

MINUTES
Town of Blowing Rock
Board of Commissioners
Regular Meeting- June 11, 2013

The Town of Blowing Rock Board of Commissioners met in regular session on Tuesday, June 11, 2013 at 5:30 p.m. The meeting took place at Town Hall located at 1036 Main Street, Blowing Rock. Present were Mayor J.B. Lawrence, Commissioners Albert Yount, Dan Phillips, Tommy Klutz, Doug Matheson and Jim Steele. Others in attendance were Town Manager Scott Hildebran, Town Attorney Allen Moseley, Town Engineer Doug Chapman, Planning Director Kevin Rothrock, Police Chief Eric Brown, Finance Director Nicole Norman, Public Works Director Mike Wilcox, Parks & Recreation Director Jennifer Brown, Emergency Services Director Kent Graham, and Town Clerk Sharon Greene.

CALL TO ORDER

Mayor Lawrence called the meeting to order at 5:30 p.m. and welcomed everyone.

APPROVAL OF MINUTES

A motion was made by Commissioner Steele to approve the minutes for the May 14th, 20th, 21st, and 23rd including a Closed Session meeting as written, seconded by Commissioner Klutz. Unanimously approved.

PUBLIC HEARING

1. FY 2013-2014 Budget (Ordinance #2013-07)

Town Manager Hildebran advised that Council had received the Recommended 2013-2014 Budget on May 14, 2013. Budget work sessions were held on May 20, 21, and 23, 2013. Mr. Hildebran commented the Recommended Budget totaled \$6,332,000 for all Town operations, capital improvements, and debt service requirements; an increase of \$15,795 compared to last year's adopted budget. No tax increase was proposed; however, an increase of \$0.75 per month for both water and sewer fees was proposed. All other charges and fees would remain the same other than a notary fee of \$2.00 per signature was being proposed.

Town Manager Hildebran then reviewed various expenditures in the FY 2013-2014 Budget and extended his appreciation to Finance Officer Nicole Norman as well as all Department Heads for their hard work on the budget.

With no comments from the public, a motion was made by Commissioner Phillips to close the public hearing, seconded by Commissioner Klutz. Unanimously approved.

Commissioner Matheson made a motion for approval of the FY 2013-2014 Budget as proposed, seconded by Commissioner Klutz. Unanimously approved. **FY 2013-2014 Budget Ordinance #2013-07 – Exhibit A**

NEW BUSINESS

1. Surplus – Resolution (Res #2013-11)

Town Manager Hildebran presented Resolution #2013-11 to sell surplus equipment on www.GovDeals.com to Council for their consideration. Mr. Hildebran stated pursuant to N.C.G.S. 160A-270(c), Council was authorized to sell personal property by electronic auction upon adoption of a resolution that authorized an appropriate town official to dispose of the property.

Mr. Hildebran stated that currently the Town two trucks for sale on GovDeals that had received several bids. He then requested Council for authorization to surplus the following vehicles:

- 1999 Chevrolet Suburban SUV 4x4 (Vin #.0978) – 186,776 miles
- 1998 Ford F-150 (Vin #.5714) – 91,489 miles

Commissioner Klutz made a motion for approval of Resolution #2013-11 as presented, seconded by Commissioner Phillips. Unanimously approved. **Resolution Declaring Surplus Property & Authorizing Disposal (Res #2013-11) – Exhibit B**

2. Budget Amendment (Ordinance #2013-08)

Town Manager presented Budget Amendment Ordinance #2013-08 to Council for consideration. He stated that Section 1 (General Fund) transferred and allocated fund balance to the Capital Projects Fund for the Public Works Salt Bin. This section also allocated excess Sale of Fixed Asset revenue towards a Public Works Chipper Truck and reallocated funds formally allocated to the Segway Reserve and Smart Board Reserve to the General Fund for the confiscation of a Toyota truck for use in the Police Department.

Section 2 (Capital Projects Fund) completed the allocation of fund balance towards the Capital Projects Funds towards the Public Works Salt Bin. This section would also reclassify Land Purchase funds towards the Public Works Salt Bin and completed the re-allocation of funds formerly allocated to the Segway Reserve and Smart Board Reserve to the General Fund for the confiscation of a Toyota truck to be used by the Police Department.

At the request of Commissioner Yount, Town Manager Hildebran explained how the Town was able to acquire the Toyota truck. He explained that the Police Department along with other agencies had made a traffic stop where an illegal substance was found, the truck was then confiscated and could now be acquired by the Police Department for an approximate cost of \$3,000.00.

Commissioner Steele made a motion to approve ordinance #2013-08 as presented, seconded by Commissioner Klutz. Unanimously approved. **Budget Amendment (Ord #2013-08) – Exhibit C**

3. Comprehensive Plan – Consultant Selection

Planning Director Kevin Rothrock stated that interviews were held the previous day, Monday, June 11, 2013 with Benchmark CMR, Inc and Martin-McGill potential consultant firms to assist the Town with the Comprehensive Plan. Mr. Rothrock stated that both companies were well qualified.

Commissioner Yount made a motion to accept the proposal from Benchmark CMR, Inc., seconded by Commissioner Phillips. Commissioner Klutz stated that he preferred Martin-McGill since they were a smaller company who had worked with the Town previously and he felt had a good working relationship with the Town.

Commissioner Steele voiced that he too preferred Martin-McGill because he felt they were a very conservative company and based on Town surveys of residents, a conservative approach to change was desired. He also mentioned that Martin-McGill was the low bidder on the project; however that was not the main reason for his choice, he felt the Town would be best served by Martin-McGill.

Commissioner Matheson expressed that both companies were qualified, but he had called other towns that had worked with Benchmark and had received positive comments regarding their work.

Mayor Lawrence called for a vote on Commissioner Yount's motion. In favor were: Yount, Phillips and Matheson. Against: Klutz and Steele. Motion carried.

SPEAKERS FROM THE FLOOR

None

DEPARTMENTAL REPORTS

Town Manager Hildebran welcomed back John Warren as the Building Inspector.

He also commented that hydrant flushing was currently happening and if residents experienced discolored water, to please run their cold water until it cleared.

The Independence Day Parade would be held on July 6th at 2:00 p.m.

The Blowing Rock Historical Society would be commemorating Jerry Burns Day on June 18, 2013 with a presentation at Edgewood Cottage beginning at 3:00 p.m. Ruby Moody Walters would be the guest speaker.

Commissioner Klutz had questions regarding a run-off problem on Ransom Street.

Planning Director Rothrock introduced and welcomed Planning Intern John Smith.

ADJOURN

There being no further business to conduct, the meeting was adjourned at 5:45 p.m.

MAYOR _____ ATTEST _____
J.B. Lawrence Sharon Greene, Town Clerk

ATTACHMENTS (06-11-13)

FY 2013-2014 Budget Ordinance #2013-07 – Exhibit A

Resolution Declaring Surplus Property & Authorizing Disposal (Res #2013-11) – Exhibit B

Budget Amendment (Ord #2013-08) – Exhibit C