING ROCK, NORTH CAROLINA

Background:

The Town of Blowing Rock (hereinafter "Town") owns the historic Ice House located at 140 Maple Street. The Town of Blowing Rock is interested in soliciting bids for lease of the Ice House. The current tenant has occupied a retail business at the location for the past several years.

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Proposals Guidelines:

Proposals must include:

- Business name, address and contact information
- The type of business and hours of operation
- Number of employees
- Business history
- A proposed lease amount as part of a draft lease agreement. Note that proposed contract terms and conditions will be negotiated upon selection of winning bidder for this RFP. Terms may include monthly lease rate, parking designation, hours of operation, signage, utility fees, public use of restroom facilities, etc. Please note that the tenant will be responsible for all utility costs associated with the building.

Proposal Evaluation Criteria:

The following criteria will be considered when evaluating proposals:

- Compatibility of proposed use with downtown business environment
- History of business
- Consistency of proposed business operational hours with a preference given to those that offer operating hours into the evening (i.e. after 5:00 p.m.)
- Number of months of operation with a preference given to year-round operation
- Type of business with a preference given to retail
- Proposed lease rate

Submission Process:

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Town Hall
1036 Main Street
Blowing Rock, NC 28605

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Submittals will be evaluated by Town Staff and will then be submitted to the Blowing Rock Town Council for their review, consideration, and approval. Current scheduling will allow Town Council to approve a lease agreement with a successful bidder on September 13, 2022, with the building being available for occupancy on or after December 31, 2022.

studio M

SALON

PROPOSAL



ADDRESS:

304 Sunset Drive
Blowing Rock, NC 28605

WEB:

studiomsalonbr.com

HEY THERE! I'M MARIA



I first started out in this industry in 2008, as a licensed cosmetologist. I knew this was my passion and some day I wanted to own a salon of my own. In 2010 I opened Studio M Salon on Main Street and instantly knew this is where I wanted to be and the community I wanted to serve.

I currently live here in the village of Blowing Rock and enjoying walking to work everyday. I have participated in the Blowing Rock Leadership Program in 2015, have volunteered for the Blowing Rock Historical Society, am a current member of the Blowing Rock Chamber, and I am deeply vested in our community.



Studio M Salon opened its doors in October of 2010, and I am proud to say after almost 12 years the business continues to thrive. I've needed larger locations in the past to accommodate additional stylists. At this time in my business I want to switch gears and have a more intimate space with my clientele that I can give a better one on one experience. That is why I know the Historic Ice House would be the perfect location for the new vision of my business. I love Appalachian history, but especially our local history and want to enhance and bring attention to the Historic Ice House.

OBJECTIVES

- 1 Studio M Salon would like to lease the historic Ice House for a minimum of 3 years at a monthly lease payment of \$800. Please find attached a drafted lease agreement including the proposed lease terms and notice of cancellation.
- 2 Studio M Salon would operate as a hair salon with retail products pertaining to haircare, makeup, and tools for haircare.
- 3 The salon would be open all year with the days and hours of Monday through Friday of 10:00 am to 6:00 pm and Saturdays from 9:00 am to 1:00 pm. There would be one to two stylists working on alternating days with one receptionist/assistant.
- 4 On a monthly basis I have an average of 135-150 clients a month and am open year round weather permitting.

For me, this is not a hobby or a needed space for storage this is my livelihood and something I take very serious. I take pride and professionalism in the spaces I lease making them aesthetically pleasing and comfortable. It's important to me that the residents of Blowing Rock have a salon they can conveniently visit for their haircare needs within the village. Thank you in advance for your time and consideration and for the opportunity.

Proposal for Historic Ice House

Town of Blowing Rock, NC
PO Box 47
Blowing Rock, NC. 28605

Representing **Take Heart** dba **Deeply Rooted**, I respectfully present our bid to The Town of Blowing Rock to continue being the tenants of the Historic Ice House, located on Maple Street.

Proposed Rent Payment: \$1251.00/monthly for 2023
\$1276.00 for 2024

Requested Length of Lease: 2 years

Proposed Hours of Operation: Monday-Saturday 10-6,
January -December. (Weather, staff and other restrictions permitting)

Number of Employees: 2-3

Number Impacted by our Presence: Countless

Years in Business: Take Heart exceeding 30 years; Deeply Rooted (formerly Heart of the Rock) over 5 years.

