

# Town of Blowing Rock

## Council Retreat Agenda

### January 20 – 22, 2019



DoubleTree by Hilton Asheville – Biltmore  
 115 Hendersonville, Rd., Asheville, NC

### Sunday, January 20<sup>th</sup> – Vanderbilt Room

<u>Time</u>	<u>Topics</u>	<u>Discussion Participants</u>
2:00 pm	<b>Welcome &amp; Opening Remarks</b>	Mayor and Interim Mgr.
2:15 pm	<b>Financial Items:</b> <ul style="list-style-type: none"> <li>• FY Budgetary Overview &amp; Projections (pg.1-5)</li> <li>• Debt &amp; Bond Status (pg. 6-13)</li> <li>• Capital Budget Reserves (pg. 14-29)</li> <li>• Town Auditor RFP (pg. 30 -46)</li> <li>• Selected Revenue Enhancement Issues:               <ul style="list-style-type: none"> <li>○ Credit Card Payments (pg. 47-48)</li> <li>○ AMI Meter (pg. 49-60)</li> </ul> </li> </ul> <p style="text-align: center;"><b>...10 Minute Break...</b></p>	Finance Director & Council
3:40 pm	<b>Administrative Items:</b> <ul style="list-style-type: none"> <li>• Board Appointments: (pg. 61-124)               <ul style="list-style-type: none"> <li>○ Planning Board</li> <li>○ Board of Adjustment</li> <li>○ ABC Board</li> <li>○ TDA Board</li> <li>○ BRAAC</li> </ul> </li> <li>• Art Policy (pg. 125-132)</li> </ul> <p style="text-align: center;"><b>...10 Minute Break...</b></p>	Council & Staff
4:15 pm	<ul style="list-style-type: none"> <li>• Town Manager Hiring Progress (pg. 133-156)</li> </ul> <p>Note.... <i>process, timeline and general discussion may be considered in open session, however if Council desires to specifically consider individual candidate applications/qualifications, such is to be held in closed session.</i></p>	Council
5:00 – 5:30 pm	<b>...Adjourn for the day...</b>	

6:00 pm | *Meet in lobby for dinner with team (Spouses welcomed) .... **Copper River Grill, 1302 Hendersonville Road.***

**Monday, January 21<sup>st</sup> – Vanderbilt Room**

**6:30 am** | *Breakfast (Voucher for full breakfast in Ducker Tea Room included in room key packets. Breakfast service begins at 6:30 a.m.)*

<b><u>Time</u></b>	<b><u>Topics</u></b>	<b><u>Discussion Participants</u></b>
--------------------	----------------------	---------------------------------------

**8:15 am** | **Project Activities:**

- Shuttle Continuance & Route (pg. 157-158)
- Sunset Bid Results (pg. 159)
- Gateway (pg. 159)
- Bass Lake (pg. 160)
- Middle Fork Greenway Update (pg. 161-163)
- Virginia Tech Plan Revisit (pg. 164-170)
- Dog Park (pg. 171-174)
- 321 Project & Landscaping (pg. 175-184)

*...10 Minute Break...*

Council  
Staff  
McGill Engineers

**11:00 am** | **Organizational Matters:**

- FY 19/20 Recreation & Landscape...*activity justification to FY Budget, other.* (pg. 185-186)
- Fire...*ref. disaster plan, county relations and EMS vehicle update submissions.* (pg. 187-220)
- Planning & Inspections...*short term rentals, enforcement, other.* (pg. 221-223)

Council  
Staff

**12 Noon** | *.... **Lunch on site...***

**1:30 pm** | **Organizational Matter Continued:** (pg. 224-235)

- Police...*SRO, Dispatch/Communications, other*
- Police & Planning Parking...*enforcement, kiosk, additional?*
- Other Organizational Related?

Council  
Staff

	<i>...10 Minute Break...</i>
2:45 pm	<b>Potpourri Discussions:</b> <ul style="list-style-type: none"> <li>• Energy Efficiency...<i>open discussion on vehicles, buildings, projects, etc.</i></li> <li>• Professional Services...local utilization</li> <li>• Others?</li> </ul>
4:00 pm	<i>...Adjourn for the day...</i>
6:00 pm	<i>Meet in lobby for dinner with team (Spouses welcomed)  .... Lucy's Burger Grill, 620 Hendersonville Road.</i>

**Tuesday, January 22<sup>nd</sup> – Vanderbilt Room**

6:30 am	<i>Breakfast (Voucher for full breakfast in Ducker Tea Room included in room key packets. Breakfast service begins at 6:30 a.m.)</i>	
<b><u>Time</u></b>	<b><u>Topics</u></b>	<b><u>Discussion Participants</u></b>
8:30 am	<b>Priority Setting</b> ....In reference and consideration to topics and issues presented over the last few days, Council as a group shall consider prioritizing those matters for staff's direction. Of particular importance would be Council's new top three (3) financial projects/activities for inclusion in the upcoming FY 2019-20 Budget process.	Council & Interim Manager
10:30 am	<b>Wrap Up</b> ...while fresh on minds, quick around the table brief from all on how this retreat could be better improved.	Council
11:00 am	<i>...Adjourn...</i>	

If you would like to view the contents of the Retreat Agenda Packet please go to Town Hall between the hours of 8:00 am – 5:00 pm on Friday, January 18, 2019.