

BRAAC Meeting Minutes  
July 1st, 2014

BRAAC Members Present: Bo Henderson, Alice Roess, Rita Wiseman, Melissa Picket, Barbra Wright, Myra Scoggins, Deborah McDowell, and Anne Barnes

BRAAC Members Absent: Curt Andrews

Staff Members: Chris Pate, Jennifer Brown, and Scott Fogleman.

The meeting was called to order by Bo at 5:30 p.m.

**Approve May Minutes** – Rita made a motion to approve, Alice seconded it and it was a unanimous vote to approve.

**Budget Update** – Jennifer handed out the Revenue, Encumbrances, and Expenditure Statement and Jennifer reviewed for the BRAAC Committee. To date BRACC still has \$8,031.91 in the account. Rita asked if the \$5,000 that is pledged to the American Legion Project will be an encumbrance to the budget. Scott indicated it will be shown in the fund balance as designated. Alice stated concern about the amount of money BRACC is spending on printing and postage, and suggested that BRACC should put a thank you in the newspaper. Anne stated that people enjoy the personal thank you. Rita suggested Jennifer bring a draft of the new donation letter to the next meeting. Alice asked if emailing thank you letters would be acceptable. Melissa stated that the problem is not that there are so many people; the problem is that the thank you letters are behind and need to be caught up. Bo suggested working on a new system that would save money, and keep the personal touch to the donation and thank you letters.

**Determine Christmas Decoration Plan-** Jennifer stated that the Gazebo Renovation is now expected to begin in early spring, and this will impact the new plan for the Christmas decorations. Anne suggested having donated trees, similar to the hanging basket donations. Bo proposed the idea to purchase a big tree to decorate in the park to transition away from the big tree in front of Town Hall. Scott stated that it would be great if BRACC would package together a proposal to be presented to Council about the lighting of the Town and decorations for Christmas.

**Update 321 Wall Status-** Scott updated BRAAC on various walls in the corridor. There will be a new sample built in two to three weeks for the Town to consider.

**2015 Dates-** Jennifer stated that Clean-up Day will be in April, and the Wine Festival is already scheduled. She also suggested a different plan for Planting Day. Bo suggested that a week for planting day might be more effective than just a weekend. Bo also suggested getting a better email list to send out dates for planting day and clean-up day. Deborah suggested that Chris suggest dates for the planting days and clean-up day for discussion at the next meeting. Alice suggested putting BRACC meetings in the newsletter and to be sure to include information about upcoming events they will hold such as planting and clean-up day.

**Future Project Update-** Jennifer stated that the Hallmark Memorial by Davant Field is in need of some maintenance. Three dead evergreens need to be removed, and a power box was found while trimming back shrubs and it needs to be relocated. Jennifer also stated that there is a drainage issue at Davant Field that also needs to be taken care of. Bo recommended calling the family who is associated with the Memorial to inquire of them about the significance of that particular location. Also Broyhill Park Entrance needs tending to. Chris stated the main issue that needs to be fixed first is the drainage problem. Scott mentioned that Thomas Bolick is researching prices of rental equipment to do the stump removal project for the trees that were removed during the tree removal project.

The meeting was adjourned at 6:25 p.m.

The next meeting is scheduled to be held Thursday, Aug 7<sup>th</sup>, 2014 at Town Hall at 5:30 p.m.