



Blowing Rock Town Council
June 25, 2018, 1:00 p.m.
Town Hall
1036 Main Street Blowing Rock, NC 28605
Mid-Year Retreat

I. Call to Order

II. Mid-year Retreat Topics

- a. **Sunset Drive - Options - Moving forward**
- b. **Sewer study - Availability for unserved properties - Policy/Strategy going forward**
- c. **Planning Board - Ordinance discussion/review - building height, density, setbacks, etc.**
- d. **Parking ordinance - Discussion**
- e. **Sign Ordinance - Progress report**
- f. **Main Street to Bass Lake Sidewalk - EFLAP Grant - Progress Report**
- g. **Middle Fork Greenway - EFLAP Grant - Progress Report**
- h. **Electric Vehicle charging station - Parking Deck**
- i. **Automated Meter Infrastructure - AMI**
- j. **Budget Amendments**
- k. **Cone Road site & Public Works site & Wastewater Plant**
- l. **Mobile 311 - Problem reporting - Online demonstration**
- m. **Blowing Rock Visitor App - Online demonstration**

III. Adjourn

Town of Blowing Rock
Request for Council Action

FROM: Town Manager
SUBJECT: Sunset Drive – Options – Moving Forward
TO: Mayor and Council
DATE: June 25, 2018
REQUESTED BY: Town Council

Public Hearing Yes No Not required NA
Properly Advertised Yes No Not required NA

BACKGROUND:

Sunset Drive has been a priority for the Town since at least 2013 when the Town Council was working on the Main Street Streetscape. McGill analyzed and studied Sunset in 2014 to get initial estimates for upgrading it to the same standards as the new Main Street streetscape. A decision was made later to get a master plan for Sunset and Destination by Design (DbD) was awarded the contract to develop a plan for Sunset, with citizen and Council involvement. That plan culminated in a presentation by DbD in 2017.

At the completion of the work by DbD, the Council considered how to move forward and the topic was considered at the January 2018 Retreat in Asheville. At that time, Council directed the manager to provide some options for moving forward with the project: 1) doing basic upgrades, and 2) consideration of major aesthetic design, such as that from DbD. This would provide options from which the Council could choose, in accordance with the study and based on funds available for the project. The project was included in the Bond Referendum in 2014 and funds were allocated for study, engineering, water, sewer.

ATTACHMENTS: 2014 Map of Sunset; Sunset Streetscape Opinion of Cost

STAFF RECOMMENDATION:

Council select from options to upgrade Sunset Drive and give authorization to move forward with the next steps to move the project forward. The next step is to get detailed engineering (approximately three months), leading to permitting from the State for the water and sewer (approximately one to two months). This would probably take us close to the end of 2018. RFP's would then be sought, followed by bid packages and award of the bid (hopefully in February).

This timeline is relevant if we know what we want and how we want to proceed regarding the appearance of the project, and should allow us to start around the beginning of March.

Town of Blowing Rock
Request for Council Action

FROM: Town Manager
SUBJECT: Analysis of properties with water service and without sewer service
TO: Mayor and Council
DATE: June 25, 2018
REQUESTED BY: Council

Public Hearing Yes No Not required NA
Properly Advertised Yes No Not required NA

BACKGROUND:

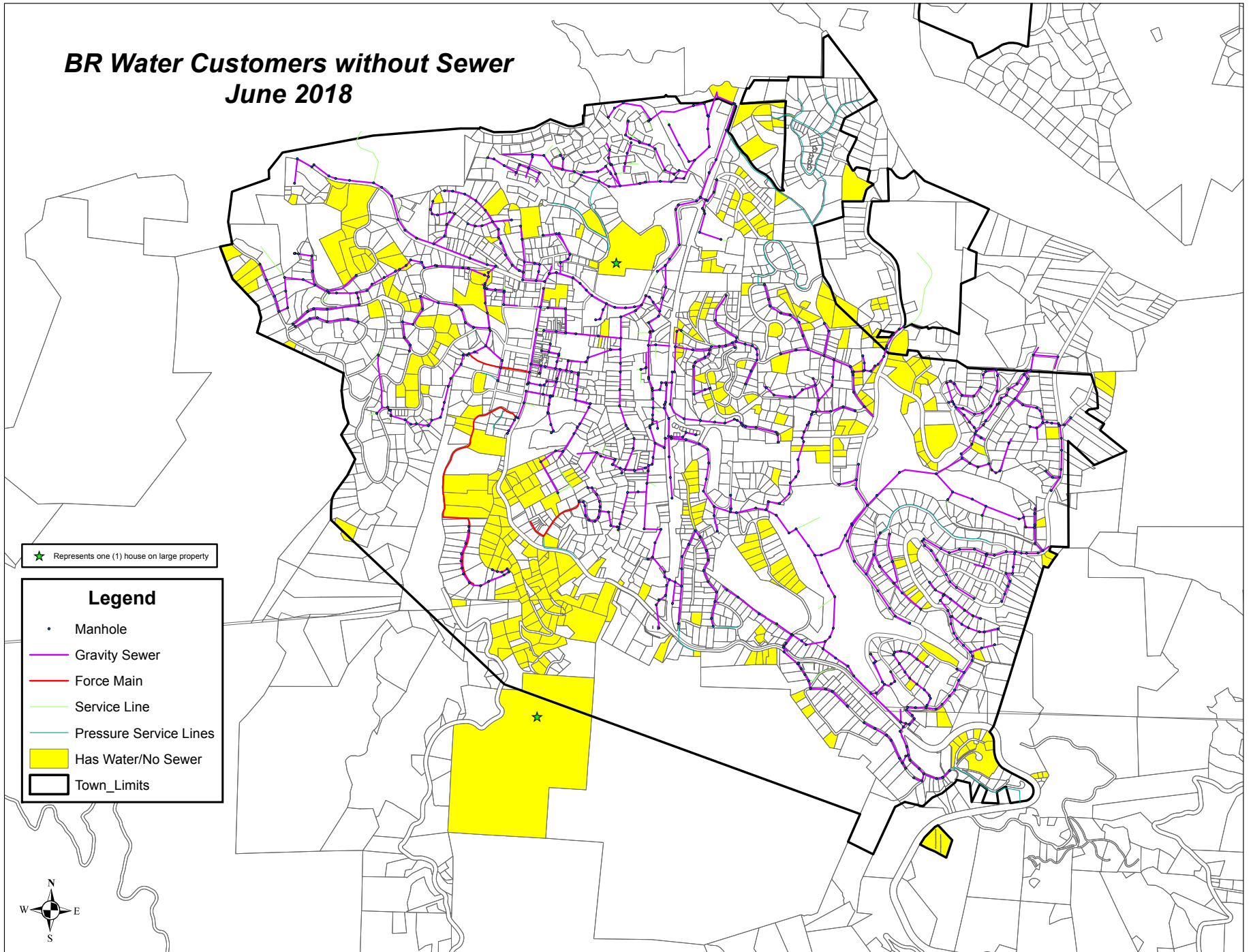
Following a request from a citizen on Chestnut Circle to be added to the Town’s wastewater collection system, Town Council addressed the specific request and issue and realized they did not have a policy or plan for meeting future needs for sewer service in areas that are presently unserved. Council knew there were areas without the service, but did not know if it could be made available. Council directed staff to study the issue and determine what, if anything, can be done to provide service.

