

REQUEST FOR PROPOSALS

TANK MAINTENANCE SERVICES

Town of Blowing Rock, North Carolina

Date of Issue: December 15, 2023

Questions Due: January 12, 2024 at 5pm

Proposals Due: January 25, 2024 by 5pm

Issued By:

Matt Blackburn, Public Works and Utilities Director

Town of Blowing Rock ♦ 1036 Main Street ♦ Blowing Rock, NC 28605

Phone: 828.295.5200 ♦ Email: pwsuperintendent@townofblowingrocknc.gov

1.0 PURPOSE

It is the express intent of the Town of Blowing Rock to acquire a fully qualified and licensed firm to implement a Tank Maintenance Program which includes engineering, professional management, inspection, rehabilitation, repair, cleaning, and possible repainting of one (1) water tank in the system.

2.0 SCOPE OF WORK - OVERVIEW

The contractor shall perform all required work and shall provide and furnish all labor, supervision, materials, necessary tools, expendable equipment, utility and transportation services and all else required to complete this work in accordance with the General Terms and Conditions, Special Conditions, and project specifications, including any and all Addenda.

The proposal shall address all the information outlined herein. Additionally, each prospective firm may include such other information as they deem pertinent to the proper evaluation of their proposal. Each firm is responsible for testing the current materials in place on the tanks for hazardous content. All work must comply with OSHA Confined Space Entry, NC Department of Environmental Quality, AWWA, and NSF Regulations. Proposals will be considered and should be written to provide the contracted maintenance of the following tanks:

	Tank Name	Capacity
Tank #1	Water Plant Clearwell	500,000 Gallons
Tank #2	Greenhill Tank	3,000,000 Gallons

It is the responsibility of each prospective firm to inspect the tanks prior to the submission of their proposal. Appointments to inspect tanks will be available January 2nd through 12th. Contact Toby Lee at 828-295-5225 utilitiesdirector@townofblowingrocknc.gov to schedule your inspections.

3.0 PROPOSAL SPECIFICATIONS

The details of this proposal shall include information on all of the following items. Additionally, each prospective firm may submit such other information as deemed appropriate for the proper evaluation of the proposal. The proposal shall include:

3.1 Firms must provide documentation of staff **NC engineers and NACE documents of** certification. A copy of the NC General Contractor’s License **MUST BE** included in the response to this RFP.

3.2 The details of appropriate work and renovation plan for the tanks. This shall include but not be limited to, the evaluation of the tanks with particular regard to the internal and external structural condition of the tanks and any of its appurtenances, need for painting and condition of the foundation. Methods for handling and disposing of hazardous wastes should be explained.

3.3 A list of systems that are currently being maintained by the proposer should be submitted. Include the Name of the System, Person of Contact, Telephone Number of Contact, and Number of Tanks in the System under contract. A list of systems within the state of North Carolina must be submitted to be considered.

3.4 The tanks shall be inspected annually with a complete report provided to the Town. A minimum of two (2) cleaning inspections with detailed engineering report shall be conducted in any ten (10) year period. Additionally, each perspective firm should address the requirements to assume responsibility for all corrections and repairs to the tanks necessitated by acts of vandalism (for which the contractor shall receive additional agreed upon compensation) or through normal deterioration.

3.5 Adherence to the specifications given in this Request for Proposal. **All surface preparation and coatings specified should be strictly adhered to. Any variances or recommendations can be discussed prior to proposal submittal.** These specifications are identified in this Request for Proposal as tank renovation specifications. In addition, all rules and regulations of the N C Department of Environmental Quality will be strictly adhered to. Additionally, a method for determining the scheduling for future repainting should be addressed for the tanks. All permits, approvals, etc., required by the NC Department of Environmental Quality will be the responsibility of the successful firm.

3.6 Annual Fee per tank. Proposals must structure pricing with an annual fee per tank. The Town shall be billed once annually with the first payment due within 30 days of the fully executed contract. The Town prefers proposals with annual per tank pricing; however, contractors may provide additional proposals with alternative pricing options if desired.

