

**MINUTES**  
**Town of Blowing Rock**  
**Board of Commissioners**  
**September 1, 2009**

Prior to the meeting, a Ribbon Cutting was held at the American Legion Parking Facility at 6:30 p.m.

The Town of Blowing Rock Board of Commissioners held their regular meeting on Tuesday, September 1, 2009 at 7:00 p.m. The meeting took place at Town Hall 1036 Main Street, Blowing Rock. In attendance were Mayor J.B. Lawrence, Commissioners Bobby Ball, Keith Tester, Phillip Pickett, Albert Yount and Tommy Klutz. Others in attendance were Town Manager Scott Hildebran, Town Attorney Allen Moseley, Town Engineer Doug Chapman, Public Works Director Johnny Lentz, Police Chief Eric Brown, Finance Director Nicole Norman, Parks & Recreation Director Jennifer Brown, Building Inspector Jessie Horner and Town Clerk Sharon Greene.

**CALL TO ORDER**

Mayor Lawrence called the meeting to order at 7:01 p.m. and welcomed everyone.

**APPROVAL OF MINUTES**

A motion to approve the minutes for meetings held on August 10<sup>th</sup> and 12<sup>th</sup>, 2009 as written was made by Commissioner Pickett, seconded by Commissioner Ball. Unanimously approved.

**NEW BUSINESS**

**1. AL Parking Facility – Change Order #02 (Close Out)**

On March 22, 2008, Council authorized the execution of a contract with Kearey Builders Inc. to construct the American Legion Parking Facility.

The project consisted of the construction of an approximately 62 feet x 200 feet elevated parking facility with related grading, drainage erosion control, retaining walls, paving, concrete curbs, sidewalk, signage, electrical, seeding/grassing and restoration creating a net increase of 65+ new parking spaces.

Town Manager Hildebran presented Council with Change Order #02 as recommended by McGill Associates for consideration. According to Mr. Hildebran, the change order would not affect the approved contract amount of \$1,094,685, but would extend the contract substantial completion date due to the inclement weather by 22 days.

With no further comments, a motion was made by Commissioner Pickett, seconded by Commissioner Ball to approve Change Order #02 as presented. Unanimously approved.

### **Change Order #02 – Exhibit A**

#### **2. Tax Release #2008-10**

Pursuant to N.C.G.S. 105-381(b), a tax release in the amount of \$518.97 was presented to Council for their approval. Town Manager Hildebran stated that Tax Collector Greene had reviewed the statutory requirements pertaining to the release and was satisfied the release met all requirements.

Commissioner Ball made a motion to approve Tax Release #2008-10 in the amount of \$518.97 in the name of Bellsouth Public Communications Inc. The motion was seconded by Commissioner Tester. Unanimously approved.

### **Tax Release #2008-10 – Exhibit B**

#### **3. Budget Amendment (Ordinance #2009-09)**

Mr. Hildebran presented Council with Budget Amendment Ordinance #2009-09 to close out Fiscal Year 2008-09 capital projects per Auditor's recommendation. These projects had been completed and capitalized.

Mr. Hildebran gave a brief synopsis of the budget amendment highlighting the areas affected by the amendment.

With no further discussion, Commissioner Yount made a motion to approve Budget Amendment Ordinance #2009-09 as presented, seconded by Commissioner Pickett. Unanimously approved.

### **FY 2008-2009 Budget Amendment Ordinance #2009-09 – Exhibit C**

#### **4. USDA – Water Interconnection Letter of Conditions – Resolution #2009-09**

Town Manager Hildebran presented Council with Resolution #2009-09 accepting a Letter of Conditions and authorizing execution of all forms to obtain a \$300,000 grant from the Appalachian Regional Commission via USDA – Rural Development for the Blowing Rock/Boone water interconnection.

Mr. Hildebran stated the resolution was part of the grant application process for obtaining financial assistance from the ARC to be administered by USDA, Rural Development. He also advised the Town was awaiting final approval of the grant.

A motion for acceptance of Resolution #2009-09 was made by Commissioner Pickett, seconded by Commissioner Ball. Unanimously approved.

### **Resolution #2009-09 – Exhibit D**

**SPEAKERS FROM THE FLOOR**

None

**DEPARTMENTAL REPORTS**

Town Manager Hildebran reminded Council of the Cycle NC event that was scheduled later in September. He advised several of the hotels/motels were seeing an increase in occupancy due to this event.

Public Works Director Lentz mentioned paving would begin according to the Town's paving schedule the day after Labor Day.

Commissioner Klutz recommended that the restroom facility at Davant Field be painted on the outside. He also inquired about the dead Hemlock trees in several locations around town. Mr. Hildebran advised the Town was in the process of receiving bids for this project.

**ADJOURN**

With no further business to discuss, the meeting was adjourned at 7:10 p.m.

**MAYOR** \_\_\_\_\_  
**J.B. Lawrence**

**ATTEST** \_\_\_\_\_  
**Sharon Greene**

- ATTACHMENTS** (09-01-09)  
Change Order #02 – Exhibit A  
Tax Release #2008-10 – Exhibit B  
Budget Amendment Ordinance #2009-09 – Exhibit C  
Letter of Conditions Resolution #2009-09 – Exhibit D