Purpose:

We are proud that we have been able to accomplish the following efforts within this small location and request the privilege to continue doing so by the reward of an additional 2 year lease.

The Ice House is our retail location for **Deeply Rooted**, a sister shop to Take Heart located at 1009 Main Street. Currently **Deeply Rooted** has been operating as a design studio for events, weddings, and re-establishing Take Heart by receiving shipment and inventory to be processed.

October 1, we will re-open the doors to the Ice House as our sister shop. We promote this location from Take Heart and it has proven to be successful partnership. Deeply Rooted has contributed up to 15% or more to the overall revenue of Take Heart, at the same time

creating and supporting its own revenue according to our business plan for this location.

Beyond its own successful retail endeavor and support to **Take Heart**, we effectively and efficiently use the Ice House in the following manner:

Office to **Sanctuary Stream**, a non-profit and revitalization project for a sustainable garden located at 431 Sunset being opened for our Blowing Rock Community and those who visit the High Country.

Office to **Project Hope**, a emergency relief effort created by Take Heart to respond to tragic current events in our community and across the United States.

Support to **Take Heart** by receiving shipments, hosting e-commerce site being released 2022.

Additional Information:

We have been the current tenant for several years. In 2020 and 2021; we were unable to operate the property as a formal retail establishment due to COVID restrictions implemented by the State of NC. However, even without that revenue generated we upheld our obligations to the Town of Blowing Rock by paying our rent in a timely manner and restructuring the use of the property to serve both the community and our business effectively. Still yet, the unfortunate required closing due to COVID restrictions did create an additional hardship and we are hopeful we are granted the opportunity to regain the time we lost.

The Historic Ice House was used in 2020 to early 2022 by Take Heart essentially as Camp Headquarters as we restored Take Heart. We have been most grateful for the Town of Blowing Rock and this particular location as we found it vitally important to be on-site for construction as well as maintain our customer base that has extended over 25 years in this community.

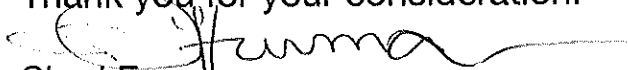
Take Heart has also recently acquired a garden at 421 Sunset Drive in Blowing Rock. This private garden has been registered with the State of NC as a non-profit called **Sanctuary Streams**. It is our desire to establish this garden as a peaceful sanctuary and restore a sustainable green space

for our community and individuals to enjoy for decades to come. **Deeply Rooted**, located at the Historic Ice House, will serve as the main office for **Sanctuary Streams**. A percentage of the sales from **Deeply Rooted** retail location will go to establish and restore this garden. We are excited to begin restoring this garden and giving back to our community as a gift.

Take Heart has also created and operated a emergency relief called **Project Hope**. In the past years, the Ice House was the hub to collect donations of food and clothing and maintaining information regarding our efforts. Because of the Ice House and **Project Hope**, we have been successful in the past to meet critical needs that not only serve our community but communities in other States. In 2017, along with the citizens of Blowing Rock, we sent 20,000 pounds of food and water to the victims of Hurricane Harvey. The following year, we used the Ice House to again collect items we personally delivered to the coast of North Carolina for emergency efforts responding to Hurricane Florence. In 2019-2020 the Ice House was used to serve our own personal emergency with the fire that occurred at Take Heart. In 2021, the Ice House was used to again collect items for the victims of the historic flooding that occurred in Kentucky. Maintaining occupancy of the Ice House is both critical and key for us to maintain **Project Hope**, and to continue to make great contributions both to our community and to others through our non-profit.

With this proposal, I am requesting our current lease on file with the Town of Blowing Rock be extended for two years and serve as part of this presentation. I find the Ice House essential in creating both economy and community which we have done since we have had the privilege to be the tenant. It is our desire to remain and continue to have an influence and a positive impact on our community and those who visit our lovely Village.

Thank you for your consideration.



