

## **MINUTES**

### **Town of Blowing Rock**

### **Board of Commissioners**

**August 14, 2007**

The Town of Blowing Rock Board of Commissioners met in regular session on Tuesday, August 15, 2007 at 7:00 p.m. at the Town Hall Council Chambers. Attending were Mayor J.B. Lawrence, Commissioners Bobby Ball, Keith Tester, Terry Lentz, Rita Wiseman and Tommy Klutz. Others in attendance were Town Manager Scott Hildebran, Town Attorney Allen Moseley, Town Engineer Doug Chapman, Planning Director Kevin Rothrock, Public Works Director Johnny Lentz, Assistant Police Chief Dennis Swanson, Finance Director Margaret Pierce, Building Inspector Jesse Horner, Parks & Recreation Director Jennifer Brown, Emergency Services Director Kent Graham, and Town Clerk Sharon Greene.

### **CALL TO ORDER**

Mayor Lawrence called the meeting to order at 7:00 p.m. and welcomed those in attendance.

### **PRESENTATION**

#### **Post Cards of Historic Blowing Rock- Volume II**

Historical Society member Ginny Stevens came before Council announcing that Volume II of Post Cards of Historic Blowing Rock was now available and the Historical Society wished for Council to have the first copies. She asked Barbara Wright, Web Alexander, David Harwood, and Richard Trexler all members of the Historical Society, to join her in presenting copies to Council.

Council thanked the Historical Society for their presentation.

## **APPROVAL OF MINUTES**

Upon a motion from Commissioner Wiseman, the minutes for meetings held on July 10, August 1, and August 7, 2007 were approved as written. Commissioner Ball seconded the motion. Unanimously approved.

## **PUBLIC HEARINGS**

### **1. Newspapers/Magazine Rack Placement in the CBD – (Ordinance #2007-05)**

During the June 2007 meeting, Council reviewed a draft ordinance for newspaper and magazine racks in the downtown area. At that time, Council recommended that any news publications or magazines be displayed in Town-provided modular newsracks and that staff recommend suitable locations in strategic areas downtown.

Planning Director Kevin Rothrock advised there are currently 17 locations with some form of newsrack or magazine display unit in the Central Business District. Of the 17 locations, only seven (7) provide newspapers. He also advised there are currently 26 real estate companies in town and ETJ district and fourteen (14) offices are downtown where real estate magazines could be picked up inside.

Mr. Rothrock presented Council with the following proposed locations chosen by staff:

1. Gossip Park
2. Post Office
3. In front of Blowing Rock School along Sunset Drive
4. Beside the Pictorial Museum in Memorial Park
5. Along the south side of Laurel Lane

He stated the locations were presented to the Planning Board in July and were approved, with some reservations about the Laurel Lane location. Mr. Rothrock also stated a representative at each of these locations had been approached by the town and were in favor of the proposal.

He advised that draft Ordinance #2007-05 was revised to reflect the changes requested by Council previously to expand the regulated areas to include Office-Institutional zoning district as well as Central Business. The revised ordinance requires all newsrack units to be removed from the public sidewalks, public property, and private property in the CB and O-I zoning districts.

Mr. Rothrock presented Council with various vendors for the modular newsracks to review. He stated that all units were to be black and were within the cost range of \$3,000-\$7,500 each.

Mr. Rothrock also recommended a yearly permit be obtained from the Town and a range of fees be charged from \$15 to \$25 per space. He also stated that staff had recommended January 1, 2008 as a reasonable time for compliance and that no other units should be located downtown after the effective date. Another suggestion given by town staff was the purchase of units with the angled tops instead of the ones that were flat because trash might be placed on top of the flat ones.

Mayor Lawrence asked if anyone else wished to speak on this issue. Mrs. Ginny Stevens of 852 Dogwood Lane asked who would be responsible for keeping the units clean. Mr. Rothrock stated there would be a maintenance clause in the permit and the person(s) obtaining the units would be responsible for keeping them clean and neat.

