



Town of Blowing Rock

Date: Tuesday, March 10, 2020, 6:00 p.m.

Location: Town Hall, 1036 Main Street, Blowing Rock, NC 28605

Agenda

<i>Item</i>		<i>Present & Participants</i>
I.	CALL TO ORDER	Mayor Charles Sellers
II.	PLEDGE OF ALLEGIANCE	Mayor Charles Sellers
III.	APPROVAL OF MINUTES <ol style="list-style-type: none">February 11, 2020 – Regular Meeting MinutesFebruary 11, 2020 – Closed Session MinutesFebruary 26, 2020 – Special Meeting Open/Closed Sessions CONSENT & REGULAR AGENDA ADOPTION <ol style="list-style-type: none">High Country Half MarathonDelinquent Taxes - Advertisement Date RequestBudget Amendment -Bass Lake Sidewalk -#2020-07	Mayor & Council Mayor & Council
IV.	PUBLIC COMMENTS... <i>comments shall be limited to three (3) minutes</i>	Public
V.	PRESENTATIONS <ol style="list-style-type: none">Watauga Compassionate Communities Initiative	Kathy Beach, Rumble Memorial Church
VI.	PUBLIC HEARING <ol style="list-style-type: none">Rankin Road – John Winkler - #2020-01Blowing Rock CUP Amendment – CUP #2000-02	Kevin Rothrock
VII.	BUSINESS MATTERS: <ol style="list-style-type: none">Playground Equipment UpgradePaving Contract – McGillMonthly Financial Presentation	Parks and Rec Director Jennifer Brown Doug Chapman, McGill and Associates Finance Officer Nicole Norman
VIII.	OFFICIALS REPORTS & COMMENTS: <ol style="list-style-type: none">MayorCouncil Members	Mayor Charlie Sellers Council Members

	<p>3. Town Attorney</p> <p>4. Town Manager</p>	<p>Allen Moseley</p> <p>Shane Fox</p>
IX.	<p>1. CLOSED SESSION – NCGS 143-318.11. (a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and public body.</p> <p><i>NCGS 143-318.11 (a)(5)</i> Discussion of potential property acquisition.</p>	
X.	<p>1. ADJOURNMENT/RECESS...<i>Mayor Charles Sellers entertains a motion and second to adjourn or recess the meeting.</i></p>	

DRAFT
MINUTES
Town of Blowing Rock
Town Council Meeting
February 11, 2020

The Town of Blowing Rock Town Council met in regular session on Tuesday, February 11, 2020, at 6:00 p.m. The meeting took place at Town Hall located at 1036 Main Street, Blowing Rock, N.C. Present were Mayor Charlie Sellers, Mayor Pro-Tem Sue Sweeting and Council Members Albert Yount, David Harwood, Doug Matheson and Virginia Powell. Others in attendance were Town Manager Shane Fox, Town Attorney Allen Moseley, Town Engineer Doug Chapman from McGill Associates, Public Works and Utilities Director Matt Blackburn, Planning Director Kevin Rothrock, Fire Chief Kent Graham, Police Chief Aaron Miller, Parks and Recreation Director Jennifer Brown, Finance Officer Nicole Norman and Town Clerk Hilari Hubner who recorded the minutes.

CALL TO ORDER

Mayor Sellers called the meeting to order at 6:00 p.m. and welcomed everyone.

THE PLEDGE OF ALLEGIANCE

REGULAR AGENDA ADOPTION

Mayor Pro-Tem Sweeting made a motion to approve the agenda, seconded by Council Member Matheson. Unanimously approved.

MINUTE APPROVAL

Council Member Matheson made a motion to approve the minutes from the January 6, 7 & 8, 2020 Council retreat meetings, seconded by Mayor Pro-Tem Sweeting. Unanimously approved.

Council Member Powell made a motion to approve the minutes from the January 14, 2020 regular Council meeting, seconded by Council Member Harwood. Unanimously approved.

Mayor Pro-Tem Sweeting made a motion to approve the closed session minutes from the January 14, 2020 Council meeting, seconded by Council Member Matheson. Unanimously approved.

CONSENT AGENDA

Blowing Rock Police Department requests revisions to Chapter 6, Motor Vehicles and Traffic, of the Blowing Rock Town Code. Changes would assist the Police Department in dealing with parking issues. **Revisions to Chapter 6 of the Town Code – Attachment A**

Budget Amendment – to account for various items – **Budget Amendment #2020-01 – Attachment B**

Shriners Parade – The Oasis Shriner’s are requesting to have a civic parade on Saturday, June 6, 2020 at 2:00 p.m. They will organize the parade the same way the Parks and Recreation organizes their annual parades. The line-up will be on Clark Street and the route will go from 221 to Main Street and end at Rumble Memorial Church.

Council Member Matheson made a motion to approve consent agenda as presented, seconded by Mayor Pro-Tem Sweeting.

SPECIAL RECOGNITION

Mayor Sellers recognized the girl’s and boys’ basketball teams from Blowing Rock School for both teams recent championship wins. Mayor Sellers presented a resolution to the teams on behalf of the entire Town Council. **Blowing Rock School Resolution #2020-02 – Attachment C**

SPEAKERS FROM THE FLOOR

Robert Hess, 823 Laurel Lane, spoke regarding pickle ball and how it could help with economic development for the Town. Mr. Hess advised he does not play pickle ball, but some of his friends he plays bridge with are very active in the pickle ball community. Mr. Hess advised he had distributed to Council an article from High Country Magazine as well as an article written by his friend Chris Cobb. Mr. Hess acknowledged at Council Retreat, Council had discussed and had not set pickle ball as a priority on the list for the upcoming year. He further acknowledged he understood that, but just wanted Council to think about how this could be a boost for economic development for the Town.

Mayor Sellers thanked the Mr. Hess for his input.

PRESENTATIONS:

1. Village Foundation Presentation – Legion Hill Project

Jim Pitts and John Aldridge with the Village Foundation jointly presented a conceptual rendering for a Park Connector behind the American Legion. The concept includes handicap-accessible walkways behind the American Legion Building, including access to the parking deck beside of the American Legion and Memorial Park, greenspace and benches for seating and an amphitheater for small performances or educational purposes. The idea for the project originally came from the Virginia Tech masterplan from the students who studied the best ways to utilize the space. Mr. Pitts advised this area is highly underutilized, is overgrown and the current pedestrian connections are unsafe.

Mr. Pitts explained the main “sex appeal” for the project is the amphitheater which not only would provide great seating with a beautiful view of the lake, but also could seat up to 50-100 people for small performances. He further explained this would be a space the Town doesn’t currently have in Blowing Rock as well as something that almost no mountain town offers.

Mr. Aldridge advised the Village Foundation is requesting a concept approval from the Town so they can move forward trying to get funding for the project. Mr. Aldridge further advised this is going to be a heavy lift for the Village Foundation as the estimate cost for the project is \$750,000 to \$800,000. He explained there will have to be big gifts, multiple six figure gifts, not small gifts to achieve their goal.

Mr. Aldridge explained what the Village Foundation needs from the Town;

- Need the Town of Blowing to say this project is one of its top priority projects in the next couple of years
- Strong pro-active support from the Town of Blowing Rock in a public-private partnership to “lock arms” with the Village Foundation and the community to get this project done
- Requests the Town provide engineering and for the Town to have a survey done

Mr. Aldridge explained the foundation would like for this project to be done, if possible, with private funding. He further explained doing something of this nature with public funds can sometimes be “a can of worms”.

Mr. Aldridge advised if the Foundation goes out and tests the project and finds it’s just not a feasible project, they will come back to the Council and let them know. He advised if funding is able to be raised the board will come up with a final rendering to bring back to Council for final approval in January of 2021, construction would start soon after and should be completed by fall of 2021. Mr. Aldridge noted “this is a big vision, but if you don’t think big you do ever do anything big”.

Council Member Matheson stated he hope that anytime the Town goes into a public-private partnership with any project that both parties go in “whole hog”. He further stated that he loved the concept and idea of this project.

Mayor Sellers advised for many years nothing positive happened in this area of Town and with the renovation of the American Legion, Robbins Pool and improvements around the lake the one area lacking is this space. He further advised he felt this may be the “missing link” to that area.

Mayor Pro-Tem Sweeting stated she thought it was a great idea and thanked the Village Foundation for their work.

Council Member Harwood thanked Mr. Pitts and Mr. Aldridge, the Village Foundation, the Chamber, the Chamber EDC for their time and hard work. He asked Mr. Pitts to enlighten him on the Town providing engineering and where that would stop and start. Mr. Pitts advised it would start with a ground survey to put all the needed information on a map to confirm the project makes sense to be done. He advised the only other engineering would be for grading and drainage to make sure it meets the appropriate standards.

Council Member Powell advised she loved the project and loved the grassy areas. She further advised this project is number six (6) on the Council's priority list from Retreat.

The consensus of Council was to approve of the concept for the project.

2. 321 Entrances to Main Street

Manager Fox advised several years back the Sunset Gateway project came about. Town Council looked at several different design and options. Eventually landing on what some felt was the final product with McGill and the improvements to Sunset Drive streetscape. Since that time there have been more conversations about Sunset Drive and beautification that could be had there. Around Council Retreat time, several Council Members asked staff to come up with some plans for beautification ideas not only Sunset Drive, but several other areas of Town. Landscaping staff was asked to look at the entrances to downtown along 321 and come up with a design cost estimate for each entrance. After some very preliminary renderings given at retreat, Town Council instructed staff to create improved renderings and a cost estimate for Council consideration.

Chris Pate with landscaping presented those renderings for the proposed areas in Town via PowerPoint.

Manager Fox advised contractors to have come up and looked at the space and the estimated cost is approximately \$200,000.

Council Member Matheson asked if both sides of the Sunset and Hwy 321's landscaping would match. Mr. Pate advised it would, but he wasn't able to do renderings yet on the Glenwood Office Building side because of the utility poles and a few large cable ties.

Mayor Sellers asked how many locations would be landscaped for the \$200,000. Manager Fox advised Valley Blvd at the north entrance, south entrance, Sunset, the Fire Department and each "Welcome to Blowing Rock" signs if the Chamber approves as the signs belong to them.

Council Member Powell asked Mr. Pate if he had a chance to look the Hwy 221 sign. Mr. Pate advised he hadn't, but that sign was just recently completed and was in good shape.

Council Member Harwood thanked Mr. Pate and the rest of staff that had a hand in creating the renderings as he found them to be very helpful.

Council Member Powell asked Kim Hartley who was in the audience if her and her dad Keith McDonald, owner of the service station on the corner of Sunset and Hwy 321, had a chance to look at this plan and if so, what their thoughts were about the design. Ms. Hartley advised they had, and they liked how soft it looked and that there isn't a massive structure on the property. She further advised they love that its natural, not tall but rather a lower design because their business depends on traffic to stop and that their business needs to be visible, which was a main concern of theirs. Ms. Hartley further advised they

really liked the natural landscaping to really show off Blowing Rock and loved the consistency of the design throughout Town.

Council Member Matheson asked Mr. Pate if he had looked at the bridge area on Sunset Drive. Mr. Pate advised it was an area that could be addressed and tied in together with the landscape plan.

Mayor Pro-Tem Sweeting stated the idea of a rain garden in that area had been discussed to help with water and storm water in that area and would be beautiful as well.

Mayor Sellers advised Council had all received a letter from the Blowing Rock Chamber and felt it needed to be noted that the Chamber had spent a fair amount of time and money on conceptual drawings for many years. He advised Council may want to think about that and consider Mr. Pate and the Department Heads have a conversation with the Chamber going forward.

Council Member Harwood stated he had spent a lot of time on this the past two (2) weeks, he had met with a lot of people to try and get the history of this project. He further advised he still wasn't sure he had a clear picture of the history and how it's got to where it is today. He stated he does know that the Chamber, the EDC and some funding from the Village Foundation had transpired and that transpired prior to staff's involvement. He explained he felt to be fair, Council needed to allow the Chamber to present their proposal which they had wanted to do originally at the end of last year.

Council Member Harwood advised his recommendation was for Council to "push pause" on staff's proposal and allow the Chamber the opportunity to present their design to Council after which Council can talk about next steps after hearing both options.

Council Member Powell explained her understanding of the history of the project goes all the way back to the strategic plan five (5) years ago and had been given input from both McGill Engineers as well as Benchmark. She further explained all of Council have had the opportunity to see the Chamber's plan, have talked to them about it and felt that is why their project was probably put on hold. She advised she felt it was time to move forward with staff's design for the project. She further stated this has been going on for five (5) years. Council Member Powell stated this plan is a beautiful way to not only focus on Sunset Drive, but also six (6) other areas as well for around \$200,000.

Council Member Powell made a motion that Council move forward with the Town's plan and get the project going as soon as possible to get as much done as can be this spring, seconded by Mayor Pro-Tem Sweeting.

Further discussion:

Mayor Pro-Tem Sweeting stated she felt Council's all had the opportunity to see the Chamber's plan, she thanked the Chamber for that, but felt there were problems not only with the conception but also that the money for the project was going to come from TDA

funds that included the Town's money. She stated the Chamber wanted full ownership of that money, which she didn't feel in allowing would make her a good steward of the taxpayer's money. She stated that was one of the reasons she wasn't in favor of their project.

Mayor Pro-Tem Sweeting advised Council asked Mr. Pate to go ahead and look at this and she is in favor of what he has brought before them. She felt it was pulling everyone together, there are a lot of needs in the Town and \$200,000 is a lot easier to swallow rather than \$750,000 to \$825,000. She reiterated she is in support of the Town's design.

Council Member Harwood advised he felt the motion was inconsiderate and was somewhat of a "slap in the face" to the EDC and what they have done. He further advised he felt the decision was hasty and he didn't understand the rush. He explained he wasn't sure that the money that came from the TDA is actually earmarked appropriately for all the entrances. He further explained his understanding was the funds were earmarked for this entrance in particular and nothing else, so he wasn't sure that the motion is even in line with what the money was earmarked for. He restated he was confused about the hastiness of it and was confused why Council can't give their good friends at the Chamber an opportunity. He further stated it was his understanding the design Council originally saw has since been revised and would like to see it in a public forum.

Council Member Yount stated what the Chamber advised to him was a lot of money had been spent. He stated he wasn't sure if that money had been subtracted from what he was hearing this project was going to cost the other way. He further stated he didn't truly know what the Chamber was going to present until he sees it and as of, yet he hasn't seen it.

Council Member Matheson advised he took a little offence to Council Member Harwood's statement. He explained he personally had been meeting with the Chamber on this project for eight (8) to nine (9) months and on his side, there was not anything hastily done. He further explained there were a few things he had requested the Chamber do that had never been done, so in his opinion it wasn't a "slap in the face".

Council Member Matheson explained he was looking at it from the taxpayer's side, where is the Town going to "get the most bang for our buck" as well listening to the people who have come and talked to him about their concerns. He stated in his opinion Council was not making a hasty decision.

Council Member Harwood stated the first time he saw staff's design was in January at Retreat and this is February. He further stated he felt if the Chamber has been working on their design for eight (8) months and this design has only been on the table for a month it's hasty to decide on it this soon in his opinion.

Council Member Matheson advised in his opinion this design looked better in a month than the other design did in eight months.

Council Member Yount advised Destination by Design had done three (3) designs, but never got it exactly where Council wanted it and the Town paid \$40,000 for those designs.

Council Member Powell stated with all respect to Council Member Harwood's thoughts, her hope was this could be something the Town and Chamber could "lock arms: and work together on. She further stated she would like to spin this all in a positive manner and move forward.

Council Member Harwood advised before he was on Council, he sat at every Council meeting for twelve (12) years in the audience and knew what had transpired, he knew that thousands and tens of thousands of dollars has been spent on designs that were never used. He further advised Council now has a design from someone who wants to collaborate with the Town, the Town hasn't had to pay a dime for those designs, and he felt they deserved "their day in court". Council Member Harwood stated he hasn't made up his mind yet either way and would like to see both designs before he decides so that all options are considered or have all parties collaborate.

Council Member Matheson stated he would like to review for the record at the December Council meeting when he made the motion to pull the Chamber's presentation, he asked that all parties collaborate.

Mayor Sellers stated to clarify the TDA funding is for all entrances. Council Member Harwood thanked Mayor Sellers for the clarification.

With no further discussion the motion stood: Council Member Powell made a motion that Council move forward with the Town's plan and get the project going as soon as possible to get as much done as can be this spring, seconded by Mayor Pro-Tem Sweeting. In favor of the motion: Mayor Pro-Tem Sweeting and Council Members Powell and Matheson; Against the motion: Council Members Yount and Harwood. The motion was approved.

BUSINESS MATTERS:

1. Board Appointments

Council voted on each Board appointment by ballot. The following appointments were made:

- **Planning Board:** Wes Carter, Bill McCarter and Pete Page
- **Board of Adjustment:** Lance Campbell and Jerry Starnes (Full Members) and Jim Steele and Sarah Murphy (Alternate Members)
- **ABC Board:** Susie Greene
- **TDA Board:** Tim Gupton
- **BRAAC Board:** Melissa Pickett

Council Member Harwood made a motion to approve the newly appointed board members, seconded by Mayor Pro-Tem Sweeting. Unanimously approved.

2. Sunny Side CUP Amendment

Planning Director Kevin Rothrock advised Amber Fairbetter is requesting a minor amendment to the conditional use permit for Sunny Side Day Care to expand the day care into the remaining portion of the building at 8100 Valley Blvd, beside of Papa's Joe's. The current CUP limits the day care center occupancy for up to thirty (30) children. Mrs. Fairbetter is requesting to expand the day care into the remaining portion of the building to allow up to forty (40) children. Approximately 1/3 of the remaining portion of the building is already used for storage and bathrooms, which will remain.

Twelve (12) spaces were required with the approved CUP. The day care expansion will require three (3) additional spaces. There is sufficient room to provide at least three (3) spaces with two (2) spaces being located on the left side of the building, vacated by the previous tenant. Child drop off and pick up is conducted across the front of the building with access to both Valley Blvd and Church Street.

A playground area remains fenced and secured behind the building. This area must provide at least seventy-five (75) square feet per child for recreation use. The playground area may need to be expanded to accommodate additional children, according to the NC Department of Health and Human Services.

There are additional NC State Building Code requirements that may have to be satisfied for day care operations. Those items may include: plumbing modifications, electrical changes, access ramps, and additional smoke detectors. Additionally, the entire building and front fencing needs to be repainted and some landscaping added to the front and right side of the building.

Mayor Pro-Tem Sweeting made a motion to approve as presented, seconded by Council Member Matheson. Unanimously approved.

Council Comments:

Council Member Yount advised he was asked by a neighboring business owner to make sure the applicants are required to paint the exterior of the building. Mr. Rothrock advised that was part of the CUP and when weather permits that will be done.

Council Member Powell stated this daycare has a wonderful reputation in the community, she loves seeing it grow and seeing them work with the Town to make that happen.

Sunny Side CUP Amendment – Attachment D

3. Bass Lake Sidewalk Contract Award

Doug Chapman from McGill and Associates reviewed the Bass Lake sidewalk plans with Council. Plans include a retaining wall, drainage, curb and guttering which will help keep

people from trying to park on the shoulder. Mr. Chapman explained the sidewalk will conclude at the gravel driveway at the start of the historic property.

Mayor Pro-Tem Sweeting asked Mr. Chapman to explain why the sidewalk will end there because some people have questioned why the sidewalk won't extend all the way to the iron gate. Mr. Chapman explained the reason is because the Park Service won't allow the Town to go any further because if they did it would be intruding on historic property which isn't allowed.

Council Member Powell asked how the sidewalk with work in conjunction with the existing bike lane and if it will cause any issues. Mr. Chapman explained and advised the bike lane will remain.

Mr. Chapman advised the budget for the sidewalk is \$1.2 million which included \$922,500 for construction and \$92,300 for contingency. Funding for the project includes a \$980,000 EFLAP grant thru DOT and \$242,000 of Town funds from the GO Bond. He advised the public bid opening for the U.S. Highway 221 Sidewalk Improvements project was held on January 30, 2020. A total of four (4) bids were received, and Country Boy Landscaping, Incorporated of Harmony, North Carolina, submitted the lowest responsive bid with a total base bid amount of \$976,959.00. He further advised McGill's recommendation is the bid be awarded for this project to Country Boy Landscaping, Incorporated in the amount of \$976,959.00 which is within the budget and allows \$37,000 for contingency.

Mr. Chapman advised this project has to follow DOT's requirements and their requirement for the next step is for the board to pass a resolution for the intent to award subject to DOT's approval.

Mayor Sellers asked Mr. Chapman to review the timeline for the project with Council. Mr. Chapman advised the contractors have been advised the Town requests the Main Street section to be completed first. Provided all is in line with DOT's expectations, construction will begin mid-March. He advised the anticipated completion date for the Main Street section is May 29th and for the entire project is September 16th.

Mr. Chapman noted the contractors can work on any part of the project, but just have to have the Main Street section completed by May 29th.

Council Member Matheson made a motion to approve the bid, seconded by Council Member Powell. Unanimously approved.

4. Parade Discussion

Parks and Recreation Director Jennifer Brown advised the Town sponsors two parades a year, one for the 4th of July, and a Christmas parade during Thanksgiving weekend. Our parades begin at 2:00 p.m. and are typically finished by 3:00 p.m.

Each year the visitors to the Town parades continue to grow. In 2019 there was over 30,000 people in Memorial Park attending the 4th of July festivities, including the parade and there was over 20,000 in Memorial Park for the Christmas Parade.

The Town currently allow cars to park on Main Street during the parades. In order to allow for more visitors, staff would like to request no parking on Main Street during the parade. Also, would like to request moving the parade time to 10:00 a.m. as well, which would shorten the amount of time that there is no parking on Main Street, and it would allow staff to block parking late at night and be opened back up before noon.

The Tourism Development Authority sent out a survey to the Blowing Rock businesses asking what time they preferred the parades to take place, 10:00 a.m. or 2:00 p.m. The majority of the responses would like an earlier time for the parade which would allow parking to be opened up for visitors after the parade.

Mayor Pro-Tem Sweeting asked if the Shriners were aware of the time change since Council had just approved their request. Ms. Brown advised they were aware and advised it would be fine for them going forward. She further advised the parade for them this year would still be at 2:00 p.m. as the parade time change begins with the 4th of July parade.

Council Member Matheson advised he would be working on a satellite parking location as well as with AppalCart for earlier pick-ups during parade days to help get people into the downtown area with the elimination of parking on Main Street during that time. Council Member Matheson asked for staff to ensure it was well advertised to get the word out for the options that will be made available.

Mayor Pro-Tem Sweeting made a motion to approve as presented, seconded by Council Member Harwood. Unanimously approved. **Bass Lake Sidewalk Contact Award Resolution – Attachment E**

5. Monthly Financial Report

Finance Officer Nicole Norman gave the monthly Financial Report from January 2020.

OTHER BUSINESS

- Mayor Sellers – extended thoughts and prayers to the Davant Family with the recent passing of Mrs. Harriet Davant. He advised at the March meeting the family will be invited to the Council meeting and be presented a Resolution to honor Mrs. Davant.
- Council Member Yount – asked Manager Fox to give a brief update on the status of a traffic study for Greenhill Road. Manager Fox advised staff had reached out to Rainy-Kemp and Associates to begin work on a traffic study. Manager Fox further advised when details are received it will be passed along to Council.
- Doug Matheson- advised he and Manager Fox will be attending an AppalCart meeting next week.

- Manager Fox – Reminded of the following upcoming dates and noted the location change to the American Legion is due to the early voting for the Primary Election being held in the Council Chambers.
 - Board of Adjustment meeting is February 19th at 5:30 p.m.
 - Planning Board meeting is February 20th at 5:30 p.m.

Council took a ten-minute recess before going into executive session.

EXECUTIVE SESSION

At 8:25 p.m. Council Member Matheson made a motion to go into executive session *NCGS 143-318.11. (a)(5) – discussion of potential property acquisition*, seconded by Council Member Yount. Unanimously approved.

ADJOURNMENT

At 9:00 p.m. Council returned to open session. There being no further business to discuss, Council Member Yount made a motion to adjourn at 9:00 p.m., seconded by Council Mayor Pro-Tem Sweeting. Unanimously approved.