Sheri Furman

Take Heart and Deeply Rooted

blessyourheartnc@aol.com

828-729-8424

Staff Report –Regular Agenda

To: Mayor Charlie Sellers and the Blowing Rock Town Council

From: Shane Fox, Town Manager

Subject: North Main Sidewalk Project

Date: September 13, 2022

Information: As part of the Main Street Water and Sewer Project that is scheduled to go to bid in December 2022, the North Main Sidewalk Project will be presented as an alternate bid to the water and sewer portion of the project. Per previous discussions with the Blowing Rock Town Council, the desire of Council is to move forward with the project given the increase in need for pedestrian safety along North Main Street Blowing Rock. The timing of the project will coincide with the Main Street Water and Sewer Project. Project funding is currently earmarked from the 4th issuance of the 2014 Bonds. McGill and Associate will present an overview of the projected sidewalk and outline the timeline of the project.

Attachments:

- North Main Sidewalk – Agreement for Engineering Services
- Project Amendment – to setup project

AGREEMENT FOR ENGINEERING SERVICES

This AGREEMENT, made and entered into this the _____ day of _____ 2022, by and between the **Town of Blowing Rock** (OWNER) and **McGill Associates, P.A.** (ENGINEER).

WHEREAS, the OWNER proposes to do certain work toward the accomplishment of the Project entitled **Main Street Sidewalk Improvements** as generally described in Attachment "A" and

WHEREAS, the ENGINEER desires to render professional services in accordance with this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and benefits contained herein, it is hereby mutually understood and agreed as follows:

SECTION 1 - GENERAL SERVICES

The ENGINEER shall:

- 1.1. The ENGINEER shall, as directed by the OWNER, provide professional engineering services for the OWNER of the Project; serve as OWNER's professional engineering representative for the Project; and provide professional consultation and advice to OWNER during the performance of the services hereunder.
- 1.2. The ENGINEER shall provide all personnel required in performing the Project unless otherwise provided herein. Such personnel shall not be employees of or have any contractual relationship with the OWNER. All services rendered hereunder shall be performed by the ENGINEER or under his supervision and all personnel engaged in the Project shall be fully qualified under North Carolina law to perform such services.
- 1.3. The ENGINEER shall obtain and furnish, or cause to be obtained and furnished, approvals and permits from all governmental authorities having jurisdiction over the Project, unless otherwise agreed to herein.
- 1.4. The ENGINEER shall seek and obtain authorization from the OWNER or the OWNER's assignee before proceeding with the Project, or before performing any Additional Services as described in Section 3, or before performing any other services which would not be included in the fee for Basic Services set forth in Section 6 hereof, subject to OWNER's right to terminate as herein provided.
- 1.5. The ENGINEER shall comply with all existing federal, state and local laws and regulations regarding equal employment opportunity. The ENGINEER is further obligated to include all requirements hereunder in any subcontract written by him in association with this Agreement.

SECTION 2 - BASIC SERVICES

2.1 DESIGN AND PERMITTING PHASE

- 2.1.1 Meet with the OWNER for the purpose of establishing communication lines, meet project team members, define project schedules, and gather initial data.
- 2.1.2 Complete an initial site investigation with the design team to review base survey information, existing site features, etc.
- 2.1.3 Prepare Schematic Design Documents for the elements identified in the scope of work outlined in Attachment "A".
- 2.1.4 Review Schematic Design Documents with the OWNER.
- 2.1.5 Address comments from the OWNER and prepare Final Design Documents, including site, grading, drainage, and erosion control drawings.
- 2.1.6 Prepare complete bid documents including contract documents, technical specifications, and construction drawings to detail the character and scope of the work.
- 2.1.7 Review design documents with the OWNER for comments and approval prior to bidding.
- 2.1.8 Submit design documents to the appropriate agencies for review and permitting. Address any comments received.
- 2.1.9 Perform an internal quality control and constructability review of the project.