Mr. John Aldridge of 292 Morris Street spoke in favor of the modular units and commended Council, Planning Director Rothrock and Town Manager Scott Hildebran on their hard work and efforts regarding this issue. Mr. Aldridge felt this would be an enhancement to Main Street.

Commissioner Klutz recommended that the base of the units be encased in stone to keep with the surroundings. He felt this would keep the units from looking as harsh. Mr. Rothrock responded town staff had thought about the addition of stone to the unit located in Gossip Park and there was a possibility of adding stone to other units where feasible.

Commissioner Tester inquired as to why the Post Office was chosen as a location since there was a unit in the same proximity (Gossip Park). Town Manager Hildebran stated the Post Office was a very convenient location for local residents and the unit would most likely only contain newspapers.

Several members of Council were concerned with the Laurel Lane location, due to the congestion of the area. Mr. Rothrock stated he had tested the area and found it to be problematic due to the traffic congestion. Commissioner Ball felt a unit located at the Pictorial Museum would be sufficient for that area.

Commissioner Wiseman voiced her concern with the Sunset Drive location near the school and wanted to hold off on that location until the Town saw a need for another unit in the future. Mr. Rothrock stated that a more suitable location might be at the Village Pharmacy or the Blowing Rock Grill and that he would check into that.

At this time, John Aldridge stated the fee was too low and the Town should not provide free advertising. Ms. Neca Logan of 250 Wonderland Woods had questions regarding the number of newspapers and if there would be room for all the publications. Mayor Lawrence stated publications would be found at different units in town not necessarily all publications in all locations.

Commissioner Wiseman advised the town wasn't trying to prohibit the sale of newspapers at places such as gas stations, restaurants, etc, but felt they should be obtained inside these establishments.

Commissioner Tester made a motion to close the public hearing, seconded by Commissioner Ball. Unanimously approved. Commissioner Tester also made a motion to approve Ordinance #2007-05 with the following changes: To eliminate the Laurel Lane location, to hold off on the Sunset Drive location until staff could evaluate it further, and to increase the recommended fee to \$100.00 per year, seconded by Commissioner Wiseman. Commissioner Klutz asked that the motion be changed to include the base of units be encased by stone where feasible. Commissioner Lentz recommended that each unit not exceed 8 slots for publications. Commissioner Ball added that modular units with slanted roofs should be ordered. Commissioner Tester amended his motion to include these recommendations. Unanimously approved. **Ordinance #2007-05 – Exhibit A**

## **2. Tree and Landscape Revisions (Ordinance #2007-03)**

Mr. Rothrock advised that during the July Council meeting, a draft tree and landscape ordinance was revised to allow property owners of single-family lots to cut and remove trees, and to adjust the civil penalties for unauthorized removal of protected trees.

Mr. Rothrock stated the revised ordinance regulates commercial (non-single-family) property and properties involved in major subdivisions requiring a conditional use permit. Single-family property would not be regulated except for the requirement to obtain a permit or if the primary purpose of cutting trees was for sale of timber.

Mr. Rothrock spoke of Section 16-316 and the three categories of tree protection. He also stated the revised draft ordinance would prohibit tree topping on commercial property and would also discourage tree-topping for view sheds and replacement with smaller trees.

Mr. Rothrock stated the civil penalties were revised from \$100.00 per inch of protected tree to a schedule that provides for graduated penalties. According to the schedule, the minimum fee would remain at \$500.00 while the maximum penalty would be \$2,000.00 per protected tree if over 30 inches.

Commissioner Wiseman asked how the town could keep utility companies from butchering trees. Mr. Rothrock stated in the past a representative from these companies had talked with town staff regarding their intent. Town Manager Hildebran stated Blue Ridge Electric Membership Corporation (BREMCO) had recently hired a consultant and were making a good effort to work with the town regarding the cutting of trees. Mayor Lawrence, a member of the BREMCO Board of Directors spoke on behalf of BREMCO, saying that instead of cutting right-of-ways every eight years as they previously had, they were doing this every six years to reduce the severity of the cut and eventually would move to a 4 year cycle.

