



Town of Blowing Rock

1036 Main Street ★ Post Office Box 47 ★ Blowing Rock, North Carolina 28605

To: Ed Evans, Mayor Lawrence, and Members of Town Council
From: Nicole Norman, Finance Officer
Subject: Budget Amendment Ordinance to Account for Various Items
(Ordinance #2017-01)
Date: February 14, 2017

Enclosed please find a Budget Amendment Ordinance for the fiscal year 2016-2017 for your consideration.

Section 1 (General Fund) allocated funds for the following:

- Community Foundation grant (\$2,000) towards the Broyhill Park Gazebo Point Landscaping project as discussed at the December 13, 2016 Town Council meeting.
- Allocates funds that were not disbursed to the Middle Fork Greenway (\$25,000) but were allocated and therefore fell into fund balance to allow them to be paid out in the current fiscal year.
- Allocation to Materials/Supplies- Park/Office (\$3,900) in Parks & Recreation is to transfer funds allocated by the BRAAC board from the BRAAC fund to purchase a used EZ-Go cart for use in the department.
- Allocates funds from the Parks & Recreation Budget (\$6,750) and transfers it to the Street Department to support ½ of the purchase of a 2008 Dodge 550 bucket truck for a total purchase price of \$13,500 plus tag, tax and title fee. The vehicle will be shared between Parks & Recreation and the Street department but be assigned to the Street department.
- Allocates Street lighting utility costs (\$11,000) towards an office relocation project in Town Hall. The FY 2016-2017 adopted budget provided funding to pay for all the lighting to be installed for a total of 6 month and no lighting is in place at this point. This reallocation of funding would not quite reduce the budgeted amount for lighting in ½.
- Allocates funds expected to remain in Contracted Services (\$6,750) in the Street department to Capital Outlay to fund the remaining ½ of the 2008 Dodge 550 bucket truck.
- Allocated Sales Tax revenue projected to exceed the current budget (\$15,000) towards police officer holiday pay (including benefit cost of the holiday pay). This amount was not included in the FY 2016-2017 budget as an addition to regular salaries. The department has had vacancies over the past few years that have covered these amounts, this year the department has remained fully staffed and addition to the salary line for this is anticipated to be needed.

Section 2 (BRAAC Fund) allocates funds as follows:

- Transfers BRAAC funds to the general fund (\$3,900) from existing budget authority in expenditure areas expected to come under budget.
- Transfers BRAAC appropriated fund balance (\$3,000) towards the Broyhill Park Gazebo Point Landscaping project as discussed at the December 13, 2016 Town Council meeting.

Section 3 (General Capital Projects Fund) allocates funds as follows:

- Transfers in the Community Foundation grant funds (\$2,000) from the General Fund.
- Transfers in BRAAC appropriated fund balance (\$3,000) from the BRAAC Fund.

Please let me know if you need further details on the proposed amendments.

2016-2017 Fiscal Year
Budget Amendment Ordinance 2017-01

Be it ordained by the Town Council of the Town of Blowing Rock, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
10-00-4200-505	Transfer to Capital Projects	\$ 247,597	\$ -	\$ 2,000	\$ 249,597
10-00-4200-504	TDA Support for Middle Fork Greenway	\$ 25,000	\$ -	\$ 25,000	\$ 50,000
10-80-6100-033	Materials/Supplies- Park/Office	\$ 25,300	\$ 3,750	\$ 3,900	\$ 25,450
10-80-6100-017	Maint./Repair- Vehicles	\$ 10,100	\$ 3,000	\$ -	\$ 7,100
10-20-4500-040	Contracted Services- Street	\$ 60,000	\$ 6,750	\$ -	\$ 53,250
10-20-4500-500	Capital Outlay- Street	\$ 172,720	\$ -	\$ 13,500	\$ 186,220
10-20-4500-013	Street Lighting- Street	\$ 155,415	\$ 11,000	\$ -	\$ 144,415
10-00-4260-015	Maint/Repair Buildings	\$ 12,000	\$ -	\$ 11,000	\$ 23,000
10-10-4310-002	Police Salaries	\$ 475,356	\$ -	\$ 12,000	\$ 487,356
10-10-4310-005	FICA- PD	\$ 36,479	\$ -	\$ 1,000	\$ 37,479
10-10-4310-008	Retirement- PD	\$ 67,427	\$ -	\$ 1,500	\$ 68,927
10-10-4310-009	401K Officers- PD	\$ 21,986	\$ -	\$ 500	\$ 22,486
			<u>\$ 24,500</u>	<u>\$ 70,400</u>	

This will result in a net increase of \$45,900 in the appropriations of the General Fund. As a result, the following revenue will be increased. This revenue has been or will be received.

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
10-00-3400-335	Miscellaneous Income	\$ 16,000	\$ -	\$ 2,000	\$ 18,000
10-00-3400-399	Fund Balance Appropriated	\$ 11,500	\$ -	\$ 25,000	\$ 36,500
10-00-3400-402	BRAAC Fund Transfer In	\$ 3,000	\$ -	\$ 3,900	\$ 6,900
10-00-3300-345	Sales Tax	\$ 1,515,350	\$ -	\$ 15,000	\$ 1,530,350
			<u>\$ -</u>	<u>\$ 45,900</u>	

Section 2. To amend the BRAAC Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
15-00-6100-500	Transfer to General Fund	\$ 3,000	\$ -	\$ 3,900	\$ 6,900
15-00-6100-501	Transfer to General Capital Projects	\$ -	\$ -	\$ 3,000	\$ 3,000
15-00-6100-002	Intern Salary- BRAAC	\$ 1,857	\$ 1,000	\$ -	\$ 857
15-00-6100-502	Contracted Services	\$ 3,186	\$ 1,000	\$ -	\$ 2,186
15-00-6100-545	Maint./Repair Vehicle	\$ 3,000	\$ 1,900	\$ -	\$ 1,100
			<u>\$ 3,900</u>	<u>\$ 6,900</u>	

This will result in a net increase of \$3,000 in the appropriations of the BRAAC Fund. To allocate the revenue for the above, the following revenue will be increased. This revenue has been or will be received.

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
15-00-3400-399	Appropriated Fund Balance	\$ 1,700	\$ -	\$ 3,000	\$ 4,700
			<u>\$ -</u>	<u>\$ 3,000</u>	

2016-2017 Fiscal Year
Budget Amendment Ordinance 2017-01

Section 3. To amend the General Capital Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
20-80-5000-600	Broyhill Park	\$ 30,000	\$ -	\$ 5,000	\$ 35,000
			<u>\$ -</u>	<u>\$ 5,000</u>	

This will result in a net increase of \$5,000 in the appropriations of the BRAAC Fund. To allocate the revenue for the above, the following revenue will be

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
20-00-3400-331	Transfer From General Fund	\$ 1,287,999	\$ -	\$ 2,000	\$ 1,289,999
20-00-3400-332	Transfer From BRAAC Fund	\$ 5,000	\$ -	\$ 3,000	\$ 8,000
			<u>\$ -</u>	<u>\$ 5,000</u>	

Section 4. Copies of this budget amendment shall be furnished to the Clerk to the Town Council and to the Finance Officer for their implementation.

Adopted this 14th day of February, 2017.

Attested by:

JB Lawrence, Mayor

Hilari Hubner, Town Clerk