2.2 BIDDING AND AWARD PHASE

- 2.2.1 Assist the OWNER in advertising, receiving, opening and evaluating bids. One bid cycle is included in this contract. Any rebid of project will be considered additional services.
- 2.2.2 Consult with and advise the OWNER as to the acceptability of contractors and subcontractors and make recommendations as to the lowest, responsive, responsible bidder.
- 2.2.3 Assist the OWNER in the final preparation and execution of construction contracts and in checking Performance and Payment Bonds and Insurance Certificates for compliance.
- 2.2.4 Schedule a Pre-Construction Conference with the OWNER, Contractor, ENGINEER and all other applicable parties to assure discussion of all matters related to the Project. Prepare and distribute minutes of the Pre-Construction Conference to all parties.

2.3 CONSTRUCTION PHASE

Upon successful completion of the Bidding and Award Phase, and upon written authorization from OWNER, ENGINEER shall:

- 2.3.1 Provide General Administration of Construction Contract. Consult with OWNER and act as OWNER's representative as provided in the General Conditions. The extent and limitations of the duties, responsibilities, and authority of ENGINEER as assigned in the General Conditions shall not be modified, except as ENGINEER may otherwise agree in writing. All of OWNER's instructions to Contractor will be issued through ENGINEER, which shall have authority to act on behalf of OWNER in dealings with Contractor to the extent provided in this Agreement and the General Conditions except as otherwise provided in writing. ENGINEER shall not be responsible for the acts or omissions of any Contractor, or of any subcontractors, suppliers, or other individuals or entities performing or furnishing any of the Work. ENGINEER shall not be responsible for the failure of any Contractor to perform or furnish the Work in accordance with the Contract Documents.
- 2.3.2 Provide a Construction Field Representative (CFR) to periodically observe the progress and quality of the executed work – assuming a five (5) month contract time –and to determine in general if the work is proceeding in accordance with the Contract Documents. During such visits and on the basis of on-site observations as an experienced and qualified design professional, keep the OWNER informed of the progress of the work, endeavor to guard the OWNER against defects and deficiencies in the work of the Contractor. Additional CFR time or construction services will involve an increase in the payments to the ENGINEER as Additional Services under Section 3 of this Agreement.
- 2.3.3 The purpose of ENGINEER's visits and the representation by the Construction Field Representative, (CFR) at the Site, will be to enable ENGINEER to better carry out the duties and responsibilities assigned to and undertaken by ENGINEER during the Construction Phase, and, in addition, by the exercise of ENGINEER's efforts as an experienced and qualified design professional, to provide for the OWNER a greater degree of confidence that the completed Work will conform in general to the Contract Documents and that Contractor has implemented and maintained the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents. ENGINEER shall not, during such visits or as a result of such observations of Contractor's Work in progress, supervise, direct, or have control over Contractor's Work, nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by Contractor, for security or safety on the Site, for safety precautions and programs incident to Contractor's Work, nor for any failure of Contractor to comply with Laws and Regulations applicable to Contractor's furnishing and performing the Work. Accordingly, ENGINEER neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the Work in accordance with the Contract Documents. However, ENGINEER shall give prompt notice to the OWNER whenever ENGINEER observes or otherwise becomes aware of any defect in the

Project or of any material deviation of Contractor's work from the Contract Documents.

2.3.4 Review and determine the acceptability of any schedules that Contractor is required to submit to ENGINEER, including Progress Schedule, Schedule of Submittals and Schedule of Values.

2.3.5 Based on ENGINEER's observations as an experienced and qualified design professional and on review of Applications for Payment and accompanying supporting documentation:

- a. Determine the amounts that ENGINEER recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute ENGINEER's representation to OWNER, based on such observations and review, that, to the best of ENGINEER's knowledge, information and belief, Contractor's Work has progressed to the point indicated, the quality of such Work is generally in accordance with the Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Contract Documents, and to any other qualifications stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is ENGINEER's responsibility to observe Contractor's Work. In the case of unit price work, ENGINEER's recommendations of payment will include final determinations of quantities and classifications of Contractor's Work (subject to any subsequent adjustments allowed by the Contract Documents).
- b. By recommending any payment, ENGINEER shall not thereby be deemed to have represented that observations made by ENGINEER to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to ENGINEER in this Agreement and the Contract Documents. Neither ENGINEER's review of Contractor's Work for the purposes of recommending payments nor ENGINEER's recommendation of any payment including final payment will impose on ENGINEER responsibility to supervise, direct, or control Contractor's Work in progress or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work. It will also not impose responsibility on ENGINEER to make any examination to ascertain how or for what purposes Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any portion of the Work in progress, materials, or equipment has passed to OWNER free and clear of any liens, claims, security interests, or encumbrances, or that there may not be other matters at issue between OWNER and Contractor that might affect the amount that should be paid.

