

MINUTES
Town of Blowing Rock
Board of Commissioners
Special Meeting- August 4, 2011

The Town of Blowing Rock Board of Commissioners met in special session on Thursday, August 4, 2011 at 4:00 p.m. The meeting took place at Town Hall located at 1036 Main Street, Blowing Rock. Present were Mayor J.B. Lawrence, Commissioners Albert Yount, Phil Pickett, Tommy Klutz, and Doug Matheson. Others present were Town Manager Scott Hildebran, Finance Director Nicole Norman, Town Engineer Representative Curtis Baker and Administrative Assistant Tammy Bentley.

Commissioner Jim Steele was out of town.

Call to Order

Mayor Lawrence called the meeting to order and welcomed everyone. He advised the purpose of the meeting was to receive an update on the Blowing Rock Art & History Museum project and to take a tour of the new facility. He then requested Town Manager Scott Hildebran proceed with the update.

Parking Structure @ Blowing Rock Art & History Museum – Change Order #1

Mr. Hildebran stated that in 2009 Council authorized the execution of a contract with Boone Construction, Inc. for \$1,300,000 to construct a parking structure located adjacent to the new Blowing Rock Art & History Museum.

With the project expected to be completed within the next 60 days, Mr. Hildebran presented Change Order #1 for Council's consideration. The change order totals \$13,726 consisting of \$13,181 for a performance bond as well as \$545 for a change from crawl space doors to double doors. Both items were at the request of the Town.

The revised contract amount would be \$1,313,726.

Mr. Klutz asked if it was too late to ask that the caps on top of the rock columns be chiseled rock (similar to what was used on the Pool project) instead of concrete. He felt the run-off wouldn't stain the columns if they were made of chiseled rock. Mr. Hildebran responded that he would follow-up with Boone Construction on the proposed request and provide any costs associated with the change to Council for their review.

With no further questions, Mr. Pickett made a motion that Change Order #1 be approved. Mr. Klutz seconded the motion. The motion passed unanimously. **Change Order #1– Exhibit A**

Budget Amendment Ordinance #2011-15

Town Manager Hildebran then presented Budget Amendment Ordinance #2011-15 to finalize the BRAHM parking facility budget to Council for their consideration. He reminded Council that the Town borrowed \$1,000,000 of the \$1,300,000 original project costs.

Mr. Hildebran stated that Section 1 (General Fund) appropriates funds from fund balance towards the BRAHM parking facility project.

Section 2 (General Capital Fund) allocates funds for the balance of the BRAHM parking facility project, including the proposed change order #1. The change order totals \$13,726. (This consists of \$13,181 for a performance bond as well as \$545 for a change from crawl space doors to double doors.)

He further advised that when the project was originally approved in April 2009, it was anticipated that \$210,750 would be allocated from fund balance. However, the proposed amendment reflects a reduction of that amount to \$173,640. In addition, sales tax on the project to date totals approximately \$27,100, which will reduce the amount needed from fund balance to \$146,540. Mr. Hildebran also stated that the ending FY 2010-2011 fiscal year would likely result in approximately of \$100,000 going to fund balance, which would further minimizes the impact on fund balance.

With no comments, Mr. Matheson made a motion to approve budget amendment ordinance #2011-15. Mr. Pickett seconded the motion. The motion passed unanimously.

Budget Amendment Ordinance #2011-15 – Exhibit B

At 4:15 p.m., the meeting moved to the Blowing Rock Art and History Museum on Chestnut Drive for a tour of the new facility. The tour was conducted by BRAHM Executive Director JoAnne Mitchell and Boone Construction Superintendent Ron Funk.

Adjourn

At the end of the tour, the meeting adjourned at 5:00 p.m.

MAYOR _____
J.B. Lawrence

ATTEST _____
Tammy Bentley, Administrative Assistant

ATTACHMENTS

- Change Order #1– Exhibit A
- Budget Amendment Ordinance #2011-15 – Exhibit B