

**DRAFT**  
**MINUTES**  
**Town of Blowing Rock**  
**Board of Commissioners – Special Meeting**  
**July 24, 2013**

The Town of Blowing Rock Board of Commissioners held a special meeting on Wednesday, July 24, 2013 beginning at 4:00 p.m. The meeting was held at Town Hall located at 1036 Main Street, Blowing Rock. Present were Mayor Lawrence, Commissioners Albert Yount, Dan Phillips, Tommy Klutz, Dour Matheson and Jim Steele. Planning Board subcommittee members Jim West, Lisa Stripling and David Laughter in addition to Planning Director Kevin Rothrock, Interim Town Manager Bob Shepherd and Town Clerk Sharon Greene were also in attendance.

**CALL TO ORDER**

Mayor Lawrence called the meeting to order and welcomed everyone.

**COMPREHENSIVE PLAN KICK-OFF MEETING**

Planning Director Kevin Rothrock introduced Jason Epley of Benchmark the consulting firm that Council chose to assist with the Comprehensive Plan process. Mr. Epley reviewed the agenda for the kick off meeting and stated a steering committee needed to be established.

Commissioner Klutz stated that he had contacted Mr. Don Hubble about serving on the committee and Mr. Hubble had agreed. Commissioner Steele asked Mr. Hubble if he would be serving as the “at-large” member or as a representative of the Chamber of Commerce. Mr. Hubble advised that he would rather serve “at-large” since the Chamber had not been contacted regarding him being their representative.

Mr. Epley stated that normally the steering committee would consist of the planning subcommittee as well as two members of Council, a member “at-large”, a representative from the TDA and the Chamber of Commerce for a total of no more than nine (9) members.

Commissioner Yount commented that all members of Council should serve on the committee along with the Planning Board subcommittee. It was the consensus of Council that Mayor Lawrence and all members of Council serve on the committee along with Jim West, Lisa Stripling, David Laughter and Doug Pegram, and “at-large” member Don Hubble, for a total of eleven members.

After a brief discussion, it was decided that on Tuesday, August 27, 2013, a drop-in session would be held from Noon to 2:00 p.m. at Town Hall and an evening session would be held from 6:30 p.m. to 9:00 p.m. at a location to be determined. This meeting would be to collect public input from citizens, merchants, etc. regarding the Comprehensive Plan.

Commissioner Phillips questioned how these sessions would be advertised so that everyone would be aware of the meetings because he wanted to see a large attendance.

Planning Director Rothrock stated there were several options for advertising the public input meetings, such as the Town's website, flyers, posters, social media, Reverse 911, invitations, etc.

Planning Director Rothrock offered a strategy suggestion for people attending the meetings to bring photos of what they liked/disliked in Town to get an idea of any needed changes.

It was also the consensus of Council and the Planning Subcommittee to meet prior to the next Council meeting on Tuesday, August 13, 2013 at 4:30 p.m. to further review the Comprehensive Plan process.

**ADJOURN**

There being no further business to discuss, the meeting was adjourned at 5:07 p.m.

**MAYOR** \_\_\_\_\_ **ATTEST** \_\_\_\_\_  
**J.B. Lawrence** **Sharon Greene, Town Clerk**