- 2.3.6 Assist the OWNER in the selection and coordination of an independent geotechnical and materials testing laboratory, if required, to be provided at the OWNER's expense.
- 2.3.7 Review and take action in respect to Shop Drawings, Samples and other data which Contractor is required to submit, but only for conformance with the information given in the Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents. Such reviews and any approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto. Review of Shop Drawings and Samples identified as frivolous in the General Conditions of the construction contract documents, or review of substitute materials as defined in the same, shall be deemed as Additional Services.
- 2.3.8 Issue instructions to the Contractor from the OWNER as to interpretations and clarifications to the project design plans, specifications and contract documents.
- 2.3.9 Render formal written decisions on all duly submitted issues relating to the acceptability of Contractor's work or the interpretation of the requirements of the Contract Documents pertaining to the execution, performance, or progress of Contractor's Work; review each duly submitted Claim by OWNER or Contractor, and in writing either deny such Claim in whole or in part, approve such Claim, or decline to resolve such Claim if ENGINEER in its discretion concludes that to do so would be inappropriate. In rendering such decisions, ENGINEER shall be fair and not show partiality to OWNER or Contractor and shall not be liable in connection with any decision rendered in good faith in such capacity.
- 2.3.10 Prepare information required to resolve problems due to actual field conditions and to respond to Requests for Information (RFI) from the Contractor.
- 2.3.11 Recommend to OWNER that Contractor's Work be rejected while it is in progress if, on the basis of ENGINEER's observations, ENGINEER believes that such Work will not produce a completed Project that conforms generally to the Contract Documents or that it will threaten the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents.
- 2.3.12 Recommend Change Orders and Work Change Directives to Owner, as appropriate, and prepare Change Orders and Work Change Directives as required.
- 2.3.13 Review the Contractor's final application for payment and make recommendation as to approval once all issues with the project final observation site visit have been completed and resolved.
- 2.3.14 Promptly after notice that Contractor considers the entire Work ready for its intended use, in company with OWNER and Contractor, conduct a pre-final observation site visit to determine if the Work is substantially complete. If after considering any objections of OWNER, ENGINEER considers the Work substantially complete, ENGINEER shall deliver a certificate of Substantial Completion to OWNER, Infrastructure Finance Services, and Contractor.

- 2.3.15 In company with OWNER's representatives, conduct a final observation site visit to determine if the Project has been completed in accordance with the Contract Documents and if the Contractor has fulfilled all of his obligations thereunder so that the ENGINEER may approve to the OWNER final payment to the Contractor.
- 2.3.16 Provide or make available all Project files and information to effect project closeout.

SECTION 3 - ADDITIONAL SERVICES

If authorized by the OWNER, the ENGINEER will furnish or obtain from others additional services of the following types, which are not considered Basic Services under this Agreement.

- 3.1 Additional services resulting from significant changes in general scope of the Project or its design including, but not limited to, changes in size, complexity, OWNER's schedule, or character of construction. The ENGINEER and OWNER agree that time is of the essence in order to meet funding application deadlines. As such, the OWNER may initiate minor changes in the project scope to be incorporated by the ENGINEER, subsequent to the permit submittals, as not to impede progress toward the funding application deadlines. No work on any such changes shall occur by the ENGINEER unless preapproved by the OWNER. Revising previously approved studies, reports, design documents, drawings or specifications, when such revisions are due to causes beyond the control of the ENGINEER.
- 3.2 Preparing documents for alternate bids requested by the OWNER for work, which is not executed, or documents for out-of-sequence work other than agreed upon in the Planning Phase.
- 3.3 Additional or extended services during construction made necessary by prolongation of the construction contract, award of multiple contracts, or default by the Contractor under any prime construction contract if such construction contract is delayed beyond the original completion date.
- 3.4 Providing geotechnical and subsurface investigations, archeological surveys and any other environmental site surveys necessary for the construction of the project.
- 3.5 Review of Shop Drawings and Samples identified as frivolous in the General Conditions of the construction contract documents, or review of substitute materials as defined in the same General Conditions.
- 3.6 Preparing to serve or serving as a witness for the OWNER in any litigation, condemnation or other legal or administrative proceeding involving the Project.
- 3.7 Additional services in connection with the Project, including services normally furnished by OWNER and services not otherwise included in this Agreement.
- 3.8 Additional services in connection with administering project funding.
- 3.9 Preparing easement maps or plats.
- 3.10 Soliciting bids for elements to be supplied by OWNER.
- 3.11 Preparing structural design of retaining wall and/or certification if required.
- 3.12 Offsite engineering for water supply, utilities, and drainage.
- 3.13 Preparation of recombination plat.
- 3.14 Preparation of transportation studies and/or offsite roadway design.
- 3.15 Preparing structural designs except as noted in Attachment "A".

