

**Town of Blowing Rock
Town Council 2023 Annual Retreat
January 30, 31 and February 1, 2023**

The Town of Blowing Rock Town Council met for their annual retreat on Monday, January 30, 2023 at 8:30 a.m. at the American Legion, Blowing Rock, North Carolina. Present were Mayor Charlie Sellers, Mayor Pro-Tem Doug Matheson, Council Members Albert Yount, David Harwood, Melissa Pickett and Pete Gherini. Also present were Town Manager Shane Fox, Parks and Recreation Director Jennifer Brown, Public Works and Utilities Director Matt Blackburn, Planning Director Kevin Rothrock, Police Chief Aaron Miller, Finance Officer Nicole Norman, Town Engineer Doug Chapman, IT Director Thomas Steele and Town Clerk Hilari Hubner, who recorded the minutes.

CALL TO ORDER

Mayor Sellers called the meeting to order at 8:30 a.m. on Monday, January 30th and welcomed everyone. Mayor Pro-Tem Matheson made a motion to open the meeting, seconded by Council Member Harwood. Unanimously approved.

Monday Items Discussed:

- Review of 2022 Retreat Topics and Accomplishments
- 2022-2023 Mid-Year Financial Update
- Debt and Bond Update
- Fund Balance Update
- Comprehensive Plan and Downtown Development Update

The meeting recessed from 12:00 p.m. until 1:00 p.m. for lunch.

- Water Meter Bids and Discussion
- Cemetery Discussion – Update and Discussion of Potential Section 8 Expansion
- Main Street Project – Water and Sewer, Sidewalk, Underground Utilities, Paving

At 4:00 p.m. Council recessed for the evening.

On Tuesday, January 31, 2023, at 8:30 a.m. at the meeting reconvened. Present were Mayor Charlie Sellers, Mayor Pro-Tem Doug Matheson, Council Members Albert Yount, David Harwood, Melissa Pickett and Pete Gherini. Also present were Town Manager Shane Fox, Parks and Recreation Director Jennifer Brown, Public Works and Utilities Director Matt Blackburn, Planning Director Kevin Rothrock, Police Chief Aaron Miller, Fire Chief Kent Graham, Town Engineer Doug Chapman, IT Director Thomas Steele and Finance Officer Nicole Norman, Town Engineer Doug Chapman, TDA Executive Director Tracy Brown and Town Clerk Hilari Hubner, who recorded the minutes.

Tuesday Items Discussed:

- Blowing Rock TDA Update
- Paid Parking – Overview, Timeline/Next Steps
- Park Avenue – One Way
- K-9
- Electrical Vehicles

The meeting recessed from 12:00 p.m. until 1:00 p.m. for lunch.

- Overnight Premiums
- Ambulance and 24/7 Update and Discussion
- Communication Building
- IT Needs Plans Update

At 5:30 p.m. Council recessed for the evening.

On Wednesday, February 1, 2023, at 8:30 a.m., the meeting was reconvened. Present were Mayor Charlie Sellers, Mayor Pro-Tem Doug Matheson, Council Members Albert Yount, David Harwood, Melissa Pickett and Pete Gherini. Also present were Town Manager Shane Fox, Parks and Recreation Director Jennifer Brown, Public Works and Utilities Director Matt Blackburn, Planning Director Kevin Rothrock, Police Chief Aaron Miller, Town Engineer Doug Chapman, IT Director Thomas Steele and Town Clerk Hilari Hubner, who recorded the minutes.

Wednesday Items Discussed:

- PARTF Project Bids and Discussion
- Stormwater Fund
- Water and Sewer Topics
- USDA Update
- Water Shortage Tank
- Sewer Expansion
- Water Line Needs

The meeting recessed from 12:00 p.m. until 1:00 p.m. for lunch.

- 2023 Board Appointments Discussion: Planning Board, TDA Board, ABC Board and Board of Adjustments
- Town Hall Update
- Community Service Time for Employees
- Child Development Center
- Prioritization for 2023 – Timeline/Next Steps

EXECUTIVE SESSION

NONE

ADJOURN

At 3:35 p.m. with no further business to discuss Council Member Pickett made a motion to adjourn, seconded by Council Member Harwood. Unanimously approved.

MAYOR _____

Charlie Sellers, Mayor

ATTEST _____

Hilari Hubner, Town Clerk