The study took the form of an analysis of all properties in town that have water service, but are not paying for sewer service, thus resulting in at least an assumption that sewer service is not available to those properties. The list contains 368 names, although we know that it can be whittled down once we drill down into the list. The resulting list allowed us to create a map to provide a visual representation of areas without sewer service. This aids in identifying patterns or clusters of properties near one another, making it easier to see where we might improve the system and positively affect the greatest number of potential customers. We know that some of the properties have sewer service available, but are content with using their septic systems. We also know that some of the properties do not need any sewer service as they don’t have houses or businesses. The map provides a first step to do further analysis, requiring us to commit funds for engineering to see if we can provide service, and if not financially feasible, why.

ATTACHMENTS: Sewer Study Map

STAFF RECOMMENDATION: Consider creating a policy for future sewer expansion and include policy statements to deal with citizen’s requests to be added to the town’s wastewater collection system

BR Water Customers without Sewer June 2018



★ Represents one (1) house on large property

Legend

- Manhole
- Gravity Sewer
- Force Main
- Service Line
- Pressure Service Lines
- Has Water/No Sewer
- Town_Limits



MEMORANDUM

TO: Mayor Charlie Sellers and Blowing Rock Town Council

FROM: Kevin Rothrock, Planning Director

SUBJECT: Suggested LU Code Modifications affecting Town Center and Central Business

DATE: June 20, 2018

Recently there have been requests to evaluate our current Land Use Ordinance for such standards affecting Town Center and Central Business as building height, setbacks, density, and parking. These standards dictate building mass and design on properties in downtown that are relatively small and have unique characteristics.

- **Building Height** – The base height standard permits a building height to be 30 feet above the sidewalk elevation along the street frontage. The building height is also determined by the average height of buildings on each side of the property. When the building is constructed 50 feet or more from the sidewalk, the building height is then measured from the finished grade at the primary entrance.

A suggestion is to have a building height standard for the east side of Main Street, west side of Main Street, and the rest of Central Business.

- **Setbacks** – Front setbacks are 15 feet and are measured from the back of the public sidewalk. Side setbacks are 5 feet on properties less than one (1) acre and 15 feet on properties larger than one (1) acre.

A similar suggestion is to establish different setbacks for Town Center and Central Business.

- **Density** – the LU Code currently limits residential density to 5 units per acre by requiring that TC and CB property be limited to the same density as the R-6M, Multi-family zoning district.

My suggestion, although probably not shared by a majority of Town Council, is to eliminate the residential density requirement for Town Center and Central Business. The building height, setback, commercial design, parking and stormwater/impervious surface standards in the Land Use Ordinance already limit the mass and size of buildings.

- **Parking** – In 2010, Planning Board and Town Council adopted an ordinance amendment that differentiated the parking standards in the downtown from the General Business and other zoning designations. If these standards need to be re-evaluated, staff and Planning Board would like some guidance in reviewing the current standards for suggested changes.

All of the above Land Use Code standards, and others, can be evaluated for modifications that might reduce the number of waivers requested on development projects. Staff and Planning Board will gladly study these development standards and propose some draft ordinance amendments for Council consideration. However, even with an amended Land Use Code, each development will have something that may not fit into the regulation framework. In those instances, conditions imposed with a conditional rezoning application and waivers for a conditional use permit application are expected since even good projects may not fit into the “regulatory box”.

MEMORANDUM

TO: Mayor Charlie Sellers and Blowing Rock Town Council

FROM: Kevin Rothrock, Planning Director

SUBJECT: Downtown Parking Discussion

DATE: June 22, 2018

When the downtown parking standards were re-written in 2010, there was an emphasis on allowing changes in use to be allowed from one to another without requiring additional parking, except for restaurants with 12 or more seats. To apply the ordinance to additions and new construction, there had to be an established baseline for calculating parking requirements. I remember specifically asking Council at that time if we should just credit each existing building at the time of ordinance adoption with the amount of parking they would have based on the amount required by ordinance when an application is made. Since the parking requirement was going to be reduced going forward from 2010, there was some concern that the existing buildings would not be credited with as much as they would have under the old ordinance. Council seemed to agree with that knowing it was easier to provide credit at the prevailing rate, not what the rate used to be and trying to figure that ratio out 10 years in the past.

Since 2010, we have had two (2) CUPs that have gone through the development process and have been credited with the amount of parking they would need based on the existing use. One was Mellow Mushroom, the other was Bob Lovern for the Moody Building. I have attached both of the calculation sheets for those projects. Continuing to follow precedent with these projects, and what Council agreed to back in 2010, I have calculated the existing building with parking spaces based on the existing, or most previous use. This calculation is provided when a development application is made (CUP, Conditional Zoning, or Zoning).

In addition to the parking calculations for Mellow Mushroom and Moody building project, I have included the parking requirements for CB and TC on separate pages below:

Moody Building Parking Calculations

Existing Parking Credit (Grandfathered for Previous Use)

Warehouse 3707 Square Feet (1 space/400 sq ft)	= 9 spaces
• Garage	= 1 space
• House	= 2 spaces
Total Credit	= 12 spaces

Proposed Use Parking

• Restaurant/Retail 3916 Square Feet (1 space/250 sq ft)	= 15.6 spaces
• 40 outdoor seats (1 space/6 seats)	= 6.6 spaces
Total Proposed	= 22 spaces

*LU Code required spaces minus credit spaces (22-12) = 10 spaces

*LU Code requires only half of spaces to be provided (10/2) = 5 spaces
when change in use is to restaurant

Total Required

5 spaces + 2 spaces lost on Sunset Drive for driveway = **7 parking spaces required for project**

The Applicant is constructing 21 spaces in new parking lot yielding 14 spaces more than required. The Applicant is reserving 6 of the 21 spaces for use by the tenants of 2 off-site apartments and employees of 2 off-site businesses.