Commissioner Lentz inquired who would be responsible for paying the fees, a homeowner or the tree service. Mr. Rothrock stated under the ordinance, a homeowner would not be charged a fee, but if it were commercial property, the owner would be responsible for the fee. Commissioner Lentz also mentioned his concerns regarding the education of the public concerning this issue. Commissioner Klutz affirmed he would not be in favor of any regulations on commercial property or single-family, but was in favor of regulating Town-owned properties.

Commissioner Tester stated that commercially-zoned property would be aware of any restrictions regarding the cutting of trees when they went through the conditional use permit process with the Town.

Mr. Rothrock stated the reason for the proposed changes were to clarify different areas in central business as well as strengthen the ordinance.

Mr. Tucker Yates of 146 Grandfather View stated he was unclear about the proposal that was being discussed and wanted to know the process residents had to go through in order to cut or top trees. Commissioner Ball explained that a permit would be needed if the tree was diseased or dying and verification was needed from a certified arborist before the tree could be removed. She clarified this was only on commercial property. Mr. Rothrock advised under the current ordinance, single-family homes were regulated, but in the proposed ordinance, single-family properties were omitted. He did mention that town staff would prefer that residents discuss topping trees with the town because there could be different alternatives. Mr. Yates felt the proposed ordinance was not necessary.

Mr. Dan Page of 366 Green Hill Circle stated he was in favor of the tree ordinance for non single-family property. Mr. Page also disagreed with some of the remaining language in the proposed revisions. He felt that due to a small minority of people the town was trying to fix something that was not broken. Mr. Page stated that according to Mr. Rothrock, Council had requested that single-family properties be omitted from the tree ordinance. According to Mr. Page, Section 16-316(03) of the Town Ordinance stated the Town strongly discouraged tree topping on single-family property, and a permit from the Town would be required if residents were clearing or pruning trees in a single-family view shed. Mr. Page asked why a permit would be required if single-family properties were exempt from the tree ordinance. He felt this section of the ordinance should be removed.

Mr. Dennis Quinn of 386 Green Hill Circle and former member of the Planning Board felt the concept being presented was appropriate for commercial property and residential development, but he had a problem with the proposal regarding single-family property. He stated that Blowing Rock was very unique with the great diversity of topography in the area and due to this diversity, different actions were needed. He felt the ordinance applied to a one size fits all concept which would not work for properties in this area. Mr. Quinn asked that single-family properties be removed completely from the ordinance.

Mr. James Craig a resident of the ETJ District off Wonderland Drive voiced opposition of the ordinance. Mr. Craig felt that a property owner should be able to do as they pleased with their property. He felt that large trees should go and tree 18 inches in diameter or less should remain.

Ginny Stevens 852 Dogwood Lane questioned the regulations regarding subdivisions as trees in her subdivision were recently cut without knowledge of residents in the area. Mr. Rothrock stated that existing subdivisions would not be regulated. Mayor Lawrence added that during the planning of the subdivision, trees that were to remain and those allowed to be cut would be discussed, but after the property was sold to a private resident, they could do as they wished. Commissioner Lentz added there was a possibility that by-laws existed for subdivisions.

Commissioner Tester inquired if the paragraph regarding single-family property was eliminated, would subdivisions being developed for single-family use still be governed by the ordinance. He stated with the removal of this paragraph, anything existing today would be grandfathered, but anything new would be regulated by the ordinance regardless of where it was located.

Mr. Page reiterated his belief that single-family regulations should be taken out completely, but agreed that commercial property should be regulated by the Town.