3.7 The Town will award a 10-year contract with an option of a 5 year renewal. No short-term contracts (3-year or 5-year) will be considered. This contract shall be upheld by the Contractor for the full term specified, except in the case of non-payment by the Town. The Town reserves the right to terminate this contract for performance issues with 90 days written notice provided. The contract must include a detailed fee schedule for the life of the contract. All future work shall be covered by the annual fee with no extra charges for future work.

3.8 Demonstrated capability to successfully manage the information flow during the course of maintaining and managing the Town's water storage tanks. The Town must have an easily accessible way to view this information.

Starting on page 7 is the schedule that outlines the initial work schedule. ***There will be no deviation from this schedule of work. All work will be completed in calendar year as listed.***

4.0 GENERAL TERMS AND CONDITIONS

4.1 Opening Date and Time

Emailed proposals for performing the work will be received by the Town at the time and email address listed on the first page of this invitation. All proposals shall be emailed to the address shown on the front of this RFP. Bids and amendments thereto, or withdrawal of bids submitted, if received by the Town after the date and time specified for scheduled receipt, will not be considered. It will be the responsibility of the bidder to see that his bid is in this office by the specified time and date. There will be no exceptions.

4.2 Inconsistencies in Conditions

In the event there are inconsistencies between the General Terms and Conditions, and the Special Conditions and Specifications, the latter two shall take precedence.

4.3 Clarifications of Terms

If any prospective bidder has questions about the specifications or other solicitation documents, the prospective bidder should contact the Public Works and Utilities Director. Any revisions to the solicitation will be made only by addendum issued by the Town.

4.4 Default

In the event of default by the contractor, the Town reserves the right to procure the services from other sources and hold the Contractor liable for any excess cost occasioned thereby. The Town also reserves the right to void this contract at any time due to negligence or failure to perform of the contractor.

4.5 Ethics in Public Contracting

By submitting a bid, each bidder certifies that its bid is made without collusion or fraud and that it has not offered or received any kickbacks or inducements from any public employee having official responsibility for this procurement transaction, any payment, loan subscription, advance, deposit or money, services, present or promised unless consideration of substantially equal or greater value was exchanged.

4.6 Anti-Discrimination

By submitting a bid, each bidder certifies to the Town that it will conform to the provisions of the Federal Civil Rights Act of 1964, as amended.

4.7 Employment Discrimination Prohibited

During the performance of this agreement, the Service Provider agrees it will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the Service Provider, and further agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause and further agrees to include in all solicitations or advertisements for employees by or on behalf of the Service Provider to state that the Service Provider is an equal opportunity employer.

During the performance of this agreement, the Service Provider agrees not to discriminate against any faith-based organization on the basis of the organization's religious character or impose conditions that either restrict the religious character of the faith-based organization or impair, diminish, or discourage the exercise of religious freedom in procuring goods or services or in making disbursements.

4.8 Immigration Reform and Control Act of 1996 and E-Verify

By signing this bid or proposal, the bidder certifies that it does not and will not during the performance of this contract; violate the provisions of the Federal Immigration Reform and Control Act of 1986, which prohibits employment of illegal aliens. Additionally, the bidder certifies current and continued consistent compliance with the E-Verify procedures administered by the U.S. Citizenship and Immigration Services Verification Division for all employees assigned to Town projects.

4.9 Indemnity

The following shall be deemed included as a condition of any contract awarded as a consequence of this bid; Contractor and all subcontractors shall bear all loss, expense (including reasonable attorney's fees) and damage in connection with, and shall indemnify Owner against and save Owner harmless from all claims, demands, and judgments made or recovered against Owner because of bodily injuries, including death at any time resulting therefrom, and/or because of damage to property, from any cause whatsoever, arising out of, incidental to, or in connection with the work, whether or not due to any act or omission of commission, including negligence but excluding sole negligence, of the Owner, his employees, servants, or agents. Compliance by the Contractor with the insurance provisions hereof shall not relieve Contractor from liability under this provision.

