



TOWN OF BLOWING ROCK

SIGN / EXTERIOR CHANGE PERMIT APPLICATION

PO Box 47, Blowing Rock, North Carolina 28605

Phone : 828-265-5240

Email: planning@townofblowingrocknc.gov

1. Applicant Name: _____

Address: _____

Phone Number: _____ Fax: _____ Email: _____

2. Property Owner: _____

Address: _____

Phone Number: _____ Fax: _____ Email: _____

Please indicate preferred method of contact for correspondence (select one) Email or Phone

3. Current zoning classification of subject property: _____

4. Tax Parcel Number (s): _____

5. Location of Sign: (Street) _____ Building Frontage (Feet) _____

6. Is sign located within a development with a Master Sign Plan? _____ Yes _____ No

If yes, what Development? _____

7. Type of Sign: Wall _____ Column _____ Ground _____ Projecting _____
Awning _____ Window _____ Subdivision _____ Other _____

8. Total Square Footage of Sign: _____ Height of sign from ground level _____

9. Style of lettering will be: _____ Size of lettering will be _____ (inches)

10. Colors in sign: Letters _____ Background _____

Border _____ Mounting structure _____

NOTE: THE RELIEF ON SANDBLASTING MUST BE AT LEAST ¼ INCH DEEP

11. Sign Materials: Sign Face _____ Letters _____ Mounting
structure _____

12. Will there be illumination? _____ Yes _____ No if yes note lighting must be external

13. Sign Company _____ Phone Number: _____

This application must be accompanied by two prints or ink drawings of the site plan along with sign dimensions. Prints may be in color or in black and white along with color chips. A photo of the property or building where the sign will be located must be included.

**No sign may be erected until the Zoning Department issues permit.
All fees must be paid with permit application submission.**

FOR EXTERIOR CHANGES IN COMMERCIAL BUILDINGS:

Site Plan – Must include the site plan for the changes you will be making.

Elevation of Building: _____ Type of materials being used: _____

Color Chips: If changing any exterior color on the building. Color #1 _____

Color#2 _____

Description of changes being made: _____

Include a photo of existing building.

**FAILURE TO PROVIDE DETAILED DRAWINGS AND COLOR SAMPLES WILL
RESULT IN THE APPLICATION BEING RETURNED WITHOUT ACTION.**

Permit Fees:

Signs less than 50 square feet \$75.00, illuminated \$100.00

Exterior Changes – \$75.00

Signature of Applicant: _____ Date: _____

Signature of Property Owner if not the Applicant: _____ Date: _____

For Office Use Only

Date Application Was Received: _____ **Permit Number:** _____

Date Paid: _____ **Amount Paid:** _____ **CK #:** _____