



Town of Blowing Rock

1036 Main Street ★ Post Office Box 47 ★ Blowing Rock, North Carolina 28605

TO: Mayor Lawrence and Members of the Town Council
FROM: Scott Fogleman, Town Manager
SUBJECT: Bids -FY 2016 Capital Equipment, Financing Proposals and Budget Amendment Ord. 2015-13
DATE: September 8, 2015

BIDS – FY 2016 CAPITAL EQUIPMENT

2 Police SUVs with Emergency Equipment

Police Chief Tony Jones distributed request for proposals to law enforcement dealerships for bids for two Police SUV Vehicles with Emergency Equipment (one marked, one unmarked), which were included in the FY 2016 Budget as well as the Fleet Replacement Schedule.

The low bid received was received by Capital Ford for a 2016 Ford Interceptor SUVs in the amount of \$75,590 (does not include tax, title and tag)

We recommend that the bid be awarded to low bidder Capital Ford for **\$75,590** (does not include excluding tax, title and tags).

Public Works

Public Works Director Mike Wilcox received quotes for the following vehicles/equipment: one riding mower, three utility vehicles (budget planned for one vehicle, however pricing came back more favorable than expected and one vehicle is being requested in lieu of a light truck scheduled for replacement and an air compressor that will not be needed), one sewer jet vac, one leaf truck (repair of current truck), one tractor, one mini excavator, one salt spreader, one mini excavator including a hammer component, one turbine blower, one vehicle lift and one cart lifter which were all included in the FY 2016 Budget as well as the Fleet Replacement Schedule. Bids received and recommendations are as follows:

- **Cart Lifter (attachment for garbage Truck) (Sanitation)**

After reviewing all bids and specifications it is staff's recommendation that the bid be awarded to Diamond Back Products for a Model 600+ Cart Lifter for the amount of **\$3,170** (does not include tax).

- **Leaf Loader Truck Repairs (Street)**

Price quotes were received for a body and painting the currently owned leaf loader truck to make the vehicle operational. Prices for repair were found to be low enough to justify repair rather than replacement of the vehicle as previously planned. Estimates for the following repairs (replace bed and refinish cab) total **\$9,125**, *(this vehicle was damaged as part of an insurance claim and this amount is offset somewhat by vehicle repair costs, this total will go beyond those repairs and further restore the vehicle to serve the Town longer. Insurance proceeds received last fiscal year will be appropriated from fund balance to support this repair work.)*. (does not include tax).

- **Tractor (Street)**

Staff recommends award to low bidder James River Equipment for a John Deere 5075E Utility Tractor in the amount of **\$34,121.69** (does not include tax).

- **Mini Excavator with Hammer Attachment (Street)**

Staff recommends award to James River Equipment for a John Deere 50G Compact Excavator with John Deere Worksite Pro HH60 Hydraulic Hammer in the amount of **\$66,650** (does not include tax).

While James River was not the low bidder, they provided the next lowest bid. Staff prefers this option and believes the equipment will be easier to service as we currently have other John Deere Equipment and the Service location is very accessible. Staff is very pleased with service from this vendor on other equipment we currently own.

- **Salt Spreader (Street)**

Staff recommends award to Andrew's Motor Co., Inc. for a 10' HC Gas Salt Spreader with Honda engine in the amount of **\$12,904.70** (does not include tax).

- **Cyclone Blower (Street)**

Bids were received by only one vendor as this is the only known provider for this piece of equipment. The recommended bid is from Revels Turf and Tractor, LLC for a BT-CPTO Buffalo Cyclone PTO Blower (including electric nozzle kit and rear loader) in the amount of **\$4,900** (does not include tax).

- **Vehicle Lift (Street)**

Bids were received by only one vendor as this is the only known provider for this piece of equipment. The recommended bid is from Mowhawk for a 12,000 lb. capacity two-post vehicle lift in the amount of **\$13,304.67** (does not include tax).

- **Riding Mower (Water/Sewer Plant Operations)**

Staff recommends award to Hickory Home & Garden Center Inc. for a John Deere Z930 54" MOD riding mower in the amount of **\$8,465.64** (does not include tax).

- **3 Utility Vehicles (Field Operations)**

Staff recommends award to Bobby Murray Chevrolet for three (3) 2015 Chevrolet Silverado 2500HD vehicles in the amount of **\$34,474.90 each or a total of \$103,424.70** (does not include tax).

- **Trailer Mounted Sewer Jet (Field Operations)**

Staff recommends award to low bidder Rodders and Jets Supply Co. for a Mongoose 184 Trailer Mounted Sewer Jet in the amount of **\$46,661.85** (does not include tax).