4.10 Insurance Requirements

Insurance coverage specified herein constitutes the minimum requirements and said requirements shall in no way lessen or limit the liability of the Firm under the terms of the Contract. The Firm shall procure and maintain at their own expense any additional kinds and amounts of insurance that, in their own judgment, may be necessary for their proper protection in the prosecution of the work. The Firm shall carry insurance as prescribed herein and all policies shall be with companies satisfactory to the Town of Blowing Rock.

If a part of this Contract is sublet, the Firm shall require each sub-firm to carry insurance of the same kinds and in like amounts as carried by the prime Firm.

The Contractor shall provide insurance coverage as follows:

- a. Workman's Compensation as required by North Carolina Statutes for benefit of contractor's employees.
- b. Commercial General Liability Insurance with a \$1,000,000 per occurrence bodily injury or property damage. Certificates of insurance will be required when the contract is awarded.
- c. Motor Vehicle Insurance with a \$500,000 for personal injury and \$100,000 for property damage.
- d. Pollution Liability which shall cover Pollution Liability in amounts of at least \$10,000,000.
- e. Contractor's Professional Liability which shall cover Contractors Professional Liability in amounts of at least \$2,000,000.
- f. Umbrella Liability: Umbrella or Excess Liability police in amounts of at least \$5,000,000 shall be provided.

Certificates of insurance shall state that thirty (30) days written notice will be given to the Owner before the policy is canceled or non-renewed. No Firm or sub-firm will be allowed to start any work on this contract until certificates of all insurance required herein are filed and approved by the Owner. The certificates shall show the type, amount, class of operations covered, effective dates, and the dates of expiration of policies. In addition, the certificates shall name Town of Blowing Rock as additional insured. The Firm shall secure and maintain in effect for the period of the Contract and pay all premiums for the above listed required insurance policies.

4.11 Drug Free Workplace

During the performance of this agreement, the Service Provider agrees to (i) provide a drug-free workplace for the Service Provider's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Service Provider's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Service Provider that it maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

5.0 SPECIAL CONDITIONS

5.1 Any permits, approvals, etc. required by the **State of North Carolina** to accomplish all current and future work shall be the responsibility of the successful proposer.

5.2 Each bidder shall submit a formal **Safety Program** stating company policy on all safety procedures. Document procedures to include workers protection, confined space, and general safety procedures.

5.3 Compliance with Regulations

The Contractor shall give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the work. If the Contractor performs any work knowing it to be contrary to such laws, ordinances, rules or regulations, and without such notice to the Owner, he shall bear all costs arising therefrom.

5.4 Protection of Work, Property and Persons

The Contractor shall adequately protect the work, adjacent property, and the public and shall be responsible for any damage or injury caused by him or his authorized agent's act or neglect.

5.5 Inspection of Work

The Contractor shall permit and facilitate inspection of the work by authorized representatives of the Town at all times.

5.6 Quality Control

Hold-Point Inspections: A NACE Level 3 Certified Coating Inspector from the paint manufacturer shall visit the job site to climb the tanks and to support the Contractor's personnel or the Owner as needed and/or requested. Visits shall be made on a bi-weekly basis as a minimum or as needed to review hold points for the Owner. Additional visit shall be made as needed and/or requested by Owner or Contractor. 48 hours' notice is required by the Contractor for each hold point inspection.

Pre-Paint Meeting: All parties, to include the Owner or Owners' representative, maintenance contractor's representative, the subcontractor's lead man and the manufacturers NACE Certified Representative shall meet prior to beginning any work to review the spec and discuss job specific expectations, needs and requirements.

Contractor should be committed to quality performance and have a documented quality program. An ISO 9001:2015 certification is preferred.