MAYOR _____
 Charlie Sellers

ATTEST _____
 Hilari Hubner, Town Clerk

ATTACHMENTS

- Code Revisions for the Police Department – Attachment A**
- Budget Amendment #2020-01 – Attachment B**
- Resolution for Girls and Boys Basketball Teams – Attachment C**
- Sunny Side CUP Amendment – Attachment D**
- Bass Lake Sidewalk Contact Award Resolution – Attachment E**

Draft
MINUTES
Town of Blowing Rock
Town Council Special Meeting
February 26, 2020

The Town of Blowing Rock Board of Commissioners held a special meeting on Wednesday, February 26, 2020 at 5:30 p.m. The meeting took place at the American Legion located at 333 Wallingford Rd., Blowing Rock. Present were Mayor Charlie Sellers, Mayor Pro-Tem Sue Sweeting, Council Members Albert Yount, David Harwood, Doug Matheson and Virginia Powell. Others in attendance were Town Manager Shane Fox and Town Clerk Hilari Hubner, who recorded the minutes.

Mayor Sellers called the meeting to order and immediately Council Member Matheson made a motion to go into Closed Session, seconded by Council Member Powell. Unanimously approved. The motion was pursuant to NC General Statute 143-318.11. (a) (3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body. At 6:30 p.m. returned to open session. With no further business to be discuss Council Member Powell made a motion to adjourn, seconded by Mayor Pro-Tem Sweeting. Unanimously approved. No action was taken

MAYOR _____
Charlie Sellers

ATTEST _____
Hilari Hubner, Town Clerk

Town of Blowing Rock
Request for Council Action

FROM: Jennifer Brown Director of Blowing Rock Parks & Recreation
SUBJECT: 2020 High Country Half Marathon
TO: Town Council
DATE: March 10, 2020
REQUESTED BY: Mary Sheryl Horine, Associate Director, ASU Institute for Health and Human Services
Council Director, Girls on the Run of the High Country

Public Hearing Yes No Will be required
Properly Advertised Yes No Will be required

BACKGROUND:

We have received a request from the High Country Triple Crown, to hold their 10th annual High Country Half Marathon that will begin at Kid Brewer Stadium at ASU and end at Davant Field.

The route through Blowing Rock will go from 221 to Laurel Lane, up Wonderland Trail, back on to Laurel Lane, and end at Davant Field.

They will coordinate activities with Parks & Recreation, Blowing Rock Fire & Rescue, and the Blowing Rock Police Department. A copy of their certificate of insurance will be provided prior to the event.

All Town Departments have reviewed their Special Event Application and have no issues with the request.

ATTACHMENTS:

1. Letter of Request from High Country Triple Crown
2. Special Event Application



Town Of Blowing Rock
 PO Box 47
 1036 Main Street
 Blowing Rock, NC
 28605

Town Of Blowing Rock
Special Events/Activities Application
 (Must be submitted to Blowing Rock Parks & Recreation)

Tel 828-295-5200

The purpose of this application is to provide information about your event or activity in order for various departments and agencies to determine if they need to be involved in the approval and/or permitting process. Depending on the specific event, a permit application and/or fee(s) from individual departments may be required.

The applicant is responsible for providing complete and accurate information on the application, including an attached detailed site plan. The applicant is also responsible for notifying the Parks Department of any changes. Incomplete applications will not be accepted. **A complete application should be submitted at least 90 days prior to the planned event to allow sufficient review time. Town staff may contact you with specific questions. Any official may require a pre-planning meeting.

Applications and events are prioritized based on a first come-first served basis and the Town may approve or disapprove an event's requested date based on availability of resources. Events that occur on an annual basis will receive priority the following year.

Applicant should contact the Parks Department to verify date availability prior to submission of application.

**NO MORE THAN 2 RACES WILL BE ALLOWED IN ANY GIVEN MONTH

**If the event is to be held on public property, approval to use the property must be obtained from Town Council; therefore the application must be submitted 90 days prior to the event.

APPLICANT INFORMATION

Name of Event: High Country Half Marathon
 Applicant Name & Title: Mary Sheryl Horine, Race Director
 Organization: High Country Triple Crown/ASU
 Mailing (Billing) Address: ASU Box 32102
 City / State / Zip: Boone/NC/28608
 Daytime Phone: 828-262-7557 Cell: 828-263-0329 Email: horinems@appstate.edu
 Description of the Event: Competitive adult running event that starts in Boone and ends in Blowing Rock.
 Does the event have a Twitter, Facebook or other social networking page: yes
 If yes, please list URL(s): https://triplecrown.appstate.edu/ , https://www.facebook.com/High-Country-Triple

Event Address: Davant Field, BR
Date of Event: August 22, 2020
Event Start Time: <u>9:30am</u> Event End Time: <u>11:00pm</u>
Set-Up Begins: <u>8:00am</u> Clean-Up Ends: <u>12:00pm</u>
Preferred Date & Time of Inspection: August 22, 12:00PM
Estimated Attendance: 300
The Event is: <input type="checkbox"/> Private (by invitation only) or <input checked="" type="checkbox"/> Open to General Public

APPLICANT'S SIGNATURE DATE: 8/18/20

A pre-planning meeting may be required and will be scheduled to include the appropriate staff. The event applicant must attend the meeting. The town reserves the right to require others to attend.

TENTS & MEMBRANE STRUCTURES

**** Tent is a structure, enclosure, or shelter, with or without sidewalls or drops ****

Will tent(s) be used for the event? Yes No ** maybe*

Number of Tent(s) planned: 2 (tents will only be used if raining)

Size of Tent(s) planned: 10x10

Percentage of side walls if any to be used for each tent: none

Detail tent location, size, percentage of side walls and spacing for each on required site plan.

**** Membrane structure is an air-inflated or air supported structure ****

Will Inflated/air Supported membrane(s) structures be used for the event? Yes No

Number of air inflated/air supported membrane structures planned: one

Size(s) air Inflated/air supported membrane structures planned: finish line arch

Detail air inflated/air supported membrane structure location(s), size and spacing for each on required Site plan.

POWER SOURCES

Will you use electric generators? Yes No

If yes, will Power Distribution boxes be used? Yes No

Provide contact information for contractor supplying generator power:

Name: _____ Phone: _____ Email: _____

Will you use electric power from an existing structure? Yes No

If yes, will direct wiring to breakers be required? Yes No

Provide contact information for person responsible for setup of power:

Name: _____ Phone: _____ Email: _____

HAZARDOUS MATERIALS

Will there be any portable heaters?? Yes No

Will there be any deep fat fryers?? Yes No

Will the event have any hazardous materials such as propane, butane, gasoline, diesel tanks, helium cylinders or other upright tanks? Yes No

If yes, all tanks must be secured in a manner to prevent accidentally being knocked over. All helium tanks not being used shall have their caps in place.

Will there be any fireworks, lasers, torches, candles or pyrotechnics? Yes No

If yes, contact the Blowing Rock Fire & Rescue office at 828-548-2800 for more information.

VOICE/MUSIC AMPLIFICATION

Are there any musical entertainment features related to your event? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If no proceed to next section)
If yes, state the number of bands and type of music: Number of bands: <u>1</u> Type(s) of music: <u>2-3 musicians playing bluegrass acoustic music</u>
Will a portable or temporary stage be utilized? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes*, state the number of portable or temporary stages: <u>one</u> Will stage have canopy with frame that supports equipment (lighting, etc.)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes* state the size of canopy: _____
Provide contact information for contractor providing stage: Name: <u>Boone Rent All</u> Phone: _____ Email: _____
Will your event use amplified sound? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please indicate times: Start time: <u>9:30am</u> Finish time: <u>11:00am</u>

ALCOHOL

Will alcoholic beverages be served? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If yes, NC ABC permit required)
Will alcoholic beverages be sold? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, NC ABC permit required)
What type of alcohol will be served? <input checked="" type="checkbox"/> Draft Beer <input type="checkbox"/> Can/Bottle Beer <input type="checkbox"/> Wine <input type="checkbox"/> Liquor
Who will be serving the alcohol? <u>Event volunteers over the age of 21</u>
Times for alcohol to be served: <u>10:00am-11:00am</u>
Locations within event site where alcohol will be served: <u>From a table located on Davant Field</u>
Have you applied for a North Carolina temporary ABC permit? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

MECHANICAL RIDES

Does the event include mechanical rides, or other similar attractions? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please describe attractions: _____
<i>Applicants contracting with amusement ride companies are required to provide the Town of Blowing Rock with a certificate of insurance, naming applicant and the Town of Blowing Rock (if applicable) as additional insured on general liability.</i>

VENDORS

PLEASE ATTACH COMPLETE LIST OF VENDORS IF ON PUBLIC PROPERTY.

Does the event include food vendors? Yes No

If the event will have food vendors, please check the following that apply:

Served Sold Free Catered Prepared Outdoors

Does the event include food concession and/or cooking areas? Yes No

If yes, please list each vendor and specify cooking method (Gas, Electric, Charcoal, Other)

(Use additional sheet if necessary)

VENDOR	COOKING METHOD	FOOD ITEM

Fire Code requires a fire extinguisher at each cooking location. Event organizers are responsible for arranging health inspections for their events.

EVENT SCHEDULE

Provide a detailed schedule of the event including dates and times for entertainment, activities, hours of event, start time, finish time, etc. If the event requires an extended time frame for set-up, include details with a timeline listing the times and locations where streets or public property will be impacted and when dismantling will be completed. (Use additional sheet of paper if necessary)

DATE	TIME	ACTION	ADDITIONAL NOTES
8/22/20	8:00am	Set up - timing station, tables, stage se	
8/22/20	9:00am	ve in BR at the intersection of Shulls M	
8/22/20	9:30am	first participants arrive at Davant Field	
8/22/20	9:30am	acoustic music to start	
8/22/20	10:45am	awards ceremony	
8/22/20	11:15am	clean up and participants leave	
8/22/20	11:45am	clean up complete and everyone vacate	

TOWN SERVICES

The Town of Blowing Rock does not provide amenities such as portable washrooms, sound systems, tables, chairs, tents, canopies or other equipment.

TRASH AND RECYCLING PLAN

In order to determine what types of containers are needed for the event, please answer the following questions: Are you requesting trash/recycle bins from the town?(Additional Fee Will Be Required) Yes / No

How many trash bins are you requesting for trash? _____ No

How many recycle bins are you requesting? _____

Date and Time for trash or recycling bins to be emptied/picked up: _____

Delivery Location? _____

Applicants are responsible for cleaning and restoring the site after the event. The cost of any employee overtime incurred because of an applicant's failure to clean and/or restore the site following the event will be paid for by the applicant. If you reasonably believe that no litter will be generated during your event, please state this in your plan.

PUBLIC PROPERTY CLEAN-UP

Contracted personnel or volunteers may be used if indicated below. What is the clean-up plan for the event? volunteers will clean up from event

If town personnel are needed to assist with event site clean-up the applicant will be required to hire off Duty personnel.

If needed, please list preferred Date & Time for clean-up staff to arrive: _____

Will any of the following services be used for the event:

- Water Service Portable Toilet Services
- Wastewater Service Public Restrooms Public Electric Power

SAFETY AND SECURITY (CHECK TYPES OF SECURITY USED)

- Beer/Alcohol Security Stage Security Event Area Security Gate Security
- Road Closure Security Money Handling Security Other _____
- Overnight Security From _____: _____ To _____: _____

Dates & Times security will be on site: _____

Security provided by: _____ Number of Security Personnel: _____

Applicant may be required to hire sworn off-duty Town of Blowing Rock police officers to provide security to insure public safety. The Blowing Rock Police Department will determine the number of security personnel required on site.

WALK, RUN, CYCLE EVENTS ON PUBLIC ROADWAYS

Number of participants expected: 225 % of participants expected under 18: 3%

*Must be at least 100 participants and no more than 2,000 per route.

Number of volunteers expected: 50 % of volunteers expected under 18: 5%

ADDITIONAL GUIDELINES AND REQUIREMENTS

Please initial all guidelines below and provide the information requested at the time the application is submitted.

Must use a pre-approved route from the Town/NC DOT and/or pre-approved neighborhood route and/or track or one of the options not on roadways that are available at a park. MSH

Must include a certificate of liability insurance for walk, run, and/or cycle event if the start/finish are on public property. MSH

Must include a plan for volunteers for events with an anticipated attendance of 100 participants or more (how many, their duties). MSH

Must include a parking plan for participants and volunteers (can be included in site plan). MSH

The provision of twenty foot (20') minimum emergency access lanes throughout the event site. MSH

Temporary signs may be used to mark a course. No markings of any kind (permanent or temporary) are allowed on roadways, sidewalks, or parking lots. MSH

Any unauthorized traffic control device or other sign or message placed on the highway right-of-way by a private organization or individual constitutes a public nuisance and should be removed. Any violations of this policy will result in disapproval of future event(s). MSH

Do not assume, advertise, or promote your event until you have a signed permit from the Blowing Rock Police Department, along with permission from town staff and Blowing Rock Town Council. Conflicts do arise and changes to the request may be necessary. MSH

Organizers to make sure race starts at the time approved on the application. Any deviated start times shall be requested no later than 30 days prior to the event. A deviated time request cannot be guaranteed approval. MSH

Event organizers to assist in enforcing safe roadway rules. MSH

Event volunteers standing throughout the course to direct as well as instruct participants to stay out of the roadway. MSH

Cancellation of any event must be in writing/email to the permit center no later than 30 days prior to the scheduled date of the event. MSH

A VIOLATION OF ANY GUIDELINE REQUIREMENT COULD RESULT IN THE DENIAL OF FUTURE EVENTS. MSH

SITE PLAN

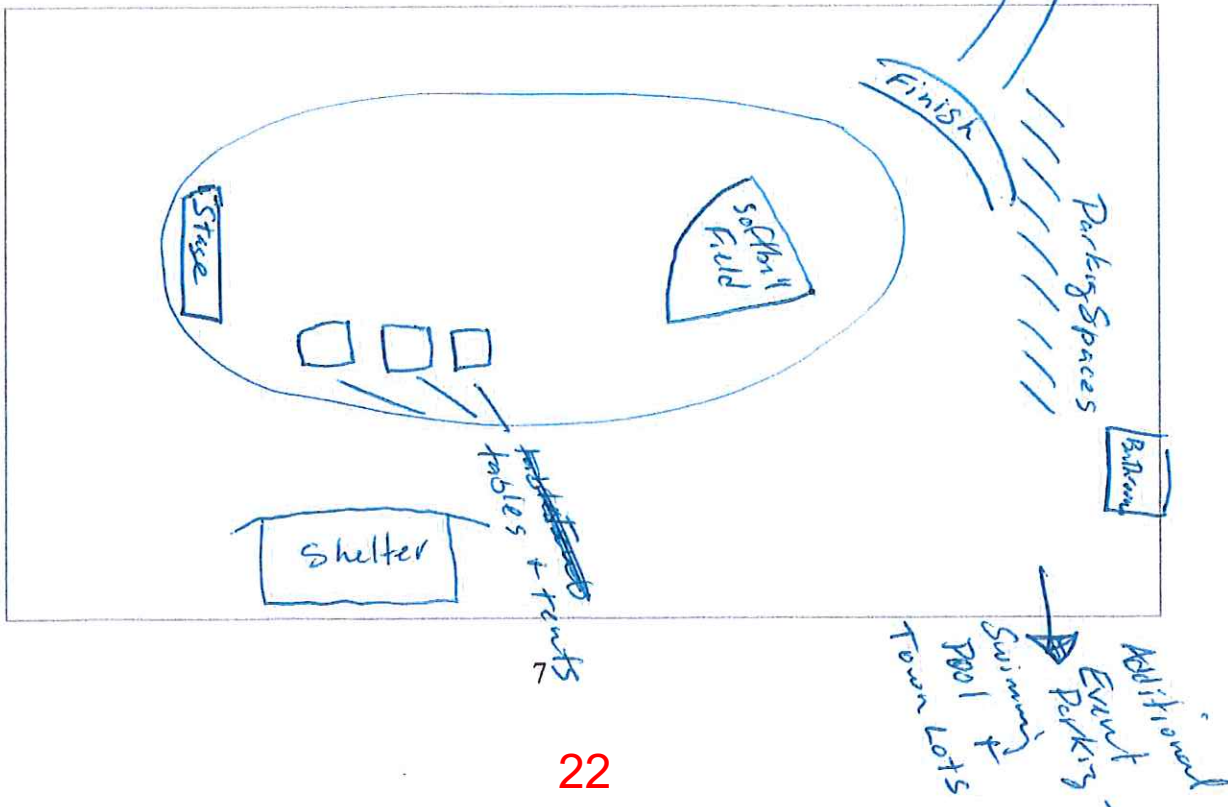
Provide a detailed Site-Plan sketch of the event. Include maps, outline or diagram of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area. The plan should include the following information (if applicable):

- Location of the event/activity on the property with approximate distances from roads, fire hydrants, existing buildings, etc.
- Location of temporary structures that will be used during the event. Must indicate size of temporary structures, distances between temporary structures and existing buildings.
- Identify how each temporary structure will be used. Example: type of vendor, food preparation, alcohol sales, etc.
- Identify location of all cooking devices and open flames.
- Location of all fencing, barricades, or other restrictions that will impair access to and from the event or property.
- Identify all designated parking areas.
- Identify location of any generators and fuel storage.

SITE PLAN SKETCH

Please provide a site plan and describe details here.

Davant Field



ATTACHMENT CHECKLIST

In addition to the Special Event Application form, the following supporting documents are required to complete your application package and begin the review process:

All Events:

- Site Plan Sketch
- Parking Plan for participants and volunteers (May be included in site plan)
- Volunteer Plan for events with an anticipated attendance of 100 participants or more (how many, their duties)

All Public Property Events:

- Certificate of Insurance listing the Town of Blowing Rock as certificate holder and additional insured.

Public Property Event at a Public Park:

- Email from the Parks and Recreation Director indicating approval of the event date. Parks and Recreation Director may be reached at (828) 295-5222 or jbrown@toibr.us.

Waiver Request:

- I am requesting a waiver from the Section which prohibits animals from special events on town property. I have included the required safety plan with the application.

Additional Info and Attachments

Parking Plan: Most participants of the High Country Half Marathon will park at the starting line in Boone. We will run continuous shuttles back and forth between Blowing Rock and Boone to get participants back to their cars. We will instruct volunteers to park in any of the town lots.

Volunteer Plan: We will station volunteers at all turns of the race. Other volunteers will be positioned at the following locations at Davant Park:

Race finish – timers, medalers (6 people)

Hospitality – water, nutrition (3 people)

Beer table – check IDs, pour beer (12 oz max/participant) (3 people)

First Aid- roaming and EMS (3 people)

Set Up/Clean Up (10 people)

Awards ceremony – prizes and awards, announcements (4 people)

Public Safety Support: Traditionally public safety officers have been on hand to assist with the flow of traffic at the busy intersection of Shull's Mill Road and Highway 221 (9:00am – 10:00am) when the bulk of the runners are coming into Blowing Rock. We will also station volunteers at this intersection in case of short staffing or other emergencies that may arise.



RISK MANAGEMENT DIVISION

Wayne Goodwin | Commission of Insurance

Tim Bradley | Assistant State Fire Marshal

CERTIFICATE OF COVERAGE

CERTIFICATE HOLDER: United States of America
Insurer: State of North Carolina
Authorization: Public Officers & Employee Liability Insurance Commission of North Carolina and the General Statutes of North Carolina, Sections §143-291 to §143-305.

http://www.ncleg.net/EnactedLegislation/Statutes/HTML/ByArticle/Chapter_143/Article_31.html

http://www.ncleg.net/EnactedLegislation/Statutes/HTML/ByArticle/Chapter_143/Article_31A.html

Period: Good until Cancelled (ASU shall notify Certificate Holder of any changes in its' self-insured status)

Coverage: A) Tort Claims against Departments, Agencies
B) Liability for State Employees

Limits A) \$1,000,000 for Tort claims against the State
B) \$1,000,000 for claims against state employees

Description: Appalachian State University – Proposals and permits for High Country Triple Crown and Girls on the Run of the High Country, Institute for Health and Human Services.

Administrator: Department Insurance - Risk Management Division
Public Officers & Employees Liability Insurance Commission
1202 Mail Service Center, Raleigh, NC 27699-1202

Note: This Certificate is for informational purposes only and does not alter any provision of the Tort Claims or Defense of State Employees General Statutes of the State.

Verified By: _____

Joseph D. Rippard, CPCU
Risk Manager

ASU-High Country Triple Crown

1202 Mail Service Center|Raleigh NC 27699-1202|919/661-5880 x234/ Fax 919/662-4416



2/7/20

The premier running series of the High Country of North Carolina.

May 23, 2020
The Cub- 7 Miler

August 22, 2020
High Country Half Marathon

October TBD, 2020
The Knob- 2 miler

100% of Proceeds Benefit Youth Programming in the High Country

Dear Blowing Rock Town Council,

The High Country Triple Crown has very much appreciated a long relationship with the towns of Boone and Blowing Rock and the Valle Crucis community. Our series, which consists of 3 races of varying difficulty and terrain, attracts runners from all over the southeast. All of the proceeds from the races support kids' programming in the High Country such as Girls on the Run, AppKIDS and Camp Crinkleroot.

For the past nine years, High Country Half Marathon participants have started the run in Boone and ended 13.1 miles later in Blowing Rock. In 2019, even with torrential rains we were able to host a successful race. With your approval, we would like to again follow this same route to be able to finish at Davant Field, followed by an award's celebration open to the community.

On August 22, 2020 at approximately 8:45am, runners will enter Blowing Rock by taking a left on 221 coming from Shulls Mill Road. The route will take a right onto Laurel Lane, a right on Wonderland Trail, a left back onto Laurel Lane and finally a right turn onto Clark Street to finish in Davant Field. All turns will be staffed by race volunteers who will serve as safety and clean up personnel as well. While we are not requesting any road closures, we would like to request law enforcement presence at the busy intersection of Hwy 221 and Shulls Mill Road just to insure safe traffic flow and participant safety.

Thank you very much for your consideration of our event. We are excited about our 2020 race and the possibility of all of our runners getting to experience the beauty of Blowing Rock once again. We will happily comply with any requests that the Town Council may have and look forward to meeting with you if necessary to discuss this event.

Sincerely,

Mary Sheryl Horine

Mary Sheryl Horine
Associate Director, ASU Institute for Health and Human Services
Council Director, Girls on the Run of the High Country

The High Country Triple Crown

ASU Box 32102
Boone, NC 28608

828.262.7557

triplecrownraces@gmail.com
www.triplecrown.appstate.edu

Town of Blowing Rock
Request for Council Action

FROM: Hilari H. Hubner, Tax Collector
SUBJECT: 2019 Tax Advertisement Request
TO: Mayor and Council
DATE: March 11, 2020
REQUESTED BY: Town Manager

Public Hearing Yes No Not required NA
Properly Advertised Yes No Not required NA

BACKGROUND:

Pursuant to North Carolina General Statute 105-363(a), I herein submit the following report under oath.

The total 2019 real property tax levy billed is \$4,351,594.14; as of February 29, 2020, \$4,313,616 or 99% of the total net levy has been collected. Releases total \$1,508.31. Unpaid taxes for the current fiscal year; that are lines on real property are in the amount of \$103,494.75.

Unless otherwise directed, I will advertise for 2019 past due taxes on April 23, 2020.

Following Council approval to advertise the tax liens outstanding per North Carolina General Statutes 105-369(B1) each property owner will be notified by first class mail on or before March 13, 2020 to allow 30 days for payment prior to publishing the real property owner names and amounts outstanding at that time.

ATTACHMENTS:

STAFF RECOMMENDATION:

Approve the request to advertise delinquent taxes on April 23, 2020.




Town of Blowing Rock

1036 Main Street ★ Post Office Box 47 ★ Blowing Rock, NC 28605

To: Shane Fox, Mayor Sellers, and Members of Town Council
 From: Nicole Norman, Finance Officer
 Subject: Budget Amendment Ordinance- Bass Lake Sidewalk Project
 (Ordinance #2020-07)
 Date: March 10, 2020

Enclosed please find a Budget Amendment Ordinance for the fiscal year 2019-2020 for your consideration.

