

BRAAC Meeting Minutes
October 2nd, 2014

BRAAC Members Present: Bo Henderson, Melissa Picket, Barbra Wright, Curt Andrews, Anne Barnes, and Myra Scoggins

BRAAC Members Absent: Rita Wiseman, Deborah McDowell

Staff Members: Jennifer Brown, Scott Fogleman, Chris Pate and Erin Kegley.

Guests: Inaca Thomas

The meeting was called to order by Bo at 5:30 p.m.

Approve September Minutes – Anne made a motion to approve, Melissa seconded, and it was unanimously approved.

Budget Update/Annual Fundraising Collection – Jennifer stated that BRAAC to date has only spent money from the budget on postage for the Thank You cards and for the BRAAC truck repairs. For revenue BRAAC has collected \$20,360 in General Donations and Hanging Baskets. Jennifer also stated that we did apply for the Community Funds Grants to help towards an intern during the summer to help Chris.

Legacy Garden Quotes- Chris and Jennifer had received three quotes for the clean-up of Legacy Garden. One, for \$4,200, one for \$2,400, and one for \$1,440 to remove over-grown bushes, plants, trees, and any other debris that needs to be cleaned up. Curt asked if all the bids were based off the same criteria. Chris answered yes and also mentioned that some bids put in hourly rates because some predicted it could be longer and take more time than expected. Jennifer suggested the best option would be to go with one quote for this one major clean-up of Legacy Garden, then bring back more bids in the future for maintenance. Anne Barnes asked who will be paying for this project. Scott mentioned that he is not certain of this because it is not Town property. Jennifer stated that Town Residents own the property that Legacy Garden is on. Inaca Thomas stated that when her and her husband decided to work on Legacy Garden and improve it they had to get permission from the property owners first. She also stated that the Town should help maintain it because it is viewed and enjoyed by the public on a daily basis. Anne asked if there would be waivers for the workers and Scott replied that there are no waivers at this moment, but would be a great idea because this will be a liability if a worker were to be injured on the private property. Inaca asked if the company will take roots out with all the trees, bushes, and plants, or will they just cut them back so that everything will grow back. Chris stated that the company will cut roots out, but he will meet with the company before hand to make sure the complete scope of the project is understood. Anne asked if the payment for the Legacy Garden needs to be taken to Council. Scott stated that if BRAAC were to fund the entire project then there is no need to go to Council, but if there is a desire for Town funds then the request must go to Council for approval. Anne asked how soon this project can begin. Chris stated it can begin as soon as we can authorize the work. Melissa suggested that BRAAC ask Town Council pay for half of the project and if Town Council denies the recommendation, then BRAAC will meet and discuss it further. Bo disagreed and stated that if Town Council denies this then BRAAC should solicit donations. After further discussion Melissa made a motion to accept the \$2,400 bid to clean up Legacy Garden and to ask Town Council to split funding but if Town Council denies it, BRAAC will fund the full amount. Barbara seconded and it was unanimously approved.

Hallmark Memorial Update- Jennifer stated that she, Chris, and Erin took a walk in Broyhill to plan where the Hallmark Memorial will be. The plan is to move the memorial to the Flag pole area at the Broyhill Parking lot. Melissa made a motion to approve staff's recommendation and move the Hallmark Memorial to Broyhill Park. Myra seconded the motion and it was unanimously approved.

Memorial Park Update- Jennifer stated that we have new grass growing in Memorial Park. Chris is now able to mow the grass with a push mower, and the signs will stay up around the grass until the end of November. Jennifer also stated that Mr. Powell, a certified arborist who was working on the blue spruce in front of Town Hall, also suggested that the trees in Memorial Park need to be taken care of and

treated before considering the addition of new trees. Bo asked if there is any time frame for this process. Scott stated that no there is no time frame established yet. Scott mentioned that the Gazebo project plans in Memorial Park need to be finalized before taking out any of the trees and benches.

Town Hall Update- Jennifer stated that Mr. Powell came and took soil samples for the big Blue Spruce in front of Town Hall and we are now waiting for sample results. Chris and Thomas Bolick have put boulders out and plan on adding sod and more plants to small areas once wiring for the up lighting of the blue spruce has been completed. They have also taken out many perennials, and have revamped everything that has been overgrown. Chris has found an area in Broyhill Park to take some of the plants that they have taken from Town Hall to plant and save them.

Pricing for Replacing Light Poles on Sunset- Jennifer stated that she has emailed BREMCO, and is still waiting for a reply. Scott mentioned that before we can say yes to new light posts we need to know what the price will be for replacement.

Planting Day- Jennifer stated that planting day will be Saturday November 1st at 9:00 a.m. in front of Town Hall. Bo asked how many are we expecting for a working party. Chris stated that the more we have the better. Myra asked if this is the time when there will be multiple days of planting. Jennifer stated that multiple planting days will start in 2015.

Other Business- Melissa asked if tonight's meeting will be the last for the season. Bo stated that no, it will not be the last meeting because there are numerous projects that are still in progress that still need to be discussed. Bo also mentioned that if there are not enough people to make a meeting, then there may be the option of a video conference. Bo stated that Parks and Recreation could use our help during the Holidays, so it would be recommended to keep meeting the first Thursday of every month all year.

The meeting was adjourned at 6:17 p.m.

The next meeting is scheduled to be held Thursday, November 6th, 2014 at Town Hall at 5:30 p.m.