SECTION 4 - OWNERS RESPONSIBILITIES

The OWNER shall:

- 4.1 Provide full information as to the requirements for the Project.
- 4.2 Assist the ENGINEER by placing at his disposal in a timely manner all available information pertinent to the Project including previous documents and any other data relative to the evaluation, design, and construction of the Project.
- 4.3 Designate a person to act as OWNER's representative with respect to the work to be performed under this Agreement; and such person shall have complete authority to transmit instructions, receive information, interpret and define OWNER's policies and decisions pertinent to the services in this Agreement.
- 4.4 Guarantee access to and make all provisions for the ENGINEER to enter upon public and private property as required for the ENGINEER to perform the services under this Agreement, provided the same does not unreasonably interfere with the operation of the existing facilities.
- 4.5 Examine all studies, reports, sketches, estimates, specifications, drawings, proposals and other documents presented by the ENGINEER and render decisions and comments pertaining thereto within a reasonable time so as not to delay the services of the ENGINEER.
- 4.6 Obtain any right-of-way easements from public bodies, entities or persons necessary for satisfactory construction of the Project.
- 4.7 Obtain any subsurface geotechnical investigations or other types of testing and analysis needed for the Project.
- 4.8 Pay for permit fees, and all costs incidental to advertising for bids, and receiving bids or proposals from licensed Contractors.
- 4.9 Provide such legal, accounting and insurance counseling services as may be required for the Project, and such auditing services as may be required to ascertain how or for what purpose any Contractor will or has used the monies paid to him under the construction contract.
- 4.10 Give prompt notice to the ENGINEER whenever the OWNER observes or otherwise becomes aware of any defect in the Project.
- 4.11 Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project, subject to the obligations of the ENGINEER outlined in Section 1.3 of this Agreement.
- 4.12 Furnish, or direct the ENGINEER to provide necessary Additional Services as stipulated in Section 3 of this Agreement or other services as required.
- 4.13 Bear all costs incident to compliance with the requirements of this Section 4, except where Contractor will assume responsibility for the same.

SECTION 5 - PERIOD OF SERVICES

- 5.1 Unless this Agreement has been terminated as provided in paragraph 7.1, the ENGINEER will be obligated to render services hereunder for a period, which may reasonably be required for the services described herein. The ENGINEER may decline to render further services hereunder if the OWNER fails to give prompt approval of the various phases as outlined. Upon receiving a written authorization to proceed, the ENGINEER shall provide the OWNER with a written schedule of completion for the services so authorized.
- 5.2 If the Project is delayed significantly for reasons beyond the ENGINEER's control, the various rates of compensation provided for elsewhere in this Agreement shall be subject to renegotiation.

SECTION 6 - PAYMENT TO THE ENGINEER

6.1 PAYMENT FOR BASIC SERVICES

6.1.1 The OWNER agrees to pay the ENGINEER for Basic Services as outlined in Section 2 the following lump sum fees, inclusive of all reimbursable expenditures.