Bass Lake Sidewalk- Project Costs Breakdown

Town of Blowing Rock			
OVERALL PROJECT BUDGET - SIDEWALK TO BASS LAKE			
Cost Summary - Full Project as Bid			
1	Construction	\$	976,959
2	Contengency	\$	25,000
3	Design and Bidding	\$	108,200
4	Construction Administration / Observation	\$	85,314
5	Easements and Legal Allowance	\$	24,527
		\$	1,220,000

Budget Amendment Overview/Narrative

Section 1 (General Capital Project Fund) is set up the project budget following acceptance of construction bids at the February 2020 Town Council Meeting for the Bass Lake Sidewalk project as presented by McGill Associates. As a note, a portion of Issue 3 GO Bond Premium is being allocated (\$7,956) to the used to balance funds for the project. The amendment allocates EFLAP funds (\$980,000) towards the majority of the project, with matching funds already allocated in the first issuance of bonds (\$232,044).

Please let me know if you need further details on the proposed amendment. [Blowing Rock, NC \(828\) 295-5200](tel:828-295-5200) ★ Fax: [\(828\) 295-5202](tel:828-295-5202) ★ www.townofblowingrock.com

2019-2020
Budget Amendment Ordinance 2020-07

Be it ordained by the Town Council of the Town of Blowing Rock, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020:

Section 1. To amend the General Capital Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
20-20-5000-415	Sidewalk to Bass Lake- Construction (EFLAP)	\$ -	\$ -	\$ 744,915	\$ 744,915
20-20-5000-416	Sidewalk to Bass Lake- Construction (Match)	\$ 232,044	\$ -	\$ -	\$ 232,044
20-20-5000-417		\$ -	\$ -	\$ 25,000	\$ 25,000
	Sidewalk to Bass Lake- Contingency				
20-20-5000-418	Sidewalk to Bass Lake- Engineering- Design & Bid	\$ -	\$ -	\$ 108,200	\$ 108,200
20-20-5000-419	Sidewalk to Bass Lake- Engineering- Const. Admin.	\$ -	\$ -	\$ 85,314	\$ 85,314
20-20-5000-420	Sidewalk to Bass Lake- Easement/Legal	\$ -	\$ -	\$ 24,527	\$ 24,527
			<u>\$ -</u>	<u>\$ 987,956</u>	

This will result in a net increase of \$987,956 in the appropriations of the General Capital Fund. As a result, the following revenue will be increased.

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
20-20-3400-102	GO Bond Premium- 2020 Issue (Transportation)	\$ 64,865	\$ -	\$ 7,956	\$ 72,821
20-20-3400-426	EFLAP Grant Funds- Sidewalk to Bass Lake	\$ -	\$ -	\$ 980,000	\$ 980,000
			<u>\$ -</u>	<u>\$ 987,956</u>	

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Town Council and to the Finance Officer for their implementation.

Adopted this 10th day of March, 2020.

Attested by:

Charles Sellers, Mayor

Hillary Hubner, Town Clerk

TO: Mayor Charlie Sellers and the Blowing Rock Town Council
FROM: Kevin Rothrock, Planning Director
SUBJECT: CUP 2020-01 Rankin Road Subdivision
APPLICANT: John Winkler
DATE: March 4, 2020

REQUEST

John Winkler is requesting a conditional use permit for a 6-lot single-family subdivision and a new public street. The 4.63-acre subject property fronts Rankin Road and abuts the Blowing Rock Golf Course. The property is zoned R-15, Single-family. The subject property is in the WS-IV-PA water supply watershed. The property is further identified by Watauga County PIN 2817-35-0786-000.

SITE PLAN

The subject property is wooded and slopes down from Rankin Road. The subject property is within the water supply watershed and the residential density for that area is two dwelling units per acre and no lot less than 15,000 sq ft. Each lot meets the minimum size requirement and the overall density is compliant with the watershed standards. Lot 6 is designed to remain greater than 1 acre and currently has a single-family home with an accessory dwelling unit. The remainder of the subdivision lots are being created out of the principle lot # 6.

Street Design

A new subdivision street is proposed to serve 5 of the 6 lots. The new road as shown has a total length of approximately 575 feet to the center of the cul-de-sac. The road will be built to Town standards with a maximum grade of 15%, 18 feet of pavement, and 24-inch curb and gutter. The total width of the street from face of curb to face of curb is 21 feet. The applicant intends to offer the road for public dedication upon completion and the Town will be responsible for street maintenance and snow removal.

Storm Water Management

Storm water detention is required due to the increased impervious areas being generated by the proposed road. The storm water drainage system will be designed to accept runoff from the proposed roadway and convey it through a detention system before releasing to a natural drainage path and the creek below the property. As shown on the preliminary plan, it appears that the storm water design will meet the Land Use Code standards.

Street Trees

The proposed subdivision requires street trees be planted or retained an average of every 30 feet on each side of the street. Exceptions for new tree plantings can be made where existing healthy shade trees are located within 50 feet of the road centerline.

Water and Sewer Utilities

A 6-inch water line with two (2) hydrants along the new street is proposed. An additional hydrant is to be located along Rankin Road on the north side of lot 6 (existing house).

The proposed sewer will be a gravity sewer system and will connect to the gravity sewer main that runs along the stream at the bottom of the property. Staff and the Town Engineer will approve water and sewer systems to meet the Town Code.

Staff Comments

The site plan and utilities specifications are still under review, but the basic concept of the subdivision street and lots will remain unchanged. There will not be any more lots than currently proposed and through potential lot line adjustments there could be one (1) less lot or slight changes in the lot widths to accommodate the six (6) lots as shown.

The road alignment will be exactly as shown on the site plan or another version with slight modifications to the curve radius and overall street length pending further detailed review.

PLANNING BOARD RECOMMENDATION

At the February 20, 2020 meeting, the Planning Board made a recommendation to approve the proposed subdivision if all Land Use Ordinance requirements are met related to lot width and road design.

ATTACHMENTS

1. Draft CUP
2. Aerial vicinity map
3. Preliminary Plat and Site, Grading, Utility Plan package dated January 20, 2020

NORTH CAROLINA

WATAUGA COUNTY

**TOWN OF BLOWING ROCK CONDITIONAL USE PERMIT
Rankin Road Subdivision
CUP No. 2020-01**

On the date listed below, the Board of Commissioners of the Town of Blowing Rock met and held a public hearing to consider the following application:

Applicant: John Winkler

Project Name: Rankin Road Subdivision

Property Location: Off Rankin Road

Tax Parcel No.: 2817-35-0786-000

Property Owners of Record: John and Janet Winkler

Proposed Use of Property: Single-Family Subdivision (6 Lots)

Current Zoning Classification of Property: R-15, Single Family Residential

Meeting Date: March 10, 2020

Having heard all of the evidence and arguments presented at the above-referenced hearing, the Board finds that the application complies with all applicable requirements of the Code of Ordinances of the Town of Blowing Rock, and that, therefore, the application to make use of the above-described property for the purpose indicated is hereby approved, subject to all applicable conditions of the Land Use Code and the following additional conditions:

1. The Applicant shall complete the development of the subject property in accordance with the plans submitted and approved by this Board, which plans are dated January 20, 2020, except as amended by the following conditions. Where said plans are in conflict with the provisions of the Land Use Code, the provisions of the Land Use Code shall prevail, except as specifically provided herein. Copies of said plans are made a part hereof as if fully rewritten herein, and shall be maintained in the Conditional Use Permit file in the Town Clerk’s office. Any deviations from or changes in the plans must be pointed out to the Administrator in writing and specific written approval must be obtained as provided in the Blowing Rock Land Use Code.
2. The Applicant hereby requests a vested rights period of two years to begin construction of the subdivision road and utilities. The vested right period will begin upon the date of Council approval (March 10, 2020) and will end within two (2) years of that date. If any permit extensions are necessary, the Applicant shall make application for such extensions prior to the permit expiration and according the requirements of Section 16-58 of the Land Use Code.
3. Upon satisfactory completion of the proposed road, storm water utilities, water and sewer utilities, the Applicant shall submit a final plat for approval by the Planning Director, Public Works Director, and Town Engineer. No lots may be sold without final plat approval by the Town and recordation at the Watauga County Register of Deeds.

4. One road connection onto Rankin Road may be developed to serve the proposed development. The location and the design of the curb cut shall comply with the provisions of the Land Use Ordinance, and shall be specifically approved by the Town Engineer and Director of Public Works.
5. The Applicant shall install utilities in such locations as shall be specified and approved by the Town Engineer. The Applicant shall provide easements, dedicated to the Town of Blowing Rock, for those utilities, with the widths of the easements to be specified and approved by the Town Engineer. The Applicant shall also provide easements, dedicated to the Town of Blowing Rock, within the setback areas along respective lot lines for the installation of public utilities, as deemed necessary. The Applicant shall also provide to the Town any necessary easements, as determined by the Town Engineer and Public Works Director, for any other existing or proposed Town utilities that may be located on or adjacent to the subject property.
6. Water and sewer systems shall be designed and installed to meet the Town Code and NC DENR specifications.

The utilities shall be installed at the Applicant's expense and shall be underground utilities installed in accordance with the Land Use Code. Materials shall be subject to approval by the Town Engineer and the Director of Public Works.

7. All electric, phone, and cable utilities shall be placed underground. No building shall be constructed over any part of any utility easement.
8. The Applicant shall have a soil erosion control plan approved by Watauga County and Blowing Rock prior to the commencement of any grading activities on the property. No work shall be permitted on the property until all erosion control measures have been installed, with the exception of specific work that may be required in order to complete the installation of the erosion control measures.
9. Prior to the commencement of any land disturbing activity, the Applicant shall be required to submit to the Town Engineer and receive approval of a grading plan and storm water management plan. The storm water management plan shall specifically address the handling of any on-site storm water as well as the off-site storm water that currently drains across the property.
10. In accordance with Section 16-263 of the Land Use Ordinance, the development must be constructed so that the surface waters from the development do not cause unreasonable damage or impact to lower adjacent properties. The storm water management plan shall include the design of a system that will minimize the impact of storm water from the developed site onto lower adjacent properties not owned or controlled by the Applicant. All easements must be signed, submitted for review, approved by the Town in a timely manner. All damage must be rectified by the Applicant or his assigns/successors.
11. With the approval of the attached plans, the Applicant proposes to construct a detention system for storm water management purposes. The design of the detention system shall comply with the Town's storm water management standards and shall contain a minimum storage volume for detention of 9,100 cubic feet per acre of impervious surface for the proposed street and curb and gutter. The Applicant shall locate the storm water detention system as shown on the attached plans.
12. Storm water from all roof drains below the proposed street that do not flow to the street drainage shall not be concentrated in one (1) location but shall be installed to dissipate and spread out away from the houses.
13. The storm water detention system as proposed shall be inspected by the Town Engineer every six months. The Property Owner's Association for the subdivision shall be responsible for paying the Town Engineer's inspection fees.

14. The following shall be additional requirements related to sedimentation, erosion, and storm water control:
 - a. A detailed order of work shall be approved by the Town Engineer as part of the erosion control plan.
 - b. Any disturbed area not receiving active work shall be stabilized within seven days.
 - c. Storm water runoff from any existing development shall be controlled and directed so that the runoff that crosses any newly disturbed area is minimized. This shall be addressed in the erosion control plan.
 - d. The Applicant shall provide as much silt control as practical next to the disturbed area being worked. This control will be temporary in nature and may be moved every few days to a more suitable location.
 - e. The Applicant shall provide inspection, repair, and maintenance to the sedimentation, erosion, and storm water control facilities after each rainfall. Failure to comply with this requirement may result in the issuance of a stop work order.
15. In accordance with Section 16-316 of the Land Use Ordinance, the Applicant shall retain all existing trees that are 18 inches in diameter or more unless the retention of such trees would unreasonably burden the development. A site plan shall be submitted to the Administrator showing the location of all such existing trees. Before any such trees are removed, the Administrator shall be consulted and shall certify that the removal of the trees complies with the requirements of the Town Code.
16. In accordance with Section 16-249, fire hydrants must be located so that all parts of every building within the development may be served by a hydrant by laying not more than 500 feet of hose connected to such hydrant. Therefore, the Applicant shall install fire hydrants at an average distance of not more than 500 feet apart when measured along the street centerline, with a maximum distance of 525 feet between any two hydrants. Furthermore, the Applicant shall install fire hydrants in such locations as shown on the attached plans or as specified by the Town Engineer and the Town Fire Inspector.
17. The Town shall install, at the Applicant's expense, appropriate street identification signs and traffic control signs at the intersection of the proposed street and Rankin Road.
18. All subdivision signs and any non-standard street identification signs shall be approved by the Town staff.
19. The proposed subdivision streets shall be constructed to Town standards as set forth in Chapter 16, Appendix C, and shall be dedicated to public use. The streets shall meet the following minimum standards:
 - a. Width of right-of-way: 35 feet
 - b. Width of pavement: 18 feet of pavement with 24-inch curb and gutter
 - c. Street maximum grade: 15%
20. The lot lines for the properties to be created within the development shall run to the edge of the right-of-way for the proposed subdivision street and not to the centerline of the proposed street. The right-of-way for the proposed street shall be conveyed to the Town of Blowing Rock in fee simple absolute, if the Town accepts the street.
21. The Town Engineer and/or his designee shall inspect and test the installation of all public utilities and public streets to determine that the utilities and streets meet the standards established by the Town. The Applicant shall be obligated to reimburse the Town for the costs associated with said inspection and testing.
22. Street lights are to be installed along the proposed street at such locations as shall be specified by the Town. The street lights shall be coach lights, or the new LED version, and spaced at 120-foot intervals on average. The street lights shall be installed by Blue Ridge Energies, and, once installed, shall become a part of the Town street light system if the street is dedicated and accepted by the Town. If the street is not accepted by the Town, the street light system shall be maintained and paid for by the Property Owner's Association.

23. A Property Owner's Association (POA) must be established in order to perpetually maintain all landscape buffers (if any), street trees, common/reserved areas, and storm water detention basins and drainage. The POA shall be established prior to final plat approval and recording.
24. The Applicant shall retain or plant sufficient trees along both sides of the proposed subdivision street to satisfy the standard contained in Section 16-315 of the Land Use Ordinance. That standard requires an average of one deciduous tree for every thirty feet of street frontage. (Each such tree shall be of a species that will have a trunk at least twelve inches in diameter when fully mature.) Any trees planted by the Applicant shall be consistent with the requirements of Appendix E10(C) of the Land Use Ordinance, shall be one of the maple or oak varieties listed therein, and shall have a minimum caliper of 3 inches (measured at 6 inches above grade.)
25. If any street trees, either planted or credited as an existing street tree, are not contained within the street right-of-way of the proposed street, they shall be perpetually maintained by the Property Owner's Association of the proposed subdivision.
26. Any required open space areas, any landscape buffers, and the detention basin/system shall be dedicated by the Applicant to the property owners within the development to perpetually maintained by the Property Owners Association.
27. The Applicant shall be responsible for the perpetual maintenance of all trees, plants, and landscaping required herein. Any dead, unhealthy, or missing vegetation, or any vegetation disfigured by severe pruning, shall be replaced with new vegetation.
28. Prior to the commencement of any earth disturbing activities or the issuance of any building permit, the Applicant shall provide the Town Attorney with a title opinion on the subject property that there are no easements, rights-of-way, restrictions, or any other matters of record that would prevent the Applicant from completing the project as proposed.
29. Before any building permit is issued, the Applicant shall submit a revised site plan, in such form as shall be required by the Zoning Officer, that incorporates the terms and conditions of this Conditional Use Permit. All utility easements shall be signed and recorded prior to final approval of the site and grading plan.
30. Prior to the commencement of any earth disturbing activities, the Applicant shall provide a performance bond, letter of credit, or other security to ensure that all of the public improvements (water, sewer, street improvements, street lights, fire hydrants, etc.) will be completed within a reasonable period as determined by the Zoning Administrator, but not to exceed twelve months. Said performance surety will be for 125% of the estimated costs.
31. Failure to comply with any provision herein shall subject the Applicant to forfeiture of the Permit and a stop work order on any further construction.
32. The Applicant shall reimburse the Town for all required legal advertising and the cost of mailing notices to all adjoining property owners. Two site plan reviews are included in the basic permit fees. An additional amount of \$100.00 will be charged for each additional review of the same site plan. The review by the Town Engineer of the basic site plan is included in the basic permit fee structure. However, the Applicant shall reimburse the Town for the Engineer's design or review of storm water management plans, water supply plans, erosion control plans, grading plans, or other detailed plans. The Applicant shall also reimburse the Town for all on-site inspections conducted by the Town Engineer.
33. In the event it is determined by the Town that the Applicant is in violation of its erosion control plan or any other condition of this Permit, thereby causing the Town to employ the Town Engineer to review and inspect

the project, the Applicant shall be obligated to pay the Town Engineer for all time associated with his work on the project.

- 34. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this Permit shall be void and of no effect.

IN WITNESS WHEREOF, the Town of Blowing Rock has caused this Permit to be issued in its name and the undersigned being property owner(s) and/or agent(s) of the property owner(s) does hereby accept this Conditional Use Permit, together with all of its conditions as binding upon them and their successors in interest.

TOWN OF BLOWING ROCK

By: _____
Charlie Sellers, Mayor

ATTEST: _____
Hilari H. Hubner, Town Clerk

(CORPORATE SEAL)

GENERAL NOTES:

- 1.0 NEW RIVER LIGHT AND POWER COMPANY WILL PROVIDE UNDERGROUND ELECTRICAL SERVICE TO THE TRANSFORMER PAD. CONTRACTOR MUST PROVIDE ELECTRICAL SERVICE FROM THE TRANSFORMER TO EACH BUILDING. CONTRACTOR TO COORDINATE WITH NEW RIVER LIGHT AND POWER COMPANY FOR FINAL COORDINATION OF UNDERGROUND CONDUITS ON SITE.
- 2.0 COORDINATE AS REQUIRED WITH TOWN OF BLOWING ROCK INSPECTIONS DURING CONSTRUCTION FOR REQUIRED INSPECTIONS.
- 3.0 THIS SITE INDICATES POTENTIAL WATER SERVICE AND SANITARY SEWER LATERALS. NORTH CAROLINA STATE LAW REQUIRES THIS WORK TO BE INSTALLED BY A NORTH CAROLINA LICENSED PLUMBER. ALL WORK MUST BE INSPECTED TOWN OF BLOWING ROCK CODES AND INSPECTION DEPARTMENT.
- 4.0 ALL ON-SITE PVC PIPE SHALL BE PRESSURE CLASS 250-26 WITH CLASS B BEEDING. PVC MUST BE HANDLED, CUT, AND PRESSURE TESTED BY THE UTILITY CONTRACTOR AND WITNESSED/INSPECTED BY THE TOWN OF BLOWING ROCK.
- 5.0 ALL CONDUIT, PIPE, AND CHASE PIPE SHALL BE WRAPPED WITH THE APPROPRIATE LOCATION WIRE AND TAGS.
- 6.0 NOTIFY WATER AND SEWER INSPECTOR PRIOR TO START OF CONSTRUCTION.
- 7.0 ALL ELECTRIC POWER LINES, GAS DISTRIBUTION, TELEPHONE AND CABLE TELEVISION LINES SHALL BE PLACED UNDERGROUND.
- 8.0 UPON COMPLETION OF ALL WORK PERFORMED WITHIN THE PUBLIC WAY, THE DISTURBED AREA SHALL BE RECLAIMED IN KIND WITH EQUAL OR BETTER MATERIALS.

FIRE MARSHAL NOTES:

- 1.0 ALL FIRE HYDRANTS SHALL BE FITTED WITH HYDRANT MARKERS FOR INCIDENT WEATHER LOCATION (3"X6" 60" BARCO PRODUCTS OR EQUIVALENT).
- 2.0 ALL STREET NUMBERS SHALL BE 8" MIN HEIGHT AND A COLOR CONTRASTING THE BUILDING FINISH.