Parks & Recreation

Parks & Recreation Director Jennifer Brown received quotes for the following vehicles/equipment: 1 Ton Truck with Dump Bed, Dingo Utility Loader and a Sod Cutter, all were included in the FY 2016 Budget as well as the Fleet Replacement Schedule. Bids received and recommendations are as follows:

- **1 Ton Truck with Dump Bed**

Staff recommends award be to low bidder Everett Chevrolet, Inc. for a 2015 Chevrolet Silverado 3500HD with dump bed in the amount of **\$39,927.05** (tax, tag and title not included).

- **Dingo Utility Loader**

Staff recommends award to STI Turf Care Equipment for a DI22318 Toro Dingo 323 4paw 23hp Kohler in the amount of **\$14,050** (does not include tax).

- **Sod Cutter**

The recommended bid is from Tri-State Pump & Control, Inc. for a 544954C Ryan 18" Jr. Sod Cutter with Honda engine in the amount of **\$4,999** (does not include tax).

FINANCING PROPOSALS

2 Year/4 Year Term

The Town of Blowing Rock has requested financing proposals from ten area banks to finance the acquisition of capital vehicles and equipment approved in the FY 2016 Budget.

The four responses received are as follows:

Bank	Fees	2 Yr. Rate	4 Yr. Rate
BB&T	\$0	1.15%	1.60%
First Citizens	\$0.	1.12%	1.51%
Wells Fargo Bank	\$0	1.21%	1.575%
SunTrust	\$350	1.86%	2.24%

Staff recommends the financing bid be awarded to First Citizens for 1.51% with a four year term with the amount not to exceed \$435,000 should the bids for equipment and vehicles be awarded as above.

3) BUDGET AMENDMENT ORDINANCE 2015-13

Please find attached Budget Amendment Ordinance 2015-13 for your consideration for Fiscal Year 2015-2016.

Section one: Amends the General Fund Capital Outlay accounts in the following departments to adjust as necessary to support the above capital equipment bids as well as allocates insurance proceeds that fell into fund balance at the end of fiscal year 2014-2015:

Street Department- decrease by \$13,160 (includes allocation of insurance proceeds of \$18,504)

Sanitation Department- decrease by \$430

Police Department- decrease by \$3,152

Parks & Recreation Department- decrease by \$3,826

Section two: Amends the Water/Sewer Fund Capital Outlay accounts in the following departments to adjust as necessary to support the above capital equipment bids:

Water/Sewer Field Operations- increase by \$59,989

Water/Sewer Plant Operations- decrease by \$21,534

The net Town-wide impact of this budget amendment ordinance is that it allocates \$18,504 of insurance proceeds from fund balance and reallocates existing budget authority of \$20,568 from the general fund to the utility fund. This is a net reduction in installment purchase funding authority of \$617 compared to the original adopted budget.

Please let me know should you have any questions on the attached amendment.

2015-2016 Fiscal Year
Budget Amendment Ordinance 2015-13

Be it ordained by the Board of Commissioners of the Town of Blowing Rock, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2016:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
10-20-4500-500	Capital Outlay- Street	\$ 185,500	\$ 31,664	\$ -	\$ 153,836
10-30-4700-500	Capital Outlay- Sanitation	\$ 6,600	\$ 430	\$ -	\$ 6,170
10-10-4310-500	Capital Outlay- Police	\$ 94,920	\$ 3,152	\$ -	\$ 91,768
10-80-6100-500	Capital Outlay- Parks & Rec.	\$ 77,800	\$ 3,826	\$ -	\$ 73,974
			<u>\$ 39,072</u>	<u>\$ -</u>	

This will result in a net decrease of \$39,072 in the appropriations of the General Fund. As a result, the following revenue will be decreased. This revenue has been or will be received.

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
10-60-3400-333	Proceeds from Long Term Debt	\$ 303,620	\$ 57,576	\$ -	\$ 246,044
10-00-3400-399	Fund Balance Appropriated	\$ -	-	\$ 18,504	\$ 18,504
			<u>\$ 57,576</u>	<u>\$ 18,504</u>	

Section 2. To amend the Water/Sewer Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
30-91-7120-502	Capital Outlay- Field Operations	\$ 155,000	\$ -	\$ 59,989	\$ 214,989
30-91-7120-500	Capital Outlay- Plant Operations	\$ 30,000	\$ 21,534	\$ -	\$ 8,466
			<u>\$ 21,534</u>	<u>\$ 59,989</u>	

This will result in a net increase of \$38,455 in the appropriations of the General Fund. To allocate the revenue for the above, the following revenue will be increased. This revenue has been or will be received.

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
30-60-3400-333	Proceeds From Long Term Debt	\$ 125,000	-	\$ 38,455	\$ 163,455
			<u>\$ -</u>	<u>\$ 38,455</u>	

Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Board of Commissioners and to the Finance Officer for their implementation.

Adopted this 8th day of September, 2015.

Attested by:

JB Lawrence, Mayor

Sharon Greene, Town Clerk