**TOWN OF BLOWING ROCK
SCOPE OF WORK TO BE ACCOMPLISHED UNDER THE "FULL
SERVICE MAINTENANCE PROGRAM"**

Visual Inspection Service-(Per Schedule of Work on page 16)

1. Engineering inspection and preventive maintenance.
2. Any needed repairs/touchup.
3. Provide emergency repair service.
4. Ensure tanks comply with all federal and state regulations.
5. Maintain as per the maintenance program.

Cleaning Inspection Service-(Per Schedule of Work on page 16)

1. NSF Approved cleaning and diving equipment.
2. Cleaning to be completed by divers and appropriate vacuum equipment while tanks remain in service.
3. Video inspection of interior tank bottom, walls and ceiling.
4. Any needed repairs/touchup.
5. Provide emergency repair service.
6. Ensure tanks comply with all federal and state regulations.
7. Maintain as per the maintenance program

Exterior Renovations (Water Plant Clearwell – if chosen by the Town)

1. Exterior overcoat specification listed below applies to the Water Plant Clearwell during the term of this contract.
2. Repairs as needed per Engineering Report and by the Town.

TOWN OF BLOWING ROCK

WATER TANK MAINTENANCE

REPAINTING & COATING SPECIFICATION

PART 1 - GENERAL

1.01 SCOPE

- A. The work of this section is related to the water storage tanks maintenance RFP for the Town of Blowing Rock.
- B. The work of this section includes the surface preparation and painting of exterior surfaces for the Water Plant Clearwell. The clearwell was constructed by the Crom Corporation in 1979 and has an approximate capacity of 500,000 gallons. The approximate dimensions are 72-feet diameter and 15-feet high.

1.02 REFERENCE SPECIFICATIONS AND STANDARDS

- A. Without limiting the general aspects of other requirements of these specifications, all surface preparation, coating and painting of surfaces shall conform to the applicable requirements of the Steel Structures Painting Council and the manufacturer's printed instructions.
- B. The Owner's decision shall be final as the interpretation and/or conflict between any of the referenced specifications and standards contained herein.

1.03 QUALITY ASSURANCE

- A. General: Quality assurance procedures and practices shall be utilized to monitor all phases of surface preparation, application, and inspection throughout the duration of the project. Procedures or practices not specifically defined herein may be utilized provided they meet recognized and accepted professional standards and are approved by the Owner.
- B. Surface Preparation: Surface preparation will be completed in accordance with SSPC-13 Surface Preparation of Concrete to prepare the concrete to free of contaminates, loosely adhering concrete, dust and provide a uniform substrate for the application of the protective coating. After surface is prepared, if needed to repair bug holes, honeycombs, or other surface defects, apply up to 40 square feet or 200 linear feet of Steel-seam FT910.
- C. Application: No coating or paint shall be applied: When the surrounding air temperature or the temperature of the surface to be coated is below the minimum required temperature for the specified product; to wet or damp surfaces or in fog or mist; when the temperature is less than 5 degrees F. above the dewpoint; when the air temperature is expected to drop below 40 degrees F. within six hours after application of coating. Dewpoint shall be measured by use of an instrument such as a Sling Psychrometer in conjunction with U.S. Department of Commerce Weather Bureau Psychrometric Tables. If above conditions are prevalent, coating or painting shall be delayed or postponed until conditions are favorable. The day's coating or painting shall be completed in time to permit the film sufficient drying time prior to damage by atmospheric conditions.