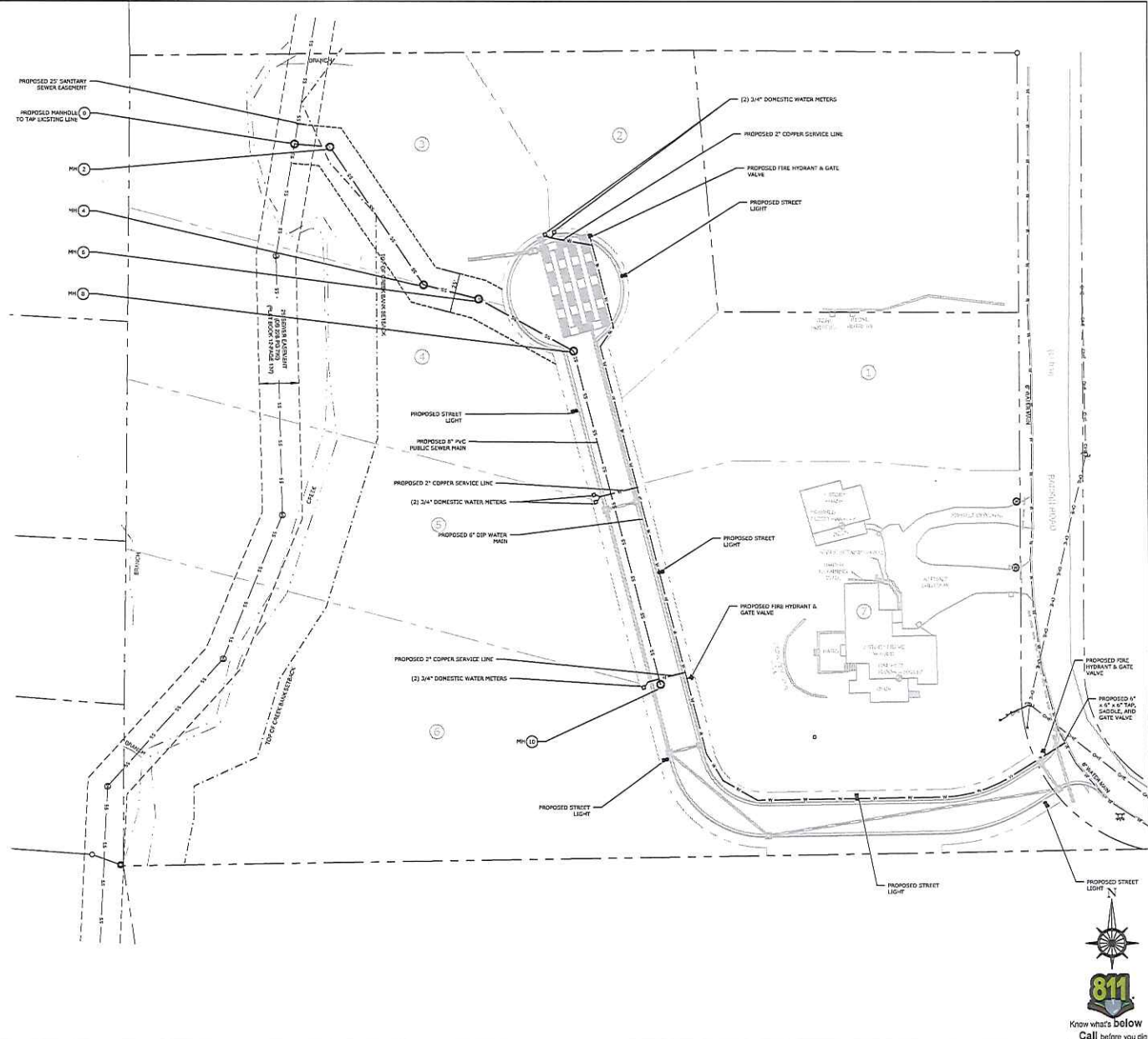
TOWN OF BLOWING ROCK WATER LINES

- 1.0 ANY EXISTING WATER METERS TO BE REMOVED BY THE CONTRACTOR MUST BE RETURNED TO THE TOWN OF BLOWING ROCK. THE EXISTING WATER SERVICE TAP LINES MUST BE BUNDLED AND PROTECTED FROM THE WATER MAINS BY THE TOWN OF BLOWING ROCK.
- 2.0 CONCRETE BLOCKING UNDER PIPES TO BE PLACED AT ALL ENDS OR AS REQUIRED. STANDARD DEPTH OF COVER TO BE THREE (3) FEET EXCEPT AT VALVE OR HYDRANT LOCATIONS OR OTHER SPECIAL SITUATIONS. COVER IS BASED ON ELEVATION BELOW EDGE OF PAVEMENT OR AS INDICATED ON THE PLANS.
- 3.0 PROVIDE CONCRETE MADS (24" X 20" X 6") AT ALL VALVE BODIES.
- 4.0 EXTENSIONS FOR VALVE BODIES, WHEN REQUIRED, ARE TO BE 3" SOIL PIPE. ALL PAVEMENT CUTS, CONCRETE OR ASPHALT, ARE TO BE REPLACED ACCORDING TO THE STANDARD DETAILS OF THE NC DEPARTMENT OF TRANSPORTATION. PAVEMENT CUTS ARE TO BE REPLACED IMMEDIATELY AFTER INSTALLATION OF INITIAL CUT EITHER WITH PERMANENT REPAIRMENT OR A TEMPORARY REPLACEMENT OF 1/2" OF 1/2" OR 4" OF ASPHALT.
- 5.0 REPAIRS TO MAIN BREAKS:
 - A. SOIL CAPS WILL NOT BE ALLOWED, EXCEPT IN SPECIAL SITUATIONS AND AS DIRECTED BY THE DIRECTOR OF PUBLIC UTILITIES.
 - B. SLOTTED SLEEVES TO BE USED FOR CONNECTING SPOUT ENDS SHALL BE OF THE SAME WATER TYPE.
- 6.0 IN ANY INSTANCE WHERE IT WILL BE NECESSARY TO HAVE THE WATER SHUT OFF ON EXISTING MAINS IN ORDER TO MAKE A TIE-IN, THE WORK MUST BE DONE UNDER THE DIRECT SUPERVISION OF THE DIRECTOR OF PUBLIC UTILITIES, AND AT THE TIME LOCATED NEAREST TO THE WATER CUSTOMER INVOLVED.
- 7.0 WHEN A WATER MAIN CROSSES AN EXISTING SILVER MAIN, THE CONTRACTOR IS TO RELOCATE THE SILVER PIPE SKirting THE CUT WITH DOUBLE PIPE WHEN THE FOLLOWING CONDITIONS OCCUR:
 - A. ANYTIME A WATER MAIN IS INSTALLED UNDER A SILVER MAIN.
 - B. WHEN A WATER MAIN IS OVER A SILVER MAIN AND THE VERTICAL DISTANCE BETWEEN THE TWO MAINS IS 10 FEET OR LESS.
- 8.0 WATER MAINS SHALL BE INSTALLED WITH A MINIMUM OF 10 FEET VERTICAL SEPARATION FROM SEWER LINES, UNLESS THIS IS NOT FEASIBLE, AS DETERMINED BY THE DIRECTOR OF PUBLIC UTILITIES. BOTH THE WATER LINE AND THE SEWER LINE SHALL BE SUCCEED FROM PIPE.
- 9.0 WATER LINES SHALL BE DISINFECTED AND HYDROSTATICALLY TESTED IN ACCORDANCE WITH ALL STATE AND TOWN OF BLOWING ROCK REQUIREMENTS.
- 10.0 THE TOWN OF BLOWING ROCK SHALL BE RESPONSIBLE FOR ALL WATER METER AND METER MAIN INSTALLATIONS. ALL WATER METERS SHALL BE INSULATED AND SHALL BE INSTALLED 18-INCHES FROM THE METER FACE TO THE TOP OF THE METER BOX.
- 11.0 METER BOX GLASS AND METER BOX COVER MUST BE INSTALLED ON ALL HO FITTINGS. THREAD ROD SHALL BE USED ON ALL FIRE HYDRANT ADAPTERS.
- 12.0 ALL FIRE HYDRANTS SHALL BE IDENTIFIED GUARDIAN RAIL, MSH MODEL 120, OR MUELLER SUPER CONTROL.
- 13.0 ALL PVC WATER MAINS TO BE 600 WITH LOCATION WIRE AND INSTALLED PER THE LATEST VERSION OF ANWA CODES.

TOWN OF BLOWING ROCK SEWER LINES:

- 1.0 ALL PVC SEWER SHALL BE SURVIVE.

LEGEND		
---	OHE	PROPERTY LINE
---	OHE	EXISTING O/HV ELECTRIC LINE
---	UG/E	EXISTING U/GV ELECTRIC LINE
---	FM	EXISTING FENCE MAIN
---	GAS	EXISTING GAS LINE
---	SS	EXISTING SANITARY SEWER LINE
---	W	EXISTING WATER LINE
---	GAS	PROPOSED GAS LINE
---	SS	PROPOSED SANITARY SEWER LINE
---	W	PROPOSED WATER LINE
---	UG/E	PROPOSED U/GV ELECTRIC SERVICE
---	UG/E	PROPOSED U/GV ELECTRIC SERVICE
---	T	PROPOSED TRANSFORMER
---	WC	PROPOSED A/C UNIT



PROJECT:
Rankin Road Subdivision
A Single Family Major Subdivision
ADDRESS:
 Rankin Road
 Blowing Rock, NC

DEVELOPER:

 Winkler organization
 RESIDENTIAL & COMMERCIAL PROPERTY MANAGEMENT
 215 Boone Heights Drive, Ste. 100
 Boone, NC 28607
 828-262-2431
CONTACT: MR. JOHN WINKLER

ENGINEER:

VALOR ENGINEERING
 215 Boone Heights Drive, Ste. 107
 Boone, NC 28607
 www.valorengineering.com

SEAL:

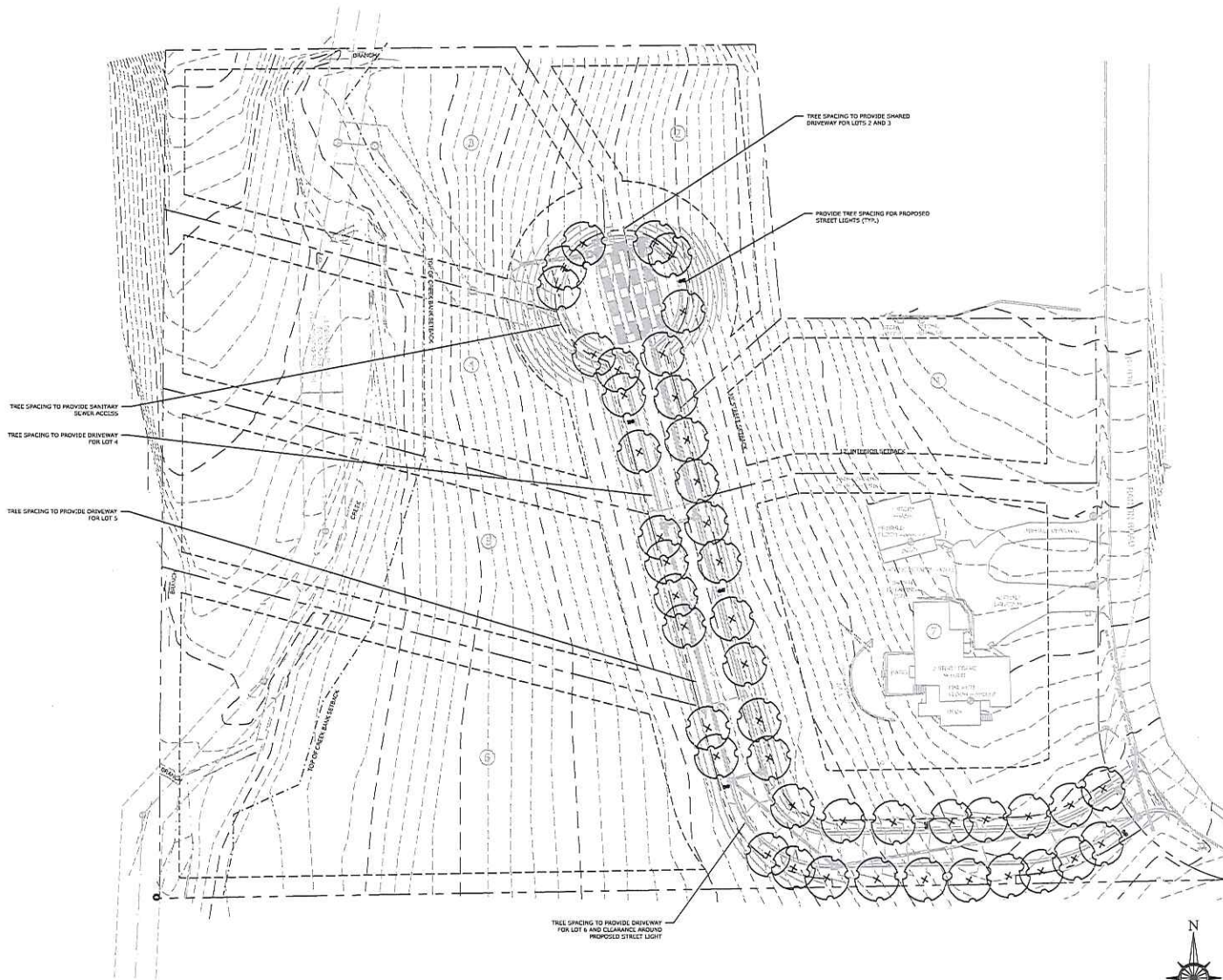
 NOT FOR CONSTRUCTION

REVISIONS	DATE

PROJECT MANAGER: JEG
DRAWING BY: JEG
JURISDICTION: TOWN OF BLOWING ROCK
DATE: 01/20/20
SHEET TITLE:

PRELIMINARY UTILITY PLAN
SHEET NUMBER: C-3
SCALE: 1" = 30'

FILE NUMBER: 001-050



PROJECT:
Rankin Road Subdivision
A Single Family Major Subdivision

ADDRESS:
 Rankin Road
 Blowing Rock, NC

DEVELOPER:

 WINKLER organization
 RESIDENTIAL & COMMERCIAL PROPERTY MANAGEMENT
 215 Boone Heights Drive, Ste. 100
 Boone, NC 28607
 828-262-3431

CONTACT: MR. JOHN WINKLER

ENGINEER:

VALOR ENGINEERING
 215 Boone Heights Drive, Ste. 107
 Boone, NC 28607
 828-262-9807
 www.valor-engineering.com



REVISIONS	DATE

PROJECT MANAGER: JEG
DRAWING BY: JEG
JURISDICTION: TOWN BLOWING ROCK
DATE: 01/22/20
SHEET TITLE:

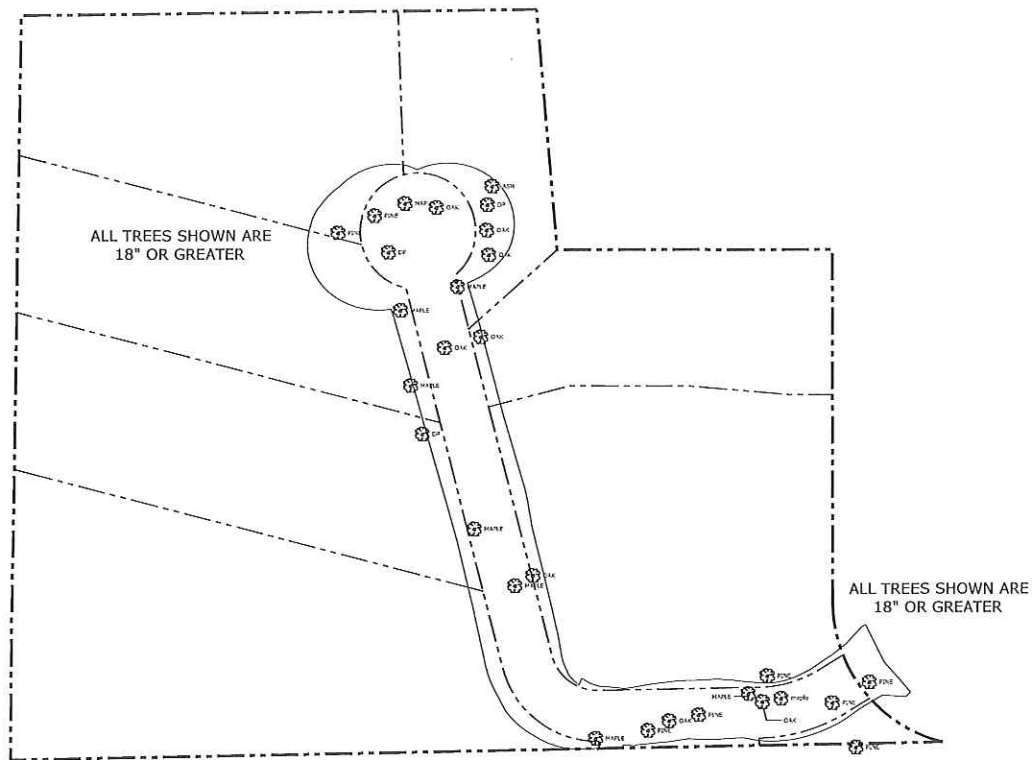
PRELIMINARY STREET TREE PLAN
SHEET NUMBER: C-4

SCALE: 1" = 30'


FILE NUMBER: 001-050

STREET TREE CALCULATIONS
 1315 LF. OF STREET FRONTAGE
 @ 1 TREE / 30' OF STREET FRONTAGE
 TOTAL REQUIRED TREES: 44
 TOTAL PROVIDED: 44

811
 Know what's below
 Call before you dig



GRADING NOTES:

- 1.) ALL SPOT ELEVATIONS SHOWN ARE @ THE EOP UNLESS OTHERWISE NOTED.
- 2.) ALL PROPOSED SIDEWALKS SHALL BE FINISH WITH A 2% CROSS-SLOPE AWAY FROM THE BUILDING.
- 3.) THE CONTRACTOR SHALL CLEAR OUT ACCUMULATED GUT IN SEWER WATER CONVEYANCE CHANNELS AND PIPES AT END OF CONSTRUCTION WHEN DISTURBED AREAS HAVE BEEN STABILIZED.
- 4.) COORDINATE WITH THE TOWN OF BLOWING ROCK INSPECTIONS DURING CONSTRUCTION. NO CERTIFICATE OF OCCUPANCY WILL BE ISSUED UNTIL ALL SITE IMPROVEMENTS HAVE BEEN COMPLETED.
- 5.) CONTRACT EROSION CONTROL BARRIERS FOR THE TOWN OF BLOWING ROCK INSPECTOR AND MAINTAIN UNTIL PERMANENT VEGETATION IS ESTABLISHED.
- 6.) THE CONTRACTOR SHALL REVEGETATE ALL PORTION OF WET AREA WHICH IS DAMAGED OR DISTURBED TO ORIGINAL CONDITIONS OR BETTER DURING AUTHORIZED WORK. ALL WORK IN WET PORTION OF WET SHALL COMPLY WITH NCDDOT SPECIFICATIONS.
- 8.) ALL CLEARED ISLANDS SHALL BE FILLED TO TOP OF CURB WITH TOPSOIL AND SEEDED. MAXIMUM CUT SLOPE IS 3:1 AND MAXIMUM FILL SLOPE IS 2:1.
- 10.) ALL BURETTED, TREE SAVE AREAS, AND UNDISTURBED AREAS SHALL BE CLEARLY IDENTIFIED BY FLAGGING AND/OR FENCING PRIOR TO COMMENCEMENT OF ANY LAND DISTURBANCE.
- 11.) ALL HOPE STORM PIPE SHOWING ON THIS PLAN SHALL BE WRAPPED WITH LOCATION WIRE AND TAGS.
- 12.) IN ALL AREAS OF FILL OR OTHERWISE DISTURBANCE OF EXISTING CONDITIONS, UNLESS OTHERWISE NOTED, THE CONTRACTOR SHALL FULLY AND COMPLETELY REMOVE AND LEGALLY DISPOSE OFF-SITE, ALL HAZARDOUS MATERIALS INCLUDING BUT NOT LIMITED TO: ASPHALT, CONCRETE, REINFORCED CONCRETE, ASPHALT DEBRIS, UNDERBUSH, TOPSOIL, AND OTHER DELETABLE MATERIAL. THE SUBGRADE TO REMAIN SHALL BE COMPACTED TO 95% STANDARD PROCTOR MAXIMUM DRY DENSITY FOLLOWING FULL REMOVAL OF THESE MATERIALS.
- 13.) ALL SIDEWALK PREP AND AREAS OF THE SITE TO RECEIVE FILL SHALL BE COMPACTED IN STRICT CONFORMANCE WITH THE RECOMMENDATIONS PROVIDED BY THE PROJECT GEOTECHNICAL ENGINEER. THE CONTRACTOR SHALL HAVE THE SUPPORT ON THE JOB SITE FOR REFERENCE AT ALL TIMES. THE CONTRACTOR SHALL PROVIDE EARTHWORK OPERATIONS AND CONSTRUCTION PRACTICE MONITORING TO ENSURE THAT ALL CONSTRUCTION IS COMPLETED IN ACCORDANCE WITH THE GEOTECHNICAL REPORT. THE CONTRACTOR SHALL PROVIDE TESTING REPORTS TO THE GEOTECHNICAL ENGINEER.
- 14.) IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO OBTAIN QUALIFIED PROFESSIONAL ADVICE WHEN QUESTIONS ARISE CONCERNING DESIGN AND EFFECTIVENESS OF EROSION CONTROL MEASURES. IN HIS CAPACITY THE JASON GASTON (P)E IS AVAILABLE.
- 15.) NO PORTION OF THIS PROPERTY LIES WITHIN A SPECIAL FLOOD HAZARD AREA FOR PANEL 17F090300L DATED 12/2/09.
- 16.) STORMWATER MANAGEMENT FACILITIES AND EROSION CONTROL MEASURES ARE TO BE ACCOMPLISHED PRIOR TO ANY OTHER CONSTRUCTION ON THE SITE AND MAINTAINED UNTIL PERMANENT GROUND COVER IS ESTABLISHED. STORM WATER MANAGEMENT SHALL BE IN ACCORDANCE WITH COUNTY, STATE, AND OTHER APPROPRIATE ORDINANCES AND REGULATIONS IN EFFECT AT TIME OF CONSTRUCTION PLAN APPROVAL.
- 17.) EXTREME CAUTION SHALL BE EXERCISED WHEN WORKING WITHIN THE VICINITY OF THE EXISTING OVERHEAD POWER LINES. CONTRACTORS SHALL NOTIFY/COORDINATE WITH NEW RIVER LIGHT AND POWER COMPANY PRIOR TO CONSTRUCTION.
- 18.) ALL PAVED AND UNPAVED SIDEWALKS SHALL BE BUILT WITH 5,000 PSI CONCRETE WITH FIBER #3 TRUSS AND 4" MINIMUM STRENGTH UNDERLAY. SIDEWALKS TO BE CALGAS WITH CONCRETE SEALS. ALL DRIVEWAYS SHALL BE BUILT WITH 4" MIN. 2,800 PSI CONCRETE WITH FIBER AND CALGAS. ALL PROPOSED SIDEWALKS SHALL BE BUILT WITH A 2% CROSS-SLOPE AWAY FROM THE BUILDING.
- 19.) ANY EXISTING MATERIAL (SIDEWALK, ASPHALT, ETC.) THAT IS DAMAGED FOR THE PURPOSES OF STORM DRAINAGE TIE-IN WORK SHALL BE REPAIRED IN KIND AS SOON AS INSTALLATION WORK IS COMPLETED. ANY EXISTING DRIVEWAYS SHALL BE KEPT IN SERVICE DURING BUSINESS HOURS OF THE ADJACENT PROPERTY.

LEGEND

---	PROPERTY LINE
---	ADJACENT PROPERTY LINES
XXX.XX	EXISTING SPOT ELEVATION
XXXX.XX	PROPOSED SPOT ELEVATION
---	EXISTING CONTOURS
---	PROPOSED CONTOURS

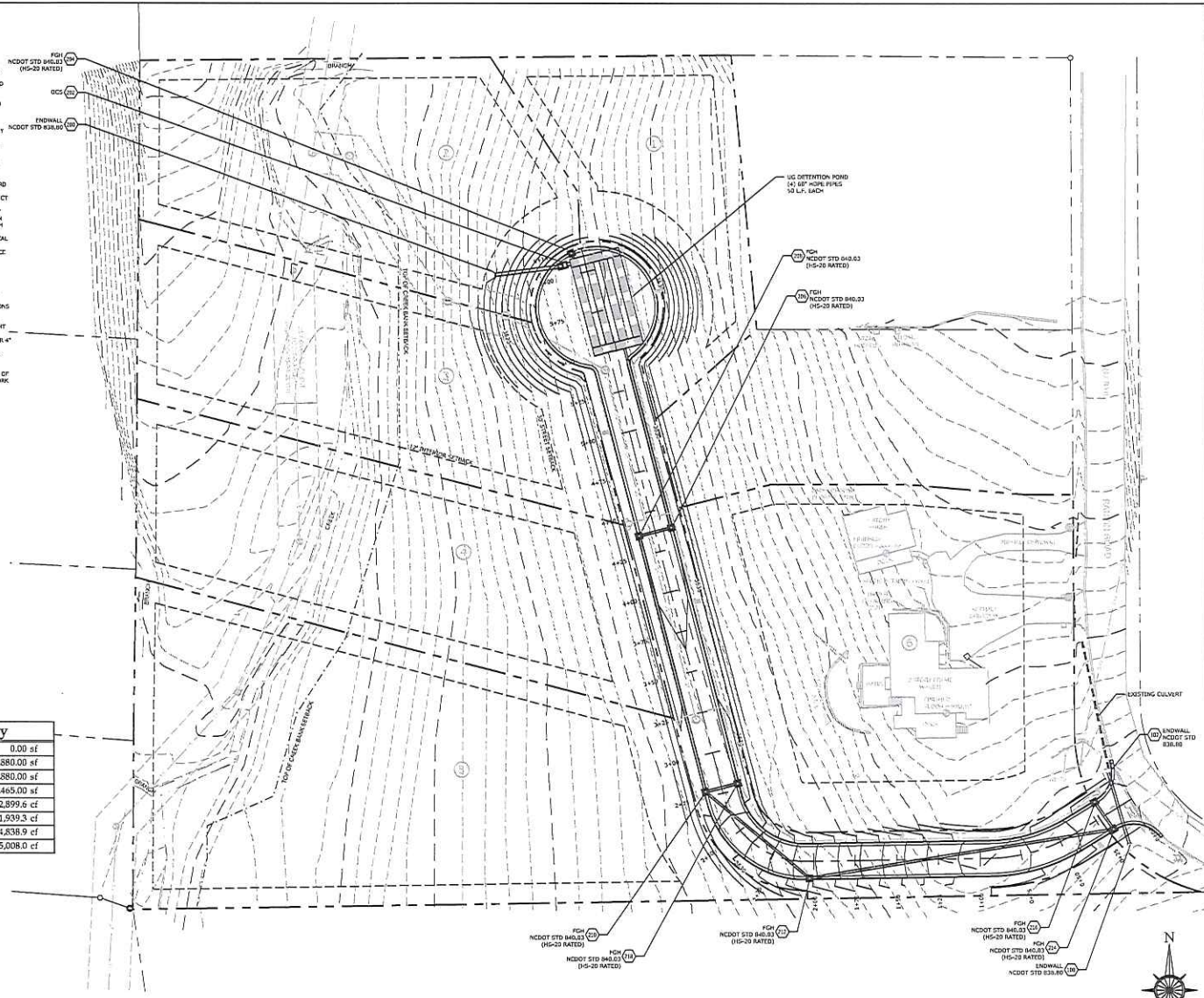
EARTHWORK CALCULATIONS:

REC'D CUT =	3,450	CF
REC'D FILL =	1,500	CF
ADDITIONAL REC'D FILL FOR SIDEWALK, ETC. =	250	CF
ADDITIONAL CUT FROM PAVEMENT BASE =	230	CF
BALANCE:	50	CF

- REFERENCE NOTES:**
- 1.) A SAFETY MARGIN OF 15% WAS TO ACCOUNT FOR REMOVAL OF TOPSOIL, CONSTRUCTION, ETC.
 - 2.) REC'D CUT IS IN SITU CUT.
 - 3.) ANY SOIL MATERIAL TO BE TRANSPORTED OFFSITE SHALL BE EXPORTED TO A SPOIL SITE APPROVED BY THE GOVERNING JURISDICTION.
 - 4.) IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY ALL QUANTITIES AND DID NUMBERS. THESE CALCULATIONS ARE PROVIDED FOR REFERENCE ONLY.