Commissioner Ball suggested the proposed section of the ordinance regarding single-family property be sent back to Planning & Zoning for further review, she stated that she agreed with what was being said regarding single-family properties. She felt the town was overstepping their bounds regarding this issue.

Town Manager Hildebran asked Mr. Rothrock to review the ordinance because the current ordinance in place today, was more restrictive than the ordinance revisions being proposed.

Commissioner Wiseman advised that she had received several complaints from citizens whose view shed had been affected by tree topping that was done straight across instead of canopy pruning and it was an ugly site six months out of the year. She also felt that citizens could be better educated by the town by sending our information in the newsletter as well as putting information in the local paper regarding the proper way to prune trees.

Mr. Rothrock stated for the past six years, he had received complaints regarding property that had been cleared of all the trees. He reviewed the current ordinance which regulated single-family property and stated the proposed ordinance only suggested the Town be notified when tree topping was to take place because there could be a better alternative.

Mr. Page stated that may be the intent of the ordinance, but it did not read that way. He stated that a permit was required by the Town and no criteria was given with regard to the permit process and if the permit was not regulated it was not needed.

Commissioner Tester stated the ordinance did imply that a resident could be turned down in the permit process. Mr. Rothrock stated the Town would only try to get more information from property owners who wanted to cut or top trees to ensure trees were in fact located on their property, and the Town's only intent was to protect property owners. Mayor Lawrence felt the Town should be more specific with the wording in the ordinance. Commissioner Klutz stated that property owners should be able to do as they pleased with their property. He did not feel that residents would be cutting trees just for the sake of cutting them and there were plenty of lots that were bought because of the trees and he had seen many decks built around trees. He did not feel that people were coming here to decimate, but sometimes it was necessary to cut, top or trim trees and the residents of Blowing Rock were able to decide what to do with their property. He stated again that he was not in favor of the current ordinance, nor was he in favor of the proposed ordinance. He did not think the Town should be involved.

Commissioner Lentz stated he had been on the Town Council for 16 years and was on the Planning Board 10 years prior to that, and this was an issue then. He felt through the years the ordinance had given property owners more rights regarding trees, but he was not in favor of the town regulating residential property, he did feel however, that commercial property should be regulated.

Mayor Lawrence agreed with Commissioner Lentz, but was concerned with trees being cut on other people's property he did not want the Town to be blamed for allowing this to happen. He felt that single-family should be omitted completely from the ordinance.

Mayor Lawrence asked if anyone else wished to speak. Mr. Kevin Craig stated a property owner's deed stated it was their land and they should be allowed to do as they wish on their property.

With no further comments, Commissioner Wiseman made a motion to close the public hearing, seconded by Commissioner Lentz. Unanimously approved. Commissioner Klutz made a motion that the Town go out of the tree business completely by removing commercial and residential property from the tree ordinance. The motion died for lack of a second. Commissioner Tester made a motion to approve the ordinance as presented with one change. Mr. Tester asked that subparagraph "D" be eliminated entirely from Section 16-316.03 of the ordinance (removing single-family lots from regulation) seconded by Commissioner Wiseman. Tester, Wiseman, Ball & Lentz -in favor of the motion. Klutz - against the motion. Motion carried. **Ordinance #2007-03 Exhibit B**

## **NEW BUSINESS**

### **1.Ruritan Club – Building Donation**

Mayor Lawrence excused himself from the meeting due to a conflict of interest.

Town Manager Hildebran advised that over the past year, the Blowing Rock Ruritan Club had discussed donating their property and clubhouse building located at 108 Lakeside Drive to the Town. He stated that club members had sent a letter to the Town offering their property with several conditions regarding usage. The conditions were as follows:

1. The building shall be reserved for the Ruritan Club for its monthly meeting on the second Thursday of each month.
2. The Ruritan Club shall retain access to the building for fundraising or social events provided prior notice is given to the Town.
3. The Ruritan Club shall retain access of the kitchen closet for storage of club supplies.
4. The tables and chairs shall remain in the club building.
5. The Town shall maintain the building upkeep, utilities, and insurance.