Phase 1

Design Phase Services	\$49,500
Bidding and Award Phase Services	\$6,000
Construction Phase Services	\$20,000
<hr/>	
Total Lump Sum Fee	\$75,000

6.2 PAYMENT FOR ADDITIONAL SERVICES

6.2.1 The OWNER will pay the ENGINEER for Additional Services as outlined in Section 3 an amount based on actual time spent and expenses incurred by principals and employees of the ENGINEER assigned to the Project in accordance with the attached ENGINEER's standard rate and fee schedule Attachment "B", which is subject to update on an annual basis.

6.3 TIMES OF PAYMENT

6.3.1 The OWNER will make prompt monthly payments in response to the ENGINEER's monthly statements for services rendered under this Agreement.

6.4 GENERAL

6.4.1 If the OWNER fails to make any payment due the ENGINEER on account of his services and expenses within sixty days after receipt of the ENGINEER's bill therefor, the ENGINEER may, after giving seven days written notice to the OWNER, suspend services under this Agreement until he has been paid in full all amounts due him on account of his services and expenses.

6.4.2 If the Agreement is terminated at the completion of any phase of the Basic Services called for under Section 2, progress payment to be made to the ENGINEER on account of services rendered shall constitute total payment for services rendered. If this Agreement is terminated during any phase of the Basic Services, the ENGINEER shall be paid for services rendered on the basis of a reasonable estimate of the portion of such phase completed prior to termination. In the event of any termination, the ENGINEER will be paid for all his reasonable expenses resulting from such termination, and for unpaid reimbursable expenses.

6.4.3 If, prior to termination of this Agreement, any work designed or specified by the ENGINEER, under Section 2, is suspended in whole or in part for more than three months or is abandoned, after written notice from the OWNER, the ENGINEER shall be paid for services performed prior to receipt of such notice from the OWNER as provided in paragraph 6.4.2 for termination during any phase of his service.

SECTION 7 - GENERAL CONDITIONS

7.1 TERMINATION

- 7.1.1 The OWNER has the right to terminate this agreement for any reason, and without cause by providing ten (10) days written notice to the ENGINEER of such termination and specifying the effective date of such termination; provided, however, that during such period of ten (10) days the ENGINEER shall have the opportunity to remedy such failures or violations to avoid such termination.
- 7.1.2 In the event of termination, as provided herein, the ENGINEER shall be paid for all services performed and actual expenses incurred up to the date of termination pursuant to Section 6.4.2 herein.

7.2 INSURANCE AND CLAIMS

- 7.2.1 The ENGINEER will secure and maintain such insurance as will protect him from claims under workmen's compensation acts, claims for damages because of bodily injury including personal injury, sickness, or disease, or death of any of his employees or of any person other than his employees, and from claims for damages because of injury to or destruction of tangible property including loss of use resulting therefrom. Said insurance policy or policies shall be written by a company or companies and in a form and substance approved by the OWNER prior to the policies being put into effect, and shall be in an amount not less than one million dollars (\$1,000,000).

7.3 SUCCESSORS AND ASSIGNS

- 7.3.1 The OWNER and the ENGINEER each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the OWNER nor the ENGINEER will assign, sublet or transfer his interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body which may be party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the OWNER and the ENGINEER.

7.4 ENTIRE AGREEMENT

- 7.4.1 This Agreement constitutes the entire agreement between the OWNER and ENGINEER and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented or modified by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first written above.

McGILL ASSOCIATES, P.A.

By: _____
Douglas Chapman, PE
Principal/Hickory Office Manager

(SEAL)

TOWN OF BLOWING ROCK

ATTEST: _____
Hilari Hubner
Town Clerk

By: _____
Shane Fox
Town Manager

PRE-AUDIT CERTIFICATION:

THIS INSTRUMENT has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act as amended.

By: _____
Nicole Norman Finance Officer

APPROVED AS TO LEGAL FORM:

By: _____
Allen Moseley
Town Attorney

ATTACHMENT "A"
PROJECT UNDERSTANDING
MAIN STREET SIDEWALK IMPROVEMENTS

The Town of Blowing Rock has planned an extension and improvements of the sidewalk on Main Street.

Sidewalk improvements as generally referenced on Phase 1 and 2 exhibits attached to this agreement from the intersection of Main and Hill Street along Main Street to where Hill Street reconnects with Main.

- Concrete Drive Aprons.
- Concrete Sidewalk.
- Signage.
- Storm Drainage improvements limited to the area shown for Phase 1 and 2.