1.04 SAFETY AND HEALTH REQUIREMENTS

- A. General: In accordance with requirements set forth by regulatory agencies applicable to the construction industry and manufacturer's printed instructions and appropriate technical bulletins and manuals, the Contractor shall provide and require use of personnel protective lifesaving equipment for persons working on or about the project site.
- B. Head and Face Protection and Respiratory Devices: Equipment shall include protective helmets, which shall be worn by all persons while in the vicinity of the work. In addition, workers engaged in or near the work during sandblasting shall wear eye and face protection devices and air purifying half mask or mouthpiece respirators with appropriate filters. Barrier creams shall be used on any exposed areas of skin.
- C. Ventilation: Where ventilation is used to control hazardous exposure, all equipment shall be explosion-proof. Ventilation shall reduce the concentration of air contaminant to the degree a hazard does not exist. Air circulation and exhausting of solvent vapors shall be continued until coatings have fully cured.
- D. Sound Levels: Whenever the occupational noise exposure exceeds maximum allowable sound levels, the Contractor shall provide and require the use of approved ear protective devices.
- E. Illumination: Adequate illumination shall be provided while work is in progress, including explosion-proof lights and electrical equipment. Whenever required by the Owner, the Contractor shall provide additional illumination and necessary supports to cover all areas to be inspected. The Owner shall determine the level of illumination for inspection purposes.
- F. Confined Space: When applicable it is mandatory that all work be performed in compliance with OSHA'S rules and regulations for working in confined space. Atmospheres within confined spaces as defined by the Occupational Safety and Health Administration are classified as being either a Class A, Class B or Class C environment.

PART 2 - PRODUCTS

2.01 GENERAL

- A. Materials specified are those that have been evaluated for the specific service. Products of the Tnemec Co. are listed to establish a standard of quality. Equivalent materials of other manufacturers may be substituted on written approval of the owner.

Tnemec Company, Incorporated 101 Rice Bent Way Suite 5 Columbia, SC 29229
(803) 736-1553. Contact is Mr. Michael Anderson (803) 429-1045 or mikeanderson@tsecoatings.com.

Requests for substitution shall include manufacturer's literature for each product giving the name, product number, generic type, descriptive information, solids by volume, recommended dry film thickness and certified test reports showing results to equal the performance criteria of the products specified herein. No request for substitution shall be considered that will decrease film thickness or offer a change in the generic type of coatings specified. In addition, a list of five similar projects shall be submitted in which each product has been used and rendered satisfactory service.

Requests for product substitution shall be made at least twenty (20) days prior to bid date. Any material savings shall be passed to the owner in the form of a contract dollar reduction.

Manufacturer's color charts shall be submitted to the owner at least 90 days prior to paint application. General contractor and painting contractor shall coordinate work so as to allow sufficient time (five to ten days) for paint to be delivered to the jobsite.

- B. All materials shall be brought to the jobsite in original, sealed containers. They shall not be used until the Owner has inspected contents and obtained data from information on containers or labels. Materials exceeding storage life recommended by the manufacturer shall be rejected.
- C. All coatings and paints shall be stored in enclosed structures to protect them from weather and excessive heat or cold. Flammable coatings or paint must be stored to conform to County, County, State and Federal safety codes for flammable coating or paint materials. At all times, coating and paints shall be protected from freezing.
- D. A NACE certified technical representative from the paint manufacturer shall visit the job site to support the Contractor's personnel, the Owner and/or the Owner as needed and/or requested. Visits shall be made at 50% and 100% completion and as needed to review hold points for the Owner. 48 hours' notice is required by the Contractor for each hold point inspection.

- E. Coating Systems

EXTERIOR CONCRETE WATER TANK COATING SYSTEM (ALL EXTERIOR RENOVATION CYCLES)

Surface Preparation: SSPC SP13/NACE 6 Surface Preparation of Concrete The surface shall be clean and dry before painting.