Mayor Pro-tem Lentz asked if anyone from the Ruritan Club wished to speak. Mrs. Lynn Lawrence approached Council stating the Ruritan Club had been in effect for 35 years and their purpose was to raise money to help needy families in the area. She stated the Club intended to hold their regular meetings and keep raising fund to help others, but their membership was not as large as it once was and it was becoming too much for them to continue to maintain the grounds and club house. She stated that club members wished for the Town to have the building and maintain the upkeep, etc. Several club members were in attendance and asked for the Town to continue to allow them to use the building as necessary.

Commissioner Wiseman thanked members present for all the good things they had done through the years. She also asked if a survey of the property had been supplied to the Town. Mrs. Lawrence stated if the Town did not have one she would see that one was supplied.

Commissioner Wiseman asked who would be in charge of scheduling the use of the property. Town Manager Hildebran stated the building would be scheduled through the Parks & Recreation Department.

With no further discussion, Commissioner Wiseman made a motion to accept the donation of the Ruritan Club to the Town and for the utilities to be changed into the Town's name, and also requested that Town Attorney Moseley work up a deed, seconded by Commissioner Ball. Unanimously approved.

Mayor Lawrence reentered the meeting at this time.

**1. Bids/Financing – 2007-08 Capital Equipment Purchases (Resolution #2007-01)**

Town Manager Hildebran presented Council with Resolution #2007-01 for their approval. Mr. Hildebran stated the capital equipment purchases were for two (2) police vehicles, two (2) 4x4 pickup trucks, one (1) dump truck and sewer equipment. The following bids were received:

**(2) 2008 Police/Sedans/Cameras - (Police Department)**

Bobby Jones Ford	\$56,976.10
Sheehy Ford	\$64,980.00
Ashe County Motors	No Bid
Mack Brown, Inc.	No Bid

Boone Ford Received after bid opening

Ross Chrysler Received after bid opening

Staff recommended the lowest bid of \$56,976.10 excluding tax, title and tags, from Bobby Jones Ford be accepted for the purchase of the (2) police sedans, which included in-car video system, light bars, and miscellaneous radio equipment and installation/labor. Mr. Hildebran also advised that Bobby Jones Ford would accept market value trade-in of the two (2) police vehicles that are scheduled to be retired.

**(2) 2008 4x4 Extended Cab Trucks - (Public Works/Planning Department)**

Crossroads Ford	Ford Ranger Ext. Cab 4x4	\$35,686.00
Armstrong Ford	Ford Ranger Ext. Cab 4x4	\$35,720.00
Boone Ford	Ford Ranger Ext. Cab 4x4	\$39,386.00
Everett Chevrolet	Chevrolet Colorado Ext. Cab 4x4	\$39,388.00
University Nissan	Nissan Frontier Ext. Cab 4x4	\$40,500.00
Empire Chevrolet	Chevrolet Colorado Ext. Cab 4x4	\$40,671.58
Walters Dodge	Dodge Dakota Ext. Cab 4x4	\$41,520.00
Rooster Bush Chev.	Chevrolet Colorado Ext. Cab 4x4	\$43,918.00
Empire Nissan	Nissan Frontier Ext. Cab 4x4	\$44,202.00
Ross Dodge	Dodge Dakota Ext. Cab 4x4	\$44,400.00
Empire Dodge	Dodge Dakota Ext. Cab 4x4	\$45,504.00
Toyota of Boone	Toyota Tacoma Ext. Cab 4x4	\$47,630.00

Staff recommended the bid go to low bidder Crossroads Ford for \$35,686.00 excluding tax, title, and tags.