Table 6: Detention Pond Summary

Existing Impervious Area Prior to 9/15/93	0.00 sf
Proposed Impervious Area	13,880.00 sf
Net Impervious Area for Storage	13,880.00 sf
Proposed Vegetative Cover Area:	23,465.00 sf
Required Storage for Net Impervious Area (9,100 cf/acre):	2,899.6 cf
Required Storage for Vegetative Cover Area (3,600 cf/acre):	1,939.3 cf
Total Storage Required per 16-16.31.3.2	4,838.9 cf
Total Storage Provided:	5,008.0 cf



PROJECT:
Rankin Road Subdivision
A Single Family Major Subdivision

ADDRESS:
 Rankin Road
 Blowing Rock, NC

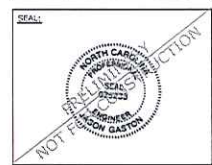
DEVELOPER:

 215 Boone Heights Drive, Ste. 100
 Boone, NC 28607
 828-262-3431

CONTACT: MR. JOHN WINKLER

ENGINEER:

 215 Boone Heights Drive, Ste. 107
 Boone, NC 28607
 828-262-9807
 www.valorengineering.com



REVISIONS **DATE**

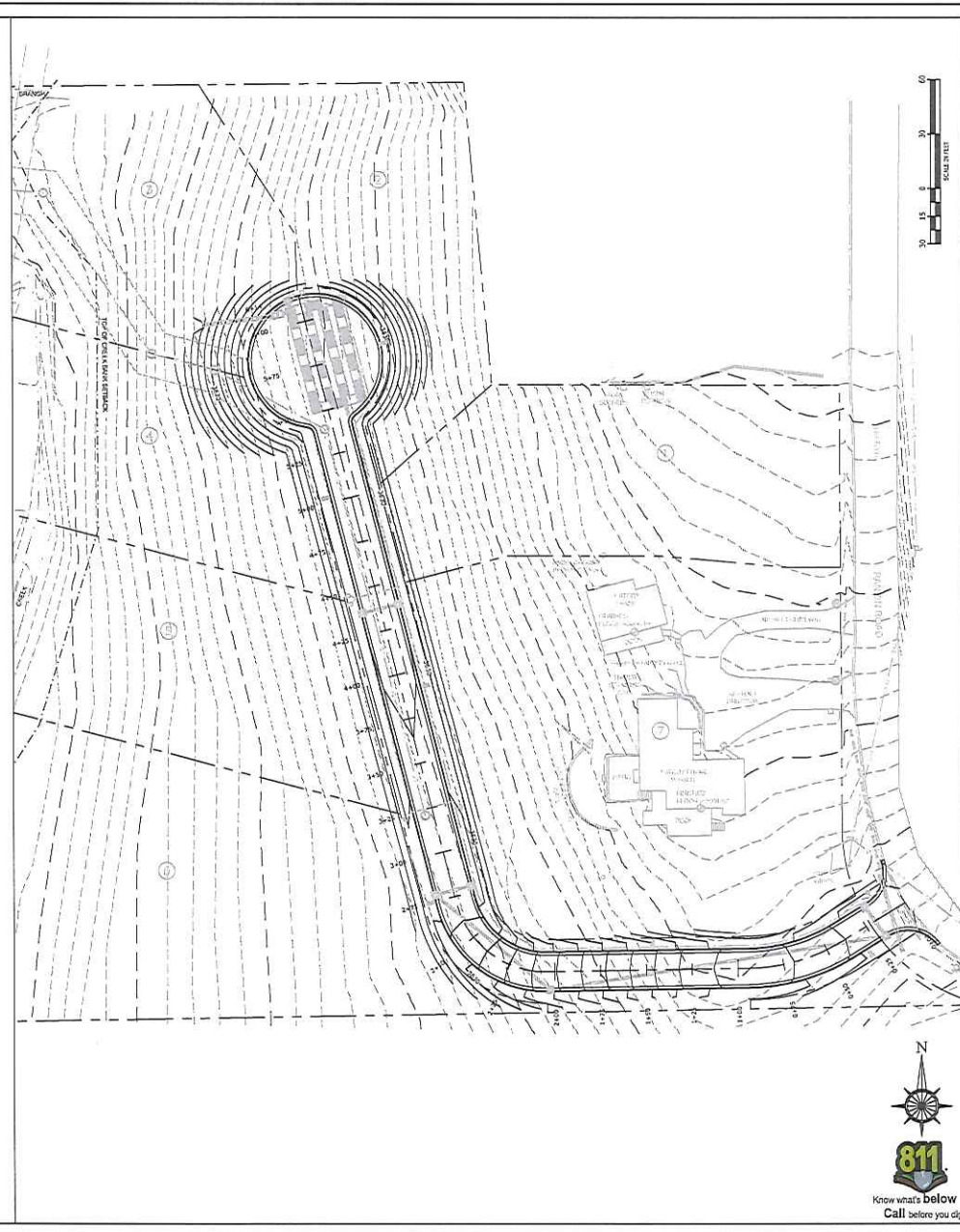
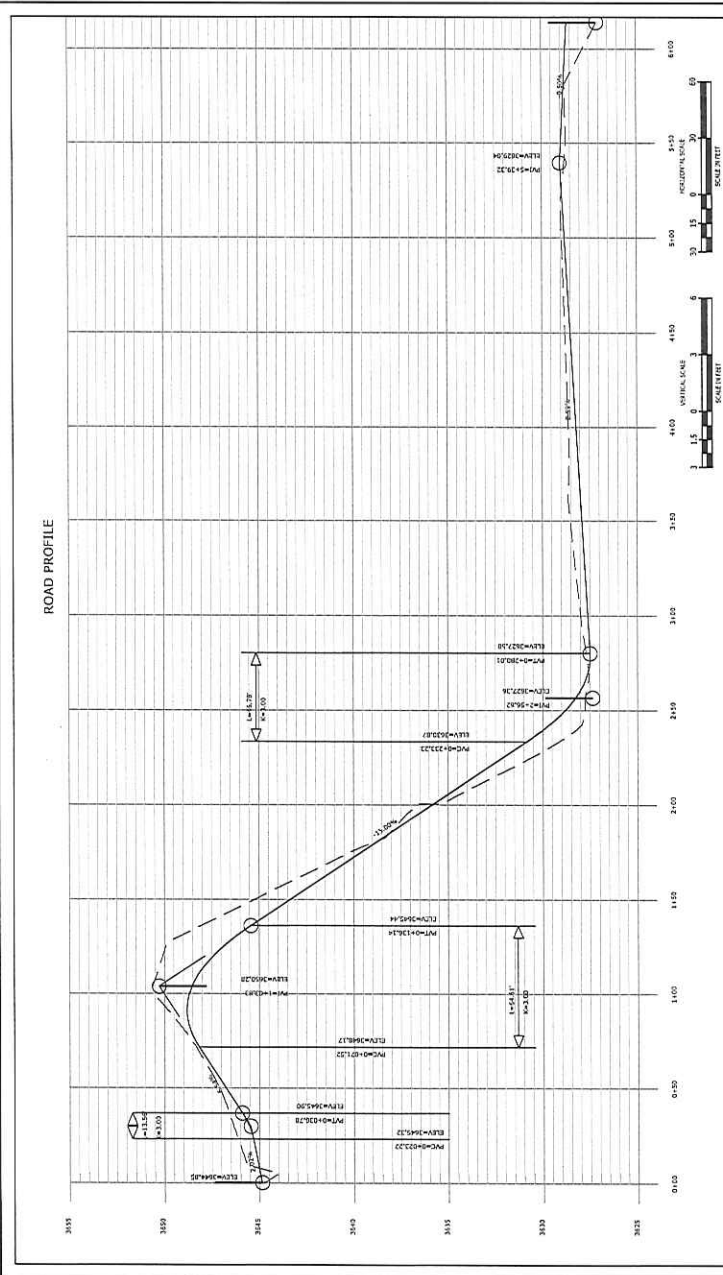
PROJECT MANAGER: JEG
DRAWING BY: JEG
JURISDICTION: TOWN BLOWING ROCK
DATE: 01/20/20
SHEET TITLE:

PRELIMINARY GRADING & DRAINAGE PLAN
SHEET NUMBER: C-2

SCALE: 1" = 30'

FILE NUMBER: 001-050





PROJECT:
Rankin Road Subdivision
 A Single Family Major Subdivision

ADDRESS:
 Rankin Road
 Blowing Rock, NC

DEVELOPER:

Winkler organization
 RESIDENTIAL & COMMERCIAL PROPERTY MANAGEMENT
 215 Boone Heights Drive, Ste. 100
 Boone, NC 28607
 828-262-3431

CONTACT: MR. JOHN WINKLER

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REVISIONS	DATE

PROJECT MANAGER: JEG
DRAWING BY: JEG
JURISDICTION: TOWN BLOWING ROCK
DATE: 01/20/20
SHEET TITLE:

PRELIMINARY ROADWAY PLAN & PROFILE

SHEET NUMBER: C-2.1

SCALE: AS SHOWN

FILE NUMBER: 001-050





Ellen Easter, Agent

PO Box 736
Burlington, NC 27216-0736
Bus 336 228 7076
ellen@elleneaster.com
www.elleneaster.com

Kevin Rothrock
Planning Director
Town of Blowing Rock
P.O. Box 47
Blowing Rock, NC 28605

Kevin,

I am writing to express my opposition to the proposed new subdivision planned by John Winkler in our neighborhood on Rankin Rd. My husband, David McClintock, and I purchased our home at 198 Rankin Rd in March of last year. Our reason for moving to Rankin Rd. was the low density/ low traffic, peaceful neighborhood that we have desired to live in for over a decade which finally became a reality for us. We intentionally moved away from high density to this low density neighborhood on Rankin Hill.

Adding six additional houses on that parcel will add a disproportionate number of homes relevant to the number of existing homes on our street (by about 50%). Johns' planned subdivision with a new street will change the landscape of our neighborhood permanently and negatively. We will face years of construction equipment and noise. We all realize he owns it and can do as he wishes with your nod, but we ask the planning board to please consider reducing the number of lots to 2 or 3 at the most. Please do not allow this developer to negatively and permanently change the flavor and function of Rankin Rd.

Sincerely,



Ellen Easter
198 Rankin Rd
Blowing Rock, NC 28605

Kevin Rothrock

From: Joe Brantley <JBrantley@carlislep.com>
Sent: Sunday, February 09, 2020 5:08 PM
To: Kevin Rothrock
Cc: abalexander2@gmail.com
Subject: FW: John Winkler property on Rankin Road - Proposed Rezoning
Attachments: Rankin Road Subdivision - site plan 1-20-20.pdf

Mr. Rothrock

Thank you very much for sending me a copy of the site plan for Mr. Winkler's proposed development on Rankin Road in Blowing Rock. I own the house located at 226 Rankin Road, and my property abuts lots 1 and 2 as shown on the site plan. I want to take this opportunity to let you know that both I and my wife (Dixie Vanderwerff) strongly oppose this development for several reasons. First, the new road with five additional houses will totally change the rustic charm and peaceful character of the Rankin Road neighborhood resulting in a decline in property values. Second, the neighborhood will be invaded by construction vehicles, equipment and extensive noise for an extended period of time creating a nightmare for the residents. Third, Rankin Road was designed for a small neighborhood with little traffic, and currently the road is very suitable for children riding bicycles and homeowners walking pets. The increased traffic from five additional houses will make Rankin Road more like Goforth Road and precarious for pedestrians and children.

The Stanley house which Mr. Winkler recently purchased for \$1,500,000 is in my opinion the premier house and property in the Rankin Road neighborhood. I do not know what Mr. Winkler's plan is for this house, but I cannot imagine that he would want to live there if his development plan is allowed to go forward.

Thank You,
Joe Brantley

From: Kevin Rothrock [mailto:kevin@townofblowingrocknc.gov]
Sent: Thursday, February 06, 2020 3:32 PM
To: Joe Brantley <JBrantley@carlislep.com>
Subject: RE: John Winkler property on Rankin Road - Proposed Rezoning

Joe, Attached is a copy of the site plan showing the proposed lots and public street. Let me know what else you might need.

Kevin Rothrock, AICP
Planning Director

Town of Blowing Rock
PO Box 47
Blowing Rock, NC 28605
(828) 295-5240
(828) 295-5202 fax
kevin@townofblowingrocknc.gov

www.townofblowingrocknc.gov

TO: Mayor J.B. Lawrence and the Blowing Rock Town Council
FROM: Kevin Rothrock, Planning Director
SUBJECT: CUP 2000-02 – Blowing Rock Market - major amendment
APPLICANT: David Barker of Mountaineer Marketing, Inc.
DATE: March 5, 2020

REQUEST

In July 2017, David Barker of Mountaineer Marketing, Inc. was approved for an amendment to conditional use permit # 2000-02 to make changes to the parking and outdoor seating of Blowing Rock Market located at 990 Main Street. In 2019, Mr. Barker completed the building changes of enclosing the patio area to expand the market.

The site improvements have not been completed. Mr. Barker contends that Art in the Park activities prohibits the traffic flow from his site to Park Ave. Mr. Barker has proposed a revised site plan for Council consideration. The approved project is required to maintain ten (10) parking spaces including the ADA handicap space and the approved outdoor seating is limited to 38 seats.

The proposed seating is 38 outdoor seats with 9 parking spaces and no vehicular access to Park Avenue. Mr. Barker also is wanting to add retractable awnings on both sides of the entry portico to cover the expanded outdoor seating areas (see sketch plan elevation).

ATTACHMENTS

1. Approved CUP Amendment
2. Site Plan from July 2017
3. Revised Site Plan January 2020
4. Building Elevations

Attachment F

Blowing Rock Market - Amendment

CUP No. 2000-02

NORTH CAROLINA

WATAUGA COUNTY

**AMENDMENT TO TOWN OF BLOWING ROCK CONDITIONAL USE PERMIT
Blowing Rock Market (formerly Blowing Rock General Store)
CUP No. 2000-02**

On the date listed below, the Board of Commissioners of the Town of Blowing Rock met to review and consider a request to amend the Conditional Use Permit that was previously approved for the Blowing Rock Market project. The original Conditional Use Permit was approved on April 11, 2000.

Applicant: Mountaineer Marketing, Inc.

Project Name: Blowing Rock Market Renovation

Property Location: 990 Main Street

Tax Parcel No.: 2807-98-1314-000

Property Owners of Record: Mountaineer Marketing, Inc.

Proposed Use of Property: Convenience Store and Market

Current Zoning Classification of Property: TC, Town Center

Meeting Date: July 11, 2017

Having heard all of the evidence and arguments presented at the above-referenced meeting, the Town Council finds that the application for CUP amendment complies with all applicable requirements of the Code of Ordinances of the Town of Blowing Rock, and that, therefore, the application to make use of the above-described property for the purpose indicated is hereby

approved, subject to all applicable conditions of the Land Use Code and the following additional conditions:

1. The Applicant shall complete the development of the subject property in accordance with the site/grading plans dated 7-3-17 and revised 7-5-17 submitted and approved by the Town Council, except as amended by the following conditions. Where said plans are in conflict with the provisions of the Land Use Code, the provisions of the Land Use Code shall prevail, except as specifically provided herein. Copies of said plans are made a part hereof as if fully rewritten herein, and shall be maintained in the Conditional Use Permit file in the Town Clerk's office. Any deviations from or changes in the plans must be pointed out to the Administrator in writing and specific written approval must be obtained as provided in the Blowing Rock Land Use Code.
2. Consistent with Section 16-4.10.3 of the Land Use Ordinance, the Town Council finds:
 - a. The use or development is located, designed, and proposed to be operated so as to maintain or promote the public health, safety, and general welfare.
 - b. The use or development complies with all required regulations and standards of the Land Use Ordinance or with variances thereto, if any, and with all other applicable regulations.
 - c. The use or development is located, designed, and proposed to be operated so as to be compatible with the particular neighborhood in which it is to be located.
 - d. The use or development will not substantially injure the value of adjoining or abutting property.
 - e. The use or development conforms with the general plans for the physical development of the Town as embodied in this Ordinance, the Town of Blowing Rock 2014 Comprehensive Plan Update, and any other duly adopted plans of the Town.
3. The Applicant has made a request to remove one of the gas pumps at the station to allow for additional parking, outdoor seating, and improved ADA access. There will be ten (10) parking spaces according to the site plan with one of the spaces being a van-accessible ADA space. No more than 38 outdoor seats may be located under the existing canopy and the proposed patio to the right (north) of the canopy (if facing building).
4. Access into the parking lot will be restricted to the driveway cuts on Main Street. Vehicles will exit via the existing driveway cut on Park Ave.
5. New landscape areas are required with the revised site modifications and must be constructed according to the approved site plan.
6. The unloading zone must be kept free of vehicles during morning loading hours from 7 am to 11 am. From 11 am to 5 pm the loading zone may be used for employee parking only.

7. Before any building permit is issued, the Applicant shall submit a revised site plan, in such form as shall be required by the Zoning Officer, that incorporates the terms and conditions of the original Conditional Use Permit and this amendment.

8. Failure to comply with any provision herein shall subject the Applicant to forfeiture of the Permit and a stop work order on any further construction.

9. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this Permit shall be void and of no effect.

10. Except as expressly modified herein, all other terms and conditions of the original Conditional Use Permit approved by the Board of Commissioners for the Blowing Rock General Store (now Blowing Rock Market) on April 11, 2000, and recorded at Book of Records 571, Page 493 of the Watauga County Public Registry shall remain unchanged.

IN WITNESS WHEREOF, the Town of Blowing Rock has caused this Permit to be issued in its name and the undersigned being property owner(s) and/or agent(s) of the property owner(s) does hereby accept this Conditional Use Permit, together with all of its conditions as binding upon them and their successors in interest.

TOWN OF BLOWING ROCK

By: _____
J.B. Lawrence, Mayor

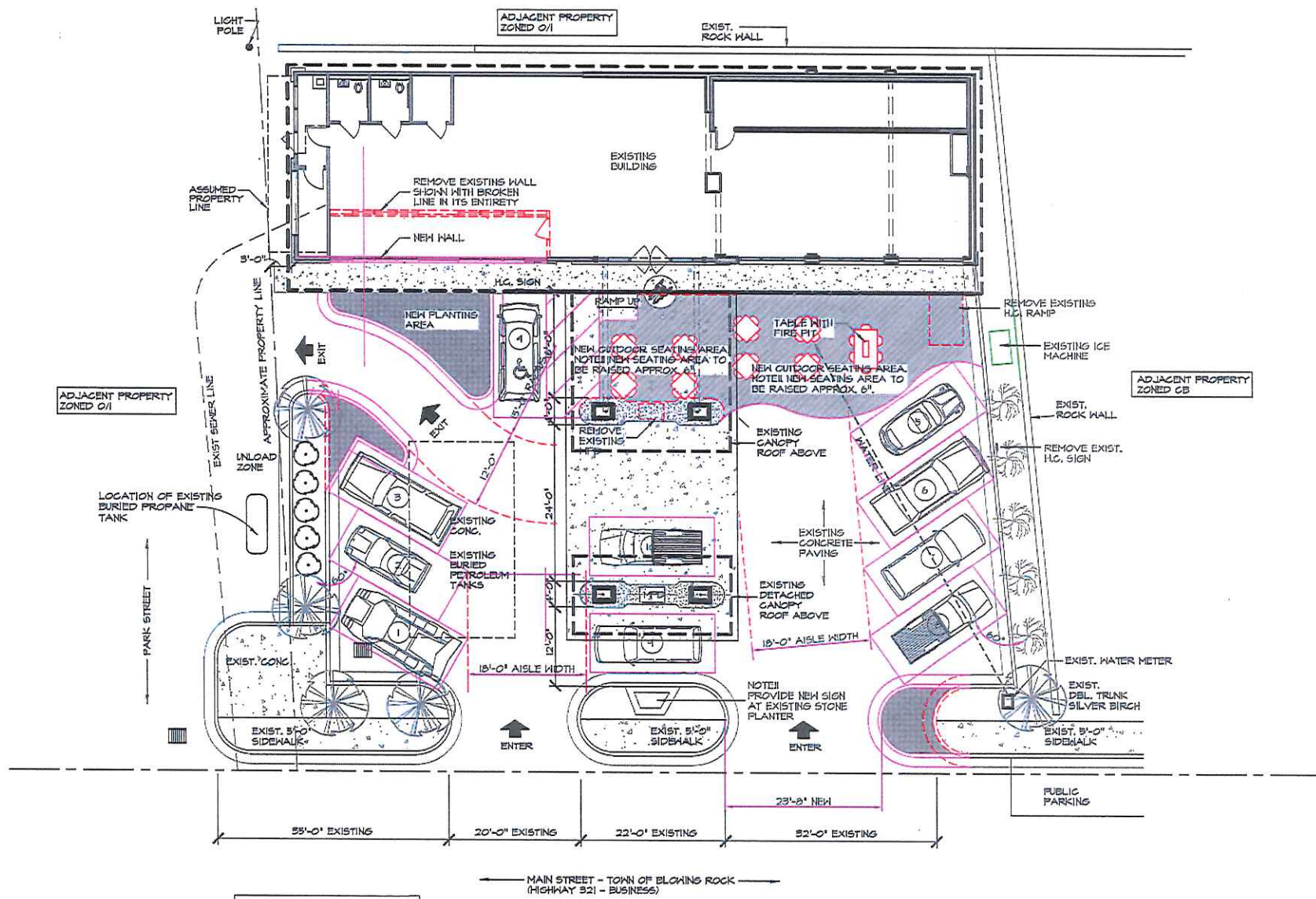
ATTEST: _____
Hilari H. Hubner, Town Clerk

(CORPORATE SEAL)

Owner/Applicant:

Mountaineer Marketing, Inc.