One Coat: Tnemec Series 156 Enviro-Crete applied at 6.0 – 8.0 dry mils

PART 3 – EXECUTION

3.01 GENERAL

- A. All surface preparation, coating and painting shall conform to applicable standards of the Steel Structures Painting Council, and the manufacturer's printed instructions. Material applied prior to approval of the surface by the Owner shall be removed and reapplied to the satisfaction of the Owner at the expense of the Contractor.
- B. All work shall be performed by skilled craftsmen qualified to perform the required work in a manner comparable with the best standards of practice. Continuity of personnel shall be maintained, and transfers of key personnel shall be coordinated with the Owner.
- C. The Contractor shall provide an English-speaking supervisor at the work site during cleaning and application operations. The supervisor shall have the authority of sign change orders, coordinate work, and make decisions pertaining to the fulfillment of the contract.
- D. Dust, dirt, oil, grease or any foreign matter that will affect the adhesion or durability of the finish must be removed by washing with clean rags dipped in an approved cleaning solvent and wiped dry with clean rags.
- E. The Contractor's coating and painting equipment shall be designed for application of materials specified and shall be maintained in first class working condition. Compressors shall have suitable traps and filters to remove water and oils from the air. Contractor's equipment shall be subject to approval of the Owner.
- F. Application of the first coat shall follow immediately after surface preparation and cleaning and before rust bloom or flash rusting occurs. Any cleaned areas not receiving first coat within this period shall be re-cleaned prior to application of first coat.

3.02 SURFACE PREPARATION

- A. The latest revision of the following surface preparation specifications of the Steel Structures Painting Council shall form a part of this specification:
 - 1. Surface Preparation of Concrete (SSPC-SP13/NACE 6): This standard gives requirements for surface preparation of concrete by mechanical, chemical, or thermal methods prior to the application of bonded protective coating or lining systems.
- B. During cleaning operations, caution shall be exercised to ensure that surrounding existing coatings or paint are not exposed to abrasion from cleaning.
- C. The Contractor shall keep the area of his work and the surrounding environment in a clean condition. He shall not permit cleaning materials to accumulate as to constitute a nuisance or hazard to the accomplishment of the work, the operation of the existing facilities, or nuisance to the surrounding environment.
- D. No coatings or paint shall be applied over damp or moist surfaces.
- E. Specific Surface Preparation: Surface preparation for the specific system shall be as noted in Section 2.01 Paragraphs E.

3.03 APPLICATION, GENERAL

- A. Coating and paint application shall conform to the requirements of the Steel Structures Painting Council Paint Application Specification SSPC-PA1, latest revision, for "Shop, Field and Maintenance Painting," and the manufacturer of the coating and paint materials.
- B. Thinning shall be permitted only as recommended by the manufacturer approved by the Owner, and utilizing the thinners stated in Section 2.01 Paragraphs E.
- C. Each application of coating or paint shall be applied evenly, free of brush marks, sags, runs, with no evidence of poor workmanship. Care shall be exercised to avoid lapping on glass or hardware. Coatings and paints shall be sharply cut to lines. Finished surfaces shall be free from defects or blemishes.
- D. Protective coverings or drop cloths shall be used to protect floors, fixtures, and equipment. Care shall be exercised to prevent coatings or paint from being spattered onto surfaces that are not to be coated or painted. Surfaces from which materials cannot be removed satisfactorily shall be recoated or repainted as required to produce a finish satisfactory to the Owner.
- E. When two coats of coating or paint are specified, where possible, the first coat shall contain sufficient approved color additive to act as an indicator of coverage or the two coats must be of contrasting color.
- F. Film thickness per coat specified in Section 2.01 Paragraphs E are minimum required. If roller application is deemed necessary, the Contractor shall apply additional coats as to achieve the specified thickness.
- G. All material shall be applied as specified.
- F. All welds, edges and other irregular surfaces shall receive a brush coat of the specified product prior to application of the first complete coat.

3.04 COLOR SCHEME

- A. Colors Submittals will be made to the owner for approval prior to application.

3.05 CLEAN UP

- A. Upon completion of the work, all staging, scaffolding, and containers shall be removed from the site or destroyed in a manner approved by the Owner. Coating or paint spots and oil or stains upon adjacent surfaces shall be removed and the jobsite cleaned. All damage to surfaces resulting from the work of this section shall be cleaned, repaired, or refinished to the satisfaction of the Owner at no cost to the Owner.
- B. The tanks shall be sealed and made ready for service.