**(1) 2008 4x4 Dump Truck**

Crossroads Ford	Ford F-550 w/dump & plow	\$48,965.90
Black Mountain Ford	Ford F-550 w/dump & plow	\$51,560.00

Terry LaBonte Chev.	Cherolet C/5500 w/dump & plow	\$51,982.00
Mack Brown Chev.	Chevrolet C/5500 w/dump & plow	\$55,500.00
Empire Chevrolet	Chevrolet C/5500 w/dump & plow	\$56,285.00

Staff recommended the bid be awarded to low bidder Crossroads Ford for \$48,965.90 excluding tax, title, and tags.

**(1) Sewer Jet**

Jet Vac Sewer Equipment Co.	Harben	\$29,962.24
Rodders and Jets Supply Co.	184 Trailer Mounted	\$34,049.00
Bruder/Sharpe	USJ 4018-300	\$34,450.00

Staff recommended the bid be awarded to low bidder Jet Vac Sewer Equipment for \$29,962.24.

**(1) Sewer Camera**

Public Works Equipment	Envision	\$8,890.00
MyTana Manufacturing	MyTana	\$8,895.00
Jet Vac Sewer Equipment Co.	Ridgid	\$10,342.32

Staff recommended the bid be awarded to low bidder Public Works Equipment for \$8,890.00.

**Financing Proposal – Capital Equipment**

Mr. Hildebran advised the Town had received financing proposals from area banks to finance the acquisition of capital equipment approved in the FY 2007-08 Budget.

The quotes were as follows:

Bank of America	No Bid
BB&T	3.77% - no loan fee, no prepay penalty
First Citizens Bank	4.07% - \$200 loan fee, prepay penalty
High Country Bank	4.80% - no loan fee, no prepay penalty
RBC Centura Bank	4.05% - no loan fee, prepay penalty
Sun Trust Bank	4.075% - \$500 loan fee, no prepay penalty
United Community Bank	3.83% - no loan fee, no prepay penalty
Wachovia Corp.	5.29% - loan fee, prepay penalty

Staff recommended that financing for the lease-purchase equipment be awarded to low bidder – BB&T.

Mr. Hildebran stated the loan amount would be up to \$92,500 for a term of 2 years with the Town paying \$90,375 down toward the purchase.

Commissioner Lentz made a motion to accept the lowest bids for the capital equipment purchases and financing proposal as presented, seconded by Commissioner Ball. Unanimously approved. **Resolution #2007-01 Exhibit C**

### **3. Emergency Services Building Project – Change Order #002**

On September 12, 2006, Town Council executed a contract with Amber Contracting Company for \$4,276,000 to construct a 21,800 square foot emergency services facility, including both site and building construction, to be located at 8001 Valley Boulevard.

Town Manager Hildebran presented the following proposed adjustments to the contract which would be approved by change order #002:

- Toto Plumbing Fixtures per owner \$1,888.70
- Boral “French Quarter” Brick per owner \$7,033.34
- Delete Color Motor per owner (\$1,683.59)
- Add French Drain @ elevator pit per Engineer \$6,856.83
- Hardware revisions per owner \$5,589.26
- Blocking for Chair Rail per owner \$2,671.71

- Corner Guards per owner \$511.72
- Drainage System – Retaining Wall per Engineer \$22,218.33
- Delete Sign Allowance per owner (\$5,000.00)
- Additional Slab Reinforcing per Architect \$1,034.60
- PVC Sleeves for Retaining Wall Fence per Engineer \$1,400.00
- Delete Appliance Allowance per owner \$(14,900.00)
- Storm Water Detention System Revisions per Engineer \$6,509.94

\$34,130.84 was the net contract sum increase for Change Order #002.

Mr. Hildebran stated with the previously approved Change Order #001 (\$15,564.57) included, the new contract sum totals \$4,325,695.41. The budget included \$276,000 for contingencies for this project and the total change orders to date \$49,695.41 or 1.16% of the original contract.

Mr. Hildebran also thanked Emergency Services Director Kent Graham, Town Engineer Doug Chapman, Public Works Director Johnny Lentz and Planning Director Kevin Rothrock for their hard work on this project.

