

Town of Blowing Rock

Council Retreat Agenda

January 20 – 22, 2019



DoubleTree by Hilton Asheville – Biltmore
115 Hendersonville, Rd., Asheville, NC

Sunday, January 20th – Vanderbilt Room

<u>Time</u>	<u>Topics</u>	<u>Discussion Participants</u>
2:00 pm	Welcome & Opening Remarks	Mayor and Interim Mgr.
2:15 pm	Financial Items: <ul style="list-style-type: none"> • FY Budgetary Overview & Projections (pg.1-5) • Debt & Bond Status (pg. 6-13) • Capital Budget Reserves (pg. 14-29) • Town Auditor RFP (pg. 30 -46) • Selected Revenue Enhancement Issues: <ul style="list-style-type: none"> ○ Credit Card Payments (pg. 47-48) ○ AMI Meter (pg. 49-60) <p style="text-align: center;">...10 Minute Break...</p>	Finance Director & Council
3:40 pm	Administrative Items: <ul style="list-style-type: none"> • Board Appointments: (pg. 61-124) <ul style="list-style-type: none"> ○ Planning Board ○ Board of Adjustment ○ ABC Board ○ TDA Board ○ BRAAC • Art Policy (pg. 125-132) <p style="text-align: center;">...10 Minute Break...</p>	Council & Staff
4:15 pm	<ul style="list-style-type: none"> • Town Manager Hiring Progress (pg. 133-156) <p>Note.... <i>process, timeline and general discussion may be considered in open session, however if Council desires to specifically consider individual candidate applications/qualifications, such is to be held in closed session.</i></p>	Council
5:00 – 5:30 pm	...Adjourn for the day...	

6:00 pm | *Meet in lobby for dinner with team (Spouses welcomed) **Copper River Grill, 1302 Hendersonville Road.***

Monday, January 21st – Vanderbilt Room

6:30 am | *Breakfast (Voucher for full breakfast in Ducker Tea Room included in room key packets. Breakfast service begins at 6:30 a.m.)*

<u>Time</u>	<u>Topics</u>	<u>Discussion Participants</u>
--------------------	----------------------	---------------------------------------

8:15 am | **Project Activities:**

- Shuttle Continuance & Route (pg. 157-158)
- Sunset Bid Results (pg. 159)
- Gateway (pg. 159)
- Bass Lake (pg. 160)
- Middle Fork Greenway Update (pg. 161-163)
- Virginia Tech Plan Revisit (pg. 164-170)
- Dog Park (pg. 171-174)
- 321 Project & Landscaping (pg. 175-184)

...10 Minute Break...

Council
Staff
McGill Engineers

11:00 am | **Organizational Matters:**

- FY 19/20 Recreation & Landscape...*activity justification to FY Budget, other.* (pg. 185-186)
- Fire...*ref. disaster plan, county relations and EMS vehicle update submissions.* (pg. 187-220)
- Planning & Inspections...*short term rentals, enforcement, other.* (pg. 221-223)

Council
Staff

12 Noon | **.... Lunch on site...**

1:30 pm | **Organizational Matter Continued:** (pg. 224-235)

- Police...*SRO, Dispatch/Communications, other*
- Police & Planning Parking...*enforcement, kiosk, additional?*
- Other Organizational Related?

Council
Staff

	<i>...10 Minute Break...</i>
2:45 pm	Potpourri Discussions: <ul style="list-style-type: none"> • Energy Efficiency...<i>open discussion on vehicles, buildings, projects, etc.</i> • Professional Services...local utilization • Others?
4:00 pm	<i>...Adjourn for the day...</i>
6:00 pm	<i>Meet in lobby for dinner with team (Spouses welcomed) Lucy's Burger Grill, 620 Hendersonville Road.</i>

Tuesday, January 22nd – Vanderbilt Room

6:30 am	<i>Breakfast (Voucher for full breakfast in Ducker Tea Room included in room key packets. Breakfast service begins at 6:30 a.m.)</i>	
<u>Time</u>	<u>Topics</u>	<u>Discussion Participants</u>
8:30 am	Priority SettingIn reference and consideration to topics and issues presented over the last few days, Council as a group shall consider prioritizing those matters for staff's direction. Of particular importance would be Council's new top three (3) financial projects/activities for inclusion in the upcoming FY 2019-20 Budget process.	Council & Interim Manager
10:30 am	Wrap Up ...while fresh on minds, quick around the table brief from all on how this retreat could be better improved.	Council
11:00 am	<i>...Adjourn...</i>	