

## MINUTES

### Town of Blowing Rock Board of Commissioners Budget Work Session-May 17, 2011

The Town of Blowing Rock Board of Commissioners continued their budget work session on Tuesday, May 17, 2011 at 4:00 p.m. The meeting took place in the Town Council Chambers at 1036 Main Street Blowing Rock. Present were Mayor J.B. Lawrence, Commissioners Albert Yount, Phillip Pickett, Tommy Klutz, Doug Matheson and Jim Steele. Others in attendance were Town Manager Scott Hildebran, Finance Director Nicole Norman and Town Clerk Sharon Greene.

#### **CALL TO ORDER**

Mayor Lawrence called the meeting to order at 4:00 p.m.

#### **DISCUSSION ITEM**

Mr. Hildebran presented Council with Change Order #1 in the amount of \$1,012.43 and Change Order #2 in the amount of \$6,218.80 for Streetscape Phase II totaling \$7,231.23. He advised there was \$8,285.00 in contingency money for the project. Council suggested that staff investigate the use of a sealant be applied to the sidewalks to improve longevity. Commissioner Yount made a motion to accept Change Order #1 & 2 as presented, seconded by Commissioner Klutz. Unanimously approved. **Change Order #1 & 2 Streetscape Phase II – Exhibit A**

Mr. Hildebran continued the budget review by department with the water and sewer fund discussing the retirement of sewer bonds, stating that the town had gone mainly to lease/purchase financing. He also mentioned that the water/sewer plant department may see an increase in materials and supplies with the delivery of chemicals due to the increased fuel prices. Commissioner Klutz asked if the town could save by ordering larger quantities of chemicals. Commissioner Matheson advised the storage of a large amount of chemicals could become a fire hazard and would not be advisable.

Next, Mr. Hildebran discussed capital projects fund revenues and expenditures. According to Mr. Hildebran, the Watauga High School carpentry class tentatively agreed to consider doing the construction on the picnic pavilion at the pool in the fall. He also advised that staff was continuing to work on acquiring a donation of concrete for the project.

Mr. Hildebran mentioned betterments planned during the Hwy 321 Widening Project and that work would be needed regarding inflow and infiltration of sewer lines in several areas of town.

Mr. Hildebran remarked that he anticipated an increase in occupancy tax revenues for the upcoming year. He stated that the previous twelve months of collections were used as a basis for the FY 2011-2012 budget.

Debt service was also briefly discussed. He advised the Town's debt service was approximately 18% of the total budget.

Mr. Hildebran stated the Town's main focus at this time for capital improvements was the Public Works Department and construction on the salt storage bin would be forthcoming.

After further discussion, Mr. Hildebran stated the following Item C in Section 12 of the FY 2011-2012 Budget Ordinance should be omitted due to the proposed cost of living increase for all town employees:

"The Budget Officer shall be authorized to provide each full-time employee 12-hours of paid vacation leave time during FY 2010-2011, above the amount granted pursuant to the Town Employee Handbook".

He also reminded Council of the special work session scheduled for Thursday, May 26, 2011 at Town Hall beginning at 4:00 p.m.

## **ADJOURN**

With no further business to discuss, the meeting was adjourned at 5:40 p.m.

**MAYOR** \_\_\_\_\_  
**J.B. Lawrence**

**ATTEST** \_\_\_\_\_  
**Sharon Greene, Town Clerk**

**ATTACHMENTS** (05-17-11)  
Change Order #1 & 2 Streetscape Phase II – Exhibit A