Mellow Mushroom Parking - CUP 2013-02

Existing parking for retail 2775/400 sq ft per parking space for retail = 6.94 credit

Ex bldg sq ft 2775

Add sq ft 288

3062 sq ft

One time storage waiver -250 sq ft sq ft /250 sq ft per space for restaurant =
11.25 spaces required

24 outdoor seats

-4 seats (waived if 4 seats or less – see table)

20 seats/6 (1 pk space for every 6 seats)

20/6 = **3.3** spaces required

11.25 + 3.3 space = 14.55

14.55 + 2 existing spaces that will be removed = 16.55 required for new restaurant

16.55-6.94 = 9.61 net spaces required for restaurant

LU Code requires only half of net parking so,

9.61/2 = 4.8 spaces or...

5 spaces required for conversion from retail to restaurant

Section 16-20.3 Parking Requirements for Central Business and Town Center Districts:

The following table is intended to provide the required parking spaces needed for new construction and additions in the Central Business and Town Center zoning districts. Most of the Use Codes have been combined to group similar use categories together with a similar parking requirement.

Use Codes	Type of Use	Proposed Parking Requirement
1.110	<i>RESIDENTIAL Single-family home</i>	2 spaces plus one space per room rented out
1.130	<i>RESIDENTIAL Single-family w/ accessory apt</i>	3 spaces
1.200	<i>RESIDENTIAL Duplex</i>	2 spaces for each dwelling unit, except that one bedroom units require only one space
1.310 1.330	<i>RESIDENTIAL Multi-family</i>	1½ spaces for each one bedroom unit, 2 spaces for each two bedroom unit, 2½ spaces for each unit with three or more bedrooms, plus 1 additional space for every four units in the development. Multi-family units developed or sponsored by a public or non-profit agency for limited income families or the elderly require only 1 space per unit.
1.400	<i>INFIRM/HANDICAP HOME</i>	3 spaces for every five beds except for uses exclusively serving children under 16, in which case 1 space for every 3 beds shall be required
1.500	<i>ROOMING HOUSE</i>	1 space for each bedroom
1.620 1.630	<i>HOTEL</i>	1 space for each room to be rented plus additional space (in accordance with other sections of this table) for restaurant or other facilities
1.700	<i>HOME OCCUPATION</i>	4 spaces for offices of physicians or dentists; 2 spaces for attorneys; 1 space for all others
2.111- 2.112	<i>RETAIL MISCELLANEOUS ABC STORE</i>	1 space per 400 square feet of gross floor area
2.113	<i>CONVENIENCE STORE</i>	1space per 300 square feet of gross floor area
3.110- 3.220	<i>OFFICE</i>	1 space per 400 square feet of gross floor area
3.230	<i>BANK</i>	1 space per 400 square feet of area within main building plus reservoir land capacity equal to five spaces per window (10 spaces if window serves two stations)
4.100 4.200	<i>MANUFACTURING Majority of business w/ walk-in trade</i>	1 space per 400 square feet of gross floor area

5.110	<i>SCHOOL</i>	1¼ spaces per classroom in elementary schools; 5 spaces per classroom in high schools.
5.200	<i>CHURCH</i>	1 space for every four seats in the portion of the church building to be used for services plus 1 space for every 400 square feet of gross floor area designed to be used neither for services nor residential purposes.
Use Codes	Type of Use	Proposed Parking Requirement
5.310 5.320	<i>MUSEUM</i>	1 space per 400 square feet of gross floor area (REVISED 6/09)
5.400	<i>SOCIAL HALLS</i>	1 space per 400 square feet of gross floor area
6.120 6.130	<i>MOVIE THEATER</i>	1 space for every four seats
6.210 6.220	<i>TENNIS COURTS/POOLS</i>	1 space per 400 square feet of area within enclosed buildings, plus 1 space for every 4 persons that the outdoor facilities are designed to accommodate when used to the maximum capacity
8.100	<i>RESTAURANT</i> <i>No carry out or drive thru</i>	1 space per (250) square feet of gross floor area
8.200 8.300	<i>RESTAURANT</i> <i>No carry out or drive thru service outside allowed</i>	Same as 8.100 plus 1 space for every six (6) outside seats. No spaces required if four seats or less. If more than 40 outside seats, rate is 1 space per 4 seats. (amended 3/9/10)
9.500	<i>GAS SALES</i>	1 space per 400 square feet of gross floor area of building devoted primarily to gas sales operation, plus sufficient parking area to accommodate vehicles at pumps without interfering with other parking spaces
9.600	<i>CAR WASH</i>	Conveyor type – 1 space for every three employees on the maximum shift plus reservoir capacity equal to five times the capacity of the washing operation. Self-service type – 2 spaces for drying and cleaning purposes per stall plus two reservoir spaces in front of each stall
10.210 10.220	<i>STORAGE</i>	1 space for every two employees on the maximum shift but not less than 1 space per 5,000 square feet of area devoted to storage (whether inside or outside).
13.000	<i>POLICE/FIRE/RESCUE</i>	1 space per 400 square feet of gross floor area
15.100 15.150	<i>POST OFFICE/ PUBLIC MAINT BLDG</i>	1 space per 300 square feet of gross floor area
16.000	<i>DRY CLEANER</i>	1 space per 400 square feet of gross floor area
19.000	<i>OPEN AIR MARKET</i>	1 space per 1,000 square feet of lot area used for storage, display, or sales

20.000	<i>FUNERAL HOME</i>	1 space per 400 square feet of gross floor area
22.000	<i>DAY CARE</i>	1 space per employee plus 1 space per 400 square feet of gross floor area
24.000	<i>BUS STATION</i>	1 space per 400 square feet of gross floor area
25.000	<i>GREENHOUSE</i>	1 space per 400 square feet of gross floor area

16-20.3.1 Changes from one use category to another generally do not require additional parking with the exception of restaurants. If a proposed use change is to a restaurant use with more than 12 indoor and/or outdoor seats, only half of the net parking spaces shall be required. For all other changes in use, no additional parking is required.

16-20.3.2 A one-time addition of bathrooms, storage or equipment areas less than 250 square feet is not required to provide additional parking.