NOTICE:

1. **The tanks renovation specifications, repairs, and routine maintenance and inspections outlined above must be strictly adhered to. The Firm shall not be allowed to deviate from these specifications without approval from the Town.** This includes surface preparation, coating selection, coating application, tanks repairs, scheduled cleaning and engineering inspections, and preventive maintenance.
2. The renovation projects, routine maintenance, inspections, and evaluations outlined in the "Schedule of Work" must be completed in accordance with the specified timeframe. All maintenance program costs must be calculated with the completion deadline of these projects in mind.

6.0 Proposal Requirements, Evaluation of Proposals and Timeline of RFP Process/Contract Award

6.1 Proposals shall fully address section 3.0 Proposal Specifications herein, as well as comply with all sections of this RFP. Any requested exceptions or deviations must be identified in writing and submitted with the bidder's proposal. A proposed sample contract must be submitted with the proposal.

6.2 It is the responsibility of each prospective firm to inspect the tanks prior to the submission of their proposal. Appointments to inspect tanks will be available January 2nd through 12th. Contact Toby Lee at 828-295-5225 to schedule your inspections.

6.3 Any questions on this RFP must be submitted in writing to pwsuperintendent@townofblowingrocknc.gov no later than January 12, 2024 at 5pm EST. Answers will be provided in the form of an Addendum as soon as possible thereafter, no later than January 17, 2024.

6.4 Proposals are due no later than January 25, 2024 by 5pm EST. Proposals should be sent as follows: By email to pwsuperintendent@townofblowingrocknc.gov.

In addition to a sample contract, the affidavit on page 15 must be completed by an authorized party and included with the proposal.

6.5 Proposals should be prepared simply and economically and bound in a single volume whenever practical. All data, materials, and documentation shall be available in a clear, concise form. The Town does not expect nor will any more favorable consideration be given to submittals with fancy covers or binding, color photos or non-pertinent information. Submissions are limited to 50 pages front and back, not including the proposed contract.

6.6 The Town will evaluate proposals based on price and demonstrated competency/experience related to scope of services, as well as references. The Town will contract with the best overall firm that meets the needs of the Town.

6.7 The Town reserves the right to waive formalities in any proposal and to reject any or all proposals in whole or in part with or without cause and/or to accept the proposal that in its judgment will be in the best interest of the Town of Blowing Rock.

-END-

Affidavit to follow on page 15

Appendix A – Schedule of Work and Fees to follow on pages 16

AFFIDAVIT

I, _____, being an authorized representative of the firm of _____
_____, located in the County/Town of _____
_____, State _____, Zip Code __, have read and understood the
contents of the formal proposal and hereby submit our proposal accordingly as of this date_____.

Signature of Authorized Representative

Attest

Telephone # _____

Fax# _____

Email Contact: _____

State Contractor's License # _____ (Attach Copy)

APPENDIX A

Town of Blowing Rock - Schedule of Work and Fees

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
TANKS	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033
Tank #1 Water Plant Clearwell	Exterior Renovation (1 st Cycle) (Alternate Bid) Cleaning & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Cleaning & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Cleaning & Engineering Report Emergency Service & Repairs
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Tank #2 Greenhill Water Tank	Cleaning & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Cleaning & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Cleaning & Engineering Report Emergency Service & Repairs
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

NOTE: *Years are based on Budget Year

Alternate Bid Item – Exterior Renovation of Water Plant Clearwell in Year 1 \$_____

	Year 11	Year 12	Year 13	Year 14	Year 15
TANKS	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038
Tank #1 Water Plant Clearwell	Visual Inspection & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Cleaning & Engineering Report Emergency Service & Repairs
	\$	\$	\$	\$	\$
Tank #2 Greenhill Water Tank	Visual Inspection & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Visual Inspection & Engineering Report Emergency Service & Repairs	Cleaning & Engineering Report Emergency Service & Repairs
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

NOTE: *Years are based on Budget Year