

**Town of Blowing Rock
Tourism Development Authority
Minutes – June 25, 2012**

The Town of Blowing Rock Tourism Development Authority met on Monday, June 25, 2012 at 4:00 p.m. in a special meeting at Town Hall. Present were Chairperson Kent Tarbutton, Vice-Chair Rob Dyer, Authority members Doug Matheson, Dean Bullis and Leann Mattar, and Ex-officio members Scott Hildebran and Nicole Norman.

Executive Director Tracy Brown was out of town on work-related business.

Call to Order

Chairperson Tarbutton called the meeting to order and welcomed the Authority members. He stated the purpose of the meeting was to discuss a FY 2011-12 year-end budget adjustment.

Budget Amendment

Chairperson Tarbutton stated Finance Officer Nicole Norman had distributed a year-end closeout budget amendment for Board consideration. The amendment allocates an additional \$6,875 to Administration to cover Visitor Center moving-related expenses as well as end of year audit entries. **(Attachment #1)** Ms. Norman then reviewed the budget amendment stating that \$2,000 was re-appropriated from Tourism promotions and an additional \$4,875 is to be received from NC Department of Transportation for reimbursement of moving-related expenses.

She also advised that the preliminary May 2012 occupancy numbers were up compared to May 2011 and that an updated report would be forwarded to members later this afternoon.

After a brief discussion, motion of Vice-Chair Dyer and second by Member Bullis, the Authority approved the budget amendment as presented. Motion unanimously approved.

Chair Tarbutton stated that the next regular meeting of the Authority was next Tuesday July 3, 2012 at 3:30 p.m.

Adjournment

With no further business, Chairman Tarbutton adjourned the meeting at 4:20 p.m.

Kent Tarbutton, Chairperson

Scott E. Hildebran, Secretary

Attachment

#1 – FY 2011-12 Budget Amendment