

**FINANCIAL REPORT  
AS OF JANUARY 31, 2019**

**Financial Overview**

Please find reported, we are 58% into fiscal year 2018-2019. Collections of 2018 property taxes total \$4,078,612 or 97% (this is 5% more collections at this point in the fiscal year than last year at this time- this is beginning to become more consistent with normal year collections with the due date for taxes having passed- as mentioned previously, we were seeing higher than typical collections due to an influx of tax pre-payments made this year vs last year) of budget at this time. With collections being one month in arrears, we have collected six months of motor vehicle taxes for the new fiscal year, with collections at \$50,482 or 63% (this is 7% more collected at this point in the fiscal year than last year at this time) of budget.

Sales tax revenues are collected two months in arrears, with \$729,280 or 40% (this is 3% below collected at this time last year) of budget collected at this time. Building permit collections are at \$38,740 or 55% of budget, and zoning fees are at \$4,538 or 45%, these numbers are below budget pace at this time and lower than last year at this time. As mentioned previously, last year's spikes in building permit fee revenue was due to new developments such as the Chestnut Development Partners project on Chestnut Dr., while zoning fee increases were associated with the spike in new home applications seen during last fiscal year and conditional zoning application fees.

The fourth utility billing of the new fiscal year will occur in late February, billings for the current fiscal year are at \$456,050 or 49% and \$381,323 or 51% for water and sewer charges respectively. This is <1% above last year's budget pace for Water and 2% above budget pace for Sewer charges. Water and sewer connection fees collected to date are at \$20,550 or 121% and \$29,047 or 182% respectively. While lower than last year's collections, these fees are still above budget due to remaining fees associated with the Chestnut Ridge Development Partners project on Chestnut Dr. being collected this year as previously noted.

Overall expenditures for the General Fund are at 54% (1% above last year at this time) and 41% (remaining moderately higher than last year at this time due to the AMI project funding being allocated in the FY 2017-18 budget, but the project not approved for moving forward, when compared to a more typical year of spending it is approximately 5% below budget pace for this time of year) for the Water/Sewer Fund. Overall revenue for the General Fund is at 73% (approximately 1% below last year at this time) and 43% (4% up this year compared to last, due to AMI budgeted revenues not being charged as planned) for the Water/Sewer Fund. Since many of our revenues are collected in arrears, these totals are somewhat expected at this point in the fiscal year. As previously mentioned, debt service payments are related to the elevation seen in the Public Building department but the overall budget for this department is not anticipated to be over budget at the end of the year based on projections at this time. All other department expenditures are in line with budget at this time. See the attached report for departmental breakdowns.

Attached is the monthly financial report in numbers. Please let me know if you have any questions on these reports.

**Department Activity Notes**

Year-end processing and required reporting is complete with our annual record retention rotation to take place as time allows.

Bond project review and planning for the third issuance continues. A phone call this week with our Bond Attorney and Financial Advisor lead to another review of funds on hand from our previous issues to date and our plans for our next issuance originally planned for early April and it has been suggested that we use funds on hand first and push the issuance out to June, to give time to spend current funding down prior to initiating another phase of borrowing. Plans to shift funding on our schedule have been made in this effort, with a revised bond project worksheet to be delivered to Council for their review and information.

Budget work has begun with budget worksheets and new spreadsheets including capital reserve and item purchase planning starting to be developed to distribute to departments.

I recently requested a quote from Combs, Tennant and Carpenter P.C. and received a response that they could not quote the Town's audit work at this time due to their current workload and staffing changes they have had since they were previously completing our audit. I have plans to contact a couple more firms as well as references to try to get another quote to present to Council in order to secure an auditor for this year.

Thank you,

Nicole M. Norman  
Finance Officer

**EXHIBIT #2B**

**TOWN OF BLOWING ROCK**  
**FINANCIAL SUMMARY REPORT**  
As of January 31, 2019, 58% of Fiscal Year 2018-2019

**GENERAL FUND**

<b>REVENUES</b>	Annual Budget	Actual to Date	% Collected- Projected
Current Year Levy of Property Taxes	\$ 4,194,204	\$ 4,078,612	97.24%
Motor Vehicle Taxes	80,030	50,482	63.08%
Utilities Franchise Taxes	366,165	101,085	27.61%
Local Option Sales Taxes	1,806,900	729,280	40.36%
Fund Balance Appropriated	-	-	0.00%
All Other Revenues	1,755,108	1,061,642	60.49%
	<u>\$ 8,202,407</u>	<u>\$ 6,021,100</u>	<u>73.41%</u>

  

<b>EXPENDITURES</b>	Annual Budget	Actual to Date	Y-T-D % Spent
Governing Board	\$ 53,068	\$ 21,523	40.56%
Central Government	1,926,570	697,042	36.18%
Public Buildings	649,445	528,429	81.37%
Administrative/Finance	420,102	249,368	59.36%
Police	1,332,596	741,298	55.63%
Emergency Services	1,100,314	652,223	59.28%
Planning and Inspections	310,319	190,537	61.40%
Street	1,193,846	684,745	57.36%
Sanitation	434,074	231,699	53.38%
Parks and Rec/Landscaping	895,113	486,699	54.37%
	<u>\$ 8,315,447</u>	<u>\$ 4,483,563</u>	<u>53.92%</u>

  

<b>Y-T-D FUND BALANCE INCREASE (DECREASE)</b>	<u>\$ (113,040)</u>	<u>\$ 1,537,538</u>	
---	---------------------	---------------------	--

<b>Property Tax Collection As a Percentage of Total Levy (Motor Vehicles Not Included)</b>	<u>FY 2019</u>	<u>FY 2018</u>	<u>FY 2017</u>	<u>FY 2016</u>
	95.47%	98.49%	99.13%	99.02%

**WATER AND SEWER FUND**

<b>REVENUES</b>	Annual Budget	Actual to Date	Y-T-D % Collected
Water Revenue	\$ 938,716	\$ 456,051	48.58%
Sewer Revenue	743,716	381,323	51.27%
Connection Fees	33,000	49,597	150.29%
All Other Revenues	388,412	21,819	5.62%
	<u>\$ 2,103,844</u>	<u>\$ 908,790</u>	<u>43.20%</u>

  

<b>EXPENDITURES</b>	Annual Budget	Actual to Date	Y-T-D % Spent
Administrative	\$ 639,138	\$ 197,420	30.89%
Plant Operations	935,896	489,469	52.30%
Field Operations	393,175	178,686	45.45%
Transfer to Capital Projects	135,635	-	0.00%
	<u>\$ 2,103,844</u>	<u>\$ 865,576</u>	<u>41.14%</u>

  

<b>Y-T-D FUND BALANCE INCREASE (DECREASE)</b>	<u>\$ -</u>	<u>\$ 43,214</u>	
---	-------------	------------------	--