MEMORANDUM

TO: Mayor Charlie Sellers and Blowing Rock Town Council

FROM: Kevin Rothrock, Planning Director

SUBJECT: Sign Ordinance Update

DATE: June 22, 2018

Earlier this year, staff hired Benchmark Planning Consultants to rewrite our sign ordinance and make it compliant with the Reed vs. Town of Gilbert Supreme Court decision from 2015. Vagn Hansen with Benchmark had completed a complete revision of the City of Concord sign ordinance while the Reed case was being decided. He then re-wrote the ordinance and it was adopted as one of the first in NC to be consistent with the Reed decision.

Vagn has written the first draft of the Blowing Rock Ordinance and it will be discussed with the zoning subcommittee of the Planning Board on June 27th. After review and modification, the draft will be presented to the full Planning Board for review and recommendation, with eventual review by Town Council and a public hearing in the coming months.

Town of Blowing Rock
Request for Council Action

FROM: Town Manager
SUBJECT: Main Street to Bass Lake Sidewalk – EFLAP Grant – Progress Report
TO: Mayor and Council
DATE: June 25, 2018
REQUESTED BY: Town Council

Public Hearing Yes No Not required NA
Properly Advertised Yes No Not required NA

BACKGROUND:

The town applied for a federal grant with the Eastern Federal Lands Access Program that received favorable approval. The grant proposal was to build a sidewalk from Main Street at Speckled Trout Café to Bass Lake. Moving forward with the project has been frustrating and slow. The project proceeded as quickly as we could figure out how to proceed, but got hung up in design and engineering. The approval from the NCDOT took a very long time and when we thought everything was finally ironed out, a project manager at the NCDOT told us, for the first time, that we needed ROW agreements with the affected property owners.

The ROW agreements require appraisals, which have been ordered by McGill Associates, Inc from an appraisal firm in Asheville who specializes in ROW appraisals. Once the value of the ROWs is determined, negotiations will be required to obtain those ROWs. Hopefully, some ROW owners will gift their ROW to the Town. If they do not, there will need to be a price negotiation. Right now, we are still waiting to hear back that the appraisals have been completed.

ATTACHMENTS: None

STAFF RECOMMENDATION:

Patience!!!!

Town of Blowing Rock
Request for Council Action

FROM: Town Manager
SUBJECT: Middle Fork Greenway – EFLAP Grant – Progress Report
TO: Mayor and Council
DATE: June 25, 2018
REQUESTED BY: Town Council

Public Hearing Yes No Not required NA
Properly Advertised Yes No Not required NA

BACKGROUND:

The Town applied for a grant on behalf of the Middle Fork Greenway Project, spearheaded by Wendy Patoprsty. The grant was sought from the Eastern Federal Lands Access Program or EFLAP for short. It received favorable standing and was approved. This grant was to provide funds to build the portion of the Middle Fork Greenway that is in the Blowing Rock town limits. This project, like the Bass Lake Sidewalk Project, has been frustrating and slow. The original cost of the project was calculated by a local firm. During the Memorandum of Understanding review of the project, it was determined that many things had changed from the original application. The changes included a new route of the Middle Fork New River, which had changed due to flooding waters in October 2017. This made some of the original survey work obsolete and it must be surveyed again. Additionally, it was determined in the review that part of the retaining walls used in the engineering were not going to be adequate for the project and that new designs would be necessary. This caused a cost overrun of between one half million and one million dollars according to recent estimates. Those numbers must be firmed up with additional money spending being required by the Middle Fork New River Greenway organization, and those expenditures cannot be counted as match money for the project.

Consequently, more surveying and more engineering will be required to get this project underway. We are waiting for resolutions to the problems, which are being worked out between the NCDOT and the new engineering firm.

ATTACHMENTS: None

STAFF RECOMMENDATION:

Patience!!!!

Town of Blowing Rock

Request for Council Action

FROM: Town Manager
SUBJECT: Electric Vehicle Charging Station – Wallingford Parking Deck
TO: Town Council
DATE: June 25, 2018
REQUESTED BY: Ed Evans

Public Hearing Yes No Will be required Not Required
Properly Advertised Yes No Will be required Not Required

BACKGROUND:

In 2016, the Town worked with Blue Ridge Electric Membership Corporation to install an electric vehicle charging station with space for two vehicles. After installation, the Town received one year of network service from ChargePoint at no cost to the town. This is a service that cost \$560 per year, with discounts for extended renewal periods. ChargePoint is a service that allows users to find electric charging stations, and pay if there is a charge. Our one year of free service provided with the installation is over on June 30. A decision must now be made on how to move forward. The following information comes from Blue Ridge Energy for this upcoming year:

“Here is some information I’ve pulled from your EV charger. July 1, 2017 was when the unit was installed. Since then, there have been 134 unique charging sessions (Through mid-June). Total kWh dispersed is 1,331 which equates to \$152 dollars. The average kWh per charging session is 9.93 kWh which is \$1.13 worth of electricity. The Average charging session is 1 hour and 47 minutes. My guess on how many unique cars have used the charger is around 85.”

“As far as other towns and how they handle their charging stations, I’ve looked around on some websites and most town-owned chargers right now are providing free charging. Lenoir, Hickory, Cary, City of Shelby, Town of Flat Rock, Town of Lake Lure, Elkin all provide free charging and look to be part of some type of network, whether it be ChargePoint or something else. Chapel Hill charges \$1 per hour to charge and Davidson charges \$2 per hour to charge.”

For the upcoming year, here are the options:

- A) If you choose to renew the network services provided by Chargepoint, the cost is \$560 per year.
You could recoup some or all this cost by implementing a per charging session fee of \$5 (or some other amount).
Last year your station had 134 charging sessions, where a measurable amount of energy was delivered to the vehicle. So, a \$5 fee would generate \$670 annually.
However, the charger would probably see less usage if a fee was charged.
There is a small discount for a multi-year renewal of network services: 2 years = \$1000, 3 years = \$1410

- B) You can choose not to renew network services with Chargepoint and your EV charger will still work just fine. Anyone with a RFID card from any charging network will be able to unlock the charger and use it. You would not be able to charge \$ for using the charger or monitor station usage. The 1-800 support # on the charger would not accept calls without renewing network services.

STATEMENT OF PLAN CONSISTENCY:

It is the opinion of staff that the proposed action IS IS NOT consistent with the Comprehensive Plan for Blowing Rock or other officially adopted plan (list if other:_____).

STAFF RECOMMENDATIONS:

Town Council decide to continue with ChargePoint and decide if there will or will not be a charge for usage. We must notify BRE one way or the other to continue service before July 1, 2018.