MAIN ST. SIDEWALK IMPROVEMENTS
PHASE 1
BLOWING ROCK, NC





MAIN ST. SIDEWALK IMPROVEMENTS
PHASE 2
BLOWING ROCK, NC



ATTACHMENT "B"

STANDARD HOURLY RATE AND FEE SCHEDULE

PROFESSIONAL FEES	I	II	III	IV
Senior Principal	\$265			
Principal – Regional Manager – Director	\$225	\$230	\$245	\$255
Practice Area Lead	\$190	\$210	\$225	\$235
Senior Project Manager	\$205	\$220	\$225	\$230
Project Manager	\$175	\$190	\$195	\$200
Project Engineer	\$135	\$145	\$160	\$170
Engineering Associate	\$115	\$120	\$125	\$130
Planner- Consultant – Designer	\$115	\$130	\$155	\$170
Engineering Technician	\$105	\$120	\$130	\$140
CAD Operator – GIS Analyst	\$85	\$95	\$105	\$110
Construction Services Manager	\$140	\$160	\$175	\$190
Construction Administrator	\$110	\$125	\$135	\$140
Financial Services Manager	\$135	\$145	\$155	\$165
Grant Administrator	\$115	\$130	\$145	\$155
Construction Field Representative	\$90	\$105	\$110	\$120
Environmental Specialist	\$90	\$100	\$105	\$110
Surveyor	\$100	\$115	\$125	\$130
Surveying Associate	\$80	\$85	\$90	\$95
Survey Technician	\$85	\$90	\$95	\$100
Survey Field Technician	\$75	\$80	\$85	\$90
Administrative Assistant	\$80	\$85	\$95	\$110

EXPENSES

- a. Mileage - \$0.70/mile
- b. Robotics/GPS Equipment - \$30/hr.
- c. Survey Drone - \$105/hr.
- d. Flow Monitoring Equipment: Pressure Flow Meter- \$400/wk.; Gravity Flow Meter - \$1,000/deployment
- e. Telephone, reproduction, postage, lodging, and other incidentals shall be a direct charge per receipt.

2. ASSOCIATED SERVICES -

- a. Associated services required by the project such as soil analysis, materials testing, etc., shall be at cost plus fifteen (15) percent.



Town of Blowing Rock

1036 Main Street ★ Post Office Box 47 ★ Blowing Rock, North Carolina 28605

To: Mr. Shane Fox, Mayor Sellers, and Members of Town Council
From: Nicole Norman, Finance Officer
Subject: Budget Amendment Ordinance to Account for Various Items
(Ordinance #2022-12)
Date: September 13, 2022

Enclosed please find a Budget Amendment Ordinance for the fiscal year 2022-2023 for your consideration.

Section 1 (General Capital Projects Fund) allocates funding as follows:

- Allocates GO Bond proceeds to be issued in the future towards North Main St. Sidewalk project engineering costs. Our Bond Council is currently developing a reimbursement resolution for Town Council consideration at the October meeting. Please note, there is a 60-day window in which to adopt a reimbursement resolution also, no resolution is required for preliminary engineering costs per our Bond Council.

Please let me know if you need further details on the proposed amendment.

**2022-2023
Budget Amendment Ordinance 2022-12**

Be it ordained by the Town Council of the Town of Blowing Rock, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022:

Section 1. To amend the General Capital Projects Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
20-20-5004-100	GO Bond- N. Main St. Sidewalk- Engineering	\$ -	\$ -	\$ 75,000	\$ 75,000
			<u>\$ -</u>	<u>\$ 75,000</u>	

This will result in a net increase of \$75,000. in the appropriations of the General Capital Projects Fund. As a result, the following revenue will be increased.

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
20-20-3400-104	GO Bond Proceeds 2023 Issue (Transportation)	\$ -	\$ -	\$ 75,000	\$ 75,000
			<u>\$ -</u>	<u>\$ 75,000</u>	

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Town Council and to the Finance Officer for their implementation.

Adopted this 16th day of August, 2022.

Attested by: _____
Charles Sellers, Mayor

Hilari Hubner, Town Clerk