

## **Planning and Zoning Board**

### **Minutes**

**Thursday, March 17, 2011**

**7:00 p.m.**

The Blowing Rock Planning and Zoning Board met on Thursday, March 17 2011 for their regular scheduled meeting. Chairman Jim West called the meeting to order at 7:00 p.m. Members present were Web Alexander, David Laughter, Brenda Fairbetter, Debbie di Santi, Ray Pickett, and Greg Grana. Staff members present were Planning Director Kevin Rothrock and Administrative Assistant Tammy Bentley.

Chairman West requested these corrections to the minutes. On page two, second paragraph, add "The dumpster located on the concrete pad behind Watership Downs is shared with Six Pence." to the end of that paragraph. On page four, second paragraph under Other Business, change the last sentence to read, "Mr. Rothrock said *this* survey is limited to *customer service* by the Planning and Inspections staff." Mr. Grana requested that Sue Sweeting be added as an outgoing member to the second paragraph on page five.

*Mr. Grana made a motion to approve the minutes with the above amendments. The motion was seconded by Mr. Pickett. All members were in favor of the motion.*

### **Swearing in of New Members**

Mr. David Harwood, Mr. Doug Pegram and Ms. Lisa Stripling were sworn to the Board.

### **Election of Officers**

Chairman West asked for nominations and discussion on officers for this year. With no other comments, Mr. Alexander nominated Jim West to continue as Chairman of the Board. Mr. Pickett seconded the nomination. All members voted in favor of the recommendation. Mr. Harwood nominated Web Alexander as Vice-Chairman. Chairman West seconded the nomination. Mr. Alexander declined, stating that he is moving. Mr. Alexander nominated Ray Pickett for Vice-Chairman. David Laughter seconded the nomination. All members voted in favor of the nomination.

### **Subcommittee Assignments**

Zoning - Chairman West, Ms. di Santi, Mr. Pickett, and Mr. Pegram as new member.  
Planning - Ms. Fairbetter, Mr. Alexander, David Laughter, and Ms. Stripling and Mr. Harwood as new members.

## **By-law Review and Meeting Time Discussion**

Mr. Rothrock will get with the consultant and create an official By-law for Board approval next month. Chairman West asked the Board for any operation procedures that may need changing. Mr. Rothrock said that the Town Council had changed their December - April meeting time from 7pm to 5pm and the Planning Board may want to change their meeting time as well. Ms. di Santi said that earlier was better. Chairman West asked if any earlier meeting time would be a problem for the Town Engineer, Mr. Doug Chapman. Mr. Rothrock stated he usually came in the early afternoon and the time change would not be a problem. Ms. di Santi confirmed the time change would be year-round.

*Mr. Harwood motioned to move the meeting time to 5:30 beginning with the April, 2011 meeting. Ms. di Santi seconded the motion. **All members were in favor of the motion.***

## **Land Use Code Update**

Mr. Rothrock updated the Board on the status of the Land Use Code Update. He also discussed using Conditional Zoning as an alternative to Conditional Use Permits. He gave the Board a Memorandum and Conditional Zoning draft ordinance for Waynesville for their review. The Board discussed how Conditional Zoning differs from Conditional Use Permits and the advantages of Conditional Zoning. The consensus of the Board was to move this item to the subcommittee.

*With no further business Ms. di Santi made a motion to adjourn, seconded by Mr. Pegram. **All members were in favor of the motion.***

## **Adjourn**

With no further business the Planning Board adjourned at 7:48 PM.

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Chairman West

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Tammy Bentley, Administrative Assistant