

## Blowing Rock Appearance Advisory Commission

### Minutes

September 6, 2022

Members Present: Carol Knapp, Bo Henderson, Curt Andrews, & Chris Wetmore

Staff Present: Jennifer Brown & Cory Cathcart

Begin: 9:00 am

End: 10:45 am

**Approve July 19, 2022, Minutes** – Mr. Henderson made a motion to approve as written. Ms. Knapp seconded, and it was a unanimous vote to approve.

**Budget Update/2021-2022 Donations** – Mrs. Brown stated that she would email the current financial statement once she received it from the Finance Director.

**Donation Letter/Hanging Baskets-Laurel Lane/Sunset** – Mrs. Brown explained that she had Mr. Andrews revise last year's donation letter and asked if anyone would like to make any changes.

Mr. Cathcart said he received pricing on adding baskets down Laurel Lane and increasing the basket size on Sunset. The estimated cost for both was approximately \$2,000 which includes the baskets, coco moss liners, watering tray, and flowers.

It was suggested to add the addition of baskets down Laurel Lane to the donation letter. Everyone was in favor of the revision.

Mr. Henderson made a motion to approve funding the addition of baskets on Laurel Lane and the larger baskets on Sunset. Mr. Wetmore seconded, and it was a unanimous vote to approve.

**Maple Tree in Memorial Park** – Mrs. Brown stated that the maple tree at the back of Town Hall next to the picnic shelter was declining in health. Several large branches have fallen to the ground and many people picnic in the grass next to the tree. Mr. Cathcart commented that landscape staff had trimmed what they could; however, it remained a safety issue. Mrs. Knapp asked if the tree would be replaced, and Mrs. Brown shared that once the Memorial Park project was completed there would be several trees planted. Staff does not want to have to relocate new trees to complete the park project. Mr. Henderson made a motion to remove the maple tree. Mr. Andrews seconded, and it was a unanimous vote to approve.

**Broyhill Park (Broyhill Foundation)** – Mrs. Brown restated from the previous meeting that we need to apply for the Broyhill Foundation grant. She explained that she needed to meet with Mr. Andrews to complete the grant. She asked what improvements the board would like to include in the request. After discussion it was decided that the request would include finishing the rock border and replace the sidewalks around the lake and replacing the bridge and pier. Mr. Andrews commented that he would begin working on the grant.

**Other Business** – Mr. Wetmore asked what the status of the updated ordinance for BRAAC was. Mrs. Brown stated that she needed to meet with Mrs. Pickett to work on the ordinance and that she would contact her to find out when she would be available to meet.