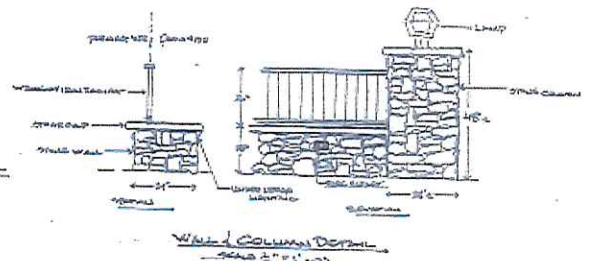
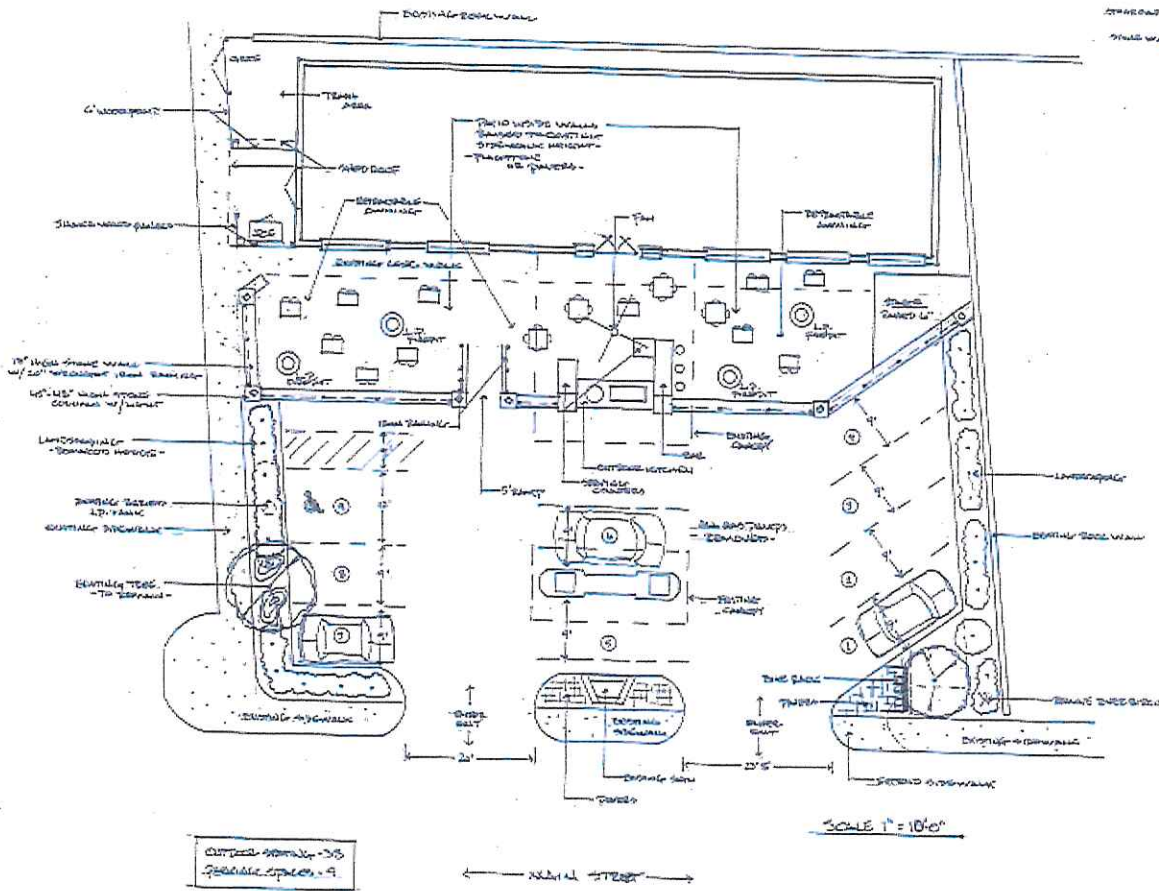
By: _____ (SEAL)
David Barker, Secretary



TABULATIONS
 OUTDOOR SEATING: 35
 SEATING: 10 SPACES

ADJACENT PROPERTY
 ZONED CB

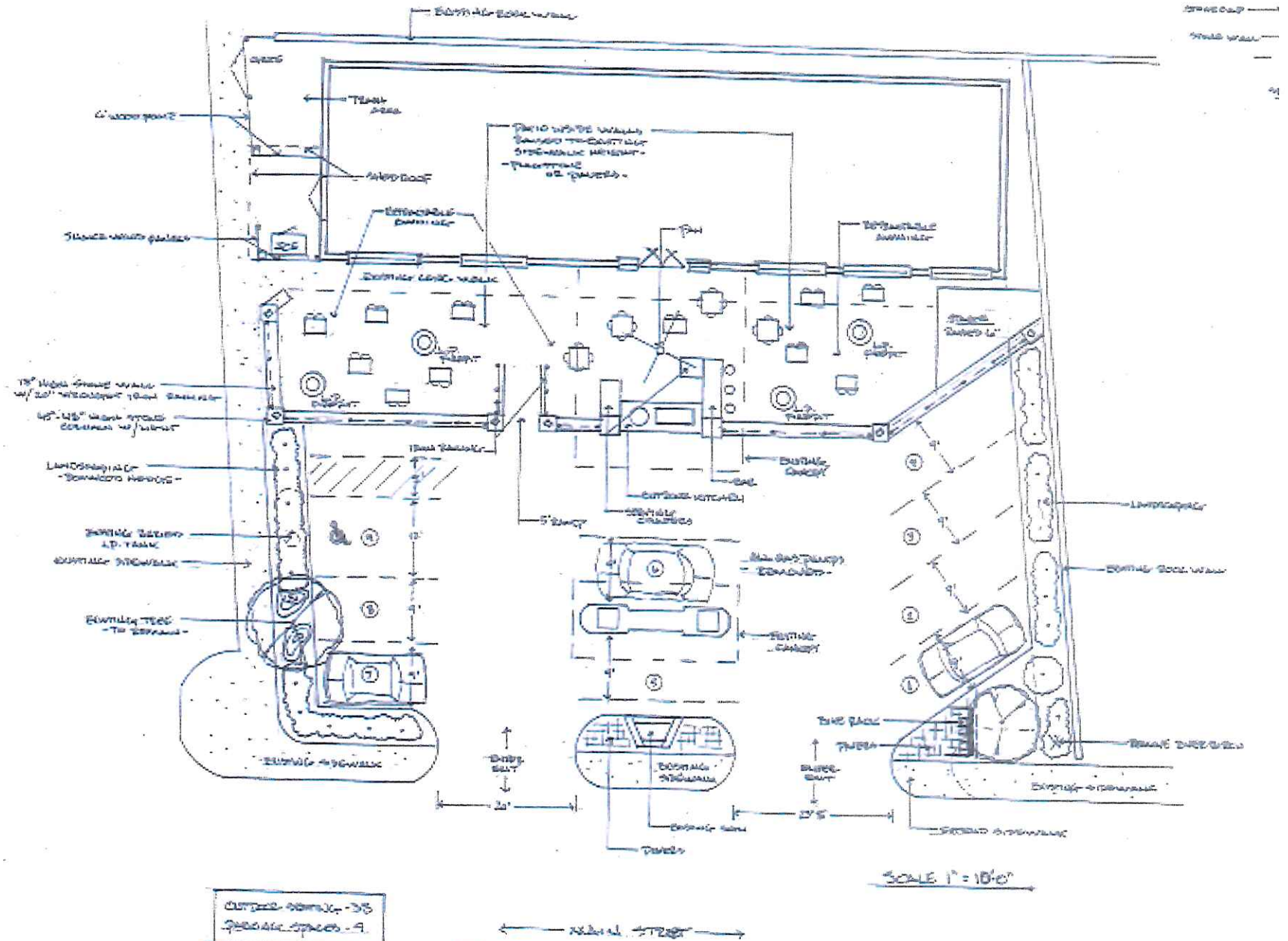
Approved site plan - 2017



PROPOSALS
 FOR
BLOWING ROCK MARKET
 BLOWING ROCK, N.C.
 A CUT ABOVE LANDSCAPE
 FORCE, N.C.
 DRAWN BY
 JOHN POWELL LANDSCAPE INC.
 VALENCIA, N.C.

Proposed Site Plan - 3.2020

BR Market



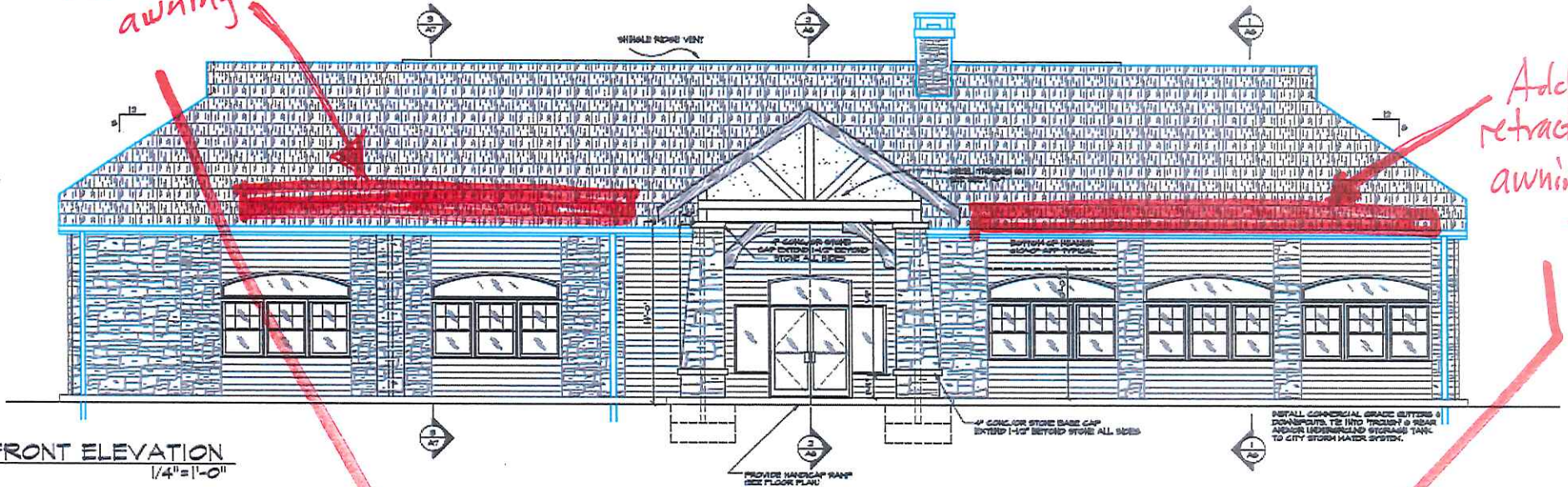
Outdoor canopy - 35
Special spaces - 4

Proposed Site Plan 3-2020

BR Market

Add retractable awning

Add retractable awning



1 FRONT ELEVATION
A-4
1/4" = 1'-0"



Proposed Sketch Plan Elevation

Town of Blowing Rock

Request for Council Action

FROM: Jennifer Brown, Director of Parks & Recreation
SUBJECT: Proposed Memorial Park Playground
TO: Town Council
DATE: March 10, 2020
REQUESTED BY: Blowing Rock Parks & Recreation & Landscaping

Public Hearing Yes No Not required NA
Properly Advertised Yes No Not required NA

BACKGROUND:

During the January 2020 Retreat, the topic of a new playground was discussed at length. During the prioritization phase of the retreat, the replacement of the playground was ranked 2nd in overall priorities for the Town for 2020. Staff was directed to establish a committee which included members of the community and Town staff to design and gather proposals for a new playground that cost no more than \$600,000. The committee included Sam Hess, Sam Glover, Chris Pate, Baker Stanley, Thomas Steele, Kent Graham, and Jennifer Brown.

The committee reached out to five companies to submit proposals. A total of three companies responded to our request. During the preliminary meetings each of the three companies were directed to incorporate natural playscapes (trees, boulders, hills, color palate), hills for play areas, a 2-5 year old play feature, a 5-12 year old play feature, swings for all ages, poured in place rubber, and astro-turf surfacing combined. The scope also included relocating the playground to be more centrally located with the gazebo/tree wells to improve drainage, and within a budget of \$600,000.

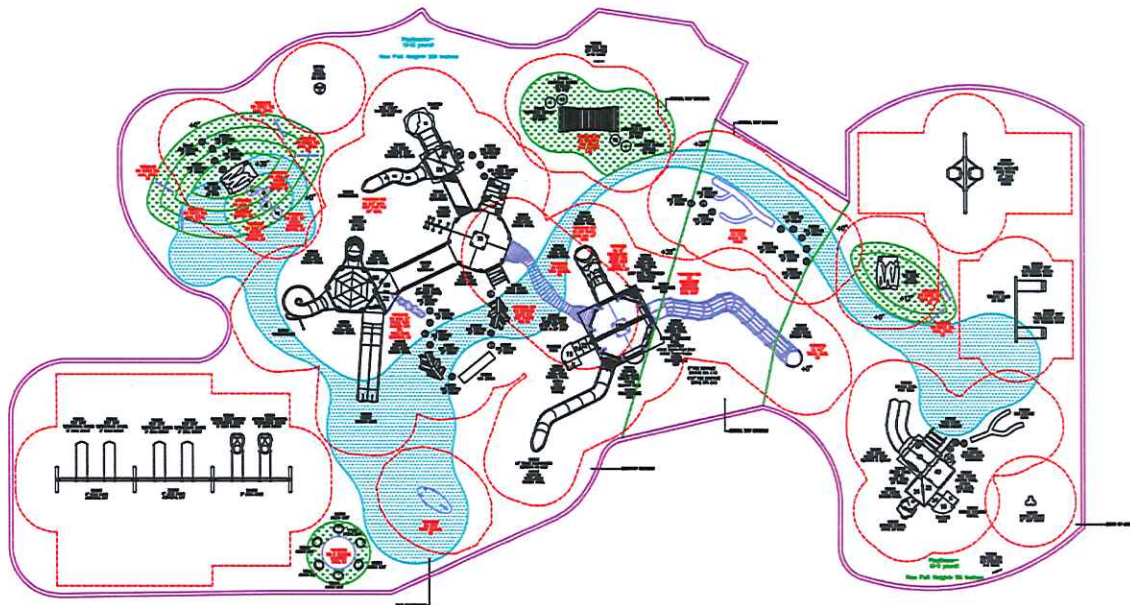
After approximately 15 meetings between all three companies, the committee has narrowed it down to one company and their proposed design. The company met all the requirements that were requested by the committee and exceeded all expectations in the design and quality of the equipment. The new proposed playground design has a total of 120 features, compared to the current playground that has 12. Of those 120 features, 77 are ADA accessible, including 2 fully accessible ADA swings that we do not have currently. The design also provides approximately an additional half an acre of grass area between the restrooms and the playground and utilizes unused space currently between the 5-12-year-old play feature and the 2-5-year-old play feature.

This company offers extended warranties on all the play features and the surfacing. The warranty on the steel posts in the playground is 100 years, all plastic components is 15 years, all climbers and cables are 8 years, panels are 5 years, and all other parts (swing seats, hangers, chain ladders, etc.) are 3 years. The warranty on the poured in place rubber surface is 7 years. References have been checked and warrant no concern.

Staff presented the rendering to the Blowing Rock Appearance Advisory Commission and received very positive feedback on the design. The entire committee is very pleased with the proposed design, the number of features that are being offered, and the quality of the materials.

ATTACHMENTS:

1. Renderings



landscape structures



The play components identified on this plan are IPEMA certified. (Enter model number in parenthesis with *) The use and layout of these components adhere to the requirements of ASTM F1487. To verify product certification, visit www.ipema.org

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGES 2-12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURER'S OPINION THAT THIS PLAY AREA DOES CONFORM TO THE ADA ACCESSIBILITY STANDARDS. ATTENDING AN ACCESSIBLE PROTECTIVE SURFACING IS PROVIDED, AS INDICATED, ON WITHIN THE ENTIRE USE ZONE.

THIS CONCEPT PLAN WAS BASED ON INFORMATION PROVIDED TO US FROM THE CONTRACTOR. REGARDLESS OF WHETHER WE BELIEVE THE INFORMATION PROVIDED IS CORRECT, WE MAKE NO WARRANTY, REPRESENTATION OR GUARANTEE AS TO THE ACCURACY, COMPLETENESS, OR SUFFICIENCY OF THE INFORMATION PROVIDED. WE WILL NOT BE RESPONSIBLE FOR ANY DAMAGE, LOSS, OR INJURY TO PERSONS OR PROPERTY ARISING FROM THE USE OF THIS PLAN. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS, APPROVALS, AND REGULATIONS FROM ALL APPLICABLE AGENCIES AND AUTHORITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS, APPROVALS, AND REGULATIONS FROM ALL APPLICABLE AGENCIES AND AUTHORITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS, APPROVALS, AND REGULATIONS FROM ALL APPLICABLE AGENCIES AND AUTHORITIES.

CHOOSE A PROTECTIVE SURFACING MATERIAL THAT HAS A CURRENT HISTORY PROVEN TO MEET THE NATIONAL FALL HEIGHT FOR THE COMPANY ONLY. HIGH FIBER CONCRETE CONCRETE SURFACING PERFORMANCE SPECIFICATIONS FOR PLAYGROUND EQUIPMENT FOR PUBLIC USE, SECTION 6. CONCRETE SURFACING THE SURFACING MUST BE WELL FINISHED. IF THE SURFACING IS NOT FINISHED, IT MUST BE TILED OR SLOPED 1/8" TO 1/4" PER FOOT TO A DRAIN EDGE OR A TYPICAL DRAIN.

AREA OF ACCESSIBLE/PROTECTIVE SURFACING (POURED-IN-PLACE SUGGESTED)

DESIGNED BY: MJO

COPYRIGHT: 3/4/2020 LANDSCAPE STRUCTURES, INC. 801 7th STREET SEASIDE - P.O. BOX 100 SEASIDE, NORTH CAROLINA

2/18/2017	1134392-01-04	MJO
2/17/20	1134392-01-03	MJO
2/4/20	1134392-01-02	MJO
Date	Previous Drawing #	Initials

5-12 EQUIPMENT

TOTAL ELEVATED PLAY COMPONENTS	18		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	12	REQUIRED	10
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	50	REQUIRED	6
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	12	REQUIRED	12

Estimated manufacturing time: 12 weeks from the time of LSI order acceptance, or receipt of SkyWays release of fabrication form if applicable.

2-5 EQUIPMENT

TOTAL ELEVATED PLAY COMPONENTS	5		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	5	REQUIRED	3
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	10	REQUIRED	2
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	8	REQUIRED	8



Blowing Rock Memorial Park
Blowing Rock, NC.

Carolina Parks and Play, LLC.
Todd McDuffee

SYSTEM TYPE:
PlayBooster/PlayShaper
DRAWING #:
1134392-01-05







slr
landscape
structures

Blowing Rock Memorial Park

1134392-01-05-04 • 03.04.2020

CAROLINA
PARKS & PLAY

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Blowing Rock Memorial Park

1134392-01-05-06 • 03.04.2020

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LANDSCAPE ARCHITECTS

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1134392-01-05-01 • 03.04.2020

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Town of Blowing Rock

1036 Main Street ★ Post Office Box 47 ★ Blowing Rock, NC 28605

To: Shane Fox, Mayor Sellers, and Members of Town Council
 From: Nicole Norman, Finance Officer
 Subject: Budget Amendment Ordinance- Memorial Park Playground Project
 (Ordinance #2020-05)
 Date: March 10, 2020

Enclosed please find a Budget Amendment Ordinance for the fiscal year 2019-2020 for your consideration.

Memorial Park playground Replacement Project Funding Plan Overview

Funding Source	Estimated Dollar Amount
FY 19-20	\$ 600,000
TDA FY 20 Contribution	\$ (13,943)
TDA FY 20 Contribution(Contingency)	\$ (50,000)
TDA FY 20 Addiotnal Occupancy Tax Proceeds expected at end of the year (1/3rd Infrastructure)	\$ (25,057)
Reallocation of Gateway Funding from TDA	\$ (61,000)
TDA FY 21 Contribution	\$ (150,000)
Town's Current Reserve Funds	\$ (100,000)
Town Fund Balance Allocation Needed	\$ (200,000)
Difference in Funding Needed:	\$ -

*Note: The FY 2021 TDA Contribution will be allocated from Fund Balance if spent prior to 6/30/2020, then reimbursed when paid by the TDA in FY 2021. This may result, depending on payment timing, in the temporary use of fund balance at the end of FY 220 in the maount of the \$150,000 TDA allocation.

Budget Amendment Overview/Narrative

Section 1 (General Fund) is to appropriate Fund Balance in the amount of \$350,000 (\$200,000 as the Town's portion of the project and \$150,000 to be reimbursed from the TDA towards the project in FY 2020-21). Additionally, this section allocates additional occupancy tax proceeds expected to be received designated towards infrastructure to the project as agreed by the TDA board at their March 2, 2020 meeting.

Section 2 (General Capital Projects Fund) is to reallocate existing Gateway project funding to be saved as a result in the change in project scope voted on at the February 2020 Town Council meeting towards the Playground project as well as allocates TDA infrastructure contingency funding towards the project as agreed upon at the March 2, 2020 TDA board meeting. This section also transfers in the fund balance and occupancy tax proceeds to the general capital fund to allocate to the project.

Please let me know if you need further details on the proposed amendment.

2019-2020
Budget Amendment Ordinance 2020-05

Be it ordained by the Town Council of the Town of Blowing Rock, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
10-80-6100-503	Transfer- Playground Equip./Upgrades	\$ 100,000	\$ -	\$ 375,057	\$ 475,057
			<u>\$ -</u>	<u>\$ 375,057</u>	

This will result in a net increase of \$375,057 in the appropriations of the General Fund. As a result, the following revenue will be increased.

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
10-00-3400-326	Occupancy Tax	\$ 1,469,437	\$ -	\$ 25,057	\$ 1,494,494
10-00-3400-399	Fund Balance Appropriated	\$ 211,890	\$ -	\$ 350,000	\$ 561,890
			<u>\$ -</u>	<u>\$ 375,057</u>	

Section 2. To amend the General Capital Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
20-20-5000-450	Town gateway Support Contribution from TDA	\$ 299,705	\$ 61,000	\$ -	\$ 238,705
20-20-5000-449	TDA Contingency Allocation to Town FY 2020	\$ 50,000	\$ 50,000	\$ -	\$ -
20-80-5000-452	Memorial Park Playground Upgrade- Reserve	\$ 13,943	\$ 13,943	\$ -	\$ -
20-80-5000-453	Memorial Park Playground Equip. Upgrades- Phase I	\$ 100,000	\$ -	\$ 500,000	\$ 600,000
			<u>\$ 124,943</u>	<u>\$ 500,000</u>	

This will result in a net increase of \$375,057 in the appropriations of the General Capital Fund. As a result, the following revenue will be increased.

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
20-00-3400-331	Transfer from General Fund	\$ 1,021,101	\$ -	\$ 357,057	\$ 1,378,158
			<u>\$ -</u>	<u>\$ 357,057</u>	

Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Town Council and to the Finance Officer for their implementation.

Adopted this 10th day of March, 2020.

Attested by:

Charles Sellers, Mayor

Hilari Hubner, Town Clerk



March 4, 2020

Mr. Shane Fox, Town Manager
Town of Blowing Rock
Post Office Box 47
Blowing Rock, North Carolina 28605

RE: Award Recommendation
2020 Road Resurfacing
Blowing Rock, North Carolina

Dear Mr. Fox:

The public bid opening for the 2020 Road Resurfacing project was held on February 18, 2020. A total of three (3) bids were received, and Moretz Paving, Inc. of Boone, North Carolina, submitted the lowest responsive, responsible bid with a total base bid amount of \$1,923,566.00. An alternate bid item was included to install drainage along Chestnut Drive, in an amount of \$220,180.00

As you recall, we expected these bids to be well above the budget funds available for this work, especially with the Chestnut drainage work included. Fortunately, favorable bids were received, leaving only a minimal amount of work to be removed from the bid for award. Moretz Paving has successfully completed projects for the Town and is appropriately licensed with the North Carolina Board for General Contractors. Based on available funds, we recommend award of this project to Moretz Paving, Incorporated in the amount of \$1,888,242.00. This amount includes paving work on most of the remaining streets in Town to be paved (\$1,825,682.00), and modest drainage improvements along Chestnut Drive (\$62,560.00). These drainage improvements will focus on the area between Henkle and Morris Streets, along with Chestnut Drive just east of St. Mary's, instead of from Chestnut Circle to Main Street. Further, we recommend establishing a three percent (3%) contingency in the amount of \$56,647.00.

Enclosed for your use is the certified bid tabulation. If you have any questions or comments, please do not hesitate to contact us at (828) 328-2024.

Sincerely,
McGILL ASSOCIATES, P.A.