COUNCIL ACTION:

Town of Blowing Rock
Request for Council Action

FROM: Town Manager
SUBJECT: Automated Meter Infrastructure (AMI)
TO: Mayor and Council
DATE: June 25, 2018
REQUESTED BY: Town Council

Public Hearing Yes No Not required NA
Properly Advertised Yes No Not required NA

BACKGROUND:

The town sought a way to provide a valuable service to water account holders by providing a way for water meters to be read remotely and frequently. The advantage to the customer was readily seen in the presentation from Metron Fornier as they set up some trial accounts in Blowing Rock. The automatic reading of the trial meters proved that the service was valuable, as it recorded water use hourly and data could be retrieved electronically. This advantage uncovered many water leaks not known to the account holders. A decision was made to implement this technology, but it was at least two years after it was introduced. Metron Fornier was one of the few vendors who offered this technology initially. However, soon after several companies offered the new technology. After Council approved moving forward with the technology, the manager inquired to other companies and it became apparent that there were competitors in that market that were not previously known. Therefore, the implementation of the technology was delayed, giving the Town time to investigate additional providers. The Neptune Company provided information as well as the Sensor Company. Not long after that, I learned that electric companies could also provide a solution to this technology. I approached Blue Ridge Energy and learned they were just beginning to get into what was a new technology based on the same way they had been reading electric meters for a decade. They also wanted to be considered, but were not ready to release the technology. They thought they could be ready in around six months, but it has taken longer than they thought. They still want to be considered and believe they could be ready by next summer. If their technology does become available, it is likely to be the cheaper of the options as the head they would put on a water meter to electronically read the meter would be cheaper than other vendor's products because it would only need to transmit a signal from the water meter to the electric meter. It would not involve cell towers or signals, nor radio towers. There is no guarantee that it will become available from BRE, but they want to provide the service and working toward that provision.

ATTACHMENTS: None

STAFF RECOMMENDATION:

Continue to wait for at least six more months to see if Blue Ridge Energy will in fact have an automated meter reading service available for reading water meters simultaneously with electric meters. This service, when available, is likely to provide a much cheaper option for the town and water account holders.



Town of Blowing Rock

1036 Main Street ★ Post Office Box 47 ★ Blowing Rock, NC 28605

To: Ed Evans, Mayor Sellers, and Members of Town Council
From: Nicole Norman, Finance Officer
Subject: Budget Amendment Ordinance to Account for Various Items
(Ordinance #2018-08)
Date: June 25, 2018

Enclosed please find a Budget Amendment Ordinance for the fiscal year 2017-2018 for your consideration.

Section 1 (General Fund) adjusts department budgets to reflect actual expenditure forecasts for year end. This section also allocates additional expected sales tax revenue towards 2018 Rain Storm washout repairs (this project is expected to be approved by the NC Department of Public Safety Division of Emergency Management and can be reassigned once final approval is received) as well as covers the associated increase in fee to Watauga County due to the high collections expected.

Section 2 (BRAAC Fund) this corrects a clerical error in a previous budget amendment.

Section 3 (General Capital Projects Fund) allocates additional expected sales tax revenue towards 2018 Rain Storm washout repairs (this project is expected to be approved by the NC Department of Public Safety Division of Emergency Management and can be reassigned once final approval is received).

Section 4 (Water/Sewer Fund) adjusts department budgets to reflect actual expenditure forecasts for year end. This section also allocates additional expected.

Please let me know if you need further details on the proposed amendment.

2017-2018
Budget Amendment Ordinance 2018-08

Be it ordained by the Town Council of the Town of Blowing Rock, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
10-00-4110-014	Travel/Development- Governing Body	\$ 7,500	\$ -	\$ 4,000	\$ 11,500
10-00-4110-057	Miscellaneous- Governing Body	\$ 500	\$ -	\$ 4,000	\$ 4,500
10-00-4130-002	Salaries- Admin./Finance	\$ 266,845	\$ -	\$ 5,000	\$ 271,845
10-00-4130-006	Group Insurance- Admin./Finance	\$ 33,629	\$ -	\$ 2,500	\$ 36,129
10-00-4130-008	Retirement-Admin.Finance	\$ 36,523	\$ -	\$ 2,500	\$ 39,023
10-00-4200-345	Watauga Co. Sales Tax Fee- Central Gov.	\$ 740,788	\$ -	\$ 90,000	\$ 830,788
20-00-4200-505	Transfer to Capital Projects	\$ 266,600	\$ -	\$ 71,025	\$ 337,625
10-00-4260-033	Materials/Supplies Buildings- Public Bldgs.	\$ 10,000	\$ -	\$ 5,000	\$ 15,000
10-00-4260-215	Maint./Repair- Grounds- Public Bldgs.	\$ 16,500	\$ -	\$ 5,000	\$ 21,500
10-00-4260-900	Debt Service- Public Buildings	\$ 581,590	\$ -	\$ 6,000	\$ 587,590
10-10-4310-004	Part-time Salaries- PD	\$ 22,000	\$ 5,000	\$ -	\$ 17,000
10-10-4340-002	Salaries- Fire Dept.	\$ 603,461	\$ 10,000	\$ -	\$ 593,461
10-10-4340-004	Part-time Salaries- Fire Dept.	\$ 128,000	\$ 50,000	\$ -	\$ 78,000
10-40-4350-014	Employee Development- Planning & Insp.	\$ 6,000	\$ -	\$ 3,000	\$ 9,000
10-40-4350-033	Materials/Supplies-Planning & Insp.	\$ 3,500	\$ -	\$ 1,000	\$ 4,500
10-40-4350-040	Contracted Services- Planning & Insp.	\$ 15,000	\$ -	\$ 4,000	\$ 19,000
10-20-4500-018	Vehicle Miant. Contracts- Street	\$ 15,000	\$ -	\$ 6,000	\$ 21,000
10-30-4700-006	Grooup Insurance- Sanitation	\$ 26,257	\$ -	\$ 3,000	\$ 29,257
10-30-4700-100	Curbside Recycling- Sanitation	\$ 64,800	\$ -	\$ 2,000	\$ 66,800
10-30-4700-118	County Landfill Fees	\$ 88,500	\$ -	\$ 10,000	\$ 98,500
10-80-6100-002	Salaries- Parks & Rec.	\$ 298,777	\$ 45,000	\$ -	\$ 253,777
10-80-6100-006	Group Insurance- Parks & Rec.	\$ 52,646	\$ 5,000	\$ -	\$ 47,646
			<u>\$ 115,000</u>	<u>\$ 224,025</u>	

This will result in a net increase of \$109,025 in the appropriations of the General Fund. As a result, the following revenue will be increased.

