

**MINUTES**  
**Town of Blowing Rock**  
**Board of Commissioners- Special Meeting**  
**July 1, 2013**

The Town of Blowing Rock Board of Commissioners held a special meeting on Monday, July 1, 2013 at 1036 Main Street, Blowing Rock beginning at 4:30 p.m. Present were Mayor J.B. Lawrence, Commissioners Albert Yount, Dan Phillips, Tommy Klutz, Doug Matheson and Jim Steele. Also present were Town Manager Scott Hildebran, and Town Clerk Sharon Greene.

**CALL ORDER**

Mayor Lawrence called the meeting to order. He advised the purpose of the meeting was to discuss an interim manager candidate as referred by the N.C. League of Municipalities. Mayor Lawrence placed a conference call to the potential candidate for Interim Manager.

At 4:30 p.m., Commissioner Steele made a motion to enter into Executive Session to discuss personnel matters, seconded by Commissioner Matheson. Unanimously approved.

At 4:45 p.m. Council reentered their special meeting.

A motion to hire Mr. Robert Shepherd as the Interim Town Manager was made by Commissioner Matheson, at a rate of \$53.00 per hour, plus travel and mileage. Commissioner Steele seconded the motion. Unanimously approved.

Mr. Shepherd advised that he would call Town Manager Hildebran the following morning to discuss his schedule.

Town Manager Hildebran encouraged Council to consider an increase in Finance Officer Nicole Norman's salary by approximately \$6,000.00 per year. He stated that with his departure, Ms. Norman would acquire more duties and he felt that she deserved compensation.

Commissioner Klutz made a motion to increase Ms. Norman's salary by \$6,000 per year, seconded by Commissioner Matheson. Unanimously approved.

Mayor Lawrence stated that he had not yet received all of Council's lists of attributes regarding the Town Manager position. He asked Council to please email their lists to him in the very near future.

Commissioner Steele had questions regarding the letter from the Town of Boone regarding water acquisition that was briefly discussed during the special meeting held

on June 25<sup>th</sup>. Town Manager Hildebran gave a brief history of events leading to the emergency interconnection between Blowing Rock and Boone.

Council had several questions regarding this matter. They were interested in knowing to what magnitude of costs for the construction of a new facility as well as a funding source, and the rates that would be charged for the water, in addition to how soon the Town of Boone planned to move forward with the project.

After further discussion, Council asked that Town Manager Hildebran draft a letter to the Town of Boone asking what options Blowing Rock had in this matter.

**ADJOURN**

With no further business to discuss, the meeting was adjourned at 5:25 p.m.

**MAYOR** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
**J.B. Lawrence** **Sharon Greene, Town Clerk**