

## **Memo**

**To:** Mayor JB Lawrence & Town Council  
**CC:** Scott Fogleman  
**From:** Parks & Recreation Director Jennifer Brown  
**Date:** April 12, 2016  
**Re:** Pool Restroom Maintenance

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During our pool facility inspection prior to the 2016 season, we discovered that the restroom ceilings have some mold and one of the outside restroom doors will no longer close. We have contacted companies to look at both issues.

We recommend that F.R.C. Painting, Inc. apply a bleach chemical, a water based primer, and then an exterior paint to the ceilings in the pool restrooms. This will kill the existing mold and help prevent mold from growing in the future.

We also recommend Clemens Welding cut a small portion of the bottom of the metal door to allow the door to close and lock rather than cut the entire casing out and replace it.

To fund the painting of the pool restroom ceilings and cut the door it is recommended that an appropriation of \$1,500 be approved to be funded by recognizing \$1,500 of the utility franchise tax revenue in Fiscal Year 2016 expected to be in excess of the amount budgeted.