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
10-00-3300-345	Sales Tax Revenue	\$ 1,595,793	\$ -	\$ 109,025	\$ 1,704,818
			<u>\$ -</u>	<u>\$ 109,025</u>	

Section 2. To amend the BRAAC Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
15-00-6100-501	Transfer to General Capital Projects	\$ -	\$ -	\$ 5,000	\$ 5,000
15-00-6100-500	Transfer to General Fund	\$ 8,000	\$ 5,000	\$ -	\$ 3,000
			<u>\$ 5,000</u>	<u>\$ 5,000</u>	

This will result in a net increase of \$0 in the appropriations of the BRAAC Fund. As a result, the following revenue will be increased.

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
		\$ -	\$ -	\$ -	\$ -
			<u>\$ -</u>	<u>\$ -</u>	

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Budget Amendment Ordinance 2018-08

Section 3. To amend the General Capital Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
20-20-5000-360	Road Washout Repairs- 2018 Rain Storms	\$ -	\$ -	\$ 71,025	\$ 71,025
			<u>\$ -</u>	<u>\$ 71,025</u>	

This will result in a net increase of \$71,025 in the appropriations of the General Capital Fund. As a result, the following revenue will be increased.

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
20-00-3400-331	Transfer from General Fund	\$ 1,411,312	\$ -	\$ 71,025	\$ 1,482,337
			<u>\$ -</u>	<u>\$ 71,025</u>	

Section 4. To amend the Water/Sewer Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
30-91-7110-502	Capital Outlay (AMI)- W/S Admin.	\$ 672,012	\$ 672,012	\$ -	\$ -
30-91-7120-233	Materials/Supplies- W/S Field Ops.	\$ 178,500	\$ 93,500	\$ -	\$ 85,000
30-91-7110-054	Property & Equipment Insurance- W/S Admin.	\$ 61,000	\$ -	\$ 10,000	\$ 71,000
30-91-7120-013	Utilities- W/S Plant Ops.	\$ 140,000	\$ 10,000	\$ -	\$ 130,000
			<u>\$ 775,512</u>	<u>\$ 10,000</u>	

This will result in a net decrease of \$765,512 in the appropriations of the Water/Sewer Fund. As a result, the following revenue will be decreased.

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
30-91-3400-300	AMI Meter Upgrade Charge	\$ 584,607	\$ 584,607	\$ -	\$ -
30-91-3400-399	Fund Balance Appropriated- W/S Fund	\$ 78,775	\$ 78,775	\$ -	\$ -
30-91-3400-371	Charges for Water	\$ 888,679	\$ 68,087	\$ -	\$ 820,592
30-91-3400-372	Charges for Sewer	\$ 713,108	\$ 34,043	\$ -	\$ 679,065
			<u>\$ 765,512</u>	<u>\$ -</u>	

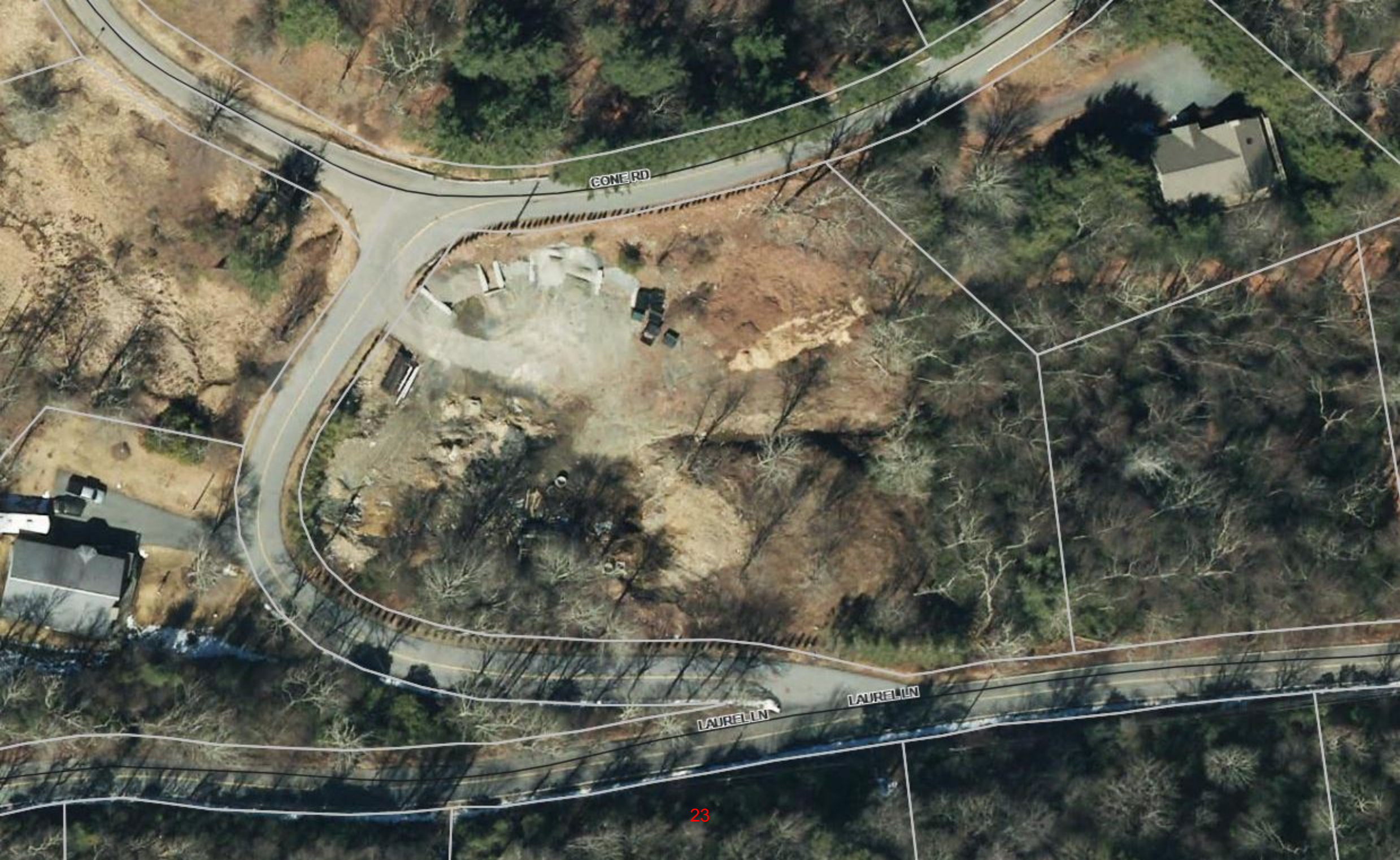
Section 5. Copies of this budget amendment shall be furnished to the Clerk to the Town Council and to the Finance Officer for their implementation.

