

Blowing Rock Appearance Advisory Commission
Minutes
December 1, 2016

BRAAC Members Attending: Curt Andrews, Bo Henderson, Melissa Pickett, Jennifer Chick

Absent: Deborah McDowell

Staff Members: Jennifer Brown and Chris Pate

This meeting was called to order by Curt at 5:35 p.m.

Approve November 3, 2016 Minutes: Jennifer Chick made a motion to approve the minutes, Melissa seconded, and it was a unanimous vote to approve.

Budget Update/Annual Fundraising Collection/Hanging Basket Collection: Jennifer Brown stated this month \$2,270 has been collected and total to date, \$22,120 has been collected. The expenses for the month of November consisted of \$1,700 for hydro seeding the 321 median by the Parkway. The expenses year to date total \$4,726.06.

Broyhill Park Wall Project Update: Jennifer Brown stated that currently the Town is waiting on the permits that are issued from the state. Staff is going to Town Council at December's meeting to get project funding approval. Once the permits come in and approval from Council is received, then the project can begin as long as it can be completed before January. Fish spawning occurs from January through mid-April and we will not be allowed to do any construction during that period. There is the possibility that we may have to wait to begin the construction of the wall until mid-April. Curt asked if there would be any problem with the Broyhill Foundation if we have to wait until mid-April. Jennifer Brown stated that she would be sending them an update after the first of the year.

Annie Cannon Project Update: Chris stated he met with Mary Vost Gray and she is very interested to see what ideas there are for renovating Annie Cannon Park and she is going to meet with Chris before December 13th. Chris stated that he met with a local contractor to get an idea of cost and give her a starting point of what would be needed for funding. Curt and Bo inquired about creating extra parking and the possibility of a restroom facility near there. Curt asked if it was something the TDA could help. Jennifer Brown stated she would discuss with Scott and send them an update. Curt asked Bo to find out what the Annie Cannon foundation would need from BRAAC in order to request funding from them for the park renovations.

Other Business: Chris stated that he received a quote for \$2,850 to purchase a 7"-9" caliper swampwhite oak tree to replace a dead tree in Memorial Park. It would be placed next to the dead tree and the dead would be removed and the stump ground down in order to not damage the stamped concrete area in the middle of the park. Jennifer Brown stated that BRAAC still has approximately \$8,000 in fund balance that could be used to pay for the tree. After further discussion of the timing to plant the tree, Bo made the motion to purchase and plant one tree in Memorial Park now, Jennifer Chick seconded, and it was a unanimous vote to approve.

Other Business: Jennifer Chick suggested that BRAAC look in to meeting quarterly or every other month. BRAAC members now have their assigned roles, and if Jennifer Brown or Chris need something

approved in between times, then they could e-mail the Commission for approval. Jennifer Brown said she would have to check the by-laws and that Town Council would have to be the ones to approve BRAAC meeting on a different schedule. Jennifer Brown stated she would discuss with Scott and she would e-mail the group with an update.

The meeting was adjourned at 7:15 p.m.

The next meeting is scheduled for Thursday, January 5, 2017 at 5:30 p.m.