MATTHEW D. OETTING, PE
Project Manager

Enclosures: Certified Bid Tabulation

CERTIFIED BID TABULATION
2020 Road Resurfacing
TOWN OF BLOWING ROCK
 Tuesday, February 18, 2020; 2:00 pm local time
 Blowing Rock, North Carolina

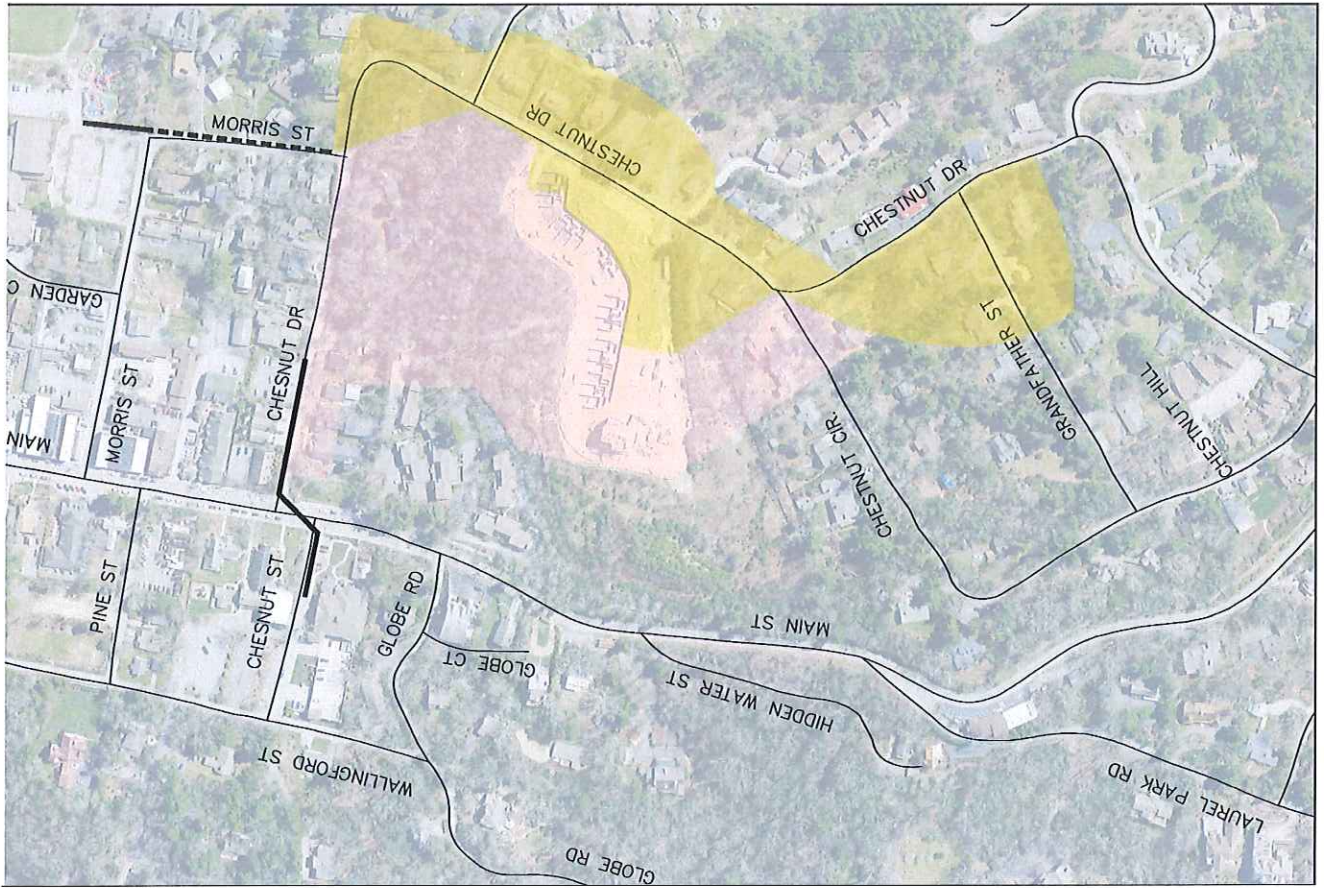
Item	Description	Quantity	Unit	Moretz Paving Inc.		Maymead, Inc.		Tri-County Paving	
				Price	Amount	Price	Amount	Price	Amount
1	Tarry Acres Circle	1	LS	\$ 42,340.00	\$ 42,340.00	\$ 60,068.50	\$ 60,068.50	\$ 50,777.00	\$ 50,777.00
2	Hemlock Lane	1	LS	\$ 9,062.50	\$ 9,062.50	\$ 12,302.73	\$ 12,302.73	\$ 17,587.00	\$ 17,587.00
3	Heather Ridge Lane	1	LS	\$ 18,986.25	\$ 18,986.25	\$ 22,252.62	\$ 22,252.62	\$ 28,462.00	\$ 28,462.00
4	Green Hill Road-Section 1	1	LS	\$ 29,385.00	\$ 29,385.00	\$ 51,178.15	\$ 51,178.15	\$ 54,914.00	\$ 54,914.00
5	Fairway Court	1	LS	\$ 28,405.50	\$ 28,405.50	\$ 35,273.60	\$ 35,273.60	\$ 46,976.00	\$ 46,976.00
6	Rankin Road	1	LS	\$ 66,644.50	\$ 66,644.50	\$ 72,151.65	\$ 72,151.65	\$ 84,188.00	\$ 84,188.00
7	Laurel Grove Ct.	1	LS	\$ 6,576.75	\$ 6,576.75	\$ 8,295.67	\$ 8,295.67	\$ 11,350.00	\$ 11,350.00
8	Mockingbird Lane-Section 1	1	LS	\$ 9,212.50	\$ 9,212.50	\$ 11,351.85	\$ 11,351.85	\$ 15,972.00	\$ 15,972.00
9	Mockingbird Lane-Section 2	1	LS	\$ 15,467.00	\$ 15,467.00	\$ 16,210.29	\$ 16,210.29	\$ 21,919.00	\$ 21,919.00
10	Cornish Drive Section 1	1	LS	\$ 12,957.50	\$ 12,957.50	\$ 21,802.94	\$ 21,802.94	\$ 19,473.00	\$ 19,473.00
11	Clawson Drive	1	LS	\$ 35,326.50	\$ 35,326.50	\$ 30,578.61	\$ 30,578.61	\$ 68,740.00	\$ 68,740.00
12	Stone Cliff Drive	1	LS	\$ 27,018.75	\$ 27,018.75	\$ 33,071.01	\$ 33,071.01	\$ 43,304.00	\$ 43,304.00
13	White Pine Drive	1	LS	\$ 26,232.50	\$ 26,232.50	\$ 16,391.86	\$ 16,391.86	\$ 53,245.00	\$ 53,245.00
14	Blackberry Lane	1	LS	\$ 19,456.25	\$ 19,456.25	\$ 25,550.48	\$ 25,550.48	\$ 33,955.00	\$ 33,955.00
15	Little Wood	1	LS	\$ 13,320.00	\$ 13,320.00	\$ 13,335.02	\$ 13,335.02	\$ 19,247.00	\$ 19,247.00
16	Rickard Drive	1	LS	\$ 21,708.00	\$ 21,708.00	\$ 34,679.93	\$ 34,679.93	\$ 43,606.00	\$ 43,606.00
17	Lakeview Terrace	1	LS	\$ 21,202.00	\$ 21,202.00	\$ 23,296.96	\$ 23,296.96	\$ 25,288.00	\$ 25,288.00
18	Elliot Circle	1	LS	\$ 49,541.25	\$ 49,541.25	\$ 51,034.77	\$ 51,034.77	\$ 70,301.00	\$ 70,301.00
19	Forrest Lane	1	LS	\$ 23,788.00	\$ 23,788.00	\$ 33,465.59	\$ 33,465.59	\$ 43,559.00	\$ 43,559.00
20	Plenty Wood Drive	1	LS	\$ 9,125.00	\$ 9,125.00	\$ 16,384.81	\$ 16,384.81	\$ 24,241.00	\$ 24,241.00
21	High Ridge Lane	1	LS	\$ 27,837.75	\$ 27,837.75	\$ 32,215.34	\$ 32,215.34	\$ 45,255.00	\$ 45,255.00
22	Deep Woods Place	1	LS	\$ 11,347.00	\$ 11,347.00	\$ 16,493.95	\$ 16,493.95	\$ 29,333.00	\$ 29,333.00
23	Peacock Drive	1	LS	\$ 48,494.75	\$ 48,494.75	\$ 53,762.89	\$ 53,762.89	\$ 67,555.00	\$ 67,555.00
24	Green Hill Circle	1	LS	\$ 52,390.25	\$ 52,390.25	\$ 73,236.02	\$ 73,236.02	\$ 76,555.00	\$ 76,555.00
25	West Green Hill Drive- Section 1	1	LS	\$ 17,171.50	\$ 17,171.50	\$ 27,355.08	\$ 27,355.08	\$ 29,252.00	\$ 29,252.00
26	West Green Hill Drive- Section 2	1	LS	\$ 61,473.25	\$ 61,473.25	\$ 81,024.10	\$ 81,024.10	\$ 88,782.00	\$ 88,782.00
27	The Rock Road	1	LS	\$ 18,442.50	\$ 18,442.50	\$ 20,742.18	\$ 20,742.18	\$ 27,455.00	\$ 27,455.00
28	Gideon Ridge Road	1	LS	\$ 7,116.00	\$ 7,116.00	\$ 11,507.85	\$ 11,507.85	\$ 15,539.00	\$ 15,539.00
29	Chestnut Drive - Section 1	1	LS	\$ 22,223.75	\$ 22,223.75	\$ 28,115.88	\$ 28,115.88	\$ 30,382.00	\$ 30,382.00
30	Chestnut Circle	1	LS	\$ 46,279.00	\$ 46,279.00	\$ 54,087.44	\$ 54,087.44	\$ 64,345.00	\$ 64,345.00
31	Chestnut Drive - Section 2	1	LS	\$ 16,410.00	\$ 16,410.00	\$ 20,353.21	\$ 20,353.21	\$ 24,927.00	\$ 24,927.00
32	Chestnut Drive - Section 3	1	LS	\$ 16,192.50	\$ 16,192.50	\$ 18,601.40	\$ 18,601.40	\$ 25,461.00	\$ 25,461.00
33	Chestnut Drive - Section 4	1	LS	\$ 11,485.25	\$ 11,485.25	\$ 15,580.12	\$ 15,580.12	\$ 21,266.00	\$ 21,266.00
34	Grandfather Street	1	LS	\$ 19,708.50	\$ 19,708.50	\$ 28,408.90	\$ 28,408.90	\$ 31,114.00	\$ 31,114.00
35	Ransom Street- Section 1	1	LS	\$ 16,881.75	\$ 16,881.75	\$ 25,105.09	\$ 25,105.09	\$ 30,863.00	\$ 30,863.00
36	Ransom Street- Section 2	1	LS	\$ 32,092.50	\$ 32,092.50	\$ 36,889.34	\$ 36,889.34	\$ 38,452.00	\$ 38,452.00
37	Ransom Street- Section 3	1	LS	\$ 28,927.50	\$ 28,927.50	\$ 32,146.93	\$ 32,146.93	\$ 37,927.00	\$ 37,927.00
38	Ransom Street- Section 4	1	LS	\$ 20,981.25	\$ 20,981.25	\$ 23,217.22	\$ 23,217.22	\$ 25,763.00	\$ 25,763.00
39	Buxton Street	1	LS	\$ 17,218.00	\$ 17,218.00	\$ 21,885.73	\$ 21,885.73	\$ 33,063.00	\$ 33,063.00
40	Shelton Street	1	LS	\$ 56,062.00	\$ 56,062.00	\$ 61,086.82	\$ 61,086.82	\$ 86,626.00	\$ 86,626.00
41	Laurel Lane- Section 1	1	LS	\$ 29,604.00	\$ 29,604.00	\$ 38,322.19	\$ 38,322.19	\$ 48,812.00	\$ 48,812.00
42	Hill Street	1	LS	\$ 12,844.75	\$ 12,844.75	\$ 16,479.69	\$ 16,479.69	\$ 20,716.00	\$ 20,716.00
43	Birch Street	1	LS	\$ 11,518.50	\$ 11,518.50	\$ 12,842.42	\$ 12,842.42	\$ 17,875.00	\$ 17,875.00
44	Laurel Lane - Section 2	1	LS	\$ 40,687.75	\$ 40,687.75	\$ 40,895.49	\$ 40,895.49	\$ 83,721.00	\$ 83,721.00
45	Laurel Lane - Section 3	1	LS	\$ 40,049.25	\$ 40,049.25	\$ 43,750.69	\$ 43,750.69	\$ 59,889.00	\$ 59,889.00
46	Laurel Lane - Section 4	1	LS	\$ 35,574.50	\$ 35,574.50	\$ 40,047.68	\$ 40,047.68	\$ 59,910.00	\$ 59,910.00
47	Laurel Lane - Section 5	1	LS	\$ 29,381.75	\$ 29,381.75	\$ 39,026.90	\$ 39,026.90	\$ 38,489.00	\$ 38,489.00
48	Laurel Lane - Section 6	1	LS	\$ 21,543.00	\$ 21,543.00	\$ 24,620.88	\$ 24,620.88	\$ 28,493.00	\$ 28,493.00
49	Valley View	1	LS	\$ 2,802.00	\$ 2,802.00	\$ 4,138.46	\$ 4,138.46	\$ 8,522.00	\$ 8,522.00
50	Wondeland Trail	1	LS	\$ 987.50	\$ 987.50	\$ 6,328.52	\$ 6,328.52	\$ 1,285.00	\$ 1,285.00
51	Meadow Lane	1	LS	\$ 6,590.50	\$ 6,590.50	\$ 8,886.42	\$ 8,886.42	\$ 13,148.00	\$ 13,148.00
52	Cone Road	1	LS	\$ 76,604.75	\$ 76,604.75	\$ 106,259.81	\$ 106,259.81	\$ 117,949.00	\$ 117,949.00
53	Morningside Drive	1	LS	\$ 10,285.50	\$ 10,285.50	\$ 12,670.40	\$ 12,670.40	\$ 10,288.00	\$ 10,288.00
54	Hill Street	1	LS	\$ 25,274.75	\$ 25,274.75	\$ 48,001.59	\$ 48,001.59	\$ 32,370.00	\$ 32,370.00
55	Dogwood Lane	1	LS	\$ 83,976.00	\$ 83,976.00	\$ 107,805.55	\$ 107,805.55	\$ 139,813.00	\$ 139,813.00
56	Laurel Park Road	1	LS	\$ 26,428.25	\$ 26,428.25	\$ 27,908.47	\$ 27,908.47	\$ 35,106.00	\$ 35,106.00
57	Possum Hollow Road	1	LS	\$ 30,740.25	\$ 30,740.25	\$ 39,904.31	\$ 39,904.31	\$ 43,201.00	\$ 43,201.00
58	Jenson Drive	1	LS	\$ 25,533.00	\$ 25,533.00	\$ 30,495.11	\$ 30,495.11	\$ 36,734.00	\$ 36,734.00
59	Morris Street	1	LS	\$ 29,987.75	\$ 29,987.75	\$ 41,808.35	\$ 41,808.35	\$ 51,973.00	\$ 51,973.00
60	Sunset Drive - Section 1	1	LS	\$ 25,049.50	\$ 25,049.50	\$ 31,265.91	\$ 31,265.91	\$ 37,469.00	\$ 37,469.00
61	Cornish Road - Section 2	1	LS	\$ 33,128.75	\$ 33,128.75	\$ 42,605.41	\$ 42,605.41	\$ 45,879.00	\$ 45,879.00
62	West Cornish Road	1	LS	\$ 24,538.50	\$ 24,538.50	\$ 14,671.23	\$ 14,671.23	\$ 29,713.00	\$ 29,713.00
63	Sunset Drive - Section 2	1	LS	\$ 45,486.75	\$ 45,486.75	\$ 61,844.18	\$ 61,844.18	\$ 75,407.00	\$ 75,407.00
64	Possum Hollow Trail	1	LS	\$ 10,146.00	\$ 10,146.00	\$ 13,054.40	\$ 13,054.40	\$ 14,647.00	\$ 14,647.00
65	Park Avenue	1	LS	\$ 30,380.00	\$ 30,380.00	\$ 38,482.82	\$ 38,482.82	\$ 47,843.00	\$ 47,843.00
66	Sunset Drive - Section 3	1	LS	\$ 15,703.00	\$ 15,703.00	\$ 21,500.86	\$ 21,500.86	\$ 22,878.00	\$ 22,878.00
67	Chestnut Drive - Section 5	1	LS	\$ 60,855.00	\$ 60,855.00	\$ 71,337.40	\$ 71,337.40	\$ 84,909.00	\$ 84,909.00
68	Rainey Street	1	LS	\$ 19,075.25	\$ 19,075.25	\$ 28,474.83	\$ 28,474.83	\$ 22,420.00	\$ 22,420.00
69	Green Hill Road - Section 2	1	LS	\$ 22,080.00	\$ 22,080.00	\$ 43,219.93	\$ 43,219.93	\$ 50,481.00	\$ 50,481.00
70	Green Hill Road - Section 3	1	LS	\$ 41,495.50	\$ 41,495.50	\$ 60,560.74	\$ 60,560.74	\$ 59,927.00	\$ 59,927.00
71	Cliff Lane	1	LS	\$ 8,356.50	\$ 8,356.50	\$ 12,028.20	\$ 12,028.20	\$ 15,836.00	\$ 15,836.00
72	Green Hill Road - Section 4	1	LS	\$ 22,335.75	\$ 22,335.75	\$ 29,551.75	\$ 29,551.75	\$ 36,075.00	\$ 36,075.00
TOTAL BASE BID				\$	1,923,666.00	\$	2,439,328.62	\$	2,942,531.00
A-1	15" RCP II with Asphalt Repair	620	LF	\$ 76.00	\$ 47,120.00	\$ 144.59	\$ 89,645.80	\$ 70.75	\$ 43,865.00
A-2	18" RCP II with Asphalt Repair	580	LF	\$ 81.00	\$ 46,980.00	\$ 159.59	\$ 92,562.20	\$ 80.75	\$ 46,835.00
A-3	24" RCP II with Asphalt Repair	480	LF	\$ 96.00	\$ 46,080.00	\$ 179.59	\$ 86,203.20	\$ 95.75	\$ 45,960.00
A-4	Curb Inlets with grated inlet or solid top and open throat	14	EA	\$ 1,600.00	\$ 22,400.00	\$ 4,100.00	\$ 57,400.00	\$ 3,000.00	\$ 42,000.00
A-5	Junction Box with manhole frame and cover	10	EA	\$ 1,100.00	\$ 11,000.00	\$ 4,100.00	\$ 41,000.00	\$ 3,500.00	\$ 35,000.00
A-6	Connection to existing catch basin junction box	4	EA	\$ 400.00	\$ 1,600.00	\$ 500.00	\$ 2,000.00	\$ 2,000.00	\$ 8,000.00
A-7	Rock Excavation for Alternate Bid Only	150	CYD	\$ 300.00	\$ 45,000.00	\$ 200.00	\$ 30,000.00	\$ 400.00	\$ 60,000.00
TOTAL ALTERNATE BID				\$	220,180.00	\$	398,811.20	\$	\$281,660.00

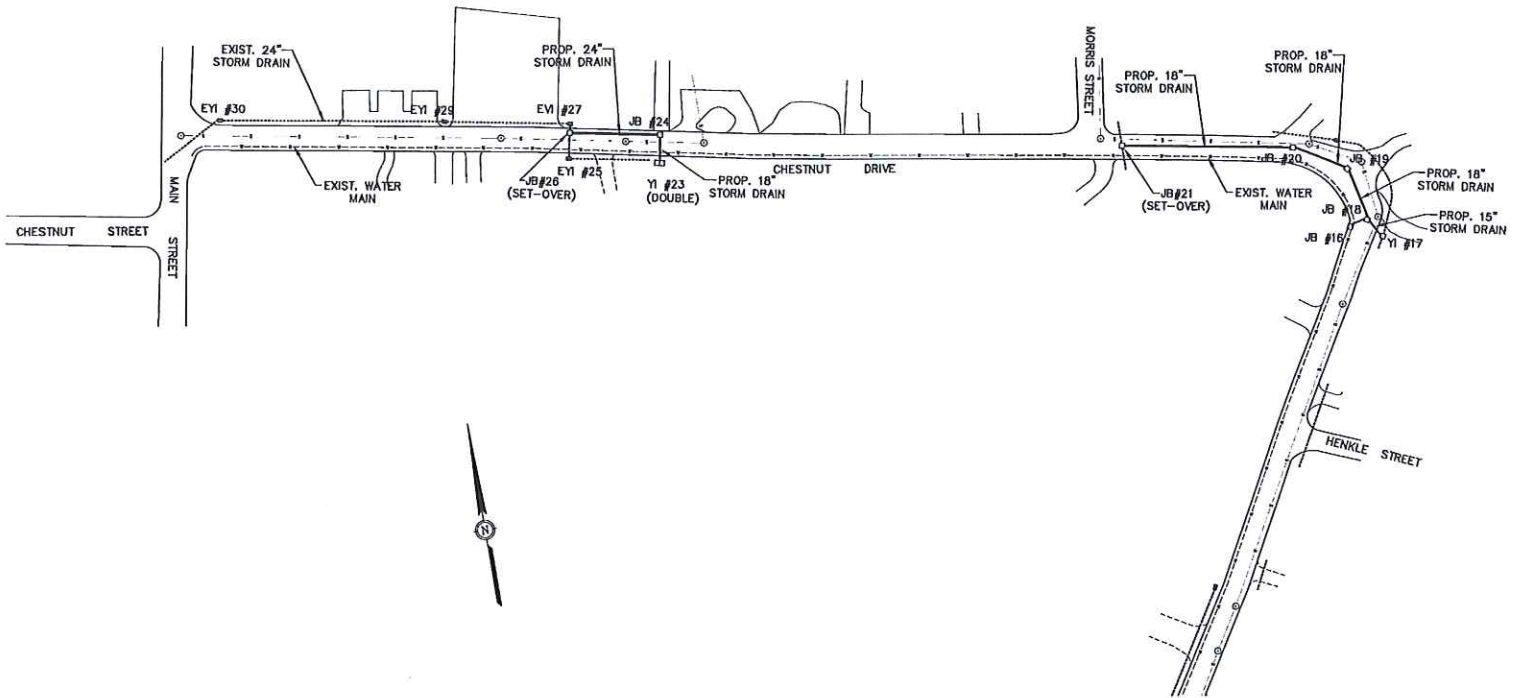
Mathematical errors not affecting the outcome of Bids
 This is to certify that the bids tabulated herein were accompanied by a 5% bid bond or certified check and publicly opened and read aloud at 2:00 pm local time on the 18th day of February, 2020, in the Council Chambers Room of the Blowing Rock Town Hall, located at 1036 Main Street, Blowing Rock, North Carolina 28605.

Matthew D. Oetting, PE











Town of Blowing Rock

1036 Main Street ★ Post Office Box 47 ★ Blowing Rock, NC 28605

To: Shane Fox, Mayor Sellers, and Members of Town Council
From: Nicole Norman, Finance Officer
Subject: Budget Amendment Ordinance- GO Bond Paving, Drainage & Debt Issuance Costs
(Ordinance #2019-06)
Date: March 10, 2020

Enclosed please find a Budget Amendment Ordinance for the fiscal year 2019-2020 for your consideration.

GO Bond Road Resurfacing and Drainage Improvements- Phase 3- Final- Project Costs Breakdown

1	Paving Construction	\$	1,825,682
2	Drainage Construction	\$	62,560
3	Contengency (3%)	\$	56,647
4	Design and Bidding	\$	81,600
5	Construction Administration / Observation	\$	84,600
6	Chestnut Drainage Additional Services	\$	12,000
			\$ 2,123,089

Budget Amendment Overview/Narrative

Section 1 (General Fund) is to appropriate a portion of GO Bond proceeds from Issue 3, towards the street paving and drainage bid presented by McGill Associates at the February 2020 Town Council meeting as well as associated engineering and contingency amounts for the project. This section also allocated bond proceeds including a portion of GO Bond premium received in the 2020 issue towards closing/issuance cost for this issuance bonds.

*As a note, estimated sales tax savings total approximately \$50,000. These savings have been applied in the budget amendment reducing the construction allocation to total \$1,775,682. This will maximize our dollars for paving and take in to account the savings allowing more funding for the project.

Section 2 (Water/Sewer Capital Projects Fund) allocates a portion of GO Bond premium received in the 2020 issue towards closing/issuance cost for this issuance bonds.

Phone: (828) 295-5200 ★ Fax: (828) 295-5202 ★ www.townofblowingrock.com

Please let me know if you need further details on the proposed amendment.

2019-2020
Budget Amendment Ordinance 2020-06

Be it ordained by the Town Council of the Town of Blowing Rock, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020:

Section 1. To amend the General Capital Fund, the appropriations are to be changed as follows:

Acct. No.		Current Appropriation	Decrease	Increase	Proposed Appropriation
20-20-5003-405	GO Repaving Town Streets- Issue 3	\$ -	\$ -	\$ 1,775,685	\$ 1,775,685
20-20-5003-406	GO Repaving Town Streets- Issue 3- Engineering- Design & Bidding	\$ -	\$ -	\$ 81,600	\$ 81,600
20-20-5003-407	GO Repaving Town Streets- Issue 3- Engineering- Construction Admin.	\$ -	\$ -	\$ 84,600	\$ 84,600
20-20-5003-408	GO Repaving Town Streets- Issue 3-Contingency	\$ -	\$ -	\$ 56,650	\$ 56,650
20-20-5003-409	GO Repaving Town Streets- Issue 3- Drainage	\$ -	\$ -	\$ 74,560	\$ 74,560
20-00-5002-701	GO Bond Closing Costs- Issue 3- Transportation	\$ -	\$ -	\$ 65,150	\$ 65,150
			<u>\$ -</u>	<u>\$ 2,138,245</u>	

This will result in a net increase of \$2,138,245 in the appropriations of the General Capital Fund. As a result, the following revenue will be increased.