Adopted this 25th day of June, 2018.

Attested by:

Charles Sellers, Mayor

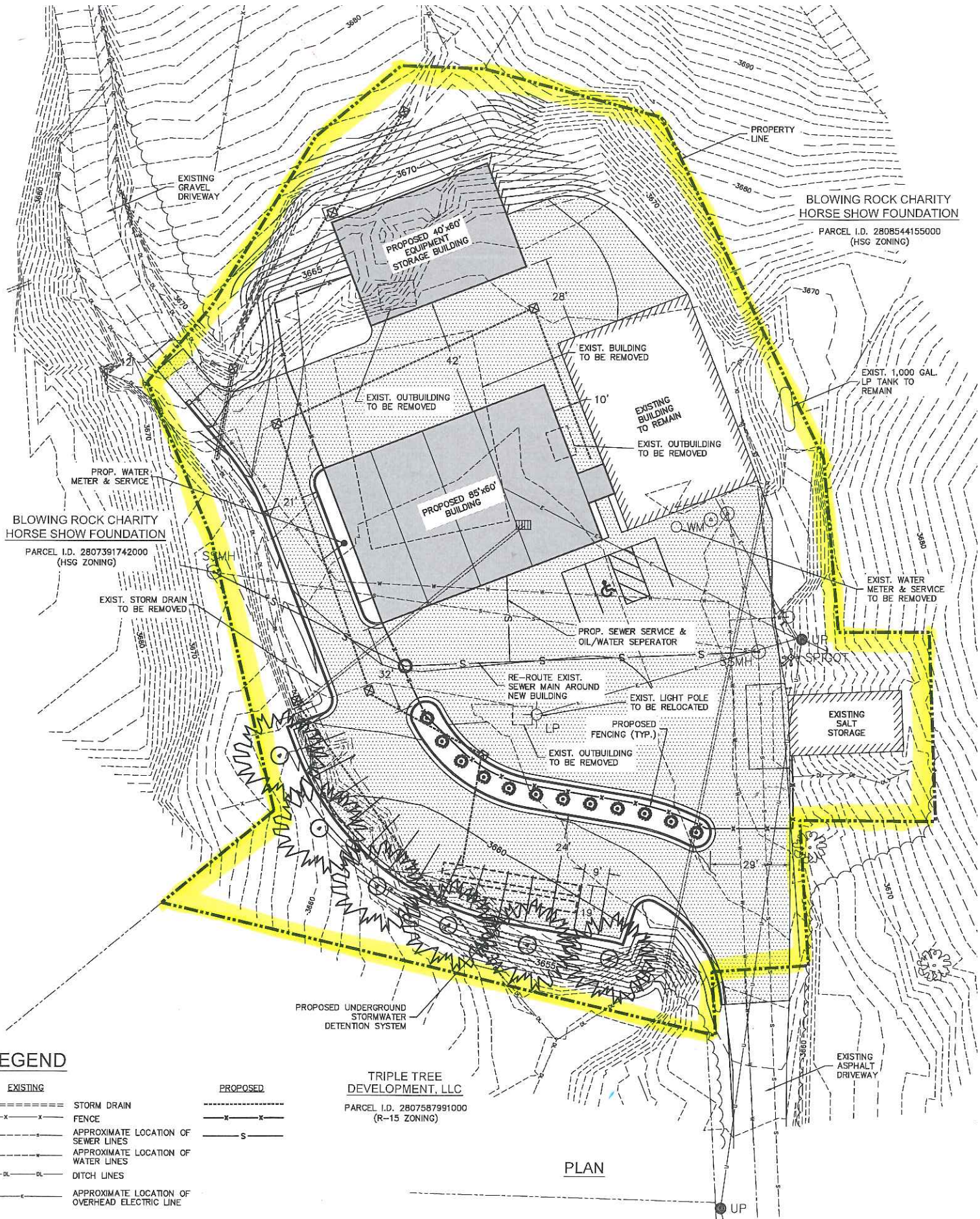
Hilari Hubner, Town Clerk

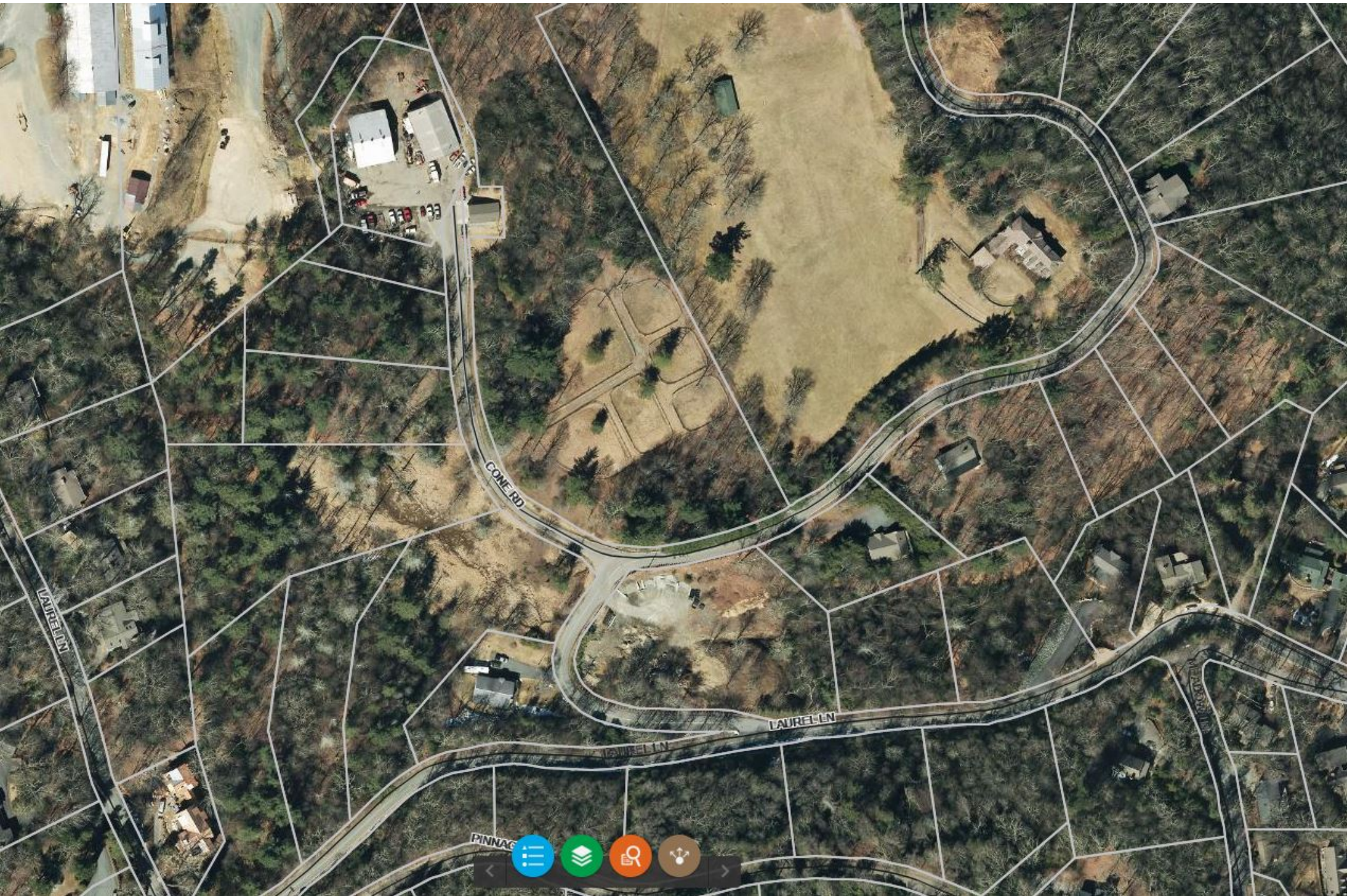


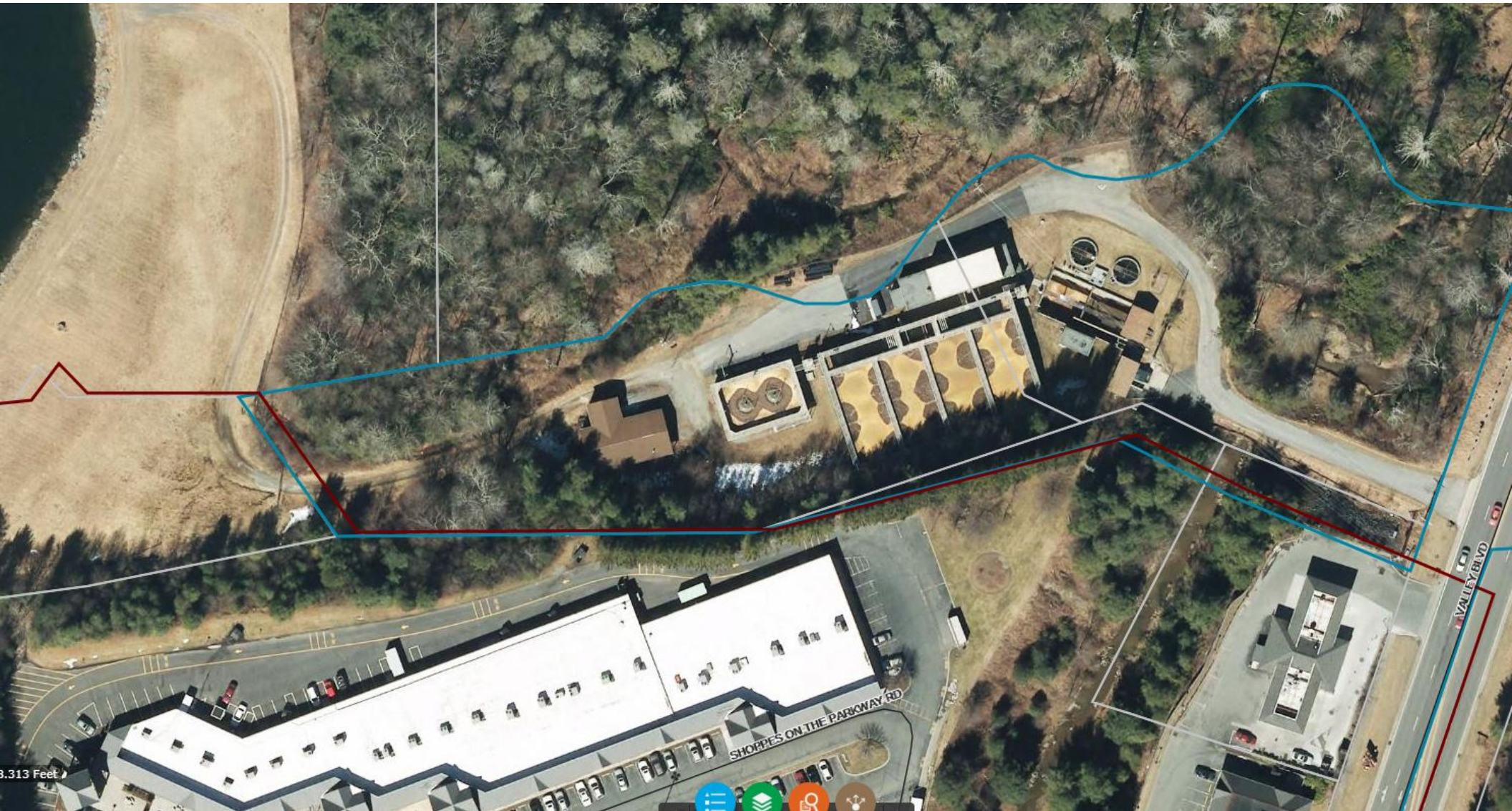
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Photos of interior of the Recycling Building



Photos of interior of the Recycling Building



Mobile311 mapping solution from FacilityDude



On-the-fly asset management for field crews.

Public works supervisors with field crews need asset management software that can keep up with their mobile teams. Mobile311 by FacilityDude allows users to easily document field work and routes on a web-based, ESRI-integrated map. With one touch, the location and type of work are instantly uploaded to the map so supervisors can see where their units are in real-time and can prioritize assignments based on location. Crews know where to go while they're on the move and stay armed with the information they need to perform their work. Mobile311 streamlines communication, which helps crews to be more efficient and responsive in the field.

Benefits:

- Responsiveness - Receive citizen requests and quickly assign the nearest crews to urgent requests.
- Transparency - Document routes, improve information sharing and track work.
- Productivity - Improve efficiency of routes and easily flag issues for other departments.

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