A motion was given by Commissioner Wiseman, seconded by Commissioner Ball to accept Change Order #002 as presented. Unanimously approved. **Change Order #002 Exhibit D**

#### **4. Personnel Policy Amendment - Revision**

Several revisions to the Town of Blowing Rock Personnel Policy were given to Council for their consideration. The proposed changes according to Town Manager Hildebran would provide clarification and modernization and insure that the policy was in compliance with public personnel law. He advised the amendment would not be retroactive and would be effective upon adoption.

Mr. Hildebran stated clarification text was highlighted in blue and policy/procedure was highlighted in red, with any deleted text crossed out. He also stated that Finance Director Margaret Pierce and Payroll Administrator Alicia Kellam coordinated the revision effort.

Commissioner Wiseman made a motion to approve the revisions as presented, seconded by Commissioner Ball. Unanimously approved. **Personnel Policy Amendment – Revisions Exhibit E**

#### **6. Budget Amendment (Ordinance #2007-09)**

Town Manager Hildebran presented the following budget amendment for fiscal year 2007-2008:

Section One on the General Fund was to allocate the funds to be received for the new capital assets loan, additional occupancy tax funds, the demolition revenue, and to allocate funds for the Planning Department vehicles.

Section Two addressed the General Capital Projects Fund and recognized additional revenues to be received that need allocating. The additional funds were derived from the TDA end of year occupancy tax reconciliation.

Section Three was on the Water/Sewer Capital Projects Fund to rework the fund budget to accurately reflect appropriations. The loan proceeds and project appropriations were removed until the actual loan bid takes place and more firm numbers are established.

Town Manager Hildebran also announced that after 3 years with the Town, Finance Director Margaret Pierce would be leaving for employment opportunity with Watauga County. Mr. Hildebran and members of Council thanked Mrs. Pierce for the excellent job she had done while with the Town.

After receiving no comments, a motion was received from Commissioner Lentz to approve Ordinance #2007-09 as presented, seconded by Commissioner Ball. Unanimously approved. **Ordinance #2007-09 Exhibit F**

### **Speakers from the Floor**

None

### **Departmental Reports**

Mr. Hildebran declared that Stage II Water Restrictions were still in effect due to the extreme drought in the area. Commissioner Ball verbalized that she would like to see this put on the front page of *The Blowing Rocket* in the next edition. Public Works Director Johnny Lentz reiterated the seriousness of the situation. Mr. Hildebran also advised that flyers could be sent to residents in the next water/sewer billing process advising residents of the Stage II Water Restrictions and how they could help conserve water. Public Works Director Lentz stated the Town was getting very close to imposing Stage III Water Restrictions if we did not receive rain very soon.

Mr. Hildebran announced that Police Officer Cary Webb had been called up for active duty for approximately one year and would be leaving August 16, 2007.

Other items briefly discussed were the installation of the new parking signs in town and the problem with dogs in Memorial Park.

Mrs. Ginny Stevens commented on the beautiful flowers and gardens in town this season.

At 8:45 p.m. Commissioner Wiseman made a motion to enter into Closed Session pursuant to North Carolina General Statutes 143-318.11(a)(3) to consult with the Town Attorney regarding pending legal matters seconded by Commissioner Ball. Unanimously approved.

## **ADJOURNMENT**

Council reentered into their regular meeting at 9:00 p.m. with no further business to discuss the meeting was adjourned.

**Mayor**  
**J.B. Lawrence**

**Attest:** \_\_\_\_\_

**Sharon Greene, Town Clerk**

## **Attachments**

Ordinance #2007-05 - Exhibit A

Ordinance #2007-03 - Exhibit B

Resolution #2007-11 - Exhibit C

EMS Change Order #002 - Exhibit D

Personnel Policy Amendment - Revisions - Exhibit E

Ordinance #2007-09 - Exhibit F