Acct. No.		Current Appropriation	Decrease	Increase	Proposed Appropriation
20-20-3400-003	Transportation GO Bond Authority- 2020 Issue	\$ -	\$ -	\$ 2,073,095	\$ 2,073,095
20-20-3400-102	GO Bond Premium- 2020 Issue (Transportation)	\$ -	\$ -	\$ 65,150	\$ 65,150
			<u>\$ -</u>	<u>\$ 2,138,245</u>	

Section 2. To amend the Water/Sewer Capital Fund, the appropriations are to be changed as follows:

Acct. No.		Appropriation	Decrease	Increase	Proposed Appropriation
50-91-5002-701	GO Bond Closing Costs- 2020 Issue- Water	\$ 70,000	\$ -	\$ 6,980	\$ 76,980
50-91-5002-751	GO Bond Closing Costs- 2020 Issue- Sewer	\$ 70,000	\$ -	\$ 5,450	\$ 75,450
			<u>\$ -</u>	<u>\$ 12,430</u>	

This will result in a net increase of \$12,430 in the appropriations of the Water/Sewer Capital Fund. As a result, the following revenue will be increased.

Acct. No.		Current Appropriation	Decrease	Increase	Proposed Appropriation
50-91-3400-102	GO Bond Premium- 2020 Issue (Water)	\$ -	\$ -	\$ 6,980	\$ 6,980
50-91-3400-152	GO Bond Premium- 2020 Issue (Sewer)	\$ -	\$ -	\$ 5,450	\$ 5,450
			<u>\$ -</u>	<u>\$ 12,430</u>	

Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Town Council and to the Finance Officer for their implementation.

Adopted this 10th day of March, 2020.

Attested by:

Charles Sellers, Mayor

Hillary Hubner, Town Clerk



March 4, 2020

Mr. Shane Fox, Town Manager
Town of Blowing Rock
Post Office Box 47
Blowing Rock, North Carolina 28605

RE: Award Recommendation
2020 Road Resurfacing
Blowing Rock, North Carolina

Dear Mr. Fox:

The public bid opening for the 2020 Road Resurfacing project was held on February 18, 2020. A total of three (3) bids were received, and Moretz Paving, Inc. of Boone, North Carolina, submitted the lowest responsive, responsible bid with a total base bid amount of \$1,923,566.00. An alternate bid item was included to install drainage along Chestnut Drive, in an amount of \$220,180.00

As you recall, we expected these bids to be well above the budget funds available for this work, especially with the Chestnut drainage work included. Fortunately, favorable bids were received, leaving only a minimal amount of work to be removed from the bid for award. Moretz Paving has successfully completed projects for the Town and is appropriately licensed with the North Carolina Board for General Contractors. Based on available funds, we recommend award of this project to Moretz Paving, Incorporated in the amount of \$1,888,242.00. This amount includes paving work on most of the remaining streets in Town to be paved (\$1,825,682.00), and modest drainage improvements along Chestnut Drive (\$62,560.00). These drainage improvements will focus on the area between Henkle and Morris Streets, along with Chestnut Drive just east of St. Mary's, instead of from Chestnut Circle to Main Street. Further, we recommend establishing a three percent (3%) contingency in the amount of \$56,647.00.

Enclosed for your use is the certified bid tabulation. If you have any questions or comments, please do not hesitate to contact us at (828) 328-2024.

Sincerely,
McGILL ASSOCIATES, P.A.

MATTHEW D. OETTING, PE
Project Manager

Enclosures: Certified Bid Tabulation

CERTIFIED BID TABULATION
2020 Road Resurfacing
TOWN OF BLOWING ROCK
 Tuesday, February 18, 2020; 2:00 pm local time
 Blowing Rock, North Carolina

Item	Description	Quantity	Unit	Moretz Paving Inc.		Maymead, Inc.		Tri-County Paving	
				Price	Amount	Price	Amount	Price	Amount
1	Terry Acres Circle	1	LS	\$ 42,340.00	\$ 42,340.00	\$ 60,069.50	\$ 60,069.50	\$ 50,777.00	\$ 50,777.00
2	Hemlock Lane	1	LS	\$ 9,062.50	\$ 9,062.50	\$ 12,302.73	\$ 12,302.73	\$ 17,567.00	\$ 17,567.00
3	Heather Ridge Lane	1	LS	\$ 18,986.25	\$ 18,986.25	\$ 22,252.02	\$ 22,252.02	\$ 28,462.00	\$ 28,462.00
4	Green Hill Road-Section 1	1	LS	\$ 29,385.00	\$ 29,385.00	\$ 51,178.15	\$ 51,178.15	\$ 54,914.00	\$ 54,914.00
5	Fairway Court	1	LS	\$ 28,405.50	\$ 28,405.50	\$ 35,273.60	\$ 35,273.60	\$ 46,976.00	\$ 46,976.00
6	Rankin Road	1	LS	\$ 56,644.50	\$ 56,644.50	\$ 72,151.65	\$ 72,151.65	\$ 84,188.00	\$ 84,188.00
7	Laurel Grove Cl.	1	LS	\$ 6,576.75	\$ 6,576.75	\$ 8,295.67	\$ 8,295.67	\$ 11,350.00	\$ 11,350.00
8	Mockingbird Lane-Section 1	1	LS	\$ 9,212.50	\$ 9,212.50	\$ 11,351.85	\$ 11,351.85	\$ 15,972.00	\$ 15,972.00
9	Mockingbird Lane-Section 2	1	LS	\$ 15,467.00	\$ 15,467.00	\$ 16,210.29	\$ 16,210.29	\$ 21,918.00	\$ 21,918.00
10	Cornish Drive Section 1	1	LS	\$ 12,957.50	\$ 12,957.50	\$ 21,802.94	\$ 21,802.94	\$ 19,473.00	\$ 19,473.00
11	Clawson Drive	1	LS	\$ 35,328.50	\$ 35,328.50	\$ 36,578.61	\$ 36,578.61	\$ 68,748.00	\$ 68,748.00
12	Stone Cliff Drive	1	LS	\$ 27,018.75	\$ 27,018.75	\$ 33,671.61	\$ 33,671.61	\$ 43,304.00	\$ 43,304.00
13	White Pine Drive	1	LS	\$ 26,232.50	\$ 26,232.50	\$ 18,391.98	\$ 18,391.98	\$ 53,245.00	\$ 53,245.00
14	Blackberry Lane	1	LS	\$ 18,456.25	\$ 18,456.25	\$ 25,550.48	\$ 25,550.48	\$ 33,955.00	\$ 33,955.00
15	Little Wood	1	LS	\$ 13,320.00	\$ 13,320.00	\$ 13,335.02	\$ 13,335.02	\$ 19,247.00	\$ 19,247.00
16	Rickard Drive	1	LS	\$ 21,708.00	\$ 21,708.00	\$ 34,679.93	\$ 34,679.93	\$ 43,606.00	\$ 43,606.00
17	Lakeview Terrace	1	LS	\$ 21,202.00	\$ 21,202.00	\$ 23,296.96	\$ 23,296.96	\$ 25,288.00	\$ 25,288.00
18	Elliot Circle	1	LS	\$ 49,541.25	\$ 49,541.25	\$ 51,034.77	\$ 51,034.77	\$ 70,301.00	\$ 70,301.00
19	Foxtrot Lane	1	LS	\$ 23,788.00	\$ 23,788.00	\$ 33,465.50	\$ 33,465.50	\$ 43,559.00	\$ 43,559.00
20	Plenty Wood Drive	1	LS	\$ 9,125.00	\$ 9,125.00	\$ 16,384.81	\$ 16,384.81	\$ 24,241.00	\$ 24,241.00
21	High Ridge Lane	1	LS	\$ 27,837.75	\$ 27,837.75	\$ 32,215.34	\$ 32,215.34	\$ 45,255.00	\$ 45,255.00
22	Deep Woods Place	1	LS	\$ 11,347.00	\$ 11,347.00	\$ 16,493.95	\$ 16,493.95	\$ 29,333.00	\$ 29,333.00
23	Peacock Drive	1	LS	\$ 48,494.75	\$ 48,494.75	\$ 53,762.89	\$ 53,762.89	\$ 56,721.00	\$ 56,721.00
24	Green Hill Circle	1	LS	\$ 52,390.25	\$ 52,390.25	\$ 73,236.02	\$ 73,236.02	\$ 76,555.00	\$ 76,555.00
25	West Green Hill Drive- Section 1	1	LS	\$ 17,171.50	\$ 17,171.50	\$ 27,355.98	\$ 27,355.98	\$ 29,252.00	\$ 29,252.00
26	West Green Hill Drive- Section 2	1	LS	\$ 61,473.25	\$ 61,473.25	\$ 81,024.10	\$ 81,024.10	\$ 88,782.00	\$ 88,782.00
27	The Rock Road	1	LS	\$ 16,442.50	\$ 16,442.50	\$ 20,742.18	\$ 20,742.18	\$ 27,455.00	\$ 27,455.00
28	Gideon Ridge Road	1	LS	\$ 7,116.00	\$ 7,116.00	\$ 11,507.05	\$ 11,507.05	\$ 15,539.00	\$ 15,539.00
29	Chestnut Drive - Section 1	1	LS	\$ 22,223.75	\$ 22,223.75	\$ 26,115.88	\$ 26,115.88	\$ 30,382.00	\$ 30,382.00
30	Chestnut Circle	1	LS	\$ 46,278.00	\$ 46,278.00	\$ 54,067.44	\$ 54,067.44	\$ 54,345.00	\$ 54,345.00
31	Chestnut Drive - Section 2	1	LS	\$ 16,410.00	\$ 16,410.00	\$ 20,353.21	\$ 20,353.21	\$ 24,927.00	\$ 24,927.00
32	Chestnut Drive - Section 3	1	LS	\$ 16,192.50	\$ 16,192.50	\$ 18,601.40	\$ 18,601.40	\$ 25,481.00	\$ 25,481.00
33	Chestnut Drive - Section 4	1	LS	\$ 11,485.25	\$ 11,485.25	\$ 15,588.12	\$ 15,588.12	\$ 21,266.00	\$ 21,266.00
34	Grandfather Street	1	LS	\$ 19,708.50	\$ 19,708.50	\$ 24,408.90	\$ 24,408.90	\$ 31,114.00	\$ 31,114.00
35	Ransom Street- Section 1	1	LS	\$ 16,881.75	\$ 16,881.75	\$ 25,165.09	\$ 25,165.09	\$ 30,883.00	\$ 30,883.00
36	Ransom Street- Section 2	1	LS	\$ 32,092.50	\$ 32,092.50	\$ 36,689.34	\$ 36,689.34	\$ 38,452.00	\$ 38,452.00
37	Ransom Street- Section 3	1	LS	\$ 28,927.50	\$ 28,927.50	\$ 32,146.93	\$ 32,146.93	\$ 37,927.00	\$ 37,927.00
38	Ransom Street- Section 4	1	LS	\$ 20,981.25	\$ 20,981.25	\$ 23,217.22	\$ 23,217.22	\$ 25,763.00	\$ 25,763.00
39	Buxton Street	1	LS	\$ 17,218.00	\$ 17,218.00	\$ 21,865.73	\$ 21,865.73	\$ 33,063.00	\$ 33,063.00
40	Shelton Street	1	LS	\$ 56,062.00	\$ 56,062.00	\$ 61,086.82	\$ 61,086.82	\$ 86,626.00	\$ 86,626.00
41	Laurof Lane- Section 1	1	LS	\$ 29,604.00	\$ 29,604.00	\$ 38,322.19	\$ 38,322.19	\$ 48,812.00	\$ 48,812.00
42	Hill Street	1	LS	\$ 12,844.75	\$ 12,844.75	\$ 16,479.69	\$ 16,479.69	\$ 20,716.00	\$ 20,716.00
43	Birch Street	1	LS	\$ 11,518.50	\$ 11,518.50	\$ 12,842.42	\$ 12,842.42	\$ 17,875.00	\$ 17,875.00
44	Laurof Lane - Section 2	1	LS	\$ 40,687.75	\$ 40,687.75	\$ 40,895.49	\$ 40,895.49	\$ 83,721.00	\$ 83,721.00
45	Laurof Lane - Section 3	1	LS	\$ 40,049.25	\$ 40,049.25	\$ 43,750.69	\$ 43,750.69	\$ 69,089.00	\$ 69,089.00
46	Laurof Lane - Section 4	1	LS	\$ 35,574.50	\$ 35,574.50	\$ 40,047.68	\$ 40,047.68	\$ 59,910.00	\$ 59,910.00
47	Laurof Lane - Section 5	1	LS	\$ 29,381.75	\$ 29,381.75	\$ 39,626.90	\$ 39,626.90	\$ 38,489.00	\$ 38,489.00
48	Laurof Lane - Section 6	1	LS	\$ 21,543.00	\$ 21,543.00	\$ 24,620.88	\$ 24,620.88	\$ 28,493.00	\$ 28,493.00
49	Valley View	1	LS	\$ 2,802.00	\$ 2,802.00	\$ 4,138.46	\$ 4,138.46	\$ 5,522.00	\$ 5,522.00
50	Wondland Trail	1	LS	\$ 987.50	\$ 987.50	\$ 6,328.52	\$ 6,328.52	\$ 1,285.00	\$ 1,285.00
51	Meadow Lane	1	LS	\$ 6,599.50	\$ 6,599.50	\$ 8,888.42	\$ 8,888.42	\$ 13,148.00	\$ 13,148.00
52	Cone Road	1	LS	\$ 76,604.75	\$ 76,604.75	\$ 106,259.81	\$ 106,259.81	\$ 117,949.00	\$ 117,949.00
53	Morningside Drive	1	LS	\$ 10,285.50	\$ 10,285.50	\$ 12,670.40	\$ 12,670.40	\$ 18,268.00	\$ 18,268.00
54	Hill Street	1	LS	\$ 25,274.75	\$ 25,274.75	\$ 48,001.59	\$ 48,001.59	\$ 32,370.00	\$ 32,370.00
55	Dogwood Lane	1	LS	\$ 83,976.00	\$ 83,976.00	\$ 107,805.55	\$ 107,805.55	\$ 139,813.00	\$ 139,813.00
56	Laurof Park Road	1	LS	\$ 26,428.25	\$ 26,428.25	\$ 27,908.47	\$ 27,908.47	\$ 35,106.00	\$ 35,106.00
57	Possum Hollow Road	1	LS	\$ 30,740.25	\$ 30,740.25	\$ 39,804.31	\$ 39,804.31	\$ 43,201.00	\$ 43,201.00
58	Jensen Drive	1	LS	\$ 25,533.00	\$ 25,533.00	\$ 30,495.11	\$ 30,495.11	\$ 36,734.00	\$ 36,734.00
59	Metris Street	1	LS	\$ 29,987.75	\$ 29,987.75	\$ 41,806.35	\$ 41,806.35	\$ 51,973.00	\$ 51,973.00
60	Sunset Drive - Section 1	1	LS	\$ 25,049.50	\$ 25,049.50	\$ 31,265.91	\$ 31,265.91	\$ 37,469.00	\$ 37,469.00
61	Cornish Road - Section 2	1	LS	\$ 33,128.75	\$ 33,128.75	\$ 42,605.41	\$ 42,605.41	\$ 45,879.00	\$ 45,879.00
62	West Cornish Road	1	LS	\$ 24,538.50	\$ 24,538.50	\$ 14,671.23	\$ 14,671.23	\$ 29,713.00	\$ 29,713.00
63	Sunset Drive - Section 2	1	LS	\$ 45,498.75	\$ 45,498.75	\$ 81,844.18	\$ 81,844.18	\$ 75,407.00	\$ 75,407.00
64	Possum Hollow Trail	1	LS	\$ 10,146.00	\$ 10,146.00	\$ 13,054.40	\$ 13,054.40	\$ 14,647.00	\$ 14,647.00
65	Park Avenue	1	LS	\$ 30,380.00	\$ 30,380.00	\$ 38,482.82	\$ 38,482.82	\$ 47,643.00	\$ 47,643.00
66	Sunset Drive - Section 3	1	LS	\$ 15,703.00	\$ 15,703.00	\$ 21,500.86	\$ 21,500.86	\$ 22,678.00	\$ 22,678.00
67	Chestnut Drive - Section 5	1	LS	\$ 60,855.00	\$ 60,855.00	\$ 71,337.40	\$ 71,337.40	\$ 84,909.00	\$ 84,909.00
68	Raney Street	1	LS	\$ 19,075.25	\$ 19,075.25	\$ 29,474.63	\$ 29,474.63	\$ 22,420.00	\$ 22,420.00
69	Green Hill Road - Section 2	1	LS	\$ 22,090.00	\$ 22,090.00	\$ 43,219.93	\$ 43,219.93	\$ 50,481.00	\$ 50,481.00
70	Green Hill Road - Section 3	1	LS	\$ 41,495.50	\$ 41,495.50	\$ 60,560.74	\$ 60,560.74	\$ 59,927.00	\$ 59,927.00
71	Cliff Lane	1	LS	\$ 8,356.50	\$ 8,356.50	\$ 12,028.20	\$ 12,028.20	\$ 15,836.00	\$ 15,836.00
72	Green Hill Road - Section 4	1	LS	\$ 22,335.75	\$ 22,335.75	\$ 29,551.75	\$ 29,551.75	\$ 36,075.00	\$ 36,075.00
TOTAL BASE BID				\$	1,923,666.00	\$	2,439,328.62	\$	2,942,531.00
A-1	15" RCP II with Asphalt Repair	620	LF	\$ 76.00	\$ 47,120.00	\$ 144.59	\$ 89,645.80	\$ 70.75	\$ 43,865.00
A-2	18" RCP II with Asphalt Repair	580	LF	\$ 81.00	\$ 46,980.00	\$ 159.59	\$ 92,582.20	\$ 80.75	\$ 46,835.00
A-3	24" RCP II with Asphalt Repair	480	LF	\$ 96.00	\$ 46,080.00	\$ 179.59	\$ 86,203.20	\$ 95.75	\$ 45,960.00
A-4	Curb Inlets with grated inlet or solid top and open throat	14	EA	\$ 1,600.00	\$ 22,400.00	\$ 4,100.00	\$ 57,400.00	\$ 3,000.00	\$ 42,000.00
A-5	Junction Box with manhole frame and cover	10	EA	\$ 1,100.00	\$ 11,000.00	\$ 4,100.00	\$ 41,000.00	\$ 3,500.00	\$ 35,000.00
A-6	Connection to existing catch basin junction box	4	EA	\$ 400.00	\$ 1,600.00	\$ 500.00	\$ 2,000.00	\$ 2,000.00	\$ 8,000.00
A-7	Rock Excavation for Alternates Bid Only	150	CYD	\$ 300.00	\$ 45,000.00	\$ 200.00	\$ 30,000.00	\$ 400.00	\$ 60,000.00
TOTAL ALTERNATE BID				\$	220,180.00	\$	398,811.20	\$	\$281,660.00

Mathematical errors not affecting the outcome of Bids

This is to certify that the bids tabulated herein were accompanied by a 5% bid bond or certified check and publicly opened and read aloud at 2:00 pm local time on the 18th day of February, 2020, in the Council Chambers Room of the Blowing Rock Town Hall, located at 1036 Main Street, Blowing Rock, North Carolina 28605.

Matthew D. Oetting, PE



**FINANCIAL REPORT
AS OF FEBRUARY 29, 2020**

Financial Overview

Please find reported, we are 67% into fiscal year 2019-2020. Collections of 2019 property taxes total \$4,313,616 or 99% (this is 4% more collections at this point in the fiscal year than last year at this time and consistent with budget pace compared to last year) of budget at this time. With collections being one month in arrears, we have collected seven months of motor vehicle taxes for the new fiscal year, with collections at \$60,457 or 72% (this is 6% more collected at this point in the fiscal year than last year at this time) of budget.

Sales tax revenues are collected two months in arrears, with \$1,050,506 or 58% (this is 12% higher compared to last year, 9% higher than budget pace last year at this time) of budget collected at this time. Building permit collections are at \$53,848 or 108% of budget (above budget pace and above last year's collections at this time by 23%), and zoning fees are at \$6,706 or 67% (above last year's collections at this time by 16% and 9% above budget pace compared to last year) both collection levels are now above what they were last year at this time.

The fifth utility billing of the new fiscal year will occur in late April, billings for the current fiscal year are at \$652,985 or 70% and \$538,026 or 70% for water and sewer charges respectively. This is 8% above last year's collections for Water and 7% above last year's collections for Sewer charges. Water and sewer connection fees collected to date are at \$7,500 or 38% and \$11,747 or 53% respectively. These totals are consistent with last month and continue to be lower than last year due to the Inn at Cornish fees collected last year.

Overall expenditures for the General Fund are at 63% (4% above last year at this time but still within budget pace) and 60% (remaining moderately higher (15%) than last year at this time as mentioned previously mainly due to capital equipment purchase timing, though well within budget pace) for the Water/Sewer Fund. Overall revenue for the General Fund is at 75% (2% below last year at this time) and 68% (12% up this year compared to last year) for the Water/Sewer Fund. Since many of our revenues are collected in arrears, these totals are somewhat expected at this point in the fiscal year. As previously mentioned, annual debt service payments are related to the elevation seen in the Public Building department but the overall budget for this department is not anticipated to be over budget at the end of the year based on projections at this time. All other department expenditures are in line with budget at this time. See the attached report for departmental breakdowns.

Department Activity Notes

Budget work continues for the Town and TDA with the first phase of budget information being collected from department heads and additional information to come.

Thank you,

Nicole M. Norman
Finance Officer

TOWN OF BLOWING ROCK
FINANCIAL SUMMARY REPORT
As of February 29, 2020, 67% of Fiscal Year 2019-20

GENERAL FUND

REVENUES	Annual Budget	Actual to Date	Y-T-D % Collected
Current Year Levy of Property Taxes	\$ 4,359,606	\$ 4,313,616	98.95%
Motor Vehicle Taxes	84,572	60,457	71.49%
Utilities Franchise Taxes	374,400	103,715	27.70%
Local Option Sales Taxes	1,821,591	1,050,506	57.67%
Fund Balance Appropriated	120,000	-	0.00%
All Other Revenues	3,046,907	1,785,084	58.59%
	<u>\$ 9,807,076</u>	<u>\$ 7,313,379</u>	<u>74.57%</u>
	Annual Budget	Actual to Date	Y-T-D % Spent
EXPENDITURES			
Governing Board	\$ 56,181	\$ 28,708	51.10%
Central Government	2,950,305	1,952,000	66.16%
Public Buildings	611,340	506,157	82.79%
Administrative/Finance	457,122	283,804	62.09%
Police	1,439,150	897,163	62.34%
Emergency Services	1,088,664	680,313	62.49%
Planning and Inspections	300,550	201,922	67.18%
Street	1,423,531	782,456	54.97%
Sanitation	406,463	272,938	67.15%
Parks and Rec/Landscaping	1,073,770	591,877	55.12%
	<u>\$ 9,807,076</u>	<u>\$ 6,197,339</u>	<u>63.19%</u>
Y-T-D FUND BALANCE INCREASE (DECREASE)	<u>\$ -</u>	<u>\$ 1,116,040</u>	

Property Tax Collection As a Percentage of Total Levy (Motor Vehicles Not Included)	<u>FY 2020</u>	<u>FY 2019</u>	<u>FY 2018</u>	<u>FY 2017</u>
	113.74%	100.05	98.49%	99.13%

WATER AND SEWER FUND

REVENUES	Annual Budget	Actual to Date	Y-T-D % Collected
Water Revenue	\$ 928,200	\$ 652,985	70.35%
Sewer Revenue	773,680	538,026	69.54%
Connection Fees	42,000	19,247	45.83%
Fund Balance Appropriation	40,000	-	0.00%
All Other Revenues	370,632	264,187	71.28%
	<u>\$ 2,154,512</u>	<u>\$ 1,474,444</u>	<u>68.44%</u>
	Annual Budget	Actual to Date	Y-T-D % Spent
EXPENDITURES			
Administrative	\$ 620,464	\$ 274,975	44.32%
Plant Operations	958,528	719,723	75.09%
Field Operations	502,578	296,900	59.08%
Contribution to Fund Balance/Contingency	72,942	-	0.00%
	<u>\$ 2,154,512</u>	<u>\$ 1,291,598</u>	<u>59.95%</u>
Y-T-D FUND BALANCE INCREASE (DECREASE)	<u>\$ -</u>	<